

**** WORKSHOP AGENDA ****

June 28, 2023

7:30 P.M.

Work Session of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. **Meeting Called to Order and Roll Call**
2. **Discussion Items- Interviewing 2 Candidates for CFO Position
Ordinance Establishing Field Use Fees
Amending Dog License Ordinance**
3. **Adjournment**

**** AGENDA ****

Regular Meeting of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. **Meeting Called to Order and Roll Call**
2. **Statement of Compliance with Sunshine Law**
3. **Moment of Silence and Salute to the Flag**
4. **Approval of Minutes**
 - May 24, 2023
 - May 24, 2023 Executive Session

5. Councilmember Committee Reports

Councilmember Krawiec- Public Buildings & Grounds

Councilmember W. Lewis- Public Safety

Councilmember Robilotti- Administration, Finance, Personnel and Technology

Councilmember Francisco- Code Enforcement, Public Health, Welfare & Public Events

Councilmember Mann- Public Utilities

Council member M. Lewis- Legislative, Insurance and Licenses

6. Correspondence

7. Open Public Portion Limited to Agenda Items Only

Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.

8. New Business:

A. Resolution No. 2023-096

Authorizing the Renewal of Alcoholic Beverage License held by CER, Inc. for the 2023-2024 Licensing Year

B. Resolution No. 2023-097

Authorizing the Renewal of Alcoholic Beverage License held by Englishtown Liquor Store, LLC for the 2023-2024 Licensing Year

C. Resolution No. 2023-098

Authorizing the Renewal of Alcoholic Beverage License held by John F. Carroll Columbian Club for the 2023-2024 Licensing Year

D. Resolution No. 2023-099

Authorizing the Renewal of Alcoholic Beverage License held by Yorktown Discount Wines & Spirits for the 2023-2024 Licensing Year

E. Resolution No. 2023-100

Executing the FY2024-2026 Revised Amendment Agreement with Monmouth County for Cooperative Participation in the Community Development Program Pursuant to the Interlocal Services Act

F. Resolution No. 2023-101

Designating Salaries for Salaried and Part-Time Employees

G. Resolution No. 2023-102

Authorizing the Execution of a Shared Service Agreement for the Western Monmouth Active Shooter Training Group

H. Resolution No. 2023-103

Appointment of Fund Commissioner, Safety Coordinator, and Right to Know Coordinator for the Monmouth Municipal Joint Insurance Fund

I. Resolution 2023-104

Providing Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Park Ave/Station Street Roadway Improvements Project

J. Resolution 2023-105

Conditional Appointment of Full-Time Law Enforcement Officer

K. Resolution 2023-106

Payment of Borough Bills

9. Tax Collector's Report – May 2023

10. Public Portion- Non-Agenda Items

Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.

11. Executive Session- Personnel

12. Adjournment

NEXT COUNCIL MEETING WEDNESDAY, JULY 26, 2023 @ 7:30 P.M.

BOROUGH OF ENGLISHTOWN

**** MINUTES ****

June 28, 2023

7:30 P.M

**WORK SESSION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ENGLISHTOWN
15 Main Street, Englishtown, New Jersey 07726.**

Meeting Called to Order and Roll Call:

The meeting was called to order by Mayor Reynolds at 7:30 P.M.

Roll Call Present: C/Francisco, C/Krawiec, C/M.Lewis, C/W.Lewis, C/Mann, C/Robilotti
and Mayor Reynolds

Absent: None

Also Borough Attorney Joe Youssef, Police Chief Cooke, Laurie Finger
Present: Deputy CFO, Kerry Killeen Municipal Clerk, Interim Deputy Clerk
Christine Robbins

Adjournment:

There being no further discussion items a motion to adjourn the workshop was offered by
C/Robilotti, seconded by C/Krawiec, with all present Council members in favor of adjournment.
Time of adjournment was 7:43 P.M..

**REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ENGLISHTOWN
15 Main Street, Englishtown, New Jersey 07726.**

Meeting Called to Order and Roll Call:

The meeting was called to order by Mayor Reynolds at 7:43 P.M.

