

**** WORKSHOP AGENDA ****

March 22, 2023

7:30 P.M.

Work Session of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. **Meeting Called to Order and Roll Call**
2. **Discussion Items**
 1. Presentation on CREAMM Act by Ronald Mondello, Esq.
 2. Community Development Committee
3. **Adjournment**

**** AGENDA ****

Regular Meeting of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. **Meeting Called to Order and Roll Call**
2. **Statement of Compliance with Sunshine Law**
3. **Moment of Silence and Salute to the Flag**
4. **Approval of Minutes**
 - February 22, 2023
 - March 8, 2023 Special Meeting- Budget Workshop
5. **Councilmember Committee Reports**

Councilmember Krawiec- Public Buildings & Grounds

Councilmember W. Lewis- Public Safety

Councilmember Robilotti- Administration, Finance, Personnel and Technology

Councilmember Francisco- Code Enforcement, Public Health, Welfare & Public Events

Councilmember Mann- Public Utilities

Council member M. Lewis- Legislative, Insurance and Licenses
6. **Correspondence**

7. **Open Public Portion Limited to Agenda Items Only**
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
8. **Old Business:**
 - A. **Ordinance No. 2023-02- Public Hearing and Adoption**
Ordinance Establishing Limits for Salaries of the Borough of Englishtown, County of Monmouth, State of New Jersey.
 - B. **Ordinance No. 2023-03- First Reading and Introduction-Tabled at February 22, 2023 mtg.**
Ordinance Amending and Supplementing Chapter 2.130 of the Code of the Borough of Englishtown Creating Cannabis Conditional Use Requirements.
 - C. **Resolution No. 2023-066- Tabled at February 22, 2023 mtg.**
Appointment of Community Development Committee
9. **New Business:**
 - A. **Ordinance No. 2023-04 – First Reading and Introduction**
Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14)
 - B. **Resolution No. 2023-068**
Accepting the Resignation of Municipal Clerk/Registrar Wendy Barras
 - C. **Resolution No. 2023-069**
Authorizing Refund of Tax Sale Certificate Block 25, Lot 23 in the amount of \$7,624.87
 - D. **Resolution No. 2023-070**
Authorizing Refund of Tax Sale Certificate Block 2, Lot 22.56 Qual #C56 in the amount of \$2,158.23
 - E. **Resolution No. 2023-071**
Authorizing Refund of Tax Sale Certificate Block 1, Lot 5.01 in the amount of \$2,058.23
 - F. **Resolution No. 2023-072**
Authorizing Refund of Tax Sale Certificate Block 4, Lot 28 in the amount of \$2,158.23
 - G. **Resolution No. 2023-073**
Emergency Temporary Appropriations
 - H. **Resolution No. 2023-074**
Introduction of the 2023 Municipal Budget
 - I. **Resolution No. 2023-075**
Payment of Borough Bills

J. Resolution No. 2023-076
Appointment of Special Counsel

10. **Tax Collector's Report – February 2023**

11. **Public Portion - Non-Agenda Items**

Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.

12. **Executive Session**

13. **Adjournment**

**BOROUGH OF ENGLISHTOWN
ORDINANCE NO. 2023-04**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1, et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Borough of Englishtown in the County of Monmouth find it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determine that a 1% increase in the budget for said year, amounting to \$20,808.83 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and Council hereby determine that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Englishtown, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Borough of Englishtown shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$72,830.91 and that the CY 2023 municipal budget for the Borough of Englishtown be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five (5) days after such adoption.

DATE OF INTRODUCTION March 22, 2023

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco					
Krawiec					
M. Lewis					
W. Lewis					
Mann					
Robilotti					
Mayor Reynolds	tie vote only				

DATE OF SECOND READING, PUBLIC HEARING: April 26, 2023

DATE OF ADOPTION April 26, 2023

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco					
Krawiec					
M. Lewis					
W. Lewis					
Mann					
Robilotti					
Mayor Reynolds	tie vote only				

Date: _____

Mayor Thomas Reynolds

Attested

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-068**

**RESOLUTION ACCEPTING THE RESIGNATION OF
MUNICIPAL CLERK/REGISTRAR WENDY BARRAS**

WHEREAS, At the February 22, 2023 council meeting, Wendy Barras was appointed as Municipal Clerk/Registrar for the Borough of Englishtown, with her first day of employment being March 7, 2023; and

WHEREAS, Wendy Barras tendered her resignation with the Borough of Englishtown with her last day of employment being March 10, 2023.

WHEREAS, Christine Robbins, Interim Clerk will continue to fill this position until a replacement is hired.

NOW THEREFORE BE IT RESOVED that the Mayor and Council of the Borough of Englishtown accept the resignation from Wendy Barras and wish her well in her future.

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the personnel file of Wendy Barras and to the Chief Financial Officer.

Council Member	Motion/Second	Aye	Nay	Abstain	Absent
Francisco					
Krawiec					
M. Lewis					
W. Lewis					
Mann					
Robilotti					
Mayor Reynolds	tie vote only				

I do hereby certify the above to be a true copy of a resolution adopted by the Governing Body of the Borough of Englishtown at a regular meeting held March 22, 2023.

Christine Robbins, Interim Municipal Clerk

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-069**

AUTHORIZING REFUND OF TAX SALE CERTIFICATE

WHEREAS, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to Trystone Capital Assets, LLC :

Tax Sale Certificate No. 22-00023
Block 25, Lot 23
11 Main Street
in the amount of \$124.87
premium of \$7,500.00
total of **\$7,624.87**

WHEREAS, the above-mentioned certificate has been redeemed by the tax collector and the lienholder is to obtain said total refund amount of \$7624.87.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$7,624.87 to Trystone Capital Assets, LLC, P.O. Box 1030, Brick, NJ 08723:

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Council Member	Motion/Second	Aye	Nay	Abstain	Absent
Francisco					
Krawiec					
M. Lewis					
W. Lewis					
Mann					
Robilotti					
Mayor Reynolds	tie vote only				

I do hereby certify the above to be a true copy of a resolution adopted by the Governing Body of the Borough of Englishtown at a regular meeting held March 22, 2023.

Christine Robbins, R.M.C., Interim Clerk

2023-69

Borough of Englishtown
Tax Collector
15 Main Street
Englishtown, N.J. 07726
732-446-9235 ext. 213

Date: March 8, 2023

To: Wendy Barras, Clerk

Cc: Sylvia Eryan-Hewileh, CMFO

From: Consett Ellison, Tax Collector

Subject: FOR COUNCIL MEETING MARCH 22, 2023
Resolution for Redemption of Tax Sale Certificates 22-00023

In the amount of	\$ 124.87
Premium Returned	<u>\$ 7,500.00</u>
Total to Lienholder	<u>\$ 7,624.87</u>

Paid on February 22, 2023
By Property Owner Mortgage Company

Block# 25 Lot# 23
11 Main Street

Make Check Payable to Lien Holder:

TRYSTONE CAPITAL ASSETS, LLC
P.O. BOX 1030
BRICK, NJ 08723

Breakdown of Funds: Total Current Fund: \$ 124.87
Total Premium Trust: \$7,500.00

Please give check to Tax Collector to mail when certificate and voucher are returned.

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-070**

AUTHORIZING REFUND OF TAX SALE CERTIFICATE

WHEREAS, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to Trystone Capital Assets, LLC :

Tax Sale Certificate No. 22-00007
Block 2, Lot 22.56 Qual #C56
56 English Club Drive
in the amount of \$358.23
premium of \$1,800.00
total of **\$2,158.23**

WHEREAS, the above-mentioned certificate has been redeemed by the tax collector and the lienholder is to obtain said total refund amount of \$2,158.23.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$2,158.23 to Trystone Capital Assets, LLC, P.O. Box 1030, Brick, NJ 08723:

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Council Member	Motion/Second	Aye	Nay	Abstain	Absent
Francisco					
Krawiec					
M. Lewis					
W. Lewis					
Mann					
Robilotti					
Mayor Reynolds	tie vote only				

I do hereby certify the above to be a true copy of a resolution adopted by the Governing Body of the Borough of Englishtown at a regular meeting held March 22, 2023.

Christine Robbins, R.M.C., Interim Clerk

2023-70

Borough of Englishtown
Tax Collector
15 Main Street
Englishtown, N.J. 07726
732-446-9235 ext. 213

Date: March 8, 2023

To: Wendy Barras, Clerk

Cc: Sylvia Eryan-Hewileh, CMFO

From: Consett Ellison, Tax Collector

Subject: FOR COUNCIL MEETING MARCH 22, 2023
Resolution for Redemption of Tax Sale Certificates 22-00007

In the amount of	\$ 358.23
Premium Returned	<u>\$ 1,800.00</u>
Total to Lienholder	<u>\$ 2,158.23</u>

Paid on March 07, 2023
By Property Owner

Block# 2 Lot# 22.56 Qual # C56
56 English Club Drive

Make Check Payable to Lien Holder:

TRYSTONE CAPITAL ASSETS, LLC
P.O. BOX 1030
BRICK, NJ 08723

Breakdown of Funds: Total Current Fund: \$ 358.23
Total Premium Trust: \$1,800.00

Please give check to Tax Collector to mail when certificate and voucher are returned.

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-071**

AUTHORIZING REFUND OF TAX SALE CERTIFICATE

WHEREAS, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to Trystone Capital Assets, LLC :

Tax Sale Certificate No. 22-00002
Block 1, Lot 5.01
25 Lasatta Ave
in the amount of \$358.23
premium of \$1,700.00
total of **\$2,058.23**

WHEREAS, the above-mentioned certificate has been redeemed by the tax collector and the lienholder is to obtain said total refund amount of \$2,058.23.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$2,058.23 to Trystone Capital Assets, LLC, P.O. Box 1030, Brick, NJ 08723:

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Council Member	Motion/Second	Aye	Nay	Abstain	Absent
Francisco					
Krawiec					
M. Lewis					
W. Lewis					
Mann					
Robilotti					
Mayor Reynolds	tie vote only				

I do hereby certify the above to be a true copy of a resolution adopted by the Governing Body of the Borough of Englishtown at a regular meeting held March 22, 2023.

Christine Robbins, R.M.C., Interim Clerk

2023-71

Borough of Englishtown
Tax Collector
15 Main Street
Englishtown, N.J. 07726
732-446-9235 ext. 213

Date: March 8, 2023

To: Wendy Barras, Clerk

Cc: Sylvia Eryan-Hewileh, CMFO

From: Consett Ellison, Tax Collector

Subject: FOR COUNCIL MEETING MARCH 22, 2023
Resolution for Redemption of Tax Sale Certificates 22-00002

In the amount of	\$ 358.23
Premium Returned	<u>\$ 1,700.00</u>
Total to Lienholder	<u>\$ 2,058.23</u>

Paid on February 23, 2023
By Property Owner

Block# 1 Lot# 5.01
25 Lasatta Ave

Make Check Payable to Lien Holder:

TRYSTONE CAPITAL ASSETS, LLC
P.O. BOX 1030
BRICK, NJ 08723

Breakdown of Funds: Total Current Fund: \$ 358.23
Total Premium Trust: \$1,700.00

Please give check to Tax Collector to mail when certificate and voucher are returned.

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-072**

AUTHORIZING REFUND OF TAX SALE CERTIFICATE

WHEREAS, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to Trystone Capital Assets, LLC :

Tax Sale Certificate No. 22-00011
Block 4, Lot 28
16 Water St.
in the amount of \$358.23
premium of \$1,800.00
total of **\$2,158.23**

WHEREAS, the above-mentioned certificate has been redeemed by the tax collector and the lienholder is to obtain said total refund amount of \$2,158.23.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$2,158.23 to Trystone Capital Assets, LLC, P.O. Box 1030, Brick, NJ 08723:

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Council Member	Motion/Second	Aye	Nay	Abstain	Absent
Francisco					
Krawiec					
M. Lewis					
W. Lewis					
Mann					
Robilotti					
Mayor Reynolds	tie vote only				

I do hereby certify the above to be a true copy of a resolution adopted by the Governing Body of the Borough of Englishtown at a regular meeting held March 22, 2023.

Christine Robbins, R.M.C., Interim Clerk

2023-72

Borough of Englishtown
Tax Collector
15 Main Street
Englishtown, N.J. 07726
732-446-9235 ext. 213

Date: March 8, 2023

To: Wendy Barras, Clerk

Cc: Sylvia Eryan-Hewileh, CMFO

From: Consett Ellison, Tax Collector

Subject: FOR COUNCIL MEETING MARCH 22, 2023
Resolution for Redemption of Tax Sale Certificates 22-00011

In the amount of	\$ 358.23
Premium Returned	<u>\$ 1,800.00</u>
Total to Lienholder	<u>\$ 2,158.23</u>

Paid on February 15, 2023
By Property Owner

Block# 4 Lot# 28
16 Water Street

Make Check Payable to Lien Holder:

TRYSTONE CAPITAL ASSETS, LLC
P.O. BOX 1030
BRICK, NJ 08723

Breakdown of Funds: Total Current Fund: \$ 358.23
Total Premium Trust: \$1,800.00

Please give check to Tax Collector to mail when certificate and voucher are returned.

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-073**

EMERGENCY TEMPORARY APPROPRIATIONS

WHEREAS, an emergent condition has arisen with respect to the need for various operating expenses prior to the adoption of the 2023 Budget and no adequate provision has been made in the 2023 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S.A.40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose; and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2023 pursuant to the provisions of Chapter 96, P.L.1951 (N.J.S.A.40A:4-20) including this resolution total \$683,251.00

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Englishtown, in the County of Monmouth, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A-20:

1. Emergency temporary appropriations be and the same is hereby made in the amount of \$683,251.00 as per attached sheet.
2. Said emergency temporary appropriations will be provided for in the 2023 budgets.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

Council Member	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco					
Krawiec					
M. Lewis					
W. Lewis					
Mann					
Robilotti					
Mayor Reynolds	tie vote only				

I do hereby certify the above to be a true copy of a resolution adopted by the Governing Body of the Borough of Englishtown at a regular meeting held March 23, 2023.

Christine Robbins, R.M.C., Interim Clerk

BOROUGH OF ENGLISHTOWN TEMPORARY APPROPRIATION 2023

			Temporary Emergency MARCH	Total Temporary Appropriation
OFFICE OF THE MAYOR				
OTHER EXPENSES	O/E			500.00
GOVERNING BODY				
SALARIES & WAGES	S&W			
GENERAL ADMINISTRATION				
SALARIES & WAGES	S&W			
OTHER EXPENSES	OE			100.00
DATA PROCESSING				
SALARIES & WAGES	S&W			
OTHER EXPENSES	OE			25,000.00
ANNUAL AUDIT				
OTHER EXPENSES	O/E			10,000.00
MUNICIPAL CLERK				
SALARIES & WAGES	S&W			18,000.00
OTHER EXPENSES	O/E	1,200.00		3,000.00
ELECTIONS	O/E			
OFFICE OF TAX ASSESSMENT				
SALARIES & WAGES	S&W			4,000.00
OTHER EXPENSES	O/E			1,500.00
FINANCIAL ADMINISTRATION				
SALARIES & WAGES	S&W	8,000.00		22,000.00
OTHER EXPENSES	O/E	550.00		1,700.00
TAX COLLECTION				
SALARIES & WAGES	S&W	2,000.00		5,500.00
OTHER EXPENSES	O/E			1,000.00
GROUP INSURANCE & LIABILITY INSURANCE				
OTHER EXPENSES	O/E INSIDE	30,000.00		150,000.00
OTHER EXPENSES	O/E OUTSIDE			
HEALTH BENEFIT WAIVER	O/E			2,500.00
DEPARTMENT OF LAW				
OTHER EXPENSES	O/E			15,000.00
MUNICIPAL PROSECUTOR				
SALARIES & WAGES	S&W	2,100.00		4,200.00
OTHER EXPENSES	O/E			
MUNICIPAL PUBLIC DEFENDER				
SALARIES & WAGES	S&W			
OTHER EXPENSES	O/E			
DEPT. OF PARKS/RECREATION/SOCIAL SERVICES				
CELEBRATION OF PUBLIC EVENTS				
OTHER EXPENSES	O/E			25.00
DOG TRUST FUND				
OTHER EXPENSES	O/E			100.00
EMERGENCY MANAGEMENT				
SALARIES & WAGES	S&W			
OTHER EXPENSES	O/E			100.00
POLICE				
SALARIES & WAGES	S&W	103,000.00		285,000.00
SALARIES & WAGES-LFRP				
OTHER EXPENSES	O/E	10,000.00		37,000.00
DIVISION OF ENGINEERING				
OTHER EXPENSES	O/E			5,000.00

