

**** WORKSHOP AGENDA ****

July 24, 2019

6:30 P.M.

Work Session of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. Meeting Called to Order and Roll Call
2. Discussion Items
3. Adjournment

The Meeting was called to order by Mayor Reynolds at 6:32 P.M.

Roll Call: Present: C/Krawiec, C/Mann, C/Marter, C/Robilotti, C/Wojyn
Absent: None

Also present, CFO Laurie Finger, Municipal Clerk Peter Gorbatuk, and Borough Attorney Joseph Youssouf.

There being no Discussion Items on the Workshop Agenda a motion to close the Workshop made by C/Krawiec and seconded by C/Robilotti.

**** WORKSHOP AGENDA ****

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AMENDED

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1. Meeting Called to Order and Roll Call
2. Discussion Items
3. Adjournment

**** AGENDA ****

AMENDED

Regular Meeting of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. Meeting Called to Order and Roll Call
2. Honoring The Late Englishtown Fireman Patrick Flannery

3. Statement of Compliance with Sunshine Law
4. Moment of Silence and Salute to the Flag
5. Approval of Minutes: June 12, 2019
Executive Session: June 12, 2019
6. Committee Reports
7. Correspondence
8. Open Public Portion/Limited to Agenda Items Only
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
9. New Business:
 - A. Ordinance No. 2019-02 – First Reading & Introduction
Bond Ordinance Providing for General Capital Improvements for the Police Department and Administration, by and in the Borough of Englishtown
 - B. Ordinance No. 2019-03 – First Reading & Introduction
Ordinance Amending and Supplementing Chapter 2.126 (Water Hookups) of the “Code of the Borough of Englishtown, New Jersey”
 - C. Ordinance No. 2019-04 – First Reading & Introduction
Ordinance Amending and Supplementing Chapter 2.106 (Sewer Hookups) of the “Code of the Borough of Englishtown, New Jersey”
 - D. Resolution No. 2019-101
Resolution Authorizing the Execution of a Shared Services Agreement for the Western Monmouth County Active Shooter Training Group.
 - E. Resolution No. 2019-102
Authorization Refund of Tax Sale Certificate & Refund of Premium Paid at Tax Sale.
 - F. Resolution No. 2019-103
Resolution for Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Heritage Drive Reconstruction and Raymond Court Improvements Project.

- G. Resolution No. 2019-104
Resolution for Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Pedestrian Improvements to Conover Street, Park Avenue & Station Street Project.
 - H. Resolution No. 2019-105
Resolution Accepting a Retirement Letter from Celia Hecht.
 - I. Resolution No. 2019-106
Authorizing Payment of Borough Bills
- 10. Tax Collectors Report – May - 2019
June - 2019
 - 11. Public Portion – Non Agenda Items
Limited to Five (5) Minutes per citizen to be determined at Borough Council’s discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
 - 12. Executive Session
 - 13. Adjournment

The meeting was called to order by Mayor Reynolds at 6:32 P.M.

Roll Call: Present: C/Krawiec, C/Mann, C/Marter, C/Robilotti, C/Wojyn
Absent: None

Also present, CFO Laurie Finger, Municipal Clerk Peter Gorbatuk, Attorney Joseph Youssouf

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-6 notification of this meeting has been (1) Published in the Asbury Park Press and the News Transcript the Official Newspapers of the Borough, (2) Posted to the Public at Borough Hall, (3) Copy has been filed with the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed with the Mayor and Council. Thus this meeting tonight is deemed in compliance with the Open Public Meetings Act.

There was a moment of silence and salute to the flag.

At this time C/Wojyn honors the late Englishtown Fireman Patrick Flannery. Family and friends were present to hear highlights, of his dedicated years of service to the Englishtown Fire Department.

Approval of Minutes

June 12, 2019

June 12, 2019 Executive Session

There being no corrections, deletions or additions, a motion to approve the June 12, 2019 meeting minutes and executive session minutes. Offered by C/Robilotti and seconded by C/Krawiec. Passed on the following roll call:

Roll Call: Ayes: C/Krawiec, C/Mann, C/Marter, C/Robilotti, C/Wojyn
Nays: None
Abstain: None
Absent: None

Committee Reports:

Code Enforcement, Public Health, Public Events

No report at this time.

Public Safety

Councilman Wojyn Reported

- Read Police report for June.

Public Utilities

Councilwoman Krawiec reported:

- Generator ran well during and after our most recent storm.

Legislative, Insurance & Licenses:

Councilman Marter no report at this time.

Public Buildings & Grounds:

Councilman Mann no report at this time.