Roll Call Present: C/Francisco, C/Krawiec, C/M.Lewis, C/W.Lewis, C/Mann,
C/Robilotti and Mayor Reynolds

Absent: None

Also Present: Borough Attorney Joe Youssouf, Police Chief Cooke, Laurie Finger, Deputy CFO, Kerry Killeen, Municipal Clerk, Interim Deputy Clerk Christine Robbins

Statement of Compliance with Sunshine Law

Mayor Reynolds announced that pursuant to N.J.S.A. 10 4-6 notification of this meeting has been (1) Published in the Asbury Park Press and the News Transcript the Official Newspapers of the Borough, (2) Posted to the Public at Borough Hall, (3) Copy has been filed with the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed with the Mayor and Council. The meeting was deemed in compliance with the Open Public Meetings Act.

Moment of Silence and Salute to the Flag - Led by Mayor Reynolds.

Executive Session (Personnel):

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN MAYOR AND
COUNCIL FOR A CLOSED OR EXECUTIVE SESSION
PURSUANT TO N.J.S.A. 10:4-13.**

WHEREAS, N.J.S.A. 10:4-12B provides that a public body may exclude the public from that portion of a meeting at which the body discusses contract negotiations;

1. Any matter which, by express provision of Federal Law or State statute or rule of court, shall be rendered confidential;
2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States;
3. Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records or personal material including health records, legal defense, insurance, etc.
4. Any collective bargaining agreement or terms and conditions related thereto;
5. Any matter involving the purchase, lease or acquisition or real property with public funds;
6. Any tactics and techniques utilized in protecting the public safety and property;
7. Any pending or anticipated litigation or contract negotiation wherein the public body is, or may become a party. Any matters, falling within the attorney-client privilege, to the extent that confidentiality is required.
8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance of, promotion or disciplining of any specific prospective public officer or employee or current officer or employee, employed or appointed by the public body.

9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or suspension or loss of a license or permit.

WHEREAS, N.J.S.A. 10:4-13 provides that a public body may not exclude the public from any meeting to discuss any matters described in N.J.S.A. 10:4-12 until the public body has adopted a resolution at a meeting to which the public shall be admitted, stating the general nature of the subject to be discussed and stating as precisely as possible, the time and when the circumstances under which the discussion conducted in a closed session of the public body can be disclosed to the public.

WHEREAS, the Mayor and Council of the Borough of Englishtown believe that a closed session pursuant to Section 4 of N.J.S.A. 10:4-12b is required to discuss personnel matters.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the public be excluded from this portion of the public meeting convened this 28th day of June, 2023, pursuant to Section 4 of the Open Public Meetings Act.

BE IT FURTHER RESOLVED, that the subject matter of this executive session will be made public when it is no longer required that the subject matter discussed be kept privileged.

Enter into Executive Session: Time: 7:45 P.M.

Council Member	Motion/Second	Aye	Nay	Abstain	Absent
Francisco		x			
Krawiec		x			
M. Lewis		x			
W. Lewis		x			
Mann	x	x			
Robilotti	x	x			
Mayor Reynolds	tie vote only				

Council returned from Executive Session at 8:13 P.M.

Approval of Minutes:

C/ M. Lewis stated there were errors in the minutes that need to be addressed before they could be approved. Motion was made to table the approval of the May 24, Council Meeting and May 24, 2023 executive session minutes to the July 26, 2023 Council Meeting.

Council Member	Motion/Second	Aye	Nay	Abstain	Absent
Francisco	x	x			
Krawiec		x			

M. Lewis	x		x			
W. Lewis			x			
Mann			x			
Robilotti			x			
Mayor Reynolds	tie vote only					

Councilmember Committee Reports:

Councilman Krawiec – Public Buildings and Grounds –

- Flowers have been planted at Town Hall and in all planters on Main Street
- Road repaving has been completed

Councilman Lewis- Public Safety, Code Enforcement, Public Health, Welfare –

- The monthly police report update will be done at the July meeting because Police Chief Cooke is away at a police conference

Councilwoman Robilotti – Administration, Finance, Personnel and Technology –

- No report

Councilman Francisco – Public Events –

- A resident inquired about the legality of owning chickens, and Code Enforcement is researching this matter
- Garbage collection complaints regarding time of pickup, and noise were addressed
- C/ Francisco also asked for clarification on how the roads to be paved were prioritized in last week’s road work

Councilman Mann – Public Utilities –

- The crane at Town Hall was there to perform necessary work on one of the well pumps
- Water quality reports have been mailed

Councilwoman Lewis – Legislative, Insurance and Licenses –

- Requested that for future meeting the microphone be put out for public comment

Open Public Portion Limited to Agenda Items Only:

Motion was made to open the Public Portion by C/M. Lewis, seconded by C/Francisco. All in favor.

