

**\*\*AGENDA \*\***

**March 9, 2022**

**6:30 P.M.**

**Special Meeting of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.**

1. Meeting Called to Order and Roll Call
2. Statement of Compliance with Sunshine Law
3. Moment of Silence and Salute to the Flag
4. Solid Waste Utility Discussion
5. Open Public Portion  
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
5. Resolutions  
  
Resolution No. 2022-053  
Amending Temporary Budget Emergency Temporary Appropriation  
  
Resolution No. 2022-054  
Authorizing Purchase of Variable Frequency Drive for Well #2
6. Budget Workshop Discussion
7. Open Public Portion  
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2022-053**

**EMERGENCY TEMPORARY APPROPRIATIONS**

**WHEREAS**, an emergent condition has arisen with respect to the need for various operating expenses prior to the adoption of the 2022 Budget and no adequate provision has been made in the 2022 temporary budget for the aforesaid purposes, and

**WHEREAS**, N.J.S.A.40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose; and

**WHEREAS**, the total emergency temporary appropriation resolutions adopted in the year 2022 pursuant to the provisions of Chapter 96, P.L.1951 (N.J.S.A.40A:4-20) including this resolution total \$371,228.00

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Englishtown, in the County of Monmouth, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A-20:

1. Emergency temporary appropriations be and the same is hereby made in the amount of \$371,338 as per attached sheet.
2. Said emergency temporary appropriations will be provided for in the 2022 budgets.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

<b>Council Member</b>	<b>Motion/Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Francisco					
Lewis					
Mann					
Marter					
Robilotti					
Wojyn					
Mayor Reynolds	tie vote only				

I do hereby certify the above to be a true copy of a resolution adopted by the Governing Body of the Borough of Englishtown at a regular meeting held March 9, 2022.

\_\_\_\_\_  
Gretchen McCarthy, Municipal Clerk

**BOROUGH OF ENGLISHTOWN  
TEMPORARY APPROPRIATION 2022**

			2021 Last year's Budget	Temporary Appropriation January	Temporary Emergency MARCH	Total Temporary Appropriation
OFFICE OF THE MAYOR						
	OTHER EXPENSES	O/E	2,000	\$ 1,500.00		1,500.00
GOVERNING BODY						
	SALARIES & WAGES	S&W	28,500	\$ -		
GENERAL ADMINISTRATION						
	SALARIES & WAGES	S&W		\$ -		
	OTHER EXPENSES	OE	100	\$ 100.00		100.00
DATA PROCESSING						
	SALARIES & WAGES	S&W		\$ -		
	OTHER EXPENSES	OE	100,955	\$ 18,147.00		18,147.00
ANNUAL AUDIT						
	OTHER EXPENSES	O/E	15,000	\$ 9,000.00		9,000.00
MUNICIPAL CLERK						
	SALARIES & WAGES	S&W	45,600	\$ 18,500.00		18,500.00
	OTHER EXPENSES	O/E	10,000	\$ 3,000.00		3,000.00
ELECTIONS		O/E	600	\$ -		
OFFICE OF TAX ASSESSMENT						
	SALARIES & WAGES	S&W	12,400	\$ 4,000.00	2,000.00	6,000.00
	OTHER EXPENSES	O/E	5,150	\$ 1,000.00		1,000.00
FINANCIAL ADMINISTRATION						
	SALARIES & WAGES	S&W	58,000	\$ 15,000.00	5,000.00	20,000.00
	OTHER EXPENSES	O/E	2,110	\$ 1,100.00		1,100.00
TAX COLLECTION						
	SALARIES & WAGES	S&W	12,000	\$ 3,000.00	2,000.00	5,000.00
	OTHER EXPENSES	O/E	3,080	\$ 1,000.00		1,000.00
GROUP INSURANCE & LIABILITY INSURANCE						
	OTHER EXPENSES	O/E INSIDE	175,000	\$ 92,500.00		92,500.00
	OTHER EXPENSES	O/E OUTSIDE				
	HEALTH BENEFIT WAIVER	O/E	10,000	\$ 2,500.00		2,500.00
DEPARTMENT OF LAW						
	OTHER EXPENSES	O/E	70,000	\$ 12,000.00		12,000.00
MUNICIPAL PROSECUTOR						
	SALARIES & WAGES	S&W	10,500	\$ 3,500.00		3,500.00
	OTHER EXPENSES	O/E		\$ -		
MUNICIPAL PUBLIC DEFENDER						
	SALARIES & WAGES	S&W	3,000	\$ -		
	OTHER EXPENSES	O/E		\$ -		
DEPT. OF PARKS/RECREATION/SOCIAL SERVICES						
CELEBRATION OF PUBLIC EVENTS						
	OTHER EXPENSES	O/E	100	\$ 25.00		25.00
DOG TRUST FUND						
	OTHER EXPENSES	O/E	600	\$ 100.00		100.00
EMERGENCY MANAGEMENT						
	SALARIES & WAGES	S&W				
	OTHER EXPENSES	O/E	400	\$ 100.00		100.00
POLICE						
	SALARIES & WAGES	S&W	644,500	\$ 172,000.00	50,000.00	222,000.00
	OTHER EXPENSES	O/E	112,000	\$ 30,000.00		30,000.00
DIVISION OF ENGINEERING						
	OTHER EXPENSES	O/E	13,000	\$ 5,000.00		5,000.00

