

**Borough of Englishtown**

**\*\*REGULAR MEETING\*\***

Regular Meeting of the Mayor and Council of the Borough of Englishtown  
15 Main Street, Englishtown, New Jersey 07726.

**February 28, 2024**

6:00 PM Executive Session 6:30 PM Public Session

**ANNOUNCEMENT OF MEETING (OPEN PUBLIC MEETINGS ACT NOTICE)**

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was sent to the Asbury Park Press, and posted on the bulletin board in Borough Hall and filed in the Borough Clerk's Office on January 12, 2024.

Executive Session: Attorney Client Privilege Matter  
Personnel  
Contract Negotiations

Regular Meeting:

1. Meeting Called to Order and Roll Call
2. Statement of Compliance with Sunshine Law
3. Salute to the Flag
4. Approval of Minutes
  - December 18, 2023 Executive and Public Session
  - January 3, 2024 Reorganization Meeting
  - January 24, 2024 Executive and Public Session
5. Councilmember Committee Reports
6. Correspondence
7. Open Public Portion Limited to Agenda Items Only  
Limited to three (3) minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
8. New Business
  - Ordinance 2024-01

Ordinance Amending Section 154-4 of the Borough Code Regarding  
Computation of Service Charge

9. Consent Agenda

- Resolution 2024-047  
Appointing Robert Cigol P.L.S. as Borough Land Surveyor
- Resolution 2024-048  
Authorizing the Unified Planning/Zoning Board Attorney to Assist the Borough Attorney with Respect to Zoning Ordinances
- Resolution 2024-049  
Authorizing the Borough Attorney and Assessor to make Appropriate Filings and Settle Tax Appeals
- Resolution 2024-050  
Authorizing the Borough Attorney to Enter into a Consent Order for Entry of Final Judgement
- Resolution 2024-051  
Authorizing the Mayor to Sign a Contract with Verizon Wireless for Global Positioning System Fleet Management
- Resolution 2024-052  
Authorizing the Mayor to Sign a Contract with Timetrex for Biometric Time Clocks
- Resolution 2024-053  
Appointment of Englishtown Borough Police Chaplain for the Year 2024
- Resolution 2024-054  
Authorizing Refund of Tax Sale Certificate Block: 16, Lot: 4
- Resolution 2024-055  
Authorizing Refund of Tax Sale Certificate Block: 13, Lot: 15.03
- Resolution 2024-056  
Authorizing Refund of Tax Overpayment Block: 18, Lot: 5.01
- Resolution 2024-057  
Authorizing Increase of Rates for Solid Waste Utility 2024
- Resolution 2024-058  
Appointing Patsy Fierro Class IV Unified Planning/Zoning Board Member

- Resolution 2024-059  
Authorizing Purchase of Camera System Upgrades for Borough Hall
- Resolution 2024-060  
Authorization to Enter into a Shared Service Agreement with the Township of Manalapan for Department of Public Works Services
- Resolution 2024-061  
Dissolving the Borough of Englishtown Department of Public Works and Abolishing Positions Within the Department
- Resolution 2024-062  
Designating Salary for Unified Planning/Zoning Board Secretary 2024
- Resolution 2024-063  
Authorizing the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations Within the Borough of Englishtown
- Resolution 2024-064  
Accepting the Resignation of Police Officer Dylan McLearen
- Resolution 2024-065  
Payment of Borough Bills

10. Tax Collectors Report January 2024

11. Public Portion – Non-Agenda Items  
Limited to three (3) minutes per citizen to be determined at Borough Council’s discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.

12. Adjournment

**\*\* NEXT COUNCIL MEETING MARCH 27, 2024 AT 6:30 PM \*\***

**BOROUGH OF ENGLISHTOWN**

**\*\* MINUTES \*\***

**February 28, 2024**

**6:30 P.M**

**REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ENGLISHTOWN**

**15 Main Street, Englishtown, New Jersey 07726.**

**Meeting Called to Order and Roll Call:**

The meeting was called to order by Mayor Francisco at 6:32 P.M.