BOROUGH OF ENGLISHTOWN TEMPORARY APPROPRIATION 2023

			Temporary Emergency MARCH	Total Temporary Appropriation
PLANNING BOARD				
	SALARIES & WAGES	S&W	500.00	2,000.00
	OTHER EXPENSES	O/E		1,000.00
AFFORDABLE HOUSING				
	SALARIES & WAGES	S&W		300.00
	OTHER EXPENSES	O/E		100.00
PUBLIC BUILDINGS AND GROUNDS				
	SALARIES & WAGES	S&W	2,500.00	5,500.00
	OTHER EXPENSES	O/E		7,500.00
STREETS & ROAD MAINTENANCE				
	SALARIES & WAGES	S&W		7,500.00
	OTHER EXPENSES	O/E	5,000.00	10,000.00
SNOW REMOVAL				
	SALARIES & WAGES	S&W		1,000.00
	OTHER EXPENSES	O/E		4,000.00
GARBAGE AND TRASH REMOVAL				
	DISPOSAL COSTS (CONTRACTUAL)	O/E		
SANITARY LANDFILL				
	OTHER EXPENSES	O/E		3,500.00
RECYCLING				
	SALARIES & WAGES	S&W		
	OTHER EXPENSES	O/E	10,000.00	35,000.00
CODE ENFORCEMENT				
	SALARIES & WAGES	S&W	3,000.00	10,000.00
	OTHER EXPENSES	O/E	300.00	1,000.00
SHADE TREE COMMISSION				
	SALARIES & WAGES	S&W		100.00
	OTHER EXPENSES	O/E		500.00
UTILITIES:				
	GASOLINE	O/E	5,000.00	15,000.00
	ELECTRICITY	O/E	2,000.00	10,000.00
	TELEPHONE	O/E		5,000.00
	NATURAL GAS	O/E	1,000.00	6,000.00
	STREET LIGHTING	O/E	5,000.00	15,000.00
	WATER & SEWAGE	O/E		2,500.00
	SALARY & WAGE ADJUSTMENT	OE		
	SICK LEAVE TRUST	OE		
	PRIOR YEAR BILLS	OE		
	911 EMERGENCY WITH COUNTY	OE		
	INTERLOCAL - COMPUTER SERVICES	OE		10,000.00
	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	O/E Inside	38,000.00	38,000.00
	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	O/E Outside		
	SOCIAL SECURITY SYSTEM (O.A.S.I.)	O/E	2,000.00	15,000.00
	POLICE AND FIREMEN'S RETIREMENT SYSTEM OF NJ	O/E Inside	160,000.00	160,000.00
	POLICE AND FIREMEN'S RETIREMENT SYSTEM OF NJ	O/E Outside		
	DEFINED CONTRIBUTION RETIREMENT PROGRAM	OE		3,000.00
MUNICIPAL COURT				
	SALARIES & WAGES	S&W	10,000.00	50,000.00
	OTHER EXPENSES	O/E		6,000.00
FIRE DISTRICT INTERLOCAL				
	SALARIES & WAGES	S&W	5,000.00	13,000.00
	OTHER EXPENSES	O/E		300.00

BOROUGH OF ENGLISHTOWN TEMPORARY APPROPRIATION 2023

		Temporary Emergency MARCH	Total Temporary Appropriation
PUBLIC WORKS MANAGER INTERLOCAL			
SALARIES & WAGES	S&W		
COST OF TAX APPEALS			
OTHER EXPENSES	O/E		
RECYCLING TAX	O/E		1,500.00
CAPITAL IMPROVEMENT:	OE		
BOND INTEREST	O/E		28,000.00
BOND PRINCIPAL	O/E		
BAN PAYMENT	O/E		
NOTE INTEREST	O/E		
OTHER EXPENSES			
Total Current Fund		406,160.00	1,058,525.00
			Temporary
WATER OPERATING FUND			
WATER UTILITY			
OPERATING:			
SALARIES & WAGES		14,000.00	40,000.00
OTHER EXPENSES		80,341.00	140,000.00
PUBLIC EMPLOYEES' RETIREMENT SYSTEM		7,200.00	7,200.00
SOCIAL SECURITY(O.A.S.I.)		1,500.00	4,000.00
CAPITAL OUTLAY		13,500.00	15,000.00
CAPITAL IMPROVEMENT FUND			
UNEMPLOYMENT & DISABILITY INSURANCE			7,000.00
DEBT SERVICE-BOND INTEREST			
DEBT SERVICE-BOND PRINCIPAL			
DEBT SERVICE-NOTE INTEREST & PRINCIPAL			
OTHER EXPENSES			
TOTAL WATER OPERATING FUND		96,541.00	213,200.00
			Temporary
SEWER UTILITY			
SALARIES & WAGES		10,500.00	31,000.00
OTHER EXPENSES		99,090.00	223,000.00
PUBLIC EMPLOYEES' RETIREMENT SYSTEM		2,900.00	2,900.00
SOCIAL SECURITY(O.A.S.I.)		1,300.00	3,000.00
UNEMPLOYMENT COMPENSATION INSURANCE			
CAPITAL OUTLAY			
CAPITAL IMPROVEMENT FUND			
DEBT SERVICE-BOND INTEREST			
DEBT SERVICE-BOND PRINCIPAL			
OTHER EXPENSES			
TOTAL SEWER OPERATING FUND		114,390.00	259,900.00
			Temporary
SOLID WASTE UTILITY			
SALARIES & WAGES			100.00
OTHER EXPENSES		1,170.00	1,900.00
GARBAGE COLLECTION		20,000.00	77,000.00
LANDFILL		45,000.00	45,000.00
PUBLIC EMPLOYEES' RETIREMENT SYSTEM			
SOCIAL SECURITY(O.A.S.I.)			
UNEMPLOYMENT COMPENSATION INSURANCE			
CAPITAL OUTLAY			
CAPITAL IMPROVEMENT FUND			
DEBT SERVICE-BOND INTEREST			
DEBT SERVICE-BOND PRINCIPAL			
OTHER EXPENSES			
TOTAL SOLID WASTE UTILITY		66,170.00	124,000.00

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-074**

**** THE OFFICIAL BUDGET RESOLUTION IS BEING PREPARED BY THE BOROUGH AUDITOR ****

**RESOLUTION INTRODUCING THE MUNICIPAL BUDGET
OF THE BOROUGH OF ENGLISHTOWN, COUNTY OF MONMOUTH,
FOR FISCAL YEAR 2023, WITH STATEMENTS OF REVENUES AND
APPROPRIATIONS WHICH SHALL CONSTITUTE THE LOCAL BUDGET
FOR THE YEAR 2023**

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal budget for the year 2023.

BE IT FURTHER RESOLVED, that the said budget be published in The Asbury Park Press in the issue of March 30, 2023.

The Governing Body of the Borough of Englishtown does hereby approve the following as the budget for the year 2023:

- | | | |
|----|--|----|
| 1. | Appropriation within "Caps"
Municipal purposes (Item H-1, Sheet 19)
(N.J.S. 40a:4-45.2) | \$ |
| 2. | Appropriations excluded from "Caps"
Municipal purposes (Item H-2, Sheet 28)
(N.J.S. 40a:4-45.3 as amended) | \$ |
| | Total general appropriations excluded
from "Caps" (Item 0, Sheet 29) | \$ |
| 3. | Reserve for uncollected taxes (Item M,
sheet 29) - based on estimated 98.26% of
tax collections | \$ |
| 4. | Total general appropriations
(Item 9, Sheet 29) | \$ |
| 5. | Less: Anticipated revenues other than
current property tax (Item 5, Sheet 11)
(i.e. surplus, misc. revenues and receipts
from delinquent taxes) | \$ |
| 6. | Difference: Amount to be raised by taxes
for support of Municipal Budget (As Follows) | |
| | A. Local tax for Municipal purposes
including reserve for uncollected | |

taxes (Item 6 (A), Sheet 11)

\$

Notice is hereby given that the Budget and Tax Resolution is approved by the Mayor and Council of the Borough of Englishtown, County of Monmouth on March 22, 2023.

A hearing on the Budget and Tax Resolution will be held at 15 Main Street, Englishtown, NJ 07726 on April 26, 2023 at 7:30 p.m. at which time and place objections to said Budget and Tax Resolution for the year may be presented by taxpayers or other interested persons.

Council Member	Motion/Second	Aye	Nay	Abstain	Absent
Francisco					
Krawiec					
M. Lewis					
W. Lewis					
Mann					
Robilotti					
Mayor Reynolds	tie vote only				

I do hereby certify the above to be a true copy of a resolution adopted by the Governing Body of the Borough of Englishtown at a regular meeting held March 23, 2022.

Christine Robbins, R.M.C., Interim Clerk

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-075**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE PAYMENT OF BOROUGH BILLS**

WHEREAS, the Mayor and Council have carefully examined all vouchers presented to the Borough for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Mayor and Council have approved payment of same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved vouchers amounting to the sum of \$544,434.28 are hereby authorized to be paid on March 22, 2023,
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said vouchers hereby authorized to be paid.

Council Member	Motion/Second	Aye	Nay	Abstain	Absent
Francisco					
Krawiec					
M. Lewis					
W. Lewis					
Mann					
Robilotti					
Mayor Reynolds	tie vote only				

I do hereby certify the above to be a true copy of a resolution adopted by the Governing Body of the Borough of Englishtown at a regular meeting held March 22, 2023

Christine Robbins, R.M.C., Interim Clerk

**Borough of Englishtown
Preliminary Bill List
Submitted to Borough Council
for Approval at Meeting of
March 22, 2023**

<u>Fund</u>	<u>Amount</u>
1 Current Fund Budget	\$ 110,343.94
Tax Refund	\$ -
Man/Eng School Taxes	\$ 236,395.30
Freehold Reg H.S. School Taxes	\$ 84,830.00
County Taxes	\$ -
Marriage License Fees	\$ -
Fire District Taxes	\$ -
Tax redemption lien	\$ 13,999.56
Tax Appeal Refund	\$ -
Petty Cash	\$ -
Accounts Payable	\$ -
2 Grant Fund	\$ 346.44
4 General Capital	\$ 2,508.00
5 Water Utility Fund	\$ 29,364.62
6 Water Capital Fund	
7 Sewer Utility Fund	\$ 6,442.87
8 Sewer Capital Fund	\$ -
9 Solid Waste Fund	\$ 20,057.09
12 Regular Trust Fund	\$ 19,882.51
13 Unemployment Trust	\$ -
14 Community Development	\$ -
15 Escrow Funds	\$ 165.00
17 Dog Trust Fund	\$ -
20 Payroll Deduction Fund	\$ 19,848.95
30 Special Events Fund	\$ 250.00
Total Bill List	<u>\$ 544,434.28</u>

This is to certify that funds are available to pay bills and payroll
as listed on the attached Bill List.

Sylvia Eryan-Hawileh

Sylvia Eryan-Hawileh
Chief Financial Officer

P.O. Type: All Range: First to Last Format: Detail with Line Item Notes												
Open: N Paid: N Void: N Rcvd: Y Held: Y Aprv: N Bid: Y State: Y Other: Y Exempt: Y												
Vendor #	Name	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PO #	PO Date	Description										
Item Description												
ALL400 ALL CAR AUTO REPAIR LLC												
23-00162 02/25/23 CAR REPAIRS 2/21/23												
1 REMOVE & REPLACE RT HEADLIGHT		30.99	3-01-25-240-025			B Maint of Motor Vehicles-Police	R	02/25/23	03/14/23		17799	N
2 DORMAN HEADLIGHT PIGTAIL		16.33	3-01-25-240-025			B Maint of Motor Vehicles-Police	R	02/25/23	03/14/23		17799	N
3 TOTAL FEES		2.84	3-01-25-240-025			B Maint of Motor Vehicles-Police	R	02/25/23	03/14/23		17799	N
		50.16										
		Vendor Total:	50.16									
AME750 AMERICAN WEAR INC												
23-00181 03/04/23 FEBRUARY UNIFORM RENTALS												
1 FEBRUARY UNIFORM RENTALS		104.00	3-01-26-310-032			B Clothing & Uniforms-Building Gds	R	03/04/23	03/14/23		641000	N
2 FEBRUARY MAT RENTALS		15.00	3-01-26-310-032			B Clothing & Uniforms-Building Gds	R	03/04/23	03/14/23		641000	N
		119.00										
		Vendor Total:	119.00									
BIL666 BILL WAGNER & SONS INC.												
23-00180 03/04/23 VARIOUS SUPPLIES												
1 PLUMBING SUPPLIES		105.33	3-05-55-502-032			B Material & Supplies-Water	R	03/04/23	03/14/23		198763	N
		105.33										
		Vendor Total:	105.33									
BLU250 BLUE 360 MEDIA, LLC												
23-00192 03/07/23 NJ LAW ENFORCEMENT HANDBOOK 23												
1 NJ LAW ENFORCEMENT HANDBOOK 23		170.00	3-01-25-240-033			B Books & Publications-Police	R	03/07/23	03/14/23		IN2301188149	N
2 SHIPPING		17.85	3-01-25-240-033			B Books & Publications-Police	R	03/07/23	03/14/23		IN2301188149	N
		187.85										
		Vendor Total:	187.85									
BOR033PD BOROUGH OF ENGLISHTOWN												
23-00168 02/25/23 DISABILITY INS 4TH QTR 2022												
1 DISABILITY INS 4TH QTR 2022		870.58	2-01-23-220-090			B Insurance & Surety Bonds-Insur	H	02/25/23	03/14/23		4TH QTR 2022	N

Page No: 2

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice	1099
									Date			Excl
BOR03PD BOROUGH OF ENGLISHTOWN												
	23-00168 02/25/23 DISABILITY INS 4TH QTR 2022	Continued										
	2 DISABILITY INS 4TH QTR 2022	241.08	2-05-55-502-095			B Other Ins Disability - Water	H	02/25/23	03/14/23		4TH QTR 2022	N
	3 DISABILITY INS 4TH QTR 2022	227.69	2-07-55-502-095			B Other Ins Disability -Sewer	H	02/25/23	03/14/23		4TH QTR 2022	N
		1,339.35										
	Vendor Total:	1,339.35										
CAB250 OPTIMUM												
	23-00215 03/13/23 POLICE IP ADDRESS 3/8-4/7/23											
	1 POLICE IP ADDRESS 3/8-4/7/23	177.73	3-01-20-140-085			B Wireless Communication-Data Processing	R	03/13/23	03/14/23		07864166034011	N
	Vendor Total:	177.73										
CDW500 CDW GOVERNMENT, INC.												
	23-00203 03/10/23 STARTECH2-PORT HDMI KVM SWITCH											
	1 STARTECH2-PORT HDMI KVM SWITCH	98.28	3-01-20-140-087			B Computer Equipment-Data Processing	R	03/10/23	03/14/23		GX95911	N
	Vendor Total:	98.28										
CER750 CERTIFIED SPEEDOMETER SERVICE												
	23-00175 03/04/23 SPEEDOMETER CALIBRATION											
	1 SPEEDOMETER CALIBRATION	264.00	3-01-25-240-025			B Maint of Motor Vehicles-Police	R	03/04/23	03/14/23		24053	N
	CAR # 1,2,3,4,5 & UNMARKED											
	Invoice #24053											
	Vendor Total:	264.00										
COY500 GEORGE S. COVNE CHEMICAL CO												
	23-00183 03/04/23 LIME 2/17/23											
	1 LIME 50 LB BAGS 2/17/23	999.50	3-05-55-502-031			B Chemicals & Gases-Water	R	03/04/23	03/14/23		401495	N
	Vendor Total:	999.50										
DR1500 DRIVERS LICENSE GUIDE CO.												
	23-00158 02/25/23 US ID CHECKING GUIDE - 2023											
	1 US ID CHECKING GUIDE - 2023	246.00	3-01-25-240-033			B Books & Publications-Police	R	02/25/23	03/14/23		819630	N