**BOROUGH OF ENGLISHTOWN  
TEMPORARY APPROPRIATION 2022**

		2021 Last year's Budget	Temporary Appropriation January	Temporary Emergency MARCH	Total Temporary Appropriation
<b>PUBLIC WORKS MANAGER INTERLOCAL</b>					
	SALARIES & WAGES	S&W	\$ -		
<b>COST OF TAX APPEALS</b>					
	OTHER EXPENSES	O/E	5,000	\$ -	
	RECYCLING TAX	O/E	3,300	\$ 1,500.00	1,500.00
<b>CAPITAL IMPROVEMENT:</b>					
	BOND INTEREST	O/E	60,775	\$ 28,100.00	28,100.00
	BOND PRINCIPAL	O/E	95,000	\$ -	
	BAN PAYMENT	O/E		\$ -	
	NOTE INTEREST	O/E	1,700	\$ -	
	OTHER EXPENSES		163,540.00	\$ -	
	<b>Total Current Fund</b>			<b>661,022.00</b>	<b>936,060.00</b>
		2,583,610.00	28,100.00		
			<b>632,922.00</b>		<b>Temporary</b>
<b>WATER OPERATING FUND</b>					
<b>WATER UTILITY</b>					
<b>OPERATING:</b>					
	SALARIES & WAGES		93,000	25,000.00	5,000.00
	OTHER EXPENSES		277,100	69,561.00	10,000.00
	PUBLIC EMPLOYEES' RETIREMENT SYSTEM		8,700		8,100.00
	SOCIAL SECURITY(O.A.S.I.)		8,000	2,000.00	
	CAPITAL OUTLAY		84,500	5,000.00	15,000.00
	CAPITAL IMPROVEMENT FUND		10,000		
	UNEMPLOYMENT & DISABILITY INSURANCE		100		
	DEBT SERVICE-BOND INTEREST		16,000	7,125.00	
	DEBT SERVICE-BOND PRINCIPAL		35,000		
	DEBT SERVICE-NOTE INTEREST & PRINCIPAL				
	OTHER EXPENSES				
	<b>TOTAL WATER OPERATING FUND</b>			<b>\$ 108,686.00</b>	<b>38,100.00</b>
		532,400	\$ 7,125.00		
			<b>\$ 101,561.00</b>		<b>Temporary</b>
<b>SEWER UTILITY</b>					
	SALARIES & WAGES		64,000	21,000.00	5,000.00
	OTHER EXPENSES		422,500	121,050.00	50,000.00
	PUBLIC EMPLOYEES' RETIREMENT SYSTEM		3,500		3,200.00
	SOCIAL SECURITY(O.A.S.I.)		4,900	1,800.00	
	UNEMPLOYMENT COMPENSATION INSURANCE		100		
	CAPITAL OUTLAY		10,000		
	CAPITAL IMPROVEMENT FUND		10,000		
	DEBT SERVICE-BOND INTEREST				
	DEBT SERVICE-BOND PRINCIPAL				
	OTHER EXPENSES		35,000		
	<b>TOTAL SEWER OPERATING FUND</b>			<b>\$ 143,850.00</b>	<b>58,200.00</b>
		550,000	\$ -		
			<b>\$ 143,850.00</b>		<b>Temporary</b>
	Increased Temporary: Current Fund, Water & Sewer			<b>\$ 878,333.00</b>	<b>371,338.00</b>
	Total Temporary: Current Fund, Water & Sewer			1,249,671.00	<b>1,284,896.00</b> To Date