Roll Call Present: C/Jewusiak, C/M. Lewis, C/W. Lewis, C/Reque C/Sabin, C/Sarti

Absent: None

Also Present: Borough Attorney Jonathan Cohen, Police Chief Cooke, CFO Jeffrey Elsasser, Municipal Clerk Kerry Killeen

**Statement of Compliance with Sunshine Law**

Mayor Francisco announced that pursuant to N.J.S.A. 10 4-6 notification of this meeting has been (1) Published in the Asbury Park Press and the News Transcript the Official Newspapers of the Borough, (2) Posted to the Public at Borough Hall, (3) Copy has been filed with the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed with the Mayor and Council. The meeting was deemed in compliance with the Open Public Meetings Act.

**Salute to the Flag** - Led by Mayor Francisco.

**Approval of Minutes:**

December 18, 2023 Council Meeting- Executive & Public Session

January 3, 2024 Reorganization Meeting

January 24, 2024 Council Meeting- Executive & Public Session

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Jewusiak		x			
M. Lewis		x			
W. Lewis	x	x			
Reque		x			
Sabin		x			
Sarti		x			
Mayor Francisco	tie vote only				

## **Councilmember Committee Reports:**

### **Councilman Reque – Public Utilities –**

- Discussed some bulk pick up issues that were going on in the apartment and condo complexes in the Borough. Borough Clerk Kerry Killeen stated that anyone who is having pick up issues should contact Town Hall so that we can contact Roselle and ideally have the missed pick up handled same day.

### **Councilman Jewusiak- Public Buildings and Grounds –**

- Met with Mike in Public Works last week and walked around to look at issues to be addressed.

### **Councilman Sarti – Public Safety–**

- PBA contract negotiations are ongoing and they are making progress.
- Chief Cooke reads aloud the Police Activity Report for January.

### **Councilman Lewis – Administration, Finance, Personnel and Technology –**

- Will be holding monthly meetings with the employees at Borough Hall to discuss and issues/concerns they may be having, and the Council is working to purchase a time clock for employees.
- An updated Borough Website is currently being constructed to provide better information/resources to residents.

### **Councilman Sabin – Public Events, Code Enforcement, Public Health, Welfare –**

- There is a Recreation Committee meeting coming up on March 14<sup>th</sup> and all residents are encouraged to attend.

### **Councilwoman Lewis – Legislative, Insurance and Licenses –**

- Update is for executive session

## **Public Comment on Agenda Items Only**

Mayor Francisco requested a motion to open public comment. Motion was made by C/M. Lewis and seconded by C/Jewusiak. All in favor.

Milton Paris, Monroe Township Resident- Mr. Paris stated he would like to start a chamber of commerce for Monroe, Englishtown, Manalapan, and any surrounding Towns that would like to participate.

Brenden Sharkey, English Club Drive- Mr. Sharkey asked if the Master Plan Reexamination has been budgeted for. Borough CFO Jeff Elsasser stated that there is funding in the budget for this project.

Police Chief Peter Cooke- Chief Cooke stated he thinks it is unnecessary to add GPS devices to the Borough vehicles as they are already equipped with GPS that the County has access to.

Hearing no further comments Mayor Francisco requested a motion to close public comment.

Motion was made by C/W. Lewis and seconded by C/Sabin.

## **NEW BUSINESS:**

**BOROUGH OF ENGLISHTOWN  
 ORDINANCE NO. 2024-01**

**ORDINANCE AMENDING SECTION 154-4 OF THE BOROUGH CODE REGARDING  
 COMPUTATION OF SERVICE CHARGE**

BE IT ORDAINED, by the Mayor and Council of the Borough of Englishtown, in the County of Monmouth and State of New Jersey, as follows:

- Section 154-4 of the Borough Code shall be modified as follows:

The solid waste service charge for residential properties served, unless and until nonresidential properties are served, shall be computed annually by dividing the approved annual budget of the Solid Waste Utility by the number of residential units to which the service will be made available by the Borough. The annual service fee for solid waste collection shall be set each year by Resolution \$360 per annum per residential unit. ~~Said service fee shall begin on April 1<sup>st</sup> of the initial year of 2022 and shall be prorated for said year to \$270.~~

- This Ordinance supersedes and replaces any prior inconsistent practice or ordinance and takes effect immediately after final passage and publication in the manner provided by law.