ENGLISHTOWN BOROUGH
Bill List By Vendor Id

Vendor #	Name	PO #	PO Date	Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
DRI500	DRIVERS LICENSE GUIDE CO.					Continued						
23-00158	02/25/23 US ID CHECKING GUIDE - 2023				6.00	3-01-25-240-033	B Books & Publications-Police	R	02/25/23	03/14/23	819630	N
2	SHIPPING				252.00							
	Vendor Total:				252.00							
FRE160	TOWNSHIP OF FREEHOLD											
23-00190	03/07/23 IT SERVICES FEBRUARY 2023				1,770.00	3-01-42-105-021	B COMPUTER SERVICES-SHARED SERVICES OE	R	03/07/23	03/14/23	23-00196	N
1	IT SERVICES FEBRUARY 2023				70.00	3-01-42-105-021	B COMPUTER SERVICES-SHARED SERVICES OE	R	03/07/23	03/14/23	23-00196	N
2	IT SERVICES JANUARY 2023											
	BALANCE DUE				1,840.00							
	Vendor Total:				1,840.00							
FRH500	FREEHOLD REGIONAL HIGH SCHOOL											
23-00164	02/25/23 SCHOOL TAX PAYMENT 3/2023				84,830.00	3-01-55-999-005	B FREEHOLD REGIONAL SCHOOL TAX	R	02/25/23	03/14/23	3/2023	N
1	SCHOOL TAX PAYMENT 3/2023											
	Vendor Total:				84,830.00							
GOR500	GORDON'S CORNER WATER CO.											
23-00186	03/04/23 BULK WATER USAGE FEB 2023				4,808.96	3-05-55-502-069	B Purchase Water-Water	R	03/04/23	03/14/23	990006920	N
1	BULK WATER USAGE FEB 2023											
	Vendor Total:				4,808.96							
GPJ500	G.P. JAGER INC.											
22-00760	10/28/22 CALCIUM HYPOCHLORITE FEEDER				9,490.00	2-05-55-511-500	B CAPITAL OUTLAY-Water	R	10/28/22	03/14/23	9971-122122	N
1	CALCIUM HYPOCHLORITE FEEDER											
	MODEL MC4-50 LITE				261.91	2-05-55-511-500	B CAPITAL OUTLAY-Water	R	03/14/23	03/14/23	9971-122122	N
2	FREIGHT				9,751.91							
	Vendor Total:				9,751.91							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description						Enc Date Date	Date	Excl
HFA555 HOLMAN, FRENIA, ALLISON, P.C.									
	23-00117 02/11/23 2022 AUDIT SERVICES	B							
	7 2022 AUDIT SVC PROGRESS BILLING	3-01-20-135-028	4,500.00		B Professional Services-Audit	R	02/11/23	03/14/23	55260
	Vendor Total:		4,500.00						
HOM250 HOME DEPOT/GEFC									
	23-00177 03/04/23 VARIOUS SUPPLIES								
	1 BENCH VISE W/SWIVEL	3-01-26-310-024	129.00		B Maint of Build-Building Gds	R	03/04/23	03/14/23	7020316
	2 HEX BOLT GALV	3-01-26-310-024	5.40		B Maint of Build-Building Gds	R	03/04/23	03/14/23	7020316
	3 HEX NUT GALV	3-01-26-310-024	1.65		B Maint of Build-Building Gds	R	03/04/23	03/14/23	7020316
	4 FLAT WASHER GALV	3-01-26-310-024	1.20		B Maint of Build-Building Gds	R	03/04/23	03/14/23	7020316
	5 LOCK WASHER GALV	3-01-26-310-024	0.93		B Maint of Build-Building Gds	R	03/04/23	03/14/23	7020316
	6 NIFTY NABBER	3-01-26-310-024	39.94		B Maint of Build-Building Gds	R	03/04/23	03/14/23	8515730
	7 BASIN WRENCH	3-01-26-310-024	29.97		B Maint of Build-Building Gds	R	03/04/23	03/14/23	5616418
	8 3 PC IM PLUG	3-01-26-310-024	4.98		B Maint of Build-Building Gds	R	03/04/23	03/14/23	8511299
	9 DUAL FOOT INFLATOR	3-01-26-310-024	21.48		B Maint of Build-Building Gds	R	03/04/23	03/14/23	8511299
	Vendor Total:		234.55						
HUB500 HUB ELECTRIC									
	23-00173 03/04/23 LED SIGN REPAIR 12/14/22								
	1 LED SIGN REPAIR 12/14/2022	2-01-26-310-024	1,329.75		B Maint of Build-Building Gds	R	03/04/23	03/14/23	16478
	INSTALL REPLACEMENT PARTS								
	Vendor Total:		1,329.75						
IAC500 INT ASSOC OF CHIEFS OF POLICE									
	23-00174 03/04/23 MEMBERSHIP DUES 2023								
	1 2023 MEMBERSHIP DUES	3-01-25-240-044	190.00		B Professional Assoc Dues-Police	R	03/04/23	03/14/23	0251853
	Vendor Total:		190.00						

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Vendor #	Name	PO #	PO Date	Description	Item Description
INS500	JAMES N. NEWMAN, ESQ.				
23-00179	INST. FOR FORENSIC PSYCHOLOGY				
1	PSYCHOLOGICAL EVALUATION	475.00	3-01-25-240-096	B Psychological/Medical Exam-Police	R 03/04/23 03/14/23 18223
Vendor Total:					475.00
JAN500	JAMES N. NEWMAN, ESQ.				
23-00217	03/14/23 MALPRACTICE INSURANCE POLICY				
1	JUDGE MALPRACTICE INSURANCE	503.00	3-01-23-220-090	B Insurance & Surety Bonds-Insur	R 03/14/23 03/14/23 80582
POLICY # SJL169950788 1/4 SHARE					
Vendor Total:					503.00
JAN800	JANICE WEINMAN				
23-00218	03/14/23 FACE PAINTING				
1	FACE PAINTING	250.00	T-30-56-856-013	B Easter Egg Hunt-Special Events	R 03/14/23 03/14/23 3/26/23
ENGLISHTOWN EASTER EGG HUNT SANFORD PARK					
Vendor Total:					250.00
JRH500	J.R. HENDERSON LABS, INC				
23-00182	03/04/23 MONTHLY LAB TEST				
1	LAB TESTS FOR 3 MONTH BACTERIA	150.00	3-05-55-502-067	B Lab Reports-Water	R 03/04/23 03/14/23 60895
2	LAB TESTS FOR 2 THM'S HAA5	500.00	3-05-55-502-067	B Lab Reports-Water	R 03/04/23 03/14/23 60895
					650.00
Vendor Total:					650.00
LAN300	LANGUAGE SERVICES ASSOCIATES				
23-00160	02/25/23 INTERPRETING SERVICE				
1	INTERPRETING SERVICE	67.20	3-01-43-490-102	B Court Interpreter-Court	R 02/25/23 03/14/23 S-INW021697

ENGLISHTOWN BOROUGH
Bill List By Vendor Id

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description						Enc Date	Date	Invoice	Excl
LAN300 LANGUAGE SERVICES ASSOCIATES	Continued								
23-00216 03/14/23 INTERPRETING SERVICE 2/28/23		176.40	3-01-43-490-102		B Court Interpreter-Court	R	03/14/23 03/14/23	S-INVO24861	N
1 INTERPRETING SERVICE 2/28/23									
Vendor Total:		243.60							
MAN142 MANALAPAN/ENGLISHTOWN REG. SCH									
23-00165 02/25/23 SCHOOL TAX PAYMENT 3/2023		236,395.30	3-01-55-999-010		B MAN-ENG SCHOOL TAX	R	02/25/23 03/14/23	3/2023	N
1 SCHOOL TAX PAYMENT 3/2023									
Vendor Total:		236,395.30							
MAN710 MANALAPAN/ENGLISHTOWN BD OF ED									
23-00204 03/10/23 GASOLINE 2/2023		1,248.30	3-01-31-447-000		B GASOLINE	R	03/10/23 03/14/23	23-72	N
1 GASOLINE 2/2023									
Vendor Total:		1,248.30							
MAN750 MANALAPAN HARDWARE									
23-00178 03/04/23 VARIOUS SUPPLIES									
1 FUNNELL PLASTIC RED 1PT		3.99	3-01-26-310-024		B Maint of Build-Building Gds	R	03/04/23 03/14/23	B409247	N
2 BOLTS		10.68	3-01-26-310-024		B Maint of Build-Building Gds	R	03/04/23 03/14/23	B409938	N
3 WHITE LITHIUM GREASE		13.98	3-01-26-310-024		B Maint of Build-Building Gds	R	03/04/23 03/14/23	B410479	N
4 HANDLE THREAD METAL		12.99	3-01-26-310-024		B Maint of Build-Building Gds	R	03/04/23 03/14/23	B410479	N
5 HOSE CLAMP SS NO. 12 SS SC		17.94	3-01-26-310-024		B Maint of Build-Building Gds	R	03/04/23 03/14/23	B410861	N
6 ACID MURIATIC GALLON		51.96	3-01-26-310-024		B Maint of Build-Building Gds	R	03/04/23 03/14/23	B410861	N
7 TAPE ELEC ALL WEATHER 3/4		5.37	3-01-26-310-024		B Maint of Build-Building Gds	R	03/04/23 03/14/23	B410861	N
8 DUPLICATE UNDERCOAT		10.98	3-05-55-502-032		B Material & Supplies-Water	R	03/04/23 03/14/23	B411165	N
9 SINGLE SIDED KEY		4.68	3-01-26-310-024		B Maint of Build-Building Gds	R	03/04/23 03/14/23	B411401	N
KEYS MADE FOR COUNCIL MEMBERS FOR TOP									
DRAW IN COURT FOR THEM TO CHECK THEIR									
FOLDERS.									
		132.57							
Vendor Total:		132.57							

ENGLISHTOWN BOROUGH
Bill List By Vendor Id

Vendor #	Name	PO #	PO Date	Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice
MAS500	COLLIERS ENG & DESIGN, INC										
21-00795	10/23/21 ENGINEER COST FOR LAKE DAM	B									
17	ENGINEER COST FOR LAKE DAM	C-04-55-195-100			650.00		B ENGLISH TOWN LAKE DAM IMPROV-CY 2021	R	07/26/22	03/14/23	827557
	85.35% subsurface Exploration										
	28.95% Seepage & stability Evaluation										
22-00450	06/18/22 GPS & GIS PROGRAM SERVICES	B									
7	GPS & GIS PROGRAM SERVICES	2-05-55-511-500			1,423.75		B CAPITAL OUTLAY-Water	R	06/18/22	03/14/23	817404
	kick off project and setting up new datasets 90.92% complete										
22-00587	08/13/22 MASTER PLAN ENGINEER	B									
11	MASTER PLAN ENGINEER 2/20/23	3-01-55-999-066			165.00		B RES MASTER PLAN	R	01/15/23	03/14/23	820735
12	MASTER PLAN ENGINEER 1/15/23	3-01-55-999-066			427.50		B RES MASTER PLAN	R	01/15/23	03/14/23	814295
					592.50						
22-00610	08/29/22 2022 ENG DESIGN/INSP RD PROJEC	B									
7	2022 ENG DESIGN/INSP RD PROJEC	C-04-55-196-100			1,858.00		B ROAD IMPROVEMENTS (2022-07)-CY 2022	R	08/29/22	03/14/23	820506
	10% CONSTRUCTION ADMIN/INSPECTION										
23-00166	02/25/23 GENERAL ENGINEERING 2/19/23										
1	GENERAL ENGINEERING 2/19/23	3-01-20-165-028			660.00		B Professional Services-Engineer	R	02/25/23	03/14/23	820493
	Weamaconk Dam followup with DEP Research DEP Permit for DPW/WTP generator										
	Sotmwater Outfall Map to DEP Followup on Floodplain Damage Prevention Ordinance as per DEP										
23-00167	02/25/23 PLAN ESC-IMPELLIZERI 2/19/23										
1	PLAN ESC-IMPELLIZERI 2/19/23	T-15-56-853-763			165.00		B P Esc-Paul Impellizeri (562587)	R	02/25/23	03/14/23	820511
	Vendor Total:				5,349.25						

Page No.: 8

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
								Enc Date Date	Date	Exc
									Invoice	
MCA555	MONMOUTH COUNTY TREASURER									
23-00155	02/25/23 GARIFALOS - WAIVER CLASS									
1	GARIFALOS - WAIVER CLASS		500.00	3-01-25-240-042	B Education & Training-Police	R	02/25/23	03/14/23	AW16	N
	Vendor Total:		500.00							
MON200	MONMOUTH CNTY POLICE CHIEFS									
23-00156	02/25/23 RAPID DEPLOYMENT FORCE 2023									
1	RAPID DEPLOYMENT FORCE 2023		500.00	3-01-25-240-077	B MOCERT-Police	R	02/25/23	03/14/23	23-014	N
23-00157	02/25/23 2023 DUES									
1	2023 DUES		150.00	3-01-25-240-044	B Professional Assoc Dues-Police	R	02/25/23	03/14/23	23-053	N
	Vendor Total:		650.00							
MUN150	MUNICIPAL CAPITAL FINANCE									
23-00185	03/04/23 COPIER LEASE 02/01-02/28/23									
1	COPIER LEASE 02/01-02/28/23		63.01	3-01-20-120-030	B Photocopy & Supplies-Clerk	R	03/04/23	03/14/23	42404	N
	FEBRUARY 2023 BILL									
	PMT # 39 OF 60									
2	COPIER LEASE 02/01-02/28/23		31.52	3-05-55-502-030	B Photocopy & Supplies-Water	R	03/04/23	03/14/23	42404	N
3	COPIER LEASE 02/01-02/28/23		31.50	3-07-55-502-030	B Photocopy & Supplies-Sewer	R	03/04/23	03/14/23	42404	N
			126.03							
	Vendor Total:		126.03							
NJA333	NJSACOP									
23-00153	02/25/23 2023 DUES									
1	2023 Dues		275.00	3-01-25-240-044	B Professional Assoc Dues-Police	R	02/25/23	03/14/23	2023 DUES	N
23-00154	02/25/23 2022 NJSACOP MEETING									
1	2022 NJSACOP MEETING		225.00	2-01-25-240-042	B Education & Training-Police	R	02/25/23	03/14/23	IN-14273	N
	Vendor Total:		500.00							

Vendor #	Name	PO #	PO Date	Description	Item Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ONE250	ONE CALL CONCEPTS, INC.																
23-00202	03/10/23 MARK OUT FEBRUARY 2023																
1	MARK OUT FEBRUARY 2023					11.44	3-05-55-502-029			B	Contractual Services-Water	R	03/10/23	03/14/23		3025074	N
	Vendor Total:					11.44											
PIT500	PITNEY BOWES INC.																
23-00132	02/14/23 INK CARTRIDGE-POSTAGE METER																
1	INK CARTRIDGE-POSTAGE METER					84.99	3-01-20-120-058			B	Other Equip & Supplies-Clerk	R	02/14/23	03/15/23		1022562080	N
	Vendor Total:					84.99											
QUA750	QUALITY RUBBER STAMP																
23-00054	01/26/23 COUNCIL NAMEPLATES																
1	DESK BLOCK WITH PLATE					47.05	3-01-20-120-036			B	Office Supplies-Clerk	R	01/26/23	03/14/23		597957	N
	WAYNE KRAWIEC																
2	ENGRAVED PLATE					16.80	3-01-20-120-036			B	Office Supplies-Clerk	R	01/26/23	03/14/23		597957	N
	MEAGHAN LEWIS																
3	SHIPPING					12.00	3-01-20-120-036			B	Office Supplies-Clerk	R	03/07/23	03/14/23		597957	N
	Vendor Total:					75.85											
STA450	STAPLES BUSINESS ADVANTAGE																
23-00144	02/17/23 OFFICE SUPPLIES																
1	PRE INK STAMP WITH BANK INFO					43.03	3-01-20-145-036			B	Office Supplies-Tax Coll	R	02/17/23	03/14/23		3531260793	N
2	FILE FOLDERS					34.64	3-01-20-130-036			B	Office Supplies-Finance	R	02/17/23	03/14/23		3531053727	N
3	LEFT WINDOW WHITE ENVELOPES					32.80	3-01-20-145-036			B	Office Supplies-Tax Coll	R	02/17/23	03/14/23		3531053727	N
4	LEFT WINDOW WHITE ENVELOPES					32.80	3-01-20-130-036			B	Office Supplies-Finance	R	02/17/23	03/14/23		3531053727	N
5	LEFT WINDOW WHITE ENVELOPES					32.80	3-01-20-120-036			B	Office Supplies-Clerk	R	02/17/23	03/14/23		3531053727	N
6	LEFT WINDOW WHITE ENVELOPES					32.80	3-05-55-502-036			B	Office Supplies-Water	R	02/17/23	03/14/23		3531053727	N
	Vendor Total:					208.87											
23-00161	02/25/23 OFFICE SUPPLIES																
1	BOSTITCH STAPLES 13/32"					4.05	3-01-25-240-036			B	Office Supplies-Police	R	02/25/23	03/14/23		3531793224	N
2	LOGITECH S120 COMPUTER SPEAKER					53.40	3-01-25-240-036			B	Office Supplies-Police	R	02/25/23	03/14/23		3531793224	N
3	67lb. CARDSTOCK PAPER 8.5"x11"					10.99	3-01-25-240-036			B	Office Supplies-Police	R	02/25/23	03/14/23		3531793224	N