Public Comment :

Jessie Tosetti- Inquired about the procedure for having correspondence read into the record.
 Brandon Sharkey- Inquired about the timeframe for CFO resignations.

There being no further public comments on agenda items, a motion was made by C/Francisco, seconded by C/Krawiec to close to public comment section. All in favor.

Mayor Reynolds read the tax collectors report aloud.

NEW BUSINESS:

**BOROUGH OF ENGLISHTOWN
 RESOLUTION NO. 2023-096**

**AUTHORIZING RENEWAL ALCOHOLIC BEVERAGE LICENSE FOR LICENSING
 YEAR 2023-2024**

BE IT RESOLVED, by the Borough Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that;

1. The application having been found in order, all required certifications having been given and all required fees having been paid, it hereby authorizes the Municipal Clerk to issue the following alcoholic beverage licenses for the term of July 1, 2023 through June 30, 2024.

Licensee	License Number
CER Inc. d/b/a/ Maiettas 11 Tennent Avenue	1312-33-002-006

Council Member	Motion/Second	Aye	Nay	Abstain	Absent
Francisco	x	x			
Krawiec		x			
M. Lewis		x			
W. Lewis		x			
Mann	x	x			
Robilotti		x			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
 RESOLUTION NO. 2023-097**

**AUTHORIZING RENEWAL ALCOHOLIC BEVERAGE LICENSE FOR LICENSING
 YEAR 2023-2024**

BE IT RESOLVED, by the Borough Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that;

1. The application having been found in order, all required certifications having been given and all required fees having been paid, it hereby authorizes the Municipal Clerk to issue the following alcoholic beverage licenses for the term of July 1, 2023 through June 30, 2024.

Licensee	License Number
Englishtown Liquor Store, LLC 4 Tennent Avenue	1312-44-004-008

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco	x	x			
Krawiec		x			
M. Lewis		x			
W. Lewis		x			
Mann		x			
Robilotti	x	x			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
 RESOLUTION NO. 2023-098**

**AUTHORIZING RENEWAL ALCOHOLIC BEVERAGE LICENSE FOR LICENSING
 YEAR 2023-2024**

BE IT RESOLVED, by the Borough Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that;

1. The application having been found in order, all required certifications having been given and all required fees having been paid, it hereby authorizes the Municipal Clerk to issue the following alcoholic beverage licenses for the term of July 1, 2023 through June 30, 2024.

Licensee	License Number
John F. Carroll Columbian Club 3 Lasatta Avenue	1312-31-005-001

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		x			
Krawiec	x	x			
M. Lewis		x			
W. Lewis		x			
Mann		x			
Robilotti	x	x			

Mayor Reynolds	tie vote only				
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**BOROUGH OF ENGLISHTOWN
 RESOLUTION NO. 2023-099**

**AUTHORIZING RENEWAL ALCOHOLIC BEVERAGE LICENSE FOR LICENSING
 YEAR 2022-2023**

BE IT RESOLVED, by the Borough Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that;

1. The application having been found in order, all required certifications having been given and all required fees having been paid, it hereby authorizes the Municipal Clerk to issue the following alcoholic beverage licenses for the term of July 1, 2023 through June 30, 2024.

Licensee	License Number
Yorktown Discount Wines & Spirits 14 Wilson Avenue, Units 5 & 6	1312-33-003-013

Council Member	Motion/Second	Aye	Nay	Abstain	Absent
Francisco	x	x			
Krawiec		x			
M. Lewis		x			
W. Lewis		x			
Mann	x	x			
Robilotti		x			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
 RESOLUTION NO. 2023-100**

**RESOLUTION AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO
 EXECUTE THE FY2024-FY2026 REVISED AMENDMENT AGREEMENT WITH
 MONMOUTH COUNTY FOR COOPERATIVE PARTICIPATION IN THE
 COMMUNITY DEVELOPMENT PROGRAM PURSUANT TO THE INTERLOCAL
 SERVICES ACT**