DATE OF INTRODUCTION February 28, 2024

<b>Council Member</b>	<b>Motion/Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jewusiak		x			
M. Lewis		x			
W. Lewis	x	x			
Reque		x			
Sabin		x			
Sarti		x			
Mayor Francisco	tie vote only				

Public hearing for Ordinance 2024-01 is set for March 27, 2024.

Motion was made by C/ W. Lewis to pull resolutions 2024-051, 2024-052, 2024-060, and 2024-061 from the Consent Agenda for separate discussion. This motion was seconded by C/Sabin, all were in favor.

**CONSENT AGENDA:**

Motion was made by C/W. Lewis to adopt the Consent Agenda with the exception of the Resolutions already pulled. Motion was seconded by C/Sabin.

<b>Council Member</b>	<b>Motion/Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jewusiak		x			
M. Lewis		x			
W. Lewis	x	x			
Reque		x			
Sabin		x			
Sarti		x			
Mayor Francisco	tie vote only				

**BOROUGH OF ENGLISHTOWN  
 RESOLUTION NO. 2024-047**

**APPOINTING ROBERT CIGOL P.L.S. AS BOROUGH LAND SURVEYOR**

**WHEREAS**, the Borough of Englishtown has a need to obtain professional land surveying services; and

**WHEREAS**, the Local Public Contract (N.J.S.A. 40:11-1-et Seq.) requires that the Resolution authorizing the appointment of a Land Surveyor for "Professional Services" without competitive bids must be publicly advertised;

**NOW, THEREFORE BE IT RESOLVED** by the Council of the Borough of Englishtown as follows:

1. Robert Cigol, P.L.S. of DMC Associates, Inc. Land Surveyors be appointed as the Borough Land Surveyor for the term of one year terminating December 31, 2024, subject to contract approval.
2. Robert Cigol shall be paid for work on an as-needed basis at the hourly rates set forth in Exhibit A.
3. The said party appointed above during the term of their appointment shall provide such land surveying services as may be approved by the Borough Council under and pursuant to law. Salary varies based on service per fee schedule and is not to exceed \$10,000.00.
4. The Borough Clerk shall cause notice of the passage of this Resolution of Appointment to be published in the official newspapers of the Borough of Englishtown in accordance with the Local Public Contracts Law.

**BOROUGH OF ENGLISHTOWN**

**RESOLUTION NO. 2024-048**

**AUTHORIZING THE UNIFIED PLANNING AND ZONING BOARD ATTORNEY TO ASSIST THE BOROUGH ATTORNEY WITH RESPECT TO ZONING ORDINANCES**

**WHEREAS**, the Borough of Englishtown, in the County of Monmouth, New Jersey has a Unified Planning and Zoning Board; and

**WHEREAS**, John C. Barbarula, Esq. serves as the Attorney for the Borough's Unified Planning and Zoning Board; and

**WHEREAS**, there exists a need to reexamine and amend the Borough's masterplan.

**WHEREAS**, it is expected that the Council will be required to adopt zoning ordinances to achieve goals to be outlined in the Master Plan reexamination document.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Englishtown, in the County of Monmouth, New Jersey that the Borough's Unified Planning and Zoning Board Attorney, is hereby authorized to assist the Borough Attorney with respect to any work related to preparing ordinances to effectuate changes in connection to the Borough's masterplan reexamination.

**BE IT FURTHER RESOLVED** that any of the Borough's Unified Planning and Zoning Board Attorney work related to the Borough's zoning ordinances or any other related work necessary, will be billed at the same hourly rate at which he has been retained by the Unified Planning and Zoning Board.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION No. 2024-049**

**AUTHORIZING THE BOROUGH ATTORNEY AND ASSESSOR TO MAKE APPROPRIATE FILINGS AND SETTLE TAX ASSESSMENT APPEALS**

**WHEREAS**, in 2024, numerous tax assessment appeals have been filed by Borough residents and property owners; and

**WHEREAS**, the Council desires that the Borough Tax Assessor and Borough Attorney work together to execute settlements, file cross appeals and other necessary legal documents in connection with the tax assessment appeal procedures; and