**BOROUGH OF ENGLISHTOWN  
RESOLUTION No. 2022-054**

**AUTHORIZE PURCHASE OF VARIABLE FREQUENCY DRIVE FOR WELL #2**

**WHEREAS**, there is a need for a variable frequency drive for the Borough of Englishtown well#2 ; and

**WHEREAS**, quotes were solicited and two (2) price quotes were received to provide said variable frequency drive; and

**WHEREAS**, the cost proposal submitted by ABS Electric, Inc., was responsive; and

**WHEREAS**, since the purchase is under the Borough bid threshold of \$44,000.00, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$44,000.00; and

**WHEREAS**, the Borough Council has reviewed the Borough Water and Sewer Superintendent’s recommendations on this purchase; and

**WHEREAS**, the maximum amount of the purchase is \$8,850.00 and funds are available in as evidenced by the Chief Financial Officer’s Certification;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Englishtown, in the County of Monmouth, State of New Jersey, as follows: 1. The Chief Financial Officer is hereby authorized and directed to forward a purchase requisition to ABS Electric, Inc., Electrical Contractors, P. O. Box 592, Elmer, New Jersey 08318 for a variable frequency drive for well #2, in an amount not to exceed \$8,850.00 all in accordance with the attached quote.

<b>Council Member</b>	<b>Motion/Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Francisco					
Lewis					
Mann					
Marter					
Robilotti					
Wojyn					
Mayor Reynolds	tie vote only				

I do hereby certify the above to be a true copy of a resolution adopted by the Governing Body of the Borough of Englishtown at a special meeting held March 9, 2022

\_\_\_\_\_  
Gretchen McCarthy, Municipal Clerk

P.O. Box 592  
Elmer, NJ 08318

**ABS ELECTRIC, INC.**  
NJ License No. 15253  
Phone: 856-358-1444  
Fax: 856-358-6540

## QUOTE

**To: Jim Mastro**

**From: Joe Bill**

**Company: Englishtown**

**Pages: 1**

**Email: mastroj2@gmail.com**

**Date: 01/24/2022**

### WELL #2 QUOTE

We wish to quote a price of \$8,850.00 for the proposed electric work at this project:

1. Disconnection and removal of existing well motor starter.
2. Supply and install 40 HP, 240V (current well is 30 HP) Yaskawa P1000 VFD controller without full voltage bypass control system.
3. Supply and install new fuses in the existing switch feeding the VFD controller.
4. Supply and install additional conduit and wire as required for VFD installation.
5. Supply and install control relays and fusing for control of prelu be solenoid.
6. Startup, testing and training.

Please add \$5,500.00 if we are to supply a VFD controller with full voltage bypass control system and circuit breaker disconnect.