WHEREAS, certain Federal funds are potentially available to Monmouth County under Title I of the Housing and Community Development Act of 1974, as amended, commonly known as the Community Development Block Grant Program; and

WHEREAS, it is necessary to establish a legal basis for the County and its residents to benefit from this program; and

WHEREAS, a Revised Amendment Cooperation Agreement has been adopted under which the Englishtown Borough and the County of Monmouth in cooperation with other municipalities will establish an Interlocal Services Program pursuant to N.J.S.A. 40:8B-1; and

WHEREAS, it is in the best interest of the Englishtown Borough to enter into the revised amendment cooperation agreement.

NOW, THEREFORE, BE IT RESOLVED by the Englishtown Borough Council of the Englishtown Borough, that the Revised Amendment Agreement between the County of Monmouth and Certain Municipalities located herein for the establishment of a Cooperative Means of Conducting certain Community Development Activities, a copy of which is attached, thereto, be and same is hereby approved.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk be and same are hereby authorized to execute said agreement in accordance with the provisions of law; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its enactment.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		X			
Krawiec		X			
M. Lewis		X			
W. Lewis	X	X			
Mann	X	X			
Robilotti		X			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
 RESOLUTION NO. 2023-101**

2023 DESIGNATION OF SALARIES

WHEREAS, the Mayor and Council of the Borough of Englishtown adopted an Ordinance entitled "An Ordinance establishing limits for salaries of the Employees in the Borough of Englishtown, County of Monmouth, State of New Jersey"; and

WHEREAS, said salaries provided certain ranges for the positions set forth; and

NOW, THEREFORE, BE IT RESOLVED that it is the determination of the Mayor

and Council of the Borough of Englishtown that annual salaries for said positions shall be fixed as follows for the year 2023 effective 1/1/2023 unless otherwise indicated.

Position		2023 Annual Salary
Governing Body	Mayor	\$ 4,500.00
	Council	\$ 4,000.00
Municipal Clerk/Registrar	Kerry Killeen	\$ 77,500.00 eff 5/15/23
Deputy Municipal Clerk p/t	Christine Robbins	\$ 40.00 per hour
Chief Financial Officer	Sylvia Eryan-Hawileh	\$ 12,734.50
Deputy Chief Financial Officer	Laurie Finger	\$ 31,836.24
Finance Clerk	Jodi Ryzoff	\$ 45,500.00
Court		
Magistrate	Judge Newman	\$ 21,837.49
Court Administrator	Lisa Langlois	\$ 55,976.90
Deputy Court Admin	Mary Kennedy	\$ 20.00 per hour
Deputy Court Admin	Karen Spicuzza	\$ 20.00 per hour
Violations Clerk	Leslie Siminson	\$ 21.00 per hour
Prosecutor	Richard Kelly	\$ 350.00 per session
Public Defender	Greg S. Gargulinski	\$ 300.00 per session
Dept. Public Works	Michael Reynolds	\$ 43,696.80
Dept. Public Works p/t	Robert Smith	\$ 19.00 per hour
Dept. Public Works p/t	Edward Walker	\$ 20.00 per hour
Water Department		
Supervisor	Jim Mastrokalos	\$ 18,036.61
Clerk	Violetta Grzanko	\$ 23.00 per hour
Sewer Department		
Supervisor	Jim Mastrokalos	\$ 18,036.61
Clerk	Violetta Grzanko	\$ 23.00 per hour
Solid Waste Department		
Clerk	Violetta Grzanko	\$ 23.00 per hour

Fire District Shared Service	Ed Miller	\$ 25,000.00	
Housing Inspector	John Marini	\$ 8,358.37	
Zoning Officer	John Marini	\$ 6,567.29	
Fire District Shared Service	John Marini	\$ 5,000.00	\$19,925.66
Code Enforcement Officer	Kenneth Marr Jr.	\$ 21.00 per hour	
Tax Department			
Tax Collector	Consetta Ellison	\$ 12,734.50	
Tax Assessor	Mark Fitzpatrick	\$ 15,300.00	
Planning/Zoning Bd.			
Secretary	Celia Hecht	\$ 4,244.83	
Shade Tree Commission			
Secretary	Vacant	\$	

