

BOROUGH OF ENGLISHTOWN

MONMOUTH COUNTY, STATE OF NEW JERSEY

PUBLIC NOTICE FOR THE SOLICITATION OF PROFESSIONAL SERVICE CONTRACTS

NOTICE IS HEREBY GIVEN that the Borough of Englishtown hereby solicits sealed proposals through the Fair and Open process in accordance with N.J.S.A. 19:44A-20.4 et seq. Sealed proposals will be received by the Borough Clerk, and opened and read in public on **Tuesday, October 29, 2024 at 12:00 P.M.** in the office of the Borough Clerk, 15 Main Street, Englishtown, NJ 07726 for the following professional services:

Bond Counsel	Land Use Attorney
Borough Engineer	Municipal Attorney
Borough Planner	Municipal Auditor
Borough Surveyor	Prosecutor
Financial Advisor	Public Defender
IT Professional	Special Engineer

All proposals shall contain the following:

- 1. Name of Individual providing service**
- 2. Resume**
- 3. References**
- 4. Bid Proposal Form**
- 5. Acknowledgement of Addenda Form**
- 6. Affirmative Action Compliance Notice**
- 7. Mandatory Equal Employment Form (Exhibit A)**
- 8. Americans with Disabilities Act (Appendix A)**
- 9. Stockholder Disclosure Form**
- 10. Non-Collusion Affidavit**
- 11. Political Contribution Disclosure Form**
- 12. Business Entity Disclosure Certification**
- 13. Business Registration Certificate**
- 14. Employee Information Report / AA302 Certificate**
- 15. Proposed Contract**

All written proposals including an original and 2 copies shall be submitted to Kerry Killeen, Municipal Clerk, 15 Main Street, Englishtown, NJ 07726.

All professional service contractors are required to comply with the requirements of N.J.S.A. 52:32-44 (Business Registration of Public Contractors), N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. (Contract Compliance and Equal Employment Opportunities in Public Contracts.)

For questions or additional information, contact Kerry Killeen, Municipal Clerk, at (732) 446-9235, ext. 215 or clerk@englishtownnj.com

Kerry Killeen
Municipal Clerk