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Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date	Date	Date	Excl
STA450	STAPLES BUSINESS ADVANTAGE	Continued							
23-00161	02/25/23 OFFICE SUPPLIES	34.51	3-01-25-240-036		B Office Supplies-Police	R	02/25/23	03/14/23	3531793224
4	LOGITECH Z150 COMPUTER SPEAKER	102.95							
	Vendor Total:	311.82							
STE610	STEWART SIGNS								
23-00176	03/04/23 LED-16M BOARDS 1RGB COLOR	865.28	3-01-26-310-026		B Maint of Equip-Building Gds	R	03/04/23	03/15/23	1142505
1	LED-16M BOARDS 1RGB COLOR	20.00	3-01-26-310-026		B Maint of Equip-Building Gds	R	03/04/23	03/15/23	1142505
2	SHIPPING CHARGES	885.28							
	Vendor Total:	885.28							
SUB500	SUBURBAN DISPOSAL INC.								
23-00205	03/10/23 GARBAGE COLLECTION 2/2023	15,583.33	3-09-55-502-029		B Contractual Services-Solid Waste	R	03/10/23	03/14/23	9364
1	GARBAGE COLLECTION 2/2023	5,151.76	3-09-55-502-029		B Contractual Services-Solid Waste	R	03/10/23	03/14/23	9364
2	TONNAGE 2/2023	187.11	3-01-32-465-000		B RECYCLING TAX (NJSA 13:1E-96.5)	R	03/10/23	03/14/23	9364
3	TONNAGE 2/2023	5,500.00	3-01-26-307-078		B Disposal Costs-Recycling	R	03/10/23	03/14/23	9364
4	RECYCLING COLLECTION 2/2023	0.00	3-09-55-502-029		B Contractual Services-Solid Waste	R	03/10/23	03/14/23	9364
5	BULKY COLLECTION 2/2023	122.00	3-09-55-502-029		B Contractual Services-Solid Waste	R	03/10/23	03/14/23	9364
6	FIRE DEPT 2/2023	800.00	3-09-55-502-029		B Contractual Services-Solid Waste	R	03/10/23	03/14/23	9364
7	CREDIT	25,744.20							
	Vendor Total:	25,744.20							
THE600	THERMAL PAPER DIRECT								
22-00796	11/11/22 THERMAL PAPER ROLL 4" X 80'	325.25	2-01-25-240-058		B Other Equip & Supplies-Police	R	11/11/22	03/15/23	5061523-IN
1	THERMAL PAPER ROLL 4" X 80'	325.25							
	Vendor Total:	325.25							

Vendor # Name	PO # PO Date Description Item Description	Contract PO Type Amount Charge Account	Acct Type Description	Stat/chk Enc Date Date Invoice
TRE200	TREASURER, COUNTY OF MONMOUTH			
	23-00082 01/31/23 2023 MOCERT		B MOCERT-POLICE	R 01/31/23 03/14/23 2023 N
	1 2023 MOCERT	2,500.00		
	Vendor Total:	2,500.00		
TRY500	TRYSTONE CAPITAL ASSETS, LLC			
	23-00193 03/07/23 REDEMPTION CERT# 22-00002			
	1 REDEMPTION CERT# 22-00002	358.23	B THIRD PARTY LIEN	R 03/07/23 03/14/23 B1,L5.01 N
	Tracking Id: 1099 INTEREST INCOME BLOCK 1, LOT 5.01			
	25 LASATTA AVENUE			
	2 PREMIUM	1,700.00	B PREMIUM ON TAX SALE	R 03/07/23 03/14/23 B1,L5.01 N
		2,058.23		
	23-00194 03/07/23 REDEMPTION CERT# 22-00007			
	1 REDEMPTION CERT# 22-00007	358.23	B THIRD PARTY LIEN	H 03/07/23 03/14/23 B2,L22.56,C56 N
	Tracking Id: 1099 INTEREST INCOME BLOCK 2, LOT 22.56, Q.C56			
	56 ENGLISH CLUB DRIVE			
	2 PREMIUM	1,800.00	B PREMIUM ON TAX SALE	H 03/07/23 03/14/23 B2,L22.56,C56 N
		2,158.23		
	23-00195 03/07/23 REDEMPTION CERT# 22-00011			
	1 REDEMPTION CERT# 22-00011	358.23	B THIRD PARTY LIEN	H 03/07/23 03/14/23 B4,L28 N
	Tracking Id: 1099 INTEREST INCOME BLOCK 4, LOT 28			
	16 WATER STREET			
	2 PREMIUM	1,800.00	B PREMIUM ON TAX SALE	H 03/07/23 03/14/23 B4,L28 N
		2,158.23		
	23-00196 03/07/23 REDEMPTION CERT# 22-00023			
	1 REDEMPTION CERT# 22-00023	124.87	B THIRD PARTY LIEN	H 03/07/23 03/14/23 B25,L23 N
	Tracking Id: 1099 INTEREST INCOME BLOCK 25, LOT 23			
	11 MAIN STREET			

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Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Date	Invoice	1099	Excl
TRY500	TRYSTONE CAPITAL ASSETS, LLC			Continued														
23-00196	03/07/23	REDEMPTION CERT# 22-00023		Continued														
2	PREMIUM				7,500.00	3-01-55-999-056			B	PREMIUM ON TAX SALE	H	03/07/23	03/14/23			825,123	N	
					7,624.87													
				Vendor Total:	13,999.56													
VER500	VERIZON WIRELESS																	
23-00197	03/09/23	WATER PLANT 1/31/23-2/28/23																
1	WATER PLANT 1/31/23-2/28/23				40.01	3-05-55-502-076			B	Telephone-water	R	03/09/23	03/14/23			442270656-00001	N	
				Vendor Total:	40.01													
ZB0500	Z-BOROUGH OF ENGLISHTOWN																	
23-00198	03/10/23	PAYROLL 3/15/23																
1	PAYROLL 3/15/23				473.00	3-01-20-120-011			B	Full Time S&W-Clerk	H	03/10/23	03/14/23			3/15/23	N	
2	PAYROLL 3/15/23				2,044.09	3-01-20-130-011			B	Full Time S&W-Finance	H	03/10/23	03/14/23			3/15/23	N	
3	PAYROLL 3/15/23				520.20	3-01-20-145-011			B	Full Time S&W-Tax Collection	H	03/10/23	03/14/23			3/15/23	N	
4	PAYROLL 3/15/23				625.00	3-01-20-150-011			B	Full Time S&W-Tax Assessor	H	03/10/23	03/14/23			3/15/23	N	
5	PAYROLL 3/15/23				173.40	3-01-21-180-011			B	Full Time S&W-Planning Bd	H	03/10/23	03/14/23			3/15/23	N	
6	PAYROLL 3/15/23				913.53	3-01-22-200-011			B	Full Time S&W-Code Enforcement	H	03/10/23	03/14/23			3/15/23	N	
7	PAYROLL 3/15/23				22,686.24	3-01-25-240-011			B	Full Time S&W-Police	H	03/10/23	03/14/23			3/15/23	N	
8	PAYROLL 3/15/23				2,159.91	3-01-25-240-014			B	Overtime-Police	H	03/10/23	03/14/23			3/15/23	N	
9	PAYROLL 3/15/23				1,246.17	3-01-25-265-011			B	Shared Service S&W-Fire Official	H	03/10/23	03/14/23			3/15/23	N	
10	PAYROLL 3/15/23				631.98	3-01-26-290-011			B	Full Time S&W-Roads	H	03/10/23	03/14/23			3/15/23	N	
11	PAYROLL 3/15/23				410.22	3-01-26-310-011			B	Full Time S&W-Building Gds	H	03/10/23	03/14/23			3/15/23	N	
12	PAYROLL 3/15/23				3,178.69	3-01-43-490-011			B	Part Time S&W-Court	H	03/10/23	03/14/23			3/15/23	N	
13	PAYROLL 3/15/23				1,180.00	3-01-43-490-013			B	Full Time S&W-Prosecutor	H	03/10/23	03/14/23			3/15/23	N	
14	PAYROLL 3/15/23				350.00	3-01-25-275-011			B	Uniform Allowance-Police	H	03/10/23	03/14/23			3/15/23	N	
15	PAYROLL 3/15/23				5,250.00	3-01-25-240-043			B	Full Time S&W-Water	H	03/10/23	03/14/23			3/15/23	N	
16	PAYROLL 3/15/23				3,708.83	3-05-55-501-011			B	Full Time S&W-Sewer	H	03/10/23	03/14/23			3/15/23	N	
17	PAYROLL 3/15/23				2,766.18	3-07-55-501-011			B	Off Duty Police-Full Time S&W	H	03/10/23	03/14/23			3/15/23	N	
18	PAYROLL 3/15/23				5,200.00	T-12-56-850-011			B	Clean Community Program-2021	H	03/10/23	03/14/23			3/15/23	N	
19	PAYROLL 3/15/23				174.12	G-02-40-750-021			B	Public Defender - Prof Serv	H	03/10/23	03/14/23			3/15/23	N	
20	PAYROLL 3/15/23				300.00	T-12-56-851-028												
					53,991.56													

ENGLISHTOWN BOROUGH
Bill List By Vendor Id

[illegible]

Totals by Year-Fund						
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total
2022 CURRENT FUND	2-01	1,880.00	870.58	2,750.58	0.00	0.00
2022 WATER OPERATING FUND	2-05	11,175.66	241.08	11,416.74	0.00	0.00
2022 SEWER OPERATING FUND	2-07	0.00	227.69	227.69	0.00	0.00
Year Total:		13,055.66	1,339.35	14,395.01	0.00	0.00
2023 CURRENT FUND	3-01	346,041.35	55,298.84	401,340.19	0.00	0.00
2023 WATER OPERATING FUND	3-05	6,690.54	3,992.54	10,683.08	0.00	0.00
2023 SEWER OPERATING FUND	3-07	31.50	2,977.79	3,009.29	0.00	0.00
2023 SOLID WASTE OPERATING FUND	3-09	20,057.09	0.00	20,057.09	0.00	0.00
Year Total:		372,820.48	62,269.17	435,089.65	0.00	0.00
GENERAL CAPITAL TRUST FUND	C-04	2,508.00	0.00	2,508.00	0.00	0.00
GRANT FUND	G-02	0.00	174.12	174.12	0.00	0.00
REGULAR TRUST FUND	T-12	0.00	5,598.35	5,598.35	0.00	0.00
ESCROW TRUST FUND	T-15	165.00	0.00	165.00	0.00	0.00
SPECIAL EVENTS TRUST FUND	T-30	250.00	0.00	250.00	0.00	0.00
Year Total:		415.00	5,598.35	6,013.35	0.00	0.00
Total of All Funds:		388,799.14	69,380.99	458,180.13	0.00	0.00
						458,180.13

0539 Borough of Englishtown
 Run: 05392305 Pay Date: Wednesday 3/15/23 Pay Period: 05 Type: Regular Schedule: 1
 Labor Cost Detail

Account: 120	CLERK	Employee Total: 473.00	
ROBBINS CHRISTINE			
Earnings: REGULAR	473.00	Entries: 1	Account Total: 473.00
Account: 120	CLERK		
Earnings: REGULAR	473.00		
Account: 130	FINANCE	Employee Total: 286.11	
ERYAN-HAWILEH SYLVIA			
Earnings: REGULAR	286.11	Employee Total: 715.27	
FINGER LAURIE B			
Earnings: REGULAR	715.27	Employee Total: 1,042.71	
RYZOFF JODI			
Earnings: REGULAR	1,042.71	Entries: 3	Account Total: 2,044.09
Account: 130	FINANCE		
Earnings: REGULAR	2,044.09		
Account: 145	TAX COLLECTOR	Employee Total: 520.20	
ELLISON CONSETTA V			
Earnings: REGULAR	520.20	Entries: 1	Account Total: 520.20
Account: 145	TAX COLLECTOR		
Earnings: REGULAR	520.20		

0539 Borough of Englishtown
 Run: 05392305 Pay Date: Wednesday 3/15/23 Pay Period: 05 Type: Regular

Labor Cost Detail

Account: 150	TAX ASSESSOR	Employee Total:	625.00	
FITZPATRICK MARK J				
Earnings: REGULAR	625.00	Entries:	1	Account Total: 625.00
Account: 150	TAX ASSESSOR			
Earnings: REGULAR	625.00			
Account: 180	PLANNING	Employee Total:	173.40	
HECHT CELIA S				
Earnings: REGULAR	173.40	Entries:	1	Account Total: 173.40
Account: 180	PLANNING			
Earnings: REGULAR	173.40			
Account: 200	CODE ENFORCEMENT	Employee Total:	613.53	
MARINI JOHN J				
Earnings: REGULAR	613.53	Employee Total:	300.00	
MARR JR KENNETH				
Earnings: REGULAR	300.00	Entries:	2	Account Total: 913.53
Account: 200	CODE ENFORCEMENT			
Earnings: REGULAR	913.53			
Account: 240	POLICE	Employee Total:	2,124.21	
BUCKEL CYNTHIA				
Earnings: REGULAR	2,124.21			

0539 Borough of Englishtown
 Run: 05392305 Pay Date: Wednesday 3/15/23 Pay Period: 05 Type: Regular

Labor Cost Detail

Continued

POLICE

Account: 240

Employee Total: 5,355.78

COOKE JR PETER S

Earnings: REGULAR 5,355.78

Employee Total: 3,700.71

DINICOLA ALEXANDER M

Earnings: REGULAR 3,700.71

Employee Total: 2,027.31

GARIFALOS MICHAEL J

Earnings: REGULAR 2,027.31

Employee Total: 3,700.71

MARTINSON TREVOR

Earnings: REGULAR 3,700.71

Employee Total: 2,124.21

MCLEAREN DYLAN J

Earnings: REGULAR 2,124.21

Employee Total: 3,653.31

ZAPORA SCOTT I

Earnings: REGULAR 3,653.31

Entries: 7 Account Total: 22,686.24

Account: 240

POLICE

Earnings: REGULAR 22,686.24

POLICE OT

Account: 241

Employee Total: 737.88

BUCKEL CYNTHIA

Earnings: OVERTIME 737.88

Employee Total: 179.38

DINICOLA ALEXANDER M

Earnings: OVERTIME 179.38

0539 Borough of Englishtown
 Run: 05392305 Pay Date: Wednesday 3/15/23 Pay Period: 05 Type: Regular

Labor Cost Detail

Continued

POLICE OT		Continued	
Account: 241		Employee Total:	171.96
GARIFALOS MICHAEL J			
Earnings: OVERTIME	171.96	Employee Total:	373.70
MARTINSON TREVOR			
Earnings: OVERTIME	373.70	Employee Total:	77.22
MCLEAREN DYLAN J			
Earnings: OVERTIME	77.22	Employee Total:	619.77
ZAPORA SCOTT I			
Earnings: OVERTIME	619.77	Entries:	6 Account Total: 2,159.91
Account: 241			
Earnings: OVERTIME	2,159.91		
POLICE OT			
Account: 265		Employee Total:	204.51
MARINI JOHN J			
Earnings: REGULAR	204.51	Employee Total:	1,041.66
MILLER EDWARD			
Earnings: REGULAR	1,041.66	Entries:	2 Account Total: 1,246.17
Account: 265			
Earnings: REGULAR	1,246.17		
FIRE			
Account: 290		Employee Total:	428.40
REYNOLDS MICHAEL E			
Earnings: REGULAR	428.40		
ROAD			

0539 Borough of Englishtown
 Run: 05392305 Pay Date: Wednesday 3/15/23 Pay Period: 05 Type: Regular

Labor Cost Detail

Continued

Account: 290	ROAD	Employee Total: 203.58	
WALKER EDWARD C			
Earnings: REGULAR	203.58	Entries: 2	Account Total: 631.98
Account: 290	ROAD		
Earnings: REGULAR	631.98		
Account: 310	BLDG/GDS	Employee Total: 214.20	
REYNOLDS MICHAEL E			
Earnings: REGULAR	214.20	Employee Total: 86.40	
SMITH III ROBERT J		Employee Total: 109.62	
Earnings: REGULAR	86.40	Entries: 3	Account Total: 410.22
WALKER EDWARD C			
Earnings: REGULAR	109.62		
Account: 310	BLDG/GDS		
Earnings: REGULAR	410.22		
Account: 490	COURT	Employee Total: 300.00	
GARGULINSKI S GREG			
Earnings: REGULAR	300.00	Employee Total: 350.00	
KELLY RICHARD			
Earnings: REGULAR	350.00	Employee Total: 2,286.64	
LANGLOIS LISA A			
Earnings: REGULAR	2,286.64		