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		x			
Krawiec		x			
M. Lewis		x			
W. Lewis		x			
Mann	x	x			
Robilotti		x			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
 RESOLUTION NO. 2023-102**

**RESOLUTION AUTHORIZING THE RENEWAL OF A SHARED SERVICES
 AGREEMENT FOR THE WESTERN MONMOUTH COUNTY ACTIVE SHOOTER
 TRAINING GROUP**

WHEREAS, the Borough of Englishtown, Freehold Township, Freehold Borough, Manalapan Township, Howell Township, Colts Neck Township, Allentown Borough, and Marlboro Township are interested in continuing the Western Monmouth Active Shooter Training Group, in which Freehold Township is the Lead Agency and Provider; and

WHEREAS, this cooperative Agreement between the above entities would be beneficial to the respective communities, allowing interagency standardization of active shooter protocols,

and facilitating a rapid response and coordination in the likely event that officers from multiple agencies may be the first responders in neighboring communities for these types of incidents; and

WHEREAS, an agreement entitled “Shared Services Agreement – Western Monmouth Active Shooter Training Group” has been proposed and found acceptable: and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey, that the Municipal Clerk is hereby authorized to execute the aforementioned Agreement; and

BE IT RESOLVED that a copy of the Agreement be maintained in the Municipal Clerk’s Office and made available for public inspection; and

BE IT RESOLVED that pursuant to N.J.S.A. 40A:65-1, a certified copy of this resolution shall be forwarded to the New Jersey Department of Community Affairs Division of Local Government Services; and

BE IN RESOLVED, that a certified copy of this Resolution and Agreements for execution shall be forwarded to the Municipal Clerks of Freehold Township, Freehold Borough, Manalapan Township, Howell Township, Colts Neck Township, Allentown Borough, Marlboro Township, Freehold Township Administrator, Freehold Township Police Captain, and Freehold Township Director of Finance; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be sent to the Chief Financial Officer and the Police Chief.

Council Member	Motion/Second	Aye	Nay	Abstain	Absent
Francisco		x			
Krawiec		x			
M. Lewis		x			
W. Lewis		x			
Mann	x	x			
Robilotti		x			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
 RESOLUTION NO. 2023-103**

**APPOINTMENT OF FUND COMMISSIONER, SAFETY COORDINATOR, AND
 RIGHT TO KNOW COORDINATOR FOR THE MONMOUTH MUNICIPAL JOINT
 INSURANCE FUND**

WHEREAS, it is necessary to appoint a Fund Commissioner, Safety Coordinator, and Right to Know Coordinator for continued participation in the Monmouth Municipal Joint Insurance Fund.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Englishtown that the following named person be and is hereby appointed to fill the vacancies the following positions for the year 2023:

Fund Commissioner: Kerry Killeen
 Safety Coordinator: Tom Herits
 Right to Know Coordinator: Tom Herits

BE IT FURTHER RESOLVED that a certified copy of this Resolution be sent to the above named, the Monmouth Municipal Joint Insurance Fund, Kerry Killeen, and Tom Herits.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		x			
Krawiec		x			
M. Lewis		x			
W. Lewis		x			
Mann	x	x			
Robilotti		x			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
 RESOLUTION NO. 2023-104**

RESOLUTION PROVIDING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE PARK AVE/STATION ST ROADWAY IMPROVEMENTS PROJECT

NOW, THEREFORE, BE IT RESOLVED that Council of Borough of Englishtown formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk and Colliers Engineering & Design are hereby authorized to submit an electronic grant application identified as MA-2024-Park Ave/Station St Roadway Improvem-00024 to the New Jersey Department of Transportation on behalf of Borough of Englishtown.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Borough of Englishtown and that their signature constitutes

acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		x			
Krawiec		x			
M. Lewis		x			
W. Lewis		x			
Mann	x	x			
Robilotti		x			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
 RESOLUTION NO. 2023-105**

APPOINTMENT OF FULL-TIME LAW ENFORCEMENT OFFICER

WHEREAS, there is a need to hire a Law Enforcement Officer; and

WHEREAS, the Chief of Police has recommended Inderpreet Singh of Elmwood Park, N.J. for the position; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that Inderpreet Singh is hereby appointed as a full-time Law Enforcement Officer for the Borough of Englishtown as follows:

1. Appointment is effective and conditional upon passing a background investigation, psychological evaluation, physical examination, drug testing by urinalysis, and firearms qualifications; and
2. Salary is payable upon commencement of work, \$45,420.00 paid semi-monthly per the salary ordinance.
3. Said appointment is probationary for one year and said probation shall culminate one (1) year from the start date of employment.