**WHEREAS**, it will be more cost efficient for the Borough to permit the Tax Assessor and the Borough Attorney to settle tax assessment appeals without the necessity of obtaining Borough Council for each such approval by way of a resolution;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of



Englishtown, in the County of Monmouth, New Jersey, that the Tax Assessor and Borough Attorney be and are hereby authorized to execute settlements, file cross appeals and Assessor's appeals where necessary on behalf of the Borough of Englishtown; and,

**BE IT FURTHER RESOLVED** that the Tax Assessor and Borough Attorney will be required to work together on all tax assessment appeals at the county and state court levels; and

**BE IT FURTHER RESOLVED** by the Borough Council of the Borough of Englishtown, in the County of Monmouth, New Jersey that the Tax Assessor and the Borough Attorney are hereby authorized to settle any tax assessment appeal where the amount of reduction in the total annual taxes as a result of a settlement does not exceed \$10,000.00 per tax year; and

**BE IT FURTHER RESOLVED** that all settlements authorized pursuant to this Resolution shall be reported at the next meeting thereafter of the Borough Council.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2024-050**

**AUTHORIZING THE BOROUGH ATTORNEY TO ENTER INTO A CONSENT  
ORDER FOR ENTRY OF FINAL JUDGMENT**

**WHEREAS**, on August 31, 2021, Daniel Francisco, Ori Katzin, and Firearms Policy Coalition Inc., filed a Federal Civil Lawsuit in the United States District Court for the District of New Jersey under Civil Action No. 3:21-cv-14575 naming as a defendant, Peter S. Cook Jr., in his official capacity as Chief of Police of the Borough of Englishtown Police Department; and

**WHEREAS**, the lawsuit challenged the constitutionality of the State of New Jersey's justifiable need requirement previously enforced by and through N.J.S.A. § 2C:58-4(c) and N.J.A.C. § 13:54-2.4(d) as a condition to the issuance of permits for the carrying of handguns in public by ordinary law-abiding citizens of New Jersey; and

**WHEREAS**, the lawsuit was filed following the rejection of Daniel Francisco's handgun carry permit application on the basis of the justifiable need requirement; and

**WHEREAS**, on June 24, 2022, the New Jersey Attorney General issued a directive announcing that law enforcement agencies shall no longer enforce N.J.S.A. § 2C:58-4(c)'s justifiable need requirement; and

**WHEREAS**, effective December 22, 2022, New Jersey formally repealed N.J.S.A. § 2C:58-4(c)'s justifiable need requirement; and

**WHEREAS**, in light of the above changes to the law, the Borough of Englishtown now believes it is in the best interest of the Borough to resolve the litigation, and the parties have negotiated and drafted a consent order for entry of final judgment and award of reasonable attorney's fees and costs; and

**WHEREAS**, the consent order requires the Borough to pay \$3,000 pursuant to 42 U.S.C. § 1988 within 60 days of the effective day of the agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Englishtown in the County of Monmouth, State of New Jersey that it hereby authorizes the Borough Attorney to enter into the Consent Order for Entry of Final Judgment on behalf of Peter S. Cook Jr., in his official capacity as Chief of Police of the Borough of Englishtown Police Department and as set forth in Exhibit A.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2024-053**

**APPOINTMENT OF ENGLISHTOWN BOROUGH POLICE DEPARTMENT  
CHAPLAIN**

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Englishtown that Reverend Daniel R. Dabowski is hereby appointed as the Chaplain for the Borough of Englishtown Police Department for the year 2024; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be provided to the Police Chief Peter Cooke, and Reverend Daniel R. Dabowski.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2024-054**

**AUTHORIZING REFUND OF TAX SALE CERTIFICATE**

**WHEREAS**, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to WSFS AS CUST LVTLOPS/FIRSTTRUST:

Tax Sale Certificate No. 23-00006  
Block 16, Lot 4  
6 Irving Place  
in the amount of \$7,629.69  
premium of \$3,500.00  
total of **\$11,129.69**