0539 Borough of Englishtown 3/15/23 Pay Period: 05 Type: Regular

Run: 05392305 Pay Date: Wednesday

Labor Cost Detail

Continued

COURT

Account: 490

Employee Total: 892.05

NEWMAN JAMES M

Earnings: REGULAR 892.05

Employee Total: 1,110.00

SIMINSON LESLIE A

Earnings: REGULAR 1,110.00

Employee Total: 70.00

SPICUZZA KAREN

Earnings: REGULAR 70.00

5,008.69

Account Total:

Entries: 6

COURT

Account: 490

Earnings: REGULAR 5,008.69

WATER

Account: 500

Employee Total: 130.05

ERYAN-HAWILEH SYLVIA

Earnings: REGULAR 130.05

Employee Total: 325.13

FINGER LAURIE B

Earnings: REGULAR 325.13

Employee Total: 660.00

GRZANKO VIOLETTA

Earnings: REGULAR 660.00

Employee Total: 736.79

MASTROKALOS JAMES

Earnings: REGULAR 736.79

Employee Total: 714.00

REYNOLDS MICHAEL E

Earnings: REGULAR 714.00

0539 Borough of Englishtown

Run: 05392305 Pay Date: Wednesday 3/15/23 Pay Period: 05 Type: Regular

Labor Cost Detail

Continued

WATER

Account: 500

Employee Total: 215.00

ROBBINS CHRISTINE

Earnings: REGULAR 215.00

Employee Total: 473.96

RYZOFF JODI

Earnings: REGULAR 473.96

Employee Total: 140.40

SMITH III ROBERT J

Earnings: REGULAR 140.40

Employee Total: 313.20

WALKER EDWARD C

Earnings: REGULAR 313.20

Entries: 9 Account Total: 3,708.53

WATER

Account: 500

Earnings: REGULAR 3,708.53

SEWER

Account: 700

Employee Total: 104.04

ERYAN-HAWILEH SYLVIA

Earnings: REGULAR 104.04

Employee Total: 260.10

FINGER LAURIE B

Earnings: REGULAR 260.10

Employee Total: 660.00

GRZANKO VIOLETTA

Earnings: REGULAR 660.00

Employee Total: 736.79

MASTROKALOS JAMES

Earnings: REGULAR 736.79

0539 Borough of Englishtown

Run: 05392305 Pay Date: Wednesday 3/15/23 Pay Period: 05 Type: Regular Schedule: 1

Labor Cost Detail

Continued

SEWER

Account: 700

Employee Total: 285.60

REYNOLDS MICHAEL E

Earnings: REGULAR 285.60

Employee Total: 172.00

ROBBINS CHRISTINE

Earnings: REGULAR 172.00

Employee Total: 379.17

RYZOFF JODI

Earnings: REGULAR 379.17

Employee Total: 43.20

SMITH III ROBERT J

Earnings: REGULAR 43.20

Employee Total: 125.28

WALKER EDWARD C

Earnings: REGULAR 125.28

Employee Total: 125.28

Account: 700

SEWER

Entries:

9 Account Total:

2,766.18

Earnings: REGULAR 2,766.18

OFF DUTY

Account: 810

Employee Total: 1,960.00

COOKE JR PETER S

Earnings: SPC DUTY 1,960.00

Employee Total: 360.00

GARIPALOS MICHAEL J

Earnings: SPC DUTY 360.00

Employee Total: 720.00

MARTINSON TREVOR

Earnings: SPC DUTY 720.00

0539 Borough of Englishtown
 Run: 05392305 Pay Date: Wednesday 3/15/23 Pay Period: 05 Type: Regular Schedule: 1

Labor Cost Detail

Continued

Account: 810	OFF DUTY				
		Employee Total:	720.00		
MCLEAREN DYLAN J					
Earnings: SPC DUTY	720.00	Employee Total:	1,440.00		
ZAPORA SCOTT I					
Earnings: SPC DUTY	1,440.00	Entries:	5	Account Total:	5,200.00
Account: 810	OFF DUTY				
Earnings: SPC DUTY	5,200.00				
Account: 835	CLEAN COMMUNITIES				
		Employee Total:	142.80		
REYNOLDS MICHAEL E					
Earnings: REGULAR	142.80	Employee Total:	31.32		
WALKER EDWARD C					
Earnings: REGULAR	31.32	Entries:	2	Account Total:	174.12
Account: 835	CLEAN COMMUNITIES				
Earnings: REGULAR	174.12				
Account: 840	CLOTHING ALLOWANCE				
		Employee Total:	750.00		
BUCKEL CYNTHIA					
Earnings: CLOTH AW	750.00	Employee Total:	750.00		
COOKE JR PETER S					
Earnings: CLOTH AW	750.00	Employee Total:	750.00		
DINICOLA ALEXANDER M					
Earnings: CLOTH AW	750.00				

Labor Cost Detail

CLOTHING ALLOWANCE

Continued

Account: 840			Employee Total:	750.00
GARIFALOS MICHAEL J				
Earnings: CLOTH AW	750.00		Employee Total:	750.00
MARTINSON TREVOR				
Earnings: CLOTH AW	750.00		Employee Total:	750.00
MCLEAREN DYLAN J				
Earnings: CLOTH AW	750.00		Employee Total:	750.00
ZAPORA SCOTT I				
Earnings: CLOTH AW	750.00		Entries:	7 Account Total: 5,250.00

CLOTHING ALLOWANCE

Account: 840				
Earnings: CLOTH AW	5,250.00			

Schedule: 1

Pay Period: 05 Type: Regular

3/15/23

Wednesday

0539 Borough of Englishtown

Run: 05392305 Pay Date: Wednesday

Labor Cost Detail

Grand Totals

Earnings:

REGULAR

41,381.35

OVERTIME

2,159.91

SPC DUTY

5,200.00

CLOTH AW

5,250.00

Entries:

67

Grand Total:

53,991.26

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
JCP750 JCP&L	23-00146 02/21/23 HOLIDAY LIGHTS	Continued									
	2022-2023 6 UNITS FOR 37 DAYS @ \$2.45	Continued									
	PER UNIT										
	Vendor Total:		543.90								
NJSBHP NJ STATE HEALTH BENEFITS PRGM	23-00187 03/04/23 HEALTH INSURANCE 3/2023										
	1 HEALTH INSURANCE 3/2023		18,795.95	3-20-55-999-050	B HEALTH INSURANCE	H	03/04/23	03/07/23		045000	N
	Vendor Total:		18,795.95								
SPE500 SPECTROTEL	23-00184 03/04/23 TELEPHONE CIRCUITS FEB 2023										
	1 TELEPHONE CIRCUITS FEB 2023		805.57	3-05-55-502-076	B Telephone-Water	R	03/04/23	03/07/23		136480	N
			805.57	3-01-31-440-000	B TELEPHONE						
	ACCOUNT #136480		<u>1,611.14</u>								
	Vendor Total:		1,611.14								
VER500 VERIZON WIRELESS	23-00147 02/23/23 CODE WIRELESS 1/16/23-2/15/23										
	1 CODE WIRELESS 1/16/23-2/15/23		38.01	3-01-20-140-085	B Wireless Communication-Data Processing	R	02/23/23	03/07/23		582596793-00002	N
	Vendor Total:		38.01								
VER600 VERIZON WIRELESS PD	23-00148 02/24/23 CDPD WIRELESS 1/16-2/15/23										
	1 CDPD WIRELESS 1/16-2/15/23		266.15	3-01-20-140-085	B Wireless Communication-Data Processing	R	02/24/23	03/07/23		58259679300001	N
	Vendor Total:		266.15								
Total Purchase Orders:	12 Total P.O. Line Items:	14 Total List Amount:	26,038.80	Total Void Amount:	0.00						

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
2023 CURRENT FUND	3-01	2,696.94	0.00	2,696.94	0.00	0.00	2,696.94
2023 WATER OPERATING FUND	3-05	3,313.90	0.00	3,313.90	0.00	0.00	3,313.90
2023 SEWER OPERATING FUND	3-07	179.01	0.00	179.01	0.00	0.00	179.01
2023 PAYROLL FUND	3-20	1,053.00	18,795.95	19,848.95	0.00	0.00	19,848.95
Total of All Funds:		<u>7,242.85</u>	<u>18,795.95</u>	<u>26,038.80</u>	<u>0.00</u>	<u>0.00</u>	<u>26,038.80</u>

P.O. Type: All

Range: First to Last

Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract PO Type	Description	Stat/Chk	Enc Date	First Rcvd Date	chk/Void Date	Invoice
Z-BOROUGH OF ENGLISHTOWN													
23-00149	02/25/23	ZB0500	1 PAYROLL 2/28/23	737.00	3-01-20-120-011	B Full	Time S&W-Clerk		R	02/25/23	02/25/23		2/28/23
			2 PAYROLL 2/28/23	2,044.09	3-01-20-130-011	B Full	Time S&W-Finance		R	02/25/23	02/25/23		2/28/23
			3 PAYROLL 2/28/23	520.20	3-01-20-145-011	B Full	Time S&W-Tax Collection		R	02/25/23	02/25/23		2/28/23
			4 PAYROLL 2/28/23	625.00	3-01-20-150-011	B Full	Time S&W-Tax Assessor		R	02/25/23	02/25/23		2/28/23
			5 PAYROLL 2/28/23	173.40	3-01-21-180-011	B Full	Time S&W-Planning Bd		R	02/25/23	02/25/23		2/28/23
			6 PAYROLL 2/28/23	913.53	3-01-22-200-011	B Full	Time S&W-Code Enforcement		R	02/25/23	02/25/23		2/28/23
			7 PAYROLL 2/28/23	22,686.24	3-01-25-240-011	B Full	Time S&W-Police		R	02/25/23	02/25/23		2/28/23
			8 PAYROLL 2/28/23	2,930.53	3-01-25-240-014	B Full	Overtime-Police		R	02/25/23	02/25/23		2/28/23
			9 PAYROLL 2/28/23	0.00	3-01-25-240-012	B Full	Special Officer-Police		R	02/25/23	02/25/23		2/28/23
			10 PAYROLL 2/28/23	1,246.17	3-01-25-265-011	B Full	Shared Service S&W-Fire Official		R	02/25/23	02/25/23		2/28/23
			11 PAYROLL 2/28/23	620.28	3-01-26-290-011	B Full	Time S&W-Roads		R	02/25/23	02/25/23		2/28/23
			12 PAYROLL 2/28/23	317.52	3-01-26-310-011	B Full	Time S&W-Building Gds		R	02/25/23	02/25/23		2/28/23
			13 PAYROLL 2/28/23	3,178.69	3-01-43-490-011	B Full	Time S&W-Court		R	02/25/23	02/25/23		2/28/23
			14 PAYROLL 2/28/23	1,070.00	3-01-43-490-013	B Part	Time S&W-Court		R	02/25/23	02/25/23		2/28/23
			15 PAYROLL 2/28/23	350.00	3-01-25-275-011	B Full	Time S&W-Prosecutor		R	02/25/23	02/25/23		2/28/23
			16 PAYROLL 2/28/23	3,670.13	3-05-55-501-011	B Full	Time S&W-Water		R	02/25/23	02/25/23		2/28/23
			17 PAYROLL 2/28/23	2,811.78	3-07-55-501-011	B Full	Time S&W-Sewer		R	02/25/23	02/25/23		2/28/23
			18 PAYROLL 2/28/23	14,080.00	T-12-56-850-011	B Off	Duty Police-Full Time S&W		R	02/25/23	02/25/23		2/28/23
			19 PAYROLL 2/28/23	172.32	G-02-40-750-021	B Clean	Community Program-2021		R	02/25/23	02/25/23		2/28/23
				58,146.88									
Z-BOROUGH OF ENGLISHTOWN													
23-00150	02/25/23	ZB0500	1 BORO SHARE OF TAXES 2/28/23	1,243.38	3-01-36-472-000	B SOCIAL	SECURITY		R	02/25/23	02/25/23		2/28/23
			2 BORO SHARE OF TAXES 2/28/23	280.77	3-05-55-541-500	B SOCIAL	SECURITY-Water		R	02/25/23	02/25/23		2/28/23
			3 BORO SHARE OF TAXES 2/28/23	215.10	3-07-55-541-500	B SOCIAL	SECURITY-Sewer		R	02/25/23	02/25/23		2/28/23
			4 BORO SHARE OF TAXES 2/28/23	204.16	T-12-56-850-112	B Off	Duty Police-Admin/Soc Sec		R	02/25/23	02/25/23		2/28/23
			5 BORO SHARE OF TAXES 2/28/23	0.00	T-12-56-851-028	B Public	Defender - Prof Serv		R	02/25/23	02/25/23		2/28/23
				1,943.41									
Z-BOROUGH OF ENGLISHTOWN													
23-00151	02/25/23	ZB0500	1 DCRP 02/28/23	92.64	3-01-36-477-000	B DEFINED	CONTRIBUTION RETIREMENT PROGRAM		R	02/25/23	02/25/23		2/28/23
Z-BOROUGH OF ENGLISHTOWN													
23-00152	02/25/23	ZB0500	1 EMPLOYER GTL & LTD 2/28/23	32.42	3-01-23-220-090	B Insurance	& Surety Bonds-Insur		R	02/25/23	02/25/23		2/28/23

P.O. #	P.O. Date	Vendor	Item Description	Amount	Charge Account	Contract	P.O. Type	Acct Type	Description	Stat/chk	Enc Date	Rcvd Date	chk/Void Date	Invoice
Total Purchase Orders:				4	Total P.O. Line Items:	26	Total List Amount:	60,215.35	Total Void Amount:	0.00				

Totals by Year-Fund Fund Description		Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
2023 CURRENT FUND		3-01	38,781.09	0.00	38,781.09	0.00	0.00	38,781.09
2023 WATER OPERATING FUND		3-05	3,950.90	0.00	3,950.90	0.00	0.00	3,950.90
2023 SEWER OPERATING FUND		3-07	3,026.88	0.00	3,026.88	0.00	0.00	3,026.88
Year Total:			45,758.87	0.00	45,758.87	0.00	0.00	45,758.87
GRANT FUND		G-02	172.32	0.00	172.32	0.00	0.00	172.32
REGULAR TRUST FUND		T-12	14,284.16	0.00	14,284.16	0.00	0.00	14,284.16
Total of All Funds:			60,215.35	0.00	60,215.35	0.00	0.00	60,215.35

Labor Cost Detail

Account: 120	CLERK				
ROBBINS CHRISTINE					
Earnings:	REGULAR	737.00	Employee Total:	737.00	
Account: 120	CLERK		Entries:	1	Account Total: 737.00
Earnings:	REGULAR	737.00			
Account: 130 FINANCE					
ERYAN-HAWILEH SYLVIA					
Earnings:	REGULAR	286.11	Employee Total:	286.11	
FINGER LAURIE B					
Earnings:	REGULAR	715.27	Employee Total:	715.27	
RYZOFF JODI					
Earnings:	REGULAR	1,042.71	Employee Total:	1,042.71	
Account: 130	FINANCE		Entries:	3	Account Total: 2,044.09
Earnings:	REGULAR	2,044.09			
Account: 145 TAX COLLECTOR					
ELLISON CONSETTA V					
Earnings:	REGULAR	520.20	Employee Total:	520.20	
Account: 145	TAX COLLECTOR		Entries:	1	Account Total: 520.20
Earnings:	REGULAR	520.20			

0539 Borough of Englishtown
Run: 05392304 Pay Date: Tuesday 2/28/23 Pay Period: 04 Type: Regular Schedule: 1

Labor Cost Detail

Account: 150	TAX ASSESSOR				
FITZPATRICK MARK J			Employee Total:	625.00	
Earnings: REGULAR	625.00				
Account: 150	TAX ASSESSOR		Entries: 1	Account Total:	625.00
Earnings: REGULAR	625.00				
Account: 180	PLANNING				
HECHT CELIA S			Employee Total:	173.40	
Earnings: REGULAR	173.40				
Account: 180	PLANNING		Entries: 1	Account Total:	173.40
Earnings: REGULAR	173.40				
Account: 200	CODE ENFORCEMENT				
MARINI JOHN J			Employee Total:	613.53	
Earnings: REGULAR	613.53				
MARR JR KENNETH			Employee Total:	300.00	
Earnings: REGULAR	300.00				
Account: 200	CODE ENFORCEMENT		Entries: 2	Account Total:	913.53
Earnings: REGULAR	913.53				
Account: 240	POLICE				
BUCKEL CYNTHIA			Employee Total:	2,124.21	
Earnings: REGULAR	2,124.21				