BE IT FURTHER RESOLVED, that a certified true copy of this resolution be forwarded to the Chief of Police, Chief Financial Officer, the Police Training Commission, the Police Commission and Inderpreet Singh.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		x			
Krawiec		x			
M. Lewis		x			

W. Lewis		x	x			
Mann			x			
Robilotti	x		x			
Mayor Reynolds	tie vote only					

**BOROUGH OF ENGLISHTOWN
 RESOLUTION NO. 2023-106**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN
 COUNTY OF MONMOUTH, STATE OF NEW JERSEY
 AUTHORIZING THE PAYMENT OF BOROUGH BILLS**

WHEREAS, the Mayor and Council have carefully examined all vouchers presented to the Borough for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Mayor and Council have approved payment of same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved vouchers amounting to the sum of \$600,062.85 are hereby authorized to be paid on June 28, 2023,
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said vouchers hereby authorized to be paid.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		x			
Krawiec		x			
M. Lewis		x			
W. Lewis		x			
Mann	x	x			
Robilotti	x	x			
Mayor Reynolds	tie vote only				

Open Public Portion Limited to Agenda Items Only:

Motion was made to open the Public Portion by C/M. Lewis, seconded by C/Robilotti. All in favor.

Public Comment :

Jessie Tosetti- read aloud previously submitted correspondence.
 Lou Sarti- Inquired about recycling pickup in English Club.

Executive Session (Litigation/Personnel):

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN MAYOR AND
COUNCIL FOR A CLOSED OR EXECUTIVE SESSION
PURSUANT TO N.J.S.A. 10:4-13.**

WHEREAS, N.J.S.A. 10:4-12B provides that a public body may exclude the public from that portion of a meeting at which the body discusses contract negotiations;

1. Any matter which, by express provision of Federal Law or State statute or rule of court, shall be rendered confidential;
2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States;
3. Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records or personal material including health records, legal defense, insurance, etc.
4. Any collective bargaining agreement or terms and conditions related thereto;
5. Any matter involving the purchase, lease or acquisition or real property with public funds;
6. Any tactics and techniques utilized in protecting the public safety and property;
7. Any pending or anticipated litigation or contract negotiation wherein the public body is, or may become a party. Any matters, falling within the attorney-client privilege, to the extent that confidentiality is required.
8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance of, promotion or disciplining of any specific prospective public officer or employee or current officer or employee, employed or appointed by the public body.
9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or suspension or loss of a license or permit.

WHEREAS, N.J.S.A. 10:4-13 provides that a public body may not exclude the public from any meeting to discuss any matters described in N.J.S.A. 10:4-12 until the public body has adopted a resolution at a meeting to which the public shall be admitted, stating the general nature of the subject to be discussed and stating as precisely as possible, the time and when the circumstances under which the discussion conducted in a closed session of the public body can be disclosed to the public.

WHEREAS, the Mayor and Council of the Borough of Englishtown believe that a closed session pursuant to Section 4 of N.J.S.A. 10:4-12b is required to discuss personnel matters.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the public be excluded from this portion of the public meeting convened this 28th day of June, 2023, pursuant to Section 4 of the Open Public Meetings Act.

BE IT FURTHER RESOLVED, that the subject matter of this executive session will be made public when it is no longer required that the subject matter discussed be kept privileged.

Enter into Executive Session: Time: 9:09 P.M.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		X			
Krawiec		X			
M. Lewis	x	X			
W. Lewis	x	X			
Mann		X			
Robilotti		X			
Mayor Reynolds	tie vote only				

Council returned from Executive Session at 10:06 P.M.- Action will not be taken

Adjournment:

There being no further business a motion to adjourn was offered by C/Francisco seconded by C/W. Lewis. All in favor. The time being 10:08 P.M.

August 23, 2023
 Date Approved

Kerry Killeen, R.M.C.
 Municipal Clerk