**WHEREAS**, the above-mentioned certificate has been redeemed by the tax collector and the lienholder is to obtain said total refund amount of \$11,129.69.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the

amount of \$11,129.69 to WSFS AS CUST LVTLOPS/FIRSTRUST PO Box 815 Fort Washington, PA 19034-0815:

**BE IT FURTHER RESOLVED** that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2024-055**

**AUTHORIZING REFUND OF TAX SALE CERTIFICATE**

**WHEREAS**, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to PROCAP 8 FBO FIRSTRUST BANK:

Tax Sale Certificate No. 21-00008  
Block 13, Lot 15.03  
5 Harrison Ave  
in the amount of \$3,303.88  
premium of \$700.00  
total of **\$4,003.88**

**WHEREAS**, the above-mentioned certificate has been redeemed by the tax collector and the lienholder is to obtain said total refund amount of \$4,003.04.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$4,003.88 to PROCAP 8 FBO FIRSTRUST BANK PO Box 774 Fort Washington, PA 19034-0815:

**BE IT FURTHER RESOLVED** that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2024-056**

**AUTHORIZING REFUND OF DUPLICATE TAX PAYMENT**

**WHEREAS**, the Borough of Englishtown Tax Collector has reported that, a refund is due to a duplicate payment being received from:

Victor Modefferi  
For 19 Tennent Ave, Block 18, Lot 5.01  
in the amount of \$3,217.13

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$3,217.13 to Victor Modafferi 19 Tennent Avenue Englishtown, NJ 07747.

**BE IT FURTHER RESOLVED** that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2024-057**

**AUTHORIZE INCREASE OF RATES FOR SOLID WASTE UTILITY 2024**

**WHEREAS**, there is a need to increase rates for the solid waste utility to account for increase in contractual obligations; and

**WHEREAS**, the current rate for residents is \$390.00 per year; and

**WHEREAS**, the proposed increase is \$7.00 per year, bringing the annual rate to \$397.00;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Englishtown, in the County of Monmouth, State of New Jersey, that the rate for the Solid Waste Utility be increase to the proposed \$397.00 per year for the reasons of increased contractual obligations.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2024-058**

**APPOINTMENT OF CLASS IV MEMBER OF THE  
BOROUGH OF ENGLISHTOWN UNIFIED PLANNING/ZONING BOARD**

**WHEREAS**, the Borough of Englishtown Unified Planning/Zoning Board has a vacancy in the Class IV seat; and

**WHEREAS**, it is the wishes of the Governing Body to fill said vacancy; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that Patsy Fierro be appointed a Class IV member of the Borough of Englishtown Unified Planning/Zoning Board for a term of four (4) years ending December 31, 2027.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be given to the Borough of Englishtown Unified Planning/Zoning Board Secretary and Patsy Fierro.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION No. 2024-059**

**AUTHORIZE PURCHASE OF CAMERA UPGRADES FOR BOROUGH HALL**

**WHEREAS**, there is a need for improvements to the security and camera system at Borough Hall; and

**WHEREAS**, quotes were solicited and one (1) price quote was received to provide said upgrade; and

**WHEREAS**, the cost proposal submitted by JCT Solutions, was responsive; and

**WHEREAS**, JCT Solutions holds state contract M7000/87722, which the contract will be awarded under; and

**WHEREAS**, the maximum amount of the purchase is \$55,129.97 and funds are available in the following accounts

4-07-55-511-500 - \$18,500.00

4-05-55-511-500 - \$18,500.00

4-01-26-310-058 – \$18,129.97;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Englishtown, in the County of Monmouth, State of New Jersey, as follows: 1. The Chief Financial Officer is hereby authorized and directed to forward a purchase requisition to JCT Solutions of 36 Commerce Street, Springfield NJ 07081 for improvements to the camera system in Borough Hall, in an amount not to exceed \$55,129.97 all in accordance with the attached quote.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2024-062**

**2024 DESIGNATION OF SALARIES**

**WHEREAS**, the Mayor and Council of the Borough of Englishtown adopted an Ordinance entitled "An Ordinance establishing limits for salaries of the Employees in the Borough of Englishtown, County of Monmouth, State of New Jersey"; and

**WHEREAS**, said salaries provided certain ranges for the positions set forth; and

**NOW, THEREFORE, BE IT RESOLVED** that it is the determination of the Mayor and Council of the Borough of Englishtown that annual salaries for said positions shall be fixed as follows for the year 2024 effective 1/1/2024 unless otherwise indicated.

