

****REVISED TO INCLUDE RESOLUTION 2024-034 & 2023-035****

**** AGENDA ****

January 3, 2024

6:30 P.M.

**Reorganization Meeting of the Mayor and Council of the Borough of Englishtown,
15 Main Street, Englishtown, New Jersey 07726.**

1. Oath of Office administered by Municipal Clerk

Daniel Francisco, Mayor	4- Year Term- Exp 12/31/2027
William Sabin, Council	3- Year Term- Exp. 12/31/2026
Louis Sarti, Council	3- Year Term- Exp. 12/31/2026
Jonathan Cohen, Esq., Borough Attorney	1- Year Term- Exp. 12/31/2024

2. Meeting Called to Order

3. Roll Call

4. Statement of Compliance with Sunshine Law

5. Salute to the Flag

6. Open Public Portion/Limited to Agenda Items Only
Limited to Three (3) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.

7. Nomination of Council President

8. Nomination of Police Commissioner and Police Commission

9. Mayor's Appointments: Unified Planning/Zoning Board

Class I Official	Daniel Francisco	1 Year Term- Exp. 12/31/2024
Class II Official	Kim Sabin	1 Year Term- Exp. 12/31/2024
Class IV	Alex Reque	4 Year Term- Exp. 12/31/2027
Class IV	Brenden Sharkey	4 Year Term- Exp. 12/31/2027
Alternate 1	Richard Benedict	2 Year Term- Exp. 12/31/2025
Alternate 2	Sean Atterbury	2 Year Term- Exp. 12/31/2024 (unexpired term)

10. Municipal & Professional Appointments – Individual Roll Call

<u>Resolution 2024-001</u>	Municipal Appointments
<u>Resolution 2024-002</u>	Appointment of Borough Engineer
<u>Resolution 2024-003</u>	Appointment of Borough Attorney
<u>Resolution 2025-004</u>	Appointment of Bond Counsel
<u>Resolution 2024-005</u>	Appointment of Borough Auditor
<u>Resolution 2024-006</u>	Appointment of Prosecutor
<u>Resolution 2024-007</u>	Appointment of Public Defender
<u>Resolution 2024-008</u>	Appointment of Class III Member - UPZB

11. Reorganization Business – Individual Roll Call

<u>Resolution 2024-009</u>	2024 Temporary Operating Budget
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12. Reorganization Business – Consent Agenda

All items listed under agenda item number 12 are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution 2024-010	Acknowledgement of Inter-local Agreement with The Board of Fire Commissioners of Fire District No. 1 for the Provision of Uniform Fire Code Enforcement Services for 2024.
Resolution 2024-011	Authorizing Identity Theft Policy for CY2024
Resolution 2024-012	Support & Participation in the Volunteer Tuition Credit Program
Resolution 2024-013	Authorizing Personnel Policy for Calendar Year 2024
Resolution 2024-014	Appointment of Cross-Acceptance Rep & Alternate
Resolution 2024-015	Appointment of CD Citizens Representative
Resolution 2024-016	Appointment of Local Compliance Officer and Affirmative Action Officer
Resolution 2024-017	Appointment of Borough Historian
Resolution 2024-018	Designating Meeting Dates
Resolution 2024-019	Designating Official Newspapers
Resolution 2024-020	Establishing Official Rules of Conduct
Resolution 2024-021	Establishing Council Salaries Rules
Resolution 2024-022	Authorizing 2024 Employee Holiday Schedule
Resolution 2024-023	Designating Depositories

Resolution 2024-024	Prompt Payment of Taxes and Interest Rates
Resolution 2024-025	Authority to Borough CFO to Prepay Selective Bills
Resolution 2024-026	Authorizing to Maintain Petty Cash Funds
Resolution 2024-027	Authorizing 2024 Organizational Chart
Resolution 2024-028	Establishing Investment Policy
Resolution 2024-029	Resolution to Cancel Small Tax Balances
Resolution 2024-030	Resolution to Cancel Small Water/Sewer Balances

13. New Business

- A. Resolution No. 2024-031
Resolution in Memory of Christopher Matlosz and Naming January 14th “Christopher Matlosz Remembrance Day” in the Borough of Englishtown in His Honor.
- B. Resolution No. 2024-032
Appointing SEC Continuing Disclosure Agent Phoenix Advisors, LLC of Bordentown NJ for the Filing of Necessary Disclosure Documents in Accordance with the Security Exchange Commission (SEC).
- C. Resolution No. 2024-033
Adopting Part-Time Salary Guide
- D. Resolution No. 2024-034
Authorizing Renewal of Membership with the Central Jersey Health Insurance Fund
- E. Resolution No. 2024-035
Abolishing the Position of the Municipal Code Enforcement Officer

14. Public Portion

Limited to Three (3) Minutes per citizen to be determined at Borough Council’s discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.

15. Adjournment