#### Notes:

1. Prevailing wage rate field labor is not included.
2. The base VFD controller is in factory stock for 2-3 weeks delivery.
3. The VFD controller with bypass system, delivery is 8-12 weeks.

Please call if questions.

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## 2022 SOLID WASTE/RECYCLE ANALYSIS

	Bi/Weekly Jan-Dec	Bi/Weekly May-Oct Weekly Nov-Apr	Weekly Jan-Dec		Total Monthly Cost
<b>Surburban Bid Proposal</b>					
Contract	\$182,000.00 (Option #1)	\$150,000.00 (Option #2)	\$109,000.00 (Option #3)		
Tonnage	\$100,000.00	\$100,000.00	\$100,000.00		
Adm Fee	\$10,000.00	\$10,000.00	\$10,000.00		
	\$292,000.00	\$260,000.00	\$219,000.00	<b>Bi/Weekly Jan-Dec</b>	<b>\$29.82</b> (Option #1) \$268.38
				<b>Bi/Weekly May-Oct- Weekly Nov--Apr</b>	<b>\$26.55</b> (Option #2) \$238.97
<b>Total Cost</b>	<b>\$357.84</b>	<b>\$318.63</b>	<b>\$268.38</b>	<b>Weekly</b>	<b>\$22.37</b> (Option #3) \$201.29

The Borough has already paid 3 months of solid waste and recycle expenses, the residents would pay for 9 months based on which option is chosen by the Borough (i.e. Option #1 \$268.38; Option #2 \$238.97; Option #3 \$201.29).

	2nd Year \$308,000.00	2nd year \$275,000.00	2nd year \$233,000.00		
<b>Total Cost</b>	<b>\$377.45</b>	<b>\$337.01</b>	<b>\$285.54</b>		
	3rd Year \$325,100.00	3rd Year \$292,100.00	3rd Year \$248,100.00		
<b>Total Cost</b>	<b>\$398.41</b>	<b>\$357.97</b>	<b>\$304.04</b>		
	4th Year \$344,410.00	4th Year \$310,410.00	4th Year \$267,410.00		
<b>Total Cost</b>	<b>\$422.07</b>	<b>\$380.40</b>	<b>\$327.71</b>		

### Solterra Recycling Solutions Subscription Proposal

Per year	<b>\$414.00</b>	\$34.50 Service not		\$312.00	\$26.00 Bulk Pick-up
	<b>9 Months</b>	<b>\$310.50</b>	available	9 Months	\$234.00 not included

### Sakoutis Brothers Disposal Subscription Proposal

Per year	<b>\$360.00</b>	\$30.00 No Quote		No Quote	Bulk Pick-up
	<b>9 Months</b>	<b>\$270.00</b>			not included

### Republic Services Subscription Proposal

Per year	<b>\$336.00</b>	\$28.00 Service not		\$312.00	\$26.00 Bulk Pick-up
	<b>9 Months</b>	<b>\$252.00</b>	available	9 Months	\$234.00 not included



**BID PROPOSAL**

**Proposal for Solid Waste Collection Services beginning  
January 1, 2017.2022**

**Borough of Englishtown, New Jersey**

I or We of Suburban Disposal Inc.

54 Montesano Rd.

Fairfield, NJ 07004

(COMPLETE ADDRESS)

(CITY, STATE, ZIP)

hereby agree to provide complete performance in accordance with the Contract and Specifications for the prices listed on the Bid Proposal Sheets.

NOTE: Bidders are required to sign all Option Proposal Sheets  
Bidders are invited to bid on any or all Option Proposals.

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The work to be performed shall consist of the collection and disposal of all solid waste within the Borough of Englishtown, New Jersey, as noted in the Bid Specifications.