Position	Name	2024 Annual Salary
UPZB Secretary	Kerry Killeen	\$ 6,000.00

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2024-063**

**AUTHORIZING THE COUNTY OF MONMOUTH MOSQUITO CONTROL DIVISION  
TO CONDUCT AERIAL MOSQUITO CONTROL OPERATIONS WITHIN THE  
BOROUGH OF ENGLISHTOWN**

**WHEREAS**, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et.seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the County; and

**WHEREAS**, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the County of Monmouth; and

**WHEREAS**, prior to conducting aerial dispensing operations over a designated "congested area", the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

**WHEREAS**, the Borough of Englishtown is designated as a "congested area" by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

**NOW, THEREFORE**, be it resolved as follows:

1. The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:

- a. The County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies; and
- b. Such operations will be performed in compliance with applicable Federal and State regulations; and
- c. The County will notify the Police Department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2024-064**

**RESOLUTION REGRETFULLY ACCEPTING THE  
RESIGNATION OF DYLAN MCLEAREN**

**WHEREAS**, Dylan McLearen was appointed as full-time Police Officer for the Borough of Englishtown on March 24, 2021; and

**WHEREAS**, Dylan McLearen has served in this position showing exceptional work ethics and knowledge of statutory responsibilities; and

**WHEREAS**, Dylan McLearen tendered his resignation to the Englishtown Borough Council as Police Officer with his last day of employment being February 25, 2024; and

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The Englishtown Borough Council regretfully accepts the letter of resignation commends Dylan McLearen for the many years of valuable service and expresses its sincere thanks on behalf of the Borough of Englishtown.
2. That a certified copy of this Resolution be delivered to Dylan McLearen, Chief Peter Cooke, and the Chief Financial Officer.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2024-065**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY  
AUTHORIZING THE PAYMENT OF BOROUGH BILLS**

**WHEREAS**, the Mayor and Council have carefully examined all vouchers presented to the Borough for the payment of claims; and

**WHEREAS**, after due consideration of the said vouchers, the Mayor and Council have approved payment of same.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved vouchers amounting to the sum of \$852,941.90 are hereby authorized to be paid on February 28, 2024.
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said vouchers hereby authorized to be paid.

**RESOLUTIONS PULLED FOR SEPARATE VOTE:**

Motion was made by C/W. Lewis to table resolutions 2024-051, 2024-052, 2024-060, 2024-061.  
 Motion was seconded by C/Sabin.

<b>Council Member</b>	<b>Motion/Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jewusiak		x			
M. Lewis		x			
W. Lewis	x	x			
Reque		x			
Sabin		x			
Sarti		x			
Mayor Francisco	tie vote only				

**BOROUGH OF ENGLISHTOWN                      \*\*\*TABLED\*\*\***  
**RESOLUTION NO. 2024-051**

**AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH VERIZON WIRELESS  
 FOR GLOBAL POSITIONING SYSTEM FLEET MANAGEMENT**

**WHEREAS**, the Borough of Englishtown desires to ensure the highest safety standards with respect to its municipal vehicles; and

**WHEREAS**, the Borough possesses a fleet of 7 police vehicles and 3 Department of Public Works vehicles; and

**WHEREAS**, after procuring competitive quotes the Borough has determined that the Reveal GPS Fleet Management system by Verizon Wireless is the best option for the Borough’s vehicle.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Englishtown in the County of Monmouth, State of New Jersey that it hereby authorizes the Mayor to execute a contract with Verizon Wireless for installation and maintenance of the Reveal GPS Fleet Management System.

**BOROUGH OF ENGLISHTOWN                      \*\*\*TABLED\*\*\***  
**RESOLUTION NO. 2024-052**

**AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH TIMETREX FOR  
 BIOMETRIC TIME CLOCKS**

**WHEREAS**, the Borough of Englishtown desires to modernize its timekeeping system for municipal employees in order to maximize productivity and efficiency; and

**WHEREAS**, after procuring competitive quotes the Borough has determined that the biometric time clocks by Timetrex are the best options to effectuate the Borough’s goals.