Labor Cost Detail

Account: 240		POLICE	Continued
COOKE JR PETER S			
Earnings:	REGULAR	5,355.78	Employee Total: 5,355.78
DINICOLA ALEXANDER M			
Earnings:	REGULAR	3,700.71	Employee Total: 3,700.71
GARIFALOS MICHAEL J			
Earnings:	REGULAR	2,027.31	Employee Total: 2,027.31
MARTINSON TREVOR			
Earnings:	REGULAR	3,700.71	Employee Total: 3,700.71
MCLEAREN DYLAN J			
Earnings:	REGULAR	2,124.21	Employee Total: 2,124.21
ZAPORA SCOTT I			
Earnings:	REGULAR	3,653.31	Employee Total: 3,653.31
Account: 240		POLICE	Entries: 7 Account Total: 22,686.24
Earnings:		REGULAR	22,686.24
Account: 241		POLICE OT	
BUCKEL CYNTHIA			
Earnings:	OVERTIME	265.98	Employee Total: 265.98
DINICOLA ALEXANDER M			
Earnings:	OVERTIME	582.97	Employee Total: 582.97

Account: 241		POLICE OT	Continued
GARIFALOS MICHAEL J			Employee Total: 573.21
Earnings:	OVERTIME	573.21	
MARTINSON TREVOR			Employee Total: 433.49
Earnings:	OVERTIME	433.49	
MCLEAREN DYLAN J			Employee Total: 720.72
Earnings:	OVERTIME	720.72	
ZAPORA SCOTT I			Employee Total: 354.16
Earnings:	OVERTIME	354.16	
Account: 241		POLICE OT	Entries: 6 Account Total: 2,930.53
Earnings:	OVERTIME	2,930.53	
Account: 265		FIRE	
MARINI JOHN J			Employee Total: 204.51
Earnings:	REGULAR	204.51	
MILLER EDWARD			Employee Total: 1,041.66
Earnings:	REGULAR	1,041.66	
Account: 265		FIRE	Entries: 2 Account Total: 1,246.17
Earnings:	REGULAR	1,246.17	
Account: 290		ROAD	
REYNOLDS MICHAEL E			Employee Total: 428.40
Earnings:	REGULAR	428.40	

Account: 290	ROAD	Continued	
WALKER EDWARD C			
Earnings: REGULAR	191.88	Employee Total:	191.88
Account: 290	ROAD	Entries: 2	Account Total: 620.28
Earnings: REGULAR	620.28		
Account: 310	BUDG/GDS		
REYNOLDS MICHAEL E			
Earnings: REGULAR	214.20	Employee Total:	214.20
WALKER EDWARD C			
Earnings: REGULAR	103.32	Employee Total:	103.32
Account: 310	BUDG/GDS	Entries: 2	Account Total: 317.52
Earnings: REGULAR	317.52		
Account: 490	COURT		
KELLY RICHARD			
Earnings: REGULAR	350.00	Employee Total:	350.00
LANGLOIS LISA A			
Earnings: REGULAR	2,286.64	Employee Total:	2,286.64
NEWMAN JAMES M			
Earnings: REGULAR	892.05	Employee Total:	892.05
SIMINSON LESLIE A			
Earnings: REGULAR	1,030.00	Employee Total:	1,030.00

Run: 05392304 Pay Date: Tuesday 2/28/23 Pay Period: 04 Type: Regular Schedule: 1

Labor Cost Detail

Account: 490	COURT	Continued	
SPICUZZA KAREN		Employee Total:	40.00
Earnings: REGULAR	40.00		
Account: 490	COURT	Entries: 5	Account Total: 4,598.69
Earnings: REGULAR	4,598.69		
Account: 500	WATER		
ERYAN-HAWILEH SYLVIA		Employee Total:	130.05
Earnings: REGULAR	130.05		
FINGER LAURIE B		Employee Total:	325.13
Earnings: REGULAR	325.13		
GRZANKO VIOLETTA		Employee Total:	660.00
Earnings: REGULAR	660.00		
MASTROKALOS JAMES		Employee Total:	736.79
Earnings: REGULAR	736.79		
REYNOLDS MICHAEL E		Employee Total:	714.00
Earnings: REGULAR	714.00		
ROBBINS CHRISTINE		Employee Total:	335.00
Earnings: REGULAR	335.00		
RYZOFF JODI		Employee Total:	473.96
Earnings: REGULAR	473.96		

		Continued	
Account: 500	WATER		
WALKER EDWARD C		Employee Total:	295.20
Earnings: REGULAR	295.20		
Account: 500	WATER	Entries: 8	Account Total: 3,670.13
Earnings: REGULAR	3,670.13		
Account: 700			
SEWER			
ERYAN-HAWLEH SYLVIA		Employee Total:	104.04
Earnings: REGULAR	104.04		
FINGER LAURIE B		Employee Total:	260.10
Earnings: REGULAR	260.10		
GRZANKO VIOLETTA		Employee Total:	660.00
Earnings: REGULAR	660.00		
MASTROKALOS JAMES		Employee Total:	736.79
Earnings: REGULAR	736.79		
REYNOLDS MICHAEL E		Employee Total:	285.60
Earnings: REGULAR	285.60		
ROEBINS CHRISTINE		Employee Total:	268.00
Earnings: REGULAR	268.00		
RYZOFF JODI		Employee Total:	379.17
Earnings: REGULAR	379.17		

Account: 700	SEWER	Continued	
WALKER EDWARD C		Employee Total:	118.08
Earnings: REGULAR	118.08		
Account: 700	SEWER	Entries: 8	Account Total: 2,811.78
Earnings: REGULAR	2,811.78		
Account: 810	OFF DUTY		
BUCKEL CYNTHIA		Employee Total:	2,440.00
Earnings: SPC DUTY	2,440.00		
COOKE JR PETER S		Employee Total:	3,560.00
Earnings: SPC DUTY	3,560.00		
GARIFALOS MICHAEL J		Employee Total:	1,760.00
Earnings: SPC DUTY	1,760.00		
MARTINSON TREVOR		Employee Total:	2,480.00
Earnings: SPC DUTY	2,480.00		
ZAPORA SCOTT I		Employee Total:	3,840.00
Earnings: SPC DUTY	3,840.00		
Account: 810	OFF DUTY	Entries: 5	Account Total: 14,080.00
Earnings: SPC DUTY	14,080.00		
Account: 835	CLEAN COMMUNITIES		
REYNOLDS MICHAEL E		Employee Total:	142.80
Earnings: REGULAR	142.80		

Labor Cost Detail

Account: 835	CLEAN COMMUNITIES	Continued	
WALKER EDWARD C		Employee Total:	29.52
Earnings: REGULAR	29.52		
Account: 835	CLEAN COMMUNITIES	Entries: 2	Account Total: 172.32
Earnings: REGULAR	172.32		

Labor Cost Detail

Grand Totals					Entries:	56	Grand Total:	58,146.88
Earnings:	REGULAR	41,136.35	OVERTIME	2,930.53	SPC DUTY	14,080.00		

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-076**

APPOINTMENT OF SPECIAL COUNSEL

WHEREAS, the Council of the Borough of Englishtown is knowledgeable that there is a need for the appointment of Special Counsel to advise the Council of legal matters in regard to contract negotiations and other matters; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40:11-1-et seq.) requires that the Resolution authorizing the appointment of an Attorney for "Professional Services" without competitive bids must be publicly advertised:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown as follows:

1. Jonathan Cohen, Esq. be appointed as Special Counsel effective immediately and terminating December 31, 2023, subject to contract approval.
2. The said party be appointed above during the term of their appointment shall provide such legal services as may be approved by the Borough Council under and pursuant to law. Salary is \$170.00 per hour and is not to exceed \$50,000.00.
3. The Borough Clerk shall cause notice of the passage of this Resolution of Appointment to be published in the official newspapers of the Borough of Englishtown in accordance with the Local Public Contracts Law.

Council Member	Motion/Second	Aye	Nay	Abstain	Absent	
Francisco						
Krawiec						
M. Lewis						
W. Lewis						
Mann						
Robilotti						
Mayor Reynolds	tie vote only					

I do hereby certify the above to be a true copy of a resolution adopted by the Governing Body of the Borough of Englishtown at the regular meeting held March 22, 2023.

Christine Robbins, R.M.C. Interim Clerk

**BOROUGH OF ENGLISHTOWN TAX REPORT
RECEIPTS AND DISBURSEMENTS**

LADIES & GENTLEMEN:

I HEREWITH SUBMIT TO YOU MY REPORT OF RECEIPTS AND DISBURSEMENTS FOR

ENDING: 2/28/2023

DATED: 3/17/2023


Tax Collector

COLLECTIONS:

TAXES

Taxes Year 2024	\$	-
Taxes Year 2023	\$	1,234,669.36
Taxes Year 2022	\$	531.50
Taxes In Lieu	\$	-
Tax Sale Premium	\$	-
Property Redeemed-Municipal Lien	\$	-
Outside Lien Redemption		\$6,087.16
Outside Redeem Lien Int	\$	119.49
Record Fee		\$0.00
Search Fee	\$	72.00
Duplicate Bill Fee	\$	5.00
Return Check Fee	\$	-
Interest	\$	190.38

NET RECEIPTS

Paid to Treasurer

TOTAL DISBURSEMENTS \$ 1,241,674.89

CASH ON HAND \$0.00

NET DISBURSEMENTS \$1,241,674.89

March 17, 2023
02:26 PM

ENGLISHTOWN BOROUGH
Cash Receipts Totals from 02/01/23 to 02/28/23

Page No: 1

Range: Block: First to Last Range of Util Accounts: First to Last
Lot:
Qual:
Range of Codes: First to Last Range of Years: First to 2024 Range of Periods: 1 to 12
Range of Batch Ids: First to Last Range of Dates: 02/01/23 to 02/28/23
Range of Sections: First to Last Name to Print: Bill To
Range of Spec Tax Codes: First to Last Print Ref Num: N Print Utility w/Block/Lot/Qual: N
Payment Type Includes: Tax: Y Sp Charges: Y Lien: Y Sp Assmnt: N Water: N Sewer: N
Voucher Agency: N Payment Plan: N Solid Waste: N Animal: N Misc: Y
Payment Method Includes: Cash: Y Check: Y Credit: Y Voucher: N
Range of Installment Due Dates: First to Last
Print Only Miscellaneous w/Block/Lot/Qual: N Sort Miscellaneous Payments by Block/Lot/Qual/Utility Account: N
Print Only Miscellaneous w/Utility Id: N

Code Description	Count	Arrears/Other	Principal 2022	2023	2024	Interest	Total
001 TAX PAYMENT	570	0.00	531.50	1,231,535.94	0.00	157.83	1,232,225.27
003 SUBSEQUENT TAX PAY	2	0.00	0.00	3,133.42	0.00	32.55	3,165.97
Tax Payments	572	0.00	531.50	1,234,669.36	0.00	190.38	1,235,391.24
RED LIEN REDEMPTION	15	6,087.16	0.00	0.00	0.00	119.49	6,206.65
SCH SEARCH FEE LIEN	6	72.00	0.00	0.00	0.00	0.00	72.00
Lien Payments	21	6,159.16	0.00	0.00	0.00	119.49	6,278.65
014 TAX-DUPLICATE BILL	1	5.00	0.00	0.00	0.00	0.00	5.00
Misc Payments	1	5.00	0.00	0.00	0.00	0.00	5.00
Payments Total:	594	6,164.16	531.50	1,234,669.36	0.00	309.87	1,241,674.89
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	594	6,164.16	531.50	1,234,669.36	0.00	309.87	1,241,674.89
Total Cash:	2,422.27						
Total Check:	1,232,178.43						
Total Credit:	7,074.19						

BOROUGH OF ENGLISHTOWN TAX DEPARTMENT - CASH BOOK

Batch	Date	Amount	Pre-Paid	Taxes	Taxes	Interest	Muni	Lien	Outside	DUP	Outside
		Received	2024	2023	2022		Redemp	Search Fee	Lien Redemption	Bill Fee	Lien Interest
DWTAX Q1	2/1/2023	\$ 68,984.09	\$	68,984.09							
RED0201	2/1/2023	\$ 1,529.45	\$	-				\$ 12.00	\$ 1,487.70		\$ 29.75
WIPP0201	2/1/2023	\$ 9,897.47	\$	9,897.47							
TAX0201	2/1/2023	\$ 35,514.99	\$	35,514.99							
TAX0204	2/2/2023	\$ 28,908.19	\$	28,908.19							
WIPP0202	2/2/2023	\$ 9,085.60	\$	9,085.60							
TAX0202	2/2/2023	\$ 104,330.13	\$	104,330.13							
RED0202	2/2/2023	\$ 3,351.82	\$	0.00				\$ 12.00	\$ 3,274.33		\$ 65.49
NSF	2/3/2023	\$ (2,913.56)	\$	(2,913.56)							
TAX0203	2/3/2023	\$ 22,585.29	\$	22,585.29							
WIPP0203	2/3/2023	\$ 6,144.82	\$	6,144.82							
NSF	2/6/2023	\$ (528.46)	\$	(528.46)							
WIPP0206	2/6/2023	\$ 9,463.79	\$	9,463.79							
TAX0206	2/6/2023	\$ 53,145.78	\$	53,145.78							
WIPP0206	2/6/2023	\$ 4,243.45	\$	4,243.45							
TAX0207	2/7/2022	\$ 16,259.85	\$	16,259.85							
WIPP0207	2/7/2023	\$ 5,684.28	\$	5,684.28							
WIPP0208	2/8/2023	\$ 6,611.06	\$	6,611.06							
TAX0208	2/7/2023	\$ 706,277.24	\$	706,277.24							
TAXWS	2/8/2023	\$ 2,933.56	\$	2,933.56							
TAXCASH	2/8/2023	\$ 911.00	\$	911.00							
TAX0208	2/8/2023	\$ 33,227.12	\$	33,227.12							
WIPP0209	2/9/2023	\$ 22,568.74	\$	22,568.74							
TAX0209	2/9/2023	\$ 5,223.64	\$	5,223.64							
TAX0210	2/10/2023	\$ 33,910.91	\$	33,910.91							
WIPP0210	2/10/2023	\$ 10,999.10	\$	10,999.10							
WIPP0210/	2/10/2023	\$ 1,511.27	\$	1,511.27							
TAX0213	2/13/2023	\$ 4,872.10	\$	4,872.10							
TAX0214	2/14/2023	\$ 16.00	\$	15.96		\$ 0.04					
WIPP0214	2/14/2023	\$ 925.96	\$	923.29		\$ 2.67					
TAX0215	2/15/2023	\$ 18,294.05	\$	18,219.00		\$ 75.05					
RED0215	2/16/2023	\$ 398.23	\$	40.00				\$ 12.00	\$ 339.44		\$ 6.79
RED0216	2/16/2023	\$ 556.05	\$	(0.00)				\$ 12.00	\$ 533.38		\$ 10.67
WIPP0216	2/16/2023	\$ 3,379.49	\$	3,364.36		\$ 15.13					
TAX0216	2/16/2023	\$ 1,371.48	\$	1,367.53		\$ 3.95					
TAX0216	2/16/2023	\$ 5.00	\$	-						\$ 5.00	
TAX0217	2/17/2023	\$ 1,273.01	\$	1,268.79		\$ 4.22					
TAX0222	2/22/2023	\$ 1,151.76	\$	1,147.68		\$ 4.08					
RED0222	2/22/2023	\$ 164.87	\$	40.00				\$ 12.00	\$ 112.87		
RED0223	2/23/2023	\$ 398.23	\$	40.00				\$ 12.00	\$ 339.44		\$ 6.79
TAX0223	2/23/2023	\$ 523.97	\$	516.34		\$ 7.63					
TAX0224	2/24/2023	\$ 2,040.49	\$	1,484.77	\$ 531.50	\$ 24.22					
TAX0227	2/27/2023	\$ 2,777.61	\$	2,756.77		\$ 20.84					
TAX0228	2/28/2023	\$ 500.00	\$	500.00							
TAXSUBS	2/28/2022	\$ 3,165.97	\$	3,133.42		\$ 32.55					
The Bank Total		\$ 1,241,674.89	\$0.00	\$ 1,234,869.36	\$531.50	\$ 190.38	\$ -	\$72.00	\$6,087.16	\$5.00	\$119.49
TOTAL		\$ 1,241,674.89	\$0.00	\$ 1,234,869.36	\$531.50	\$ 190.38	\$ -	\$72.00	\$6,087.16	\$5.00	\$119.49

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ENGLISHTOWN BOROUGH
Totals Only Tax Trial Balance Report

Page No: 1

Range: Block: First	to Last	Property Class Range: First to Last	Date Range: 02/01/23 to 02/28/23
Lot:		Bill Year Range: 2023 to 2023	Assessed Values Year: 2023
Qual:		Bill Period Range: 1 to 4	

BALANCE AS OF 01/31/23	2,876,180.55
------------------------	--------------

BILLING	
Taxes Billed	0.00
Bill Adjustments	
087 EXEMPT VETERAN	2,058.35-
TOTAL BILLED	2,058.35-

COLLECTIONS	
001 TAX PAYMENT	1,231,535.94
003 SUBSEQUENT TAX PAY	3,133.42
TOTAL COLLECTIONS	1,234,669.36

NSF REVERSALS	
TOTAL NSF REVERSALS	0.00
TOTAL COLLECTIONS less NSF REVERSALS	(1,234,669.36)

BALANCE ADJUSTMENTS	Debit	Credit	Net
061 Lien - Transfer Exst	0.00	5.05-	5.05-
063 Transfer Overpayment	0.00	2,058.35-	2,058.35-
	0.00	2,063.40-	2,063.40-
TOTAL BALANCE ADJUSTMENTS			2,063.40-

BALANCE AS OF 02/28/23	1,637,389.44
------------------------	--------------

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ENGLISHTOWN BOROUGH
Detailed Lien Account Status Report

Page No: 1

Range: Block: First to Last Include Lien Type: Municipal: Y Outside: N Assign Full: N Assign < Cert: N
Lot: Include Lien Status: Open: Y Redeemed: N Foreclosed: N Canceled: N
Qual: Sale Dates: 01/01/68 to 02/28/23 Include Fees: Y
Transaction Dates: 02/01/23 to 02/28/23 Include Costs: Y

Include Charge Type: Tax: Y Water: Y Sewer: Y Solid Waste: Y Utility: Y
Sp. Assmnt: Y Misc: Y Board Up: Y Demolition: Y

For Liens with Sale Date and/or Assign Date in the Transaction Date Range:

Municipal, Outside & 'Assign for < Cert' Prin Balances = Certificate + Adjustments + all Fees - Redemption Payments Principal.