**Alternate #1**

**Bi-Weekly January-December**

1. Base Contract

Contract price for one (1.0) year \$ 182,000.00

written out One-Hundred and Eighty-Two Thousand Dollars

Annual Charge, each new property \$ 220.00/per unit

A. Option Portion of Contract

Contract price for first additional year \$ 187,000.00

written out One-Hundred and Eighty-Seven Thousand Dollars

Annual Charge, each new property, first additional year \$ 220.00/per unit

Contract price for second additional year \$ 192,000.00

written out One-Hundred and Ninety-Two Thousand Dollars

Annual Charge, each new property, second additional year \$ 220.00/per unit

Contract price for third additional year \$ 198,000.00

written out One-Hundred and Ninety-Eight Thousand Dollars

Annual Charge, each new property, third additional year \$ 220.00/per unit

**Alternate #2**

**Weekly      November-March**  
**Bi-Weekly   April-October**

2.      Base Contract

Contract price for one (1.0) year \$ 150,000.00

written out One-Hundred and Fifty Thousand Dollars

Annual Charge, each new property \$ 180.00/per unit

A.      Option Portion of Contract

Contract price for first additional year \$ 154,000.00

written out One-Hundred and Fifty-Four Thousand Dollars

Annual Charge, each new property, first additional year \$ 180.00/per unit

Contract price for second additional year \$ 159,000.00

written out One-Hundred and Fifty-Nine Thousand Dollars

Annual Charge, each new property, second additional year \$ 180.00/per unit

Contract price for third additional year \$ 164,000.00

written out One-Hundred and Sixty-Four Thousand Dollars

Annual Charge, each new property, third additional year \$ 180.00/per unit

**BID PROPOSAL**

**Proposal for Solid Waste Collection Services beginning  
January 1, 2017.2022  
Once per week Collection**

**Borough of Englishtown, New Jersey**

I or We of Suburban Disposal Inc.

54 Montesano Rd.

Fairfield, NJ 07004

(COMPLETE ADDRESS)

(CITY, STATE, ZIP)

hereby agree to provide complete performance in accordance with the Contract and Specifications for the prices listed on the Bid Proposal Sheets.

NOTE: Bidders are required to sign all Option Proposal Sheets  
Bidders are invited to bid on any or all Option Proposals.

---

The work to be performed shall consist of the collection and disposal of all solid waste within the Borough of Englishtown, New Jersey, as noted in the Bid Specifications.

**Alternate #1** Once per week Collection

~~Bi-Weekly~~ **January-December**

1. Base Contract

Contract price for one (1.0) year \$ 109,000.00

written out One-Hundred and Nine Thousand Dollars

Annual Charge, each new property \$ 133.00/per unit

A. Option Portion of Contract

Contract price for first additional year \$ 112,000.00

written out One-Hundred and Twelve Thousand Dollars

Annual Charge, each new property, first additional year \$ 133.00/per unit

Contract price for second additional year \$ 115,000.00

written out One-Hundred and Fifteen Thousand Dollars

Annual Charge, each new property, second additional year \$ 133.00/per unit

Contract price for third additional year \$ 121,000.00

written out One-Hundred and Twenty-One Thousand Dollars

Annual Charge, each new property, third additional year \$ 133.00/per unit

Contract price for fourth additional year \$ 127,000.00

written out One-Hundred and Twenty-Seven Thousand Dollars

Annual Charge, each new property, third additional year \$ 133.00/per unit



*A Central Jersey Waste Company*

432 Stokes Avenue  
Ewing NJ, 08638  
609-771-8005

586 Waterworks Road  
Old Bridge, NJ 08857  
732-727-0247

February 28, 2022

Dear Mr.Reynolds

We can provide subscription services to Individuals in Englishtown at the following rates and options:

(01) 64-G Trash Tote is \$78.00 per quarter for 1x per week pickup  
plus \$19.50 per quarter for Recycling every other week (\$97.50 per quarter)

(01) 64-G Trash Tote is \$103.50 per quarter for 2x per week pickup  
plus \$19.50 per quarter for Recycling every other week (\$123.00 per quarter)

(01) 96-G Trash Tote is \$111.00 per quarter for 2x per week pickup  
plus \$19.50 per quarter for Recycling every other week (\$130.50 per quarter)

(02) 96-G Trash Tote is \$164.48 per quarter for 2x per week pickup  
plus \$19.50 per quarter for Recycling every other week (\$183.98 per quarter)

We also offer a senior rate for those 65 and over.