**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Englishtown in the County of Monmouth, State of New Jersey that it hereby authorizes the Mayor to execute a contract with Timetrex for biometric time clocks.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2024-060**

**\*\*\*TABLED\*\*\***

**RESOLUTION OF AUTHORIZATION TO ENTER INTO A SHARED SERVICES  
AGREEMENT WITH THE TOWNSHIP OF MANALAPAN FOR DEPARTMENT OF  
PUBLIC WORKS SERVICES**

**WHEREAS**, the “Uniform Shared Services and Consolidation Act” N.J.S.A. 40A:65-1 through 40A:65-35 (the “Act”), authorizes local units of this State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

**WHEREAS**, the Borough of Englishtown has identified an area where working together through shared services will result in positive outcomes for both municipalities; and

**WHEREAS**, the Borough of Englishtown now wishes to enter into a Shared Services Agreement (“Agreement”) for Department of Public Works Services for Englishtown with Manalapan Township to provide such service for a term beginning April 1, 2024 and ending April 1, 2025, subject to the option of automatic annual renewals; and

**WHEREAS**, Manalapan Township has agreed to provide the Borough of Englishtown with Department of Public Works Services pursuant to the terms and conditions set forth in a Shared Services Agreement between the Parties.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Englishtown in the County of Monmouth, State of New Jersey that it hereby authorizes and directs the Mayor to execute a Shared Services Agreement for Department of Public Works Services as set forth in the proposed agreement.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2024-061**

**\*\*\*TABLED\*\*\***

**RESOLUTION DISSOLVING THE BOROUGH’S DEPARTMENT OF PUBLIC  
WORKS AND ABOLISHING POSITIONS WITHIN THE DEPARTMENT**

**WHEREAS**, the “Uniform Shared Services and Consolidation Act” N.J.S.A. 40A:65-1 through 40A:65-35 (the “Act”), authorizes local units of this State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

**WHEREAS**, under the Act the Borough has voted to enter into a Shared Services Agreement with the Township of Manalapan to take over Department of Public Works functions for the Borough as set forth in Resolution 2024-060; and

**WHEREAS**, one or more employees of the Borough are currently serving in capacities that will no longer be necessary once those functions are assumed by the Township of Manalapan.

**NOW, THEREFORE, BE IT RESOLVED**, that in light of the Borough’s Shared Services Agreement with the Township of Manalapan, the Borough’s Department of Public Works is hereby terminated for efficiency and economy effective April 1, 2024. Employees presently employed in the Department of Public Works shall be either laid off or reassigned at the discretion of the Personnel Committee.

**Public Portion:**

Mayor Francisco requested a motion to open public comment. Motion was made by C/M. Lewis, and seconded by C/Reque, all in favor.

Dan Marter, Park Ave- Mr. Marter stated he sent a Lake Weamaconk cleanup/revitalization plan to the Mayor and Council, and is available to assist in any way he can.

Kim Sabin, Tennent Avenue- Ms. Sabin stated the Easter Egg Hunt will be held on March 24<sup>th</sup> 11 AM to 1 PM at Sanford Park.

Hearing no further comments, Mayor Francisco requested a motion to close public comment. Motion was made by C/M. Lewis, and seconded by C/W. Lewis, all in favor.

**Executive Session:**

Motion was made by C/Reque to enter into Executive Session to discuss attorney/client privilege information, as well as contract negotiations. This motion was seconded by C/W. Lewis.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Jewusiak		x			
M. Lewis		x			
W. Lewis	x	x			
Reque	x	x			
Sabin		x			
Sarti		x			
Mayor Francisco	tie vote only				

Executive Session began at 7:13 PM, and the Mayor and Council returned from Executive Session at 9:07 PM.

**Adjournment:**

There being no further business a motion to adjourn was offered by C/W. Lewis seconded by C/Jewusiak. All in favor. The time being 9:10 P.M.

April 24, 2024  
Date Approved

Kerry Killeen, R.M.C.  
Municipal Clerk