'Assignment for Full Amount' Prin Balance = Assignment Payments (prin & interest) + Adjustments (after assignment) + all Fees
- Redemption Payments Principal.

For Municipal, Outside & 'Assign for < Cert' Liens with Sale Date before the low Transaction Date Range

and for 'Assign for Full Amount' Liens with Assignment Date before the low Transaction Date Range:

Prin Balances = Previous Balance + Adjustments + all Fees - Redemption Payments Principal.

Block	Owner Name	Sale Date	Status	Status Date	Certificate %	Premium
Lot	Street Address	Held By		Check Cleared Date	Amounts In Sale	
Qual	City, St	Zip	Tax Years		Principal	Interest
Cert Num	Property Location			Balance Type		Total
Lien Hldr Id	Name	Trans: Balance Type	Date Yr Qtr Code	Description	Principal	Interest Prin Balance
26.03	LACINA HOMES @ JEWEL RIDGE, LLC	12/18/17	Open		18.00 %	0.00
8.08	65 HOFFMAN ROAD	Municipal				
	MONROE, NJ	08831	2017			
17-00008	MATLOSZ COURT			Tax	24.53	0.98
MUNI	BOROUGH OF ENGLISHTOWN			Cost	15.00	0.00
				Total In Sale:		40.51
				Record Fee:	11.00	
				Balance as of 01/31/23:		191.82
		Tax	02/01/23 23 1 J 061	TRANS Q1 TO LIEN	5.05	0.00
						196.87

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ENGLISHTOWN BOROUGH
Detailed Lien Account Status Report

Page No: 2

Lien Type	Count	Prev Bal Rec Fee	Certificate Transfers Other Fee	Assignment Principal	Payments Interest Assign Pay Fees	Mun Adj Assign Fee	Redemption Principal	Payments Interest Foreclose Fee	Municipal Bal
Tax	1	176.82	0.00			0.00			181.87
			5.05	0.00	0.00		0.00	0.00	
		0.00	0.00		0.00	0.00		0.00	
Cost	1	15.00	0.00			0.00			15.00
			0.00	0.00	0.00		0.00	0.00	
		0.00	0.00		0.00	0.00		0.00	
Lien Totals	2	191.82	0.00			0.00			196.87
			5.05	0.00	0.00		0.00	0.00	
		0.00	0.00		0.00	0.00		0.00	

Total Certs: 1

Total Install Accts:	0	Loan Principal Payments:	0.00	Loan Principal Balance:	0.00
Loan Prev Balance:	0.00	Loan Interest Payments:	0.00	Installment Interest Due:	0.00
New Loan Amounts:	0.00	Loan Adjustments:	0.00	Loan Prin + Instl Intr Due:	0.00

Total Municipal Install Accts:	0	Loan Principal Payments:	0.00	Loan Principal Balance:	0.00
Loan Prev Balance:	0.00	Loan Interest Payments:	0.00	Installment Interest Due:	0.00
New Loan Amounts:	0.00	Loan Adjustments:	0.00	Loan Prin + Instl Intr Due:	0.00

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ENGLISHTOWN BOROUGH
Lien Account Status Audit Totals

Page No: 3

SALE DATE: 01/01/1968 to 02/28/2023

BALANCE AS OF 01/31/23 191.82

TAX SALE

Tax	0.00	
Cost	0.00	
Interest	0.00	
TOTAL TAX SALE		0.00

RECORDING FEE 0.00

OTHER FEE 0.00

FORECLOSURE FEE 0.00

TRANSFERS TO LIEN

Tax	5.05	
TOTAL TRANSFERS TO LIEN		5.05

ASSIGNMENT PAYMENTS (Principal & Interest)

Tax	0.00	
Cost	0.00	
TOTAL ASSIGNMENT PAYMENTS		0.00

NSF REVERSALS OF ASSIGNMENT PAYMENTS (Principal & Interest)

Tax	0.00	
Cost	0.00	
TOTAL NSF REVERSALS OF ASSIGNMENT PAYMENTS		0.00

FEEs PRIOR TO ASSIGNMENT 0.00

ASSIGNMENT FEES 0.00

INSTALLMENT PLANS 0.00

COLLECTIONS (Lien Redemption)

Tax	0.00	
Cost	0.00	
TOTAL COLLECTIONS		(0.00)

NSF REVERSALS (Lien Redemption)

Tax	0.00	
Cost	0.00	
TOTAL NSF REVERSALS (Lien Redemption)		0.00

COLLECTOR ADJUSTMENTS	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
	0.00	0.00	0.00	
TOTAL ADJUSTMENTS				<u>0.00</u>

MUNICIPAL LIEN BALANCE AS OF 02/28/23

Tax	181.87	
Cost	15.00	
Installment Principal	0.00	
TOTAL MUNICIPAL LIEN BALANCE		<u>196.87</u>

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ENGLISHTOWN BOROUGH
Special Charges Register by Block/Lot/Qual

Page No: 1

Report Type: Totals Only	Bill Year Range: First to 2023	Include Zero Bal: N
Range: Block: First to Last	Bill Period Range: 1 to 4	Include Debit Bal: Y
Lot:	Date Range: 02/01/23 to 02/28/23	Include Credit Bal: N
Qual:	Status: Active	Include Prior Year/Prd in Bal: Y
Include: Installment Plans: Y	Lien Installment Plans: Y	Bankruptcy: Y
Balance Types: Tax: Y	Water: Y Sewer: Y	Solid Waste: Y
Sp Assmnt: Y	Misc: Y Board Up: Y	Demolition: Y
		Utility: Y

Sp Charges Type	Count	Prev Bal Adjustments	Loan Amt Misc Adjust	Trnsfr Prn Misc Pay Prn	Trnsfr Pnlty Pay Prn	Pay Pnlty Pay Int	Pay Instl Int Misc Pay Int	Prin Bal
Property Taxes	0	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00
Water	0	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00
Sewer	0	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00
Solid Waste	0	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00
Utility	0	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00
Sp Assmnt	0	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00
Misc	0	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00
Board Up	0	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00
Demolition	0	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00
Total	0	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00

Year Balance

BOROUGH OF ENGLISHTOWN

**** MINUTES ****

March 22, 2023

7:30 P.M

WORK SESSION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ENGLISHTOWN 15 Main Street, Englishtown, New Jersey 07726.

Meeting Called to Order and Roll Call:

The meeting was called to order by Mayor Reynolds at 7:30 P.M.

Roll Call Present: C/Francisco, C/Krawiec, C/M.Lewis, C/W.Lewis, C/Mann, C/Robilotti and Mayor Reynolds

Absent: None

Also Present: Christine Robbins, Interim Municipal Clerk, Borough Attorney Joseph Youssouf, Police Chief Cooke, Sylvia Eryan- Hawileh, CFO

The following workshop items were discussed:

1. Presentation on CREAMM Act by Ronald Mondello, Esq.
2. Community Development Committee

Adjournment:

There being no discussion items a motion to adjourn the workshop was offered by C/W. Lewis, seconded by C/Francisco, with all present Council members in favor of adjournment. Time of adjournment was 8:20 pm.

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ENGLISHTOWN 15 Main Street, Englishtown, New Jersey 07726.

Meeting Called to Order and Roll Call:

The meeting was called to order by Mayor Reynolds at 8:20 P.M.

Roll Call Present: C/Francisco, C/Krawiec, C/M.Lewis, C/W.Lewis, C/Mann, C/Robilotti and Mayor Reynolds

Absent: None

Also Present: Christine Robbins, Interim Municipal Clerk, Borough Attorney Joseph Youssouf, Police Chief Cooke, Laurie Finger, Deputy CFO

Statement of Compliance with Sunshine Law

Mayor Reynolds announced that pursuant to N.J.S.A. 10 4-6 notification of this meeting has been (1) Published in the Asbury Park Press and the News Transcript the Official Newspapers of the Borough, (2) Posted to the Public at Borough Hall, (3) Copy has been filed with the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed with the Mayor and Council. The meeting was deemed in compliance with the Open Public Meetings Act.

Moment of Silence and Salute to the Flag - Led by Mayor Reynolds.

Approval of Minutes:

February 22, 2023

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		X			
Krawiec		X			
M. Lewis		X			
W. Lewis		X			
Mann	X			X	
Robilotti	X	X			
Mayor Reynolds	tie vote only				

March 8, 2023 Special Meeting – Budget Workshop

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		X			
Krawiec		X			
M. Lewis		X			
W. Lewis		X			
Mann	X			X	
Robilotti	X	X			
Mayor Reynolds	tie vote only				

Councilmember Committee Reports:

Councilman Krawiec – Public Buildings and Grounds –

- DPW continues clean up around town. Postings of signs a problem.
- Truck maintenance required – price is \$1700. Can do in house to save money.
 - Chief Cooke asks if mechanics have to be ASE certified. Attorney Youssouf responded that is not a requirement. Municipalities can fix their own vehicles. Probably better to have the work done by a mechanic.
- Water reads begin next week.
- Egg Hunt Sunday, April 2nd at Sanford Park
- Still waiting for stop signs from Manalapan. We need 12, if not received soon will look elsewhere to purchase.

Councilman Lewis- Public Safety, Code Enforcement, Public Health, Welfare –

- Police Commission met last week re: contract negotiations. PBA contract expires in December. Will meet again next week.
- Key FOB for former Clerk has been deactivated.
- The Police assisted in the delivery of a baby girl.

Chief Cooke reads aloud the Police Activity Report for February.

Councilwoman Robilotti – Administration, Finance, Personnel and Technology –

- The newly appointed Municipal Clerk has resigned; back in the market for a new one.

Councilman Francisco – Public Events –

- Basketball hoop violations have been taken care of.
- Issue regarding pigs in town; resident claims they are a therapy animal. This is being handled by the Code Enforcement Officer
- Egg Hunt next Sunday – Sanford Park 11-1. Will have 3 zones for different ages. Many gracious donors around town, gift cards etc. A big thank you. Thank everyone for all their efforts and volunteering.
- Resident asked about the no parking on Hamilton Street – no signs yet.
 - Mayor stated they have to get a mark-out. Waiting on that so water main is not disturbed. Once we get approval the signs will be installed.

Councilman Mann – Public Utilities –

- Waste collection bills were mailed out.

Councilwoman Lewis – Legislative, Insurance and Licenses –

- Someone reached out regarding usage of the field; gave them information.

Open Public Portion Limited to Agenda Items Only:

Motion was made to open the Public Portion by C/W. Lewis, seconded by C/Francisco. All in favor.

Lauren Roth – the Community Development Committee was supposed to be an advisory committee, no budget. In Sept 2021 members were appointed and all were in favor. We have about 8 members, all residents. I am the Chair of the Committee. All of a sudden there are issues; what are the actual issues? It's preventing the committee from doing things for the community.

C/Francisco addresses the issues; inaccuracies in the newsletter.

C/Krawiec – the Community Development Committee wants to beautify Main Street. Asks C/Francisco, as Chair if he will work with us.

Jack Smith – 29 Hamilton – what is the parking change on Hamilton Street?

Mayor Reynolds replies one side of the street parking from Harrison to Irving.

Jessie Tosetti – Heritage Way – re: council salaries; are we paying the council members on the website or on the dais? (website needs to be updated).

Isay – Plantopia LLC. – will be relocating cannabis business in respect for the Church. Attorney will be contacting zoning re: new location approvals.

John Soares – Buditup LLC – lets get things going. Lets make the town some money.

Shanti Storm – Buditup LLC – as you are making your regulations please consider micro businesses.

Explains benefits/differences of a micro business. We are in our conditional license phase and are on a time restriction.

Public Comment:

There being no further public comments on agenda items, a motion was made by C/W. Lewis, seconded by C/Robilotti to close to public comment section. All in favor.

OLD BUSINESS:

**BOROUGH OF ENGLISHTOWN
ORDINANCE NO. 2023-02**

PUBLIC HEARING & ADOPTION

**ORDINANCE ESTABLISHING LIMITS FOR SALARIES OF THE
BOROUGH OF ENGLISHTOWN, COUNTY OF MONMOUTH,
STATE OF NEW JERSEY**

BE IT ORDAINED, by the Mayor and Council of the Borough of Englishtown, County of Monmouth and State of New Jersey that the following changes shall be incorporated into Chapter 1.37 of the Code of the Borough of Englishtown entitled "Salaries and Compensation"

Section I: The annual salary ranges are established as follows, and the Borough Chief Financial Officer is hereby authorized to transfer such sums of money from such payroll from the time as directed by Salary Resolution of the Governing Body.

POSITION

**SALARIES
MINIMUM MAXIMUM**

GOVERNING BODY

MAYOR	\$3,000.00	\$7,000.00
COUNCIL	\$2,500.00	\$5,500.00

Section IV: All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed.

Section V: This ordinance shall take effect upon its passage and publication according to law.

DATE OF INTRODUCTION February 22, 2023

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco			X		
Krawiec	X	X			
M. Lewis				X	
W. Lewis			X		
Mann		X			
Robilotti	X	X			
Mayor Reynolds	tie vote only				

Public Hearing:

A motion was made C/Robilotti and seconded C/Mann to open the Public Hearing on Ordinance No. 2023-02.

Mayor Reynolds states that if council doesn't want the money it can be reallocated into another line item so make your intentions known.

Jessie Tosetti – states that C/Krawiec stated he would donate his salary. Wants to know others intentions.

John Soares – would be nice to know so those who don't take the money can be commended.

C/Francisco – on the record I will not be taking the money.

Lisa Healy – came to these meetings because of crime. My concern is why are we discussing salaries when there are so many other concerns.

There being no further public comments on Ordinance No. 2023-02, a motion was made by C/Mann, seconded by C/W. Lewis to close to public hearing. All in favor.

DATE OF PUBLIC HEARING & ADOPTION: March 22, 2023

Council Member	Motion/Second	Aye	Nay	Abstain	Absent
Francisco			X		
Krawiec		X			
M Lewis			X		
W. Lewis			X		
Mann	X	X			
Robilotti	X	X			
Mayor Reynolds	tie vote only	X			

Notice is hereby given that Ordinance No. 2023-02 entitled “An Ordinance Establishing Limits for Salaries” was passed after a public hearing at a regular meeting held March 22, 2023 by the Governing Body of the Borough of Englishtown, at 15 Main Street, Englishtown, NJ 07726.