(01) 64-G Trash Tote is \$79.50 per quarter for 2x per week pickup  
plus \$12.00 per quarter for Recycling every other week (\$91.50 per quarter)

BULK - Bulk service will be scheduled 1x month and billed at \$29 per Item.

Should you have any questions, please feel free to contact our office at (732) 354-5386.

Solterra would need a guarantee of 500 homes or more to start services.

Thank you,

*Mark Dente*



113 State Route 34, Farmingdale, NJ 07727

P: 732-683-0600 F: 732-751-1755

[www.sakoutisdisposal.com](http://www.sakoutisdisposal.com)

[sales@sakoutisdisposal.com](mailto:sales@sakoutisdisposal.com)

February 17, 2022

Bill,

As discussed on the phone, we can service Englishtown for residential trash service for \$30.00 per house per month. We can also service recycling for \$25.00 per house per month. The trash service would be twice weekly and the recycling would be once weekly. Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Andrew Skowronski".

Andrew Skowronski  
General Manager



To:  
Mayor Tom Reynolds  
Borough of Englishtown  
[TReynolds@EnglishtownNJ.com](mailto:TReynolds@EnglishtownNJ.com)

From:  
Republic Services  
1861 Wayside Rd  
Tinton Falls, NJ

Regarding:  
Subscription Solid Waste Collection Services for residents of the Borough of Englishtown

Dear Mayor Reynolds,

Please be advised that Republic Services is willing and capable of providing the above referenced services to those individual residents that choose to utilize our services. Currently, our hauling facilities located in Tinton Falls, South Plainfield and New Brunswick provide 50,000+ customers/residents with weekly subscription services and look forward to the opportunity for residents of the Borough of Englishtown to join our family!

My understanding is that the Borough is looking for pricing for the following services:

- One time per week Solid Waste Collection Service
- Two times per week Solid Waste Collection Services
- Seasonal – one time per week Solid Waste Collection Service from the week after Labor Day through the week before Memorial Day. From the week of Memorial Day through the week of Labor Day, services will be for two times per week Solid Waste Collections

Republic Services will provide each resident with a 95-gallon cart for solid waste (trash) collection service. ALL carts will be delivered by Republic employees. Carts are the property of Republic and will be maintained by Republic. If the resident moves or cancels services for any reason, the cart must be returned to Republic Services. Nothing outside the cart will be taken.

Bulk: please call Customer Service at number below to schedule at an additional charge.







## PRICING

- One time per week Solid Waste Collection Service: \$26.00 per month / \$78.00 per quarter. Day of service to be determined.
- Two times per week Solid Waste Collection Services: \$28.00 per month / \$84.00 per quarter. Days of service to be determined.
- Seasonal – one time per week Solid Waste Collection Service from the week after Labor Day through the week before Memorial Day. From the week of Memorial Day through the week of Labor Day, services will be for two times per week Solid Waste Collections: **Republic Services chooses NOT TO PROVIDE PRICING FOR THIS OPTION**

Residents will receive quarterly invoices and payment is expected upon receipt.

As an added benefit, all residential customers are eligible to use the Republic Services App. After signing up for service(s) you will receive an account number. Upon which you can create a username that allows you to order additional services as well as pay your bill, along with other features. The web site address below will provide additional information regarding this App.

Residents should call 732-542-2348 to set up for service(s) or enroll online at:  
<https://www.republicservices.com/residents/solid-waste>

Please let us know if you have any further questions or concerns.

Respectfully,  
Republic Services