BOROUGH OF ENGLISHTOWN ORDINANCE NO. 2023-03

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2.130 OF THE CODE OF THE BOROUGH OF ENGLISHTOWN CREATING CANNABIS CONDITIONAL USE REQUIREMENTS

A motion to **TABLE** the First Reading & Introduction of Ordinance No. 2023-03 until the April 6, 2023 Special Council Meeting was made by C/W. Lewis and seconded by C/Mann. Passed on the following roll call:

Council Member	Motion/Second	Aye	Nay	Abstain	Absent
Francisco		X			
Krawiec		X			
M Lewis		X			
W. Lewis	X	X			
Mann	X	X			
Robilotti		X			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-066**

APPOINTMENT OF COMMUNITY DEVELOPMENT COMMITTEE

A motion to **TABLE** the Resolution No. 2023-066 until the April 26, 2023 Council Meeting was made by C/W. Lewis and seconded by C/Mann. Passed on the following roll call:

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>		
Francisco			X				
Krawiec			X				
M. Lewis		X	X				
W. Lewis	X		X				
Mann			X				
Robilotti			X				
Mayor Reynolds	tie vote only						

NEW BUSINESS:

**BOROUGH OF ENGLISHTOWN
ORDINANCE NO. 2023-04**

FIRST READING & INTRODUCTION

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1, et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Borough of Englishtown in the County of Monmouth find it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determine that a 1% increase in the budget for said year, amounting to \$20,808.83 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and Council hereby determine that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Englishtown, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of

the Borough of Englishtown shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$72,830.91 and that the CY 2023 municipal budget for the Borough of Englishtown be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five (5) days after such adoption.

DATE OF INTRODUCTION March 22, 2023

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>		
Francisco				X			
Krawiec		X					
M. Lewis		X					
W. Lewis		X					
Mann	X	X					
Robilotti		X					
Mayor Reynolds	tie vote only						

NOTICE IS HEREBY GIVEN THAT AN ORDINANCE ENTITLED:
“ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)”, has been introduced and passed on first reading at the regular meeting of the Governing Body held on March 22, 2023 and will be further considered for final passage after a Public Hearing during the council meeting to be held on April 26, 2023 at 7:30 p.m. in the Municipal Building, 15 Main Street Englishtown, N.J. 07726. At said time and place, all persons will be granted the opportunity to be heard concerning this Ordinance prior to its consideration for adoption by Council.

The proposed Ordinance in its entirety is on file in the Municipal Clerk’s Office. Copies may be obtained without charge between the hours of 8:00am and 4:00pm. Monday through Friday.

Christine Robbins, Interim Municipal Clerk

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-068**

**RESOLUTION ACCEPTING THE RESIGNATION OF
MUNICIPAL CLERK/REGISTRAR WENDY BARRAS**

WHEREAS, At the February 22, 2023 council meeting, Wendy Barras was appointed as Municipal Clerk/Registrar for the Borough of Englishtown, with her first day of employment being March 7, 2023; and

WHEREAS, Wendy Barras tendered her resignation with the Borough of Englishtown with her last day of employment being March 10, 2023.

WHEREAS, Christine Robbins, Interim Clerk will continue to fill this position until a replacement is hired.

NOW THEREFORE BE IT RESOVED that the Mayor and Council of the Borough of Englishtown accept the resignation from Wendy Barras and wish her well in her future.

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the personnel file of Wendy Barras and to the Chief Financial Officer.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		X			
Krawiec	X	X			
M. Lewis		X			
W. Lewis		X			
Mann			X		
Robilotti	X	X			
Mayor Reynolds	tie vote only				

BOROUGH OF ENGLISHTOWN RESOLUTION NO. 2023-069

AUTHORIZING REFUND OF TAX SALE CERTIFICATE

WHEREAS, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to Trystone Capital Assets, LLC :

Tax Sale Certificate No. 22-00023
Block 25, Lot 23
11 Main Street
in the amount of \$124.87
premium of \$7,500.00
total of **\$7,624.87**

WHEREAS, the above-mentioned certificate has been redeemed by the tax collector and the lienholder is to obtain said total refund amount of \$7624.87.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$7,624.87 to Trystone Capital Assets, LLC, P.O. Box 1030, Brick, NJ 08723:

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		X			
Krawiec		X			
M. Lewis		X			
W. Lewis		X			
Mann	X	X			
Robilotti		X			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-070**

AUTHORIZING REFUND OF TAX SALE CERTIFICATE

WHEREAS, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to Trystone Capital Assets, LLC :

Tax Sale Certificate No. 22-00007
Block 2, Lot 22.56 Qual #C56
56 English Club Drive
in the amount of \$358.23
premium of \$1,800.00
total of **\$2,158.23**

WHEREAS, the above-mentioned certificate has been redeemed by the tax collector and the lienholder is to obtain said total refund amount of \$2,158.23.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$2,158.23 to Trystone Capital Assets, LLC, P.O. Box 1030, Brick, NJ 08723:

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco	X	X			
Krawiec		X			
M. Lewis		X			
W. Lewis		X			
Mann		X			
Robilotti		X			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-071**

AUTHORIZING REFUND OF TAX SALE CERTIFICATE

WHEREAS, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to Trystone Capital Assets, LLC :

Tax Sale Certificate No. 22-00002
Block 1, Lot 5.01
25 Lasatta Ave
in the amount of \$358.23
premium of \$1,700.00
total of **\$2,058.23**

WHEREAS, the above-mentioned certificate has been redeemed by the tax collector and the lienholder is to obtain said total refund amount of \$2,058.23.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$2,058.23 to Trystone Capital Assets, LLC, P.O. Box 1030, Brick, NJ 08723:

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		X			
Krawiec	X	X			
M. Lewis		X			
W. Lewis	X	X			
Mann		X			
Robilotti		X			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-072**

AUTHORIZING REFUND OF TAX SALE CERTIFICATE

WHEREAS, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to Trystone Capital Assets, LLC :

Tax Sale Certificate No. 22-00011
Block 4, Lot 28
16 Water St.
in the amount of \$358.23
premium of \$1,800.00
total of **\$2,158.23**

WHEREAS, the above-mentioned certificate has been redeemed by the tax collector and the lienholder is to obtain said total refund amount of \$2,158.23.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$2,158.23 to Trystone Capital Assets, LLC, P.O. Box 1030, Brick, NJ 08723:

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		X			
Krawiec		X			
M. Lewis		X			
W. Lewis	X	X			
Mann		X			
Robilotti	X	X			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-073**

EMERGENCY TEMPORARY APPROPRIATIONS

WHEREAS, an emergent condition has arisen with respect to the need for various operating expenses prior to the adoption of the 2023 Budget and no adequate provision has been made in the 2023 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S.A.40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose; and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2023 pursuant to the provisions of Chapter 96, P.L.1951 (N.J.S.A.40A:4-20) including this resolution total \$683,251.00

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Englishtown, in the County of Monmouth, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A-20:

1. Emergency temporary appropriations be and the same is hereby made in the amount of \$683,251.00 as per attached sheet.
2. Said emergency temporary appropriations will be provided for in the 2023 budgets.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco				X	
Krawiec		X			
M. Lewis		X			
W. Lewis	X	X			
Mann		X			
Robilotti	X	X			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-074**

**RESOLUTION INTRODUCING THE MUNICIPAL BUDGET
OF THE BOROUGH OF ENGLISHTOWN, COUNTY OF MONMOUTH,
FOR FISCAL YEAR 2023, WITH STATEMENTS OF REVENUES AND APPROPRIATIONS
WHICH SHALL CONSTITUTE THE LOCAL BUDGET FOR THE YEAR 2023**

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal budget for the year 2023.

BE IT FURTHER RESOLVED, that the said budget be published in The Asbury Park Press in the issue of April 5, 2022.

The Governing Body of the Borough of Englishtown does hereby approve the following as the budget for the year 2021:

- | | | |
|----|--|-----------------|
| 1. | Appropriation within "Caps"
Municipal purposes (Item H-1, Sheet 19)
(N.J.S. 40a:4-45.2) | \$ 2,162,020.00 |
| 2. | Appropriations excluded from "Caps"
Municipal purposes (Item H-2, Sheet 28)
(N.J.S. 40a:4-45.3 as amended) | \$ 470,758.60 |
| | Total general appropriations excluded
from "Caps" (Item 0, Sheet 29) | \$ 470,758.60 |
| 3. | Reserve for uncollected taxes (Item M,
sheet 29) - based on estimated 98.26% of
tax collections | \$ 118,218.00 |
| 4. | Total general appropriations
(Item 9, Sheet 29) | \$ 2,750,963.60 |
| 5. | Less: Anticipated revenues other than
current property tax (Item 5, Sheet 11)
(i.e. surplus, misc. revenues and receipts
from delinquent taxes) | \$ 813,534.53 |
| 6. | Difference: Amount to be raised by taxes
for support of Municipal Budget (As Follows) | |
| | A. Local tax for Municipal purposes
including reserve for uncollected
taxes (Item 6 (A), Sheet 11) | \$1,937,462.07 |

Notice is hereby given that the Budget and Tax Resolution is approved by the Mayor and Council of the Borough of Englishtown, County of Monmouth on March 22, 2023.

A hearing on the Budget and Tax Resolution will be held at 15 Main Street, Englishtown, NJ 07726 on April 26, 2023 at 7:30 p.m. at which time and place objections to said Budget and Tax Resolution for the year may be presented by taxpayers or other interested persons.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco				X	
Krawiec		X			
M. Lewis		X			
W. Lewis	X	X			
Mann		X			
Robilotti	X	X			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-075**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE PAYMENT OF BOROUGH BILLS**

WHEREAS, the Mayor and Council have carefully examined all vouchers presented to the Borough for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Mayor and Council have approved payment of same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved vouchers amounting to the sum of \$544,434.28 are hereby authorized to be paid on March 22, 2023,
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said vouchers hereby authorized to be paid.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		X			
Krawiec		X			
M. Lewis		X			
W. Lewis	X	X			
Mann		X			
Robilotti	X	X			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-076**

APPOINTMENT OF SPECIAL COUNSEL

WHEREAS, the Council of the Borough of Englishtown is knowledgeable that there is a need for the appointment of Special Counsel to advise the Council of legal matters in regard to contract negotiations and other matters; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40:11-1-et seq.) requires that the Resolution authorizing the appointment of an Attorney for "Professional Services" without competitive bids must be publicly advertised:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown as follows:

1. Jonathan Cohen, Esq. be appointed as Special Counsel effective immediately and terminating December 31, 2023, subject to contract approval.
2. The said party be appointed above during the term of their appointment shall provide such legal services as may be approved by the Borough Council under and pursuant to law. Salary is \$170.00 per hour and is not to exceed \$50,000.00.
3. The Borough Clerk shall cause notice of the passage of this Resolution of Appointment to be published in the official newspapers of the Borough of Englishtown in accordance with the Local Public Contracts Law.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>		
Francisco			X				
Krawiec			X				
M. Lewis	X		X				
W. Lewis			X				
Mann			X				
Robilotti		X	X				
Mayor Reynolds	tie vote only						

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-077**

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the *Borough Council* of the Borough of Englishtown, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		X			
Krawiec		X			
M. Lewis		X			
W. Lewis		X			
Mann	X	X			
Robilotti		X			
Mayor Reynolds	tie vote only				

Tax Collector's Reports: February 2023- Read by Mayor Reynolds

Open Public Portion Non-Agenda Items:

Motion was made by C/W. Lewis, seconded by C/Francisco. All in favor.

Public Comment:

Jessie Tosetti – on the garbage bill why are there different dates? Went on the website to set up direct deposit, link not available. The council members are incorrect. The website needs updating and there is no efforts being made.

William Sabin – if you want to get paid start running the Borough like a business and try to run things more professionally.

Lauren Roth – when gas company dug up they must have done something to the integrity of the road. Trucks bang very loudly when they go over the road by her house.
Mayor Reynolds he will follow up to get this fixed.

Sylvia Eryan-Hawileh, CFO – asks for consideration to move council meetings back to 6:30 p.m.

Chief Peter Cooke – states that he received texts and was told that his performance was discussed in a negative way; never received a RICE notice. Believes a public apology is due.

Lisa Healy – in coming to meetings it seems very disorganized. Need to work together in a cohesive way.

Kim Sabin – being you are limited to discussing things feels 2 meetings a month, 1 workshop and 1 regular meeting would be best.

Shante Storm, Bud it up LLC. – reiterated time constraint; down to last 40 days.

There being no further comments, motion was made by C/Robilotti, seconded by C/Lewis to close the public portion. All in favor.

Executive Session (Personnel):

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN MAYOR AND
COUNCIL FOR A CLOSED OR EXECUTIVE SESSION
PURSUANT TO N.J.S.A. 10:4-13.**

WHEREAS, N.J.S.A. 10:4-12B provides that a public body may exclude the public from that portion of a meeting at which the body discusses contract negotiations;

1. Any matter which, by express provision of Federal Law or State statute or rule of court, shall be rendered confidential;
2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States;
3. Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records or personal material including health records, legal defense, insurance, etc.
4. Any collective bargaining agreement or terms and conditions related thereto;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques utilized in protecting the public safety and property;
7. Any pending or anticipated litigation or contract negotiation wherein the public body is, or may become a party. Any matters, falling within the attorney-client privilege, to the extent that confidentiality is required.
8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance of, promotion or disciplining of any specific prospective public officer or employee or current officer or employee, employed or appointed by the public body.
9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or suspension or loss of a license or permit.

WHEREAS, N.J.S.A. 10:4-13 provides that a public body may not exclude the public from any meeting to discuss any matters described in N.J.S.A. 10:4-12 until the public body has adopted a resolution at a meeting to which the public shall be admitted, stating the general nature of the subject to be discussed and stating as precisely as possible, the time and when the circumstances under which the discussion conducted in a closed session of the public body can be disclosed to the public.

WHEREAS, the Mayor and Council of the Borough of Englishtown believe that a closed session pursuant to Section 4 of N.J.S.A. 10:4-12b is required to discuss personnel matters.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the public be excluded from this portion of the public meeting convened this 22nd day of March, 2023, pursuant to Section 4 of the Open Public Meetings Act.

BE IT FURTHER RESOLVED, that the subject matter of this executive session will be made public when it is no longer required that the subject matter discussed be kept privileged.

Enter into Executive Session: Time: 10:04 P.M.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		X			
Krawiec		X			
M. Lewis		X			
W. Lewis	X	X			
Mann		X			
Robilotti	X	X			
Mayor Reynolds	tie vote only				

Council returned from Executive Session at 10:18 P.M.- Action will be taken

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		X			
Krawiec		X			
M. Lewis		X			
W. Lewis		X			
Mann	X	X			
Robilotti	X	X			
Mayor Reynolds	tie vote only				

BOROUGH OF ENGLISHTOWN RESOLUTION NO. 2023-078

RESCINDING RESOLUTION NO. 2022-146 APPOINTMENT OF CLASS II SPECIAL LAW ENFORCEMENT OFFICER

WHEREAS, there is a need to hire a Class II Special Law Enforcement Officer; and

WHEREAS, the Chief of Police has recommended that Resolution No. 2022-146 Appointing Class II Special Law Enforcement Officer, Rafael Ramierz, of Long Branch, N.J. be rescinded at this time.; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that Resolution No. 2022-146 “Appointment of Class II Special Law Enforcement Officer” for Rafael Ramirez is hereby rescinded.

BE IT FURTHER RESOLVED, that a certified true copy of this resolution be forwarded to the Chief of Police.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		X			
Krawiec		X			
M. Lewis		X			
W. Lewis	X	X			
Mann	X	X			
Robilotti		X			
Mayor Reynolds	tie vote only				

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2023-079**

APPOINTMENT OF INTERIM DEPUTY MUNICIPAL CLERK/REGISTRAR

WHEREAS, there exists a temporary vacancy in the position of Deputy Municipal Clerk Registrar in the Borough of Englishtown; and

WHEREAS, during the interim vacancy the Council desires to fill the vacant position by appointing Tanya Pannucci as the Deputy Municipal Clerk/Registrar at an hourly rate of \$40.00 and not to exceed twenty-five (25) hours per week with an effective date of March 22, 2023. This term will last until a new Deputy Clerk is appointed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby appoints Tanya Pannucci as the Interim Deputy Municipal Clerk/Registrar

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to the Chief Financial Officer.

<u>Council Member</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Francisco		X			
Krawiec		X			
M. Lewis		X			
W. Lewis	X	X			
Mann		X			
Robilotti		X			
Mayor Reynolds	tie vote only				

Adjournment:

There being no further business a motion to adjourn was offered by C/M. Lewis seconded by C/W. Lewis. All in favor. The time being 10:20 P.M.

April 26, 2023
Date Approved

Christine Robbins, R.M.C.
Interim Municipal Clerk