Administration, Finance & Personnel:

Councilwoman Cindy Robilotti reported:

- Was able to attend the Drug Alliance meeting on July 18th and there will be two events: August 6th National Night Out at PC Richards parking lot starting at 5:00 PM August 12th a Car Show at Manalapan High School at 6:00 PM. Volunteers are needed.

- There were 4 Candidates interviewed for the Code Enforcement Officer Position all were qualified candidates. We are offering the position to Mr. Michael Marcinczk pending a clear background check with a start date of August 1st. He will work a 10 hour week at \$15.00 per hour.
- Celia Hecht will be retiring effective December 31st. from the positions of Water Sewer Clerk, Deputy Tax Collector, Planning Board Secretary, and Municipal Housing Liaison of which Jeannie Keevens will be the Liaison. To fill the other positions, we will be advertising with the League of Municipalities.

Technology:

Councilman Marter reported:

- Still looking to do a switch over to speed up the web site.

Municipal Clerk reported:

- Monthly Budge report for June was received on June 30th and is on file in the Clerks Office.
- Received a letter from Thomas Anderson of 19 Carriage Lane. He is looking for a waiver or help in resolving a parking problem at the Englishtown Commons property. Will be forwarded to Chief Peter Cooke for a possible solution.

Public Portion –Agenda Items Only

Mayor Reynolds opened the floor to the public for discussion items limited to agenda items only. Motion by C/Robilotti, Seconded by C/Mann.

There being no questions or comments, a motion to close the public portion was offered by C/Robilotti, Seconded by C/Mann.

New Business:

BOROUGH OF ENGLISHTOWN
ORDINANCE NO. 2019-02

FIRST READING & INTRODUCTION

BOND ORDINANCE PROVIDING FOR GENERAL CAPITAL IMPROVEMENTS FOR THE POLICE DEPARTMENT AND ADMINISTRATION, BY AND IN THE BOROUGH OF ENGLISHTOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$110,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$104,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ENGLISHTOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Borough of Englishtown, in the County of Monmouth, State of New Jersey (the "Borough").

For said improvements or purposes stated in Section 3, there is hereby appropriated the sum of \$110,000, said sum being inclusive of the sum of \$5,500 as the amount of down payment for said improvements or purposes required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). The down payment is now available by virtue of a provision or provisions in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$110,000 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$104,500 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$104,500 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

SECTION 3. (a) The improvement hereby authorized and purpose for the financing of which said bonds or notes are to be issued is for general capital improvements for the Police Department and Administration including, but not limited to, the acquisition and installation, as applicable, of computer hardware and software, Police fingerprinting equipment and system, and Alcotest equipment; and all work, materials, equipment, labor and appurtenances as necessary therefor or incidental thereto.

(b) The aggregate estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$104,500.

(c) The estimated cost of said purpose is \$110,000, the excess amount thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of \$104,500, is the down payment for said improvement or purpose in the amount of \$5,500.

SECTION 4. In the event the United States of America, the State of New Jersey, the County of Monmouth and/or a private entity make a contribution or grant in aid to the Borough for the improvement and purpose authorized hereby and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, the County of Monmouth and/or a private entity. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, the County of Monmouth and/or a private entity shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Borough (the "Chief Financial Officer"), provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief

Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8(a). The Chief Financial Officer is hereby authorized to sell part or all of the notes from

time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to

this bond ordinance is made. Such report must include the principal amount, the description, the interest rate and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, is on file in the Office of the Borough Clerk and is available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense and is an improvement or purpose which the Borough may lawfully undertake as a general improvement or purpose, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvement or purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 7 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Borough Clerk and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$104,500 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$10,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvement or purpose herein before described.

SECTION 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Borough hereby declares the intent of the Borough to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond

ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purpose described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purpose of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Borough Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The Borough Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough

pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Borough covenants to maintain the exclusion from gross income under section 103(a) of the Code, of the interest on all bonds and notes issued under this bond ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

Offered by: C/Mann

Seconded by: C/Robilotti

Roll Call: Ayes: C/Krawiec, C/Mann, C/Marter, C/Wojyn, C/Robilotti
Nays: None
Abstain: None
Absent: None

BOROUGH OF ENGLISHTOWN
ORDINANCE NO. 2019-03

FIRST READING & INTRODUCTION

AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 2.126 (WATER) OF THE
"CODE OF THE BOROUGH OF ENGLISHTOWN, NEW JERSEY"

BE IT ORDAINED by the Mayor and Council of the Borough of Englishtown, County of Monmouth and State of New Jersey that the following section of Chapter 2.126 be amended and supplemented as follows:

1. Section 2.126.07 (Installation fees), Subsection A of the “Code of the Borough of Englishtown, New Jersey” is hereby amended and supplemented to read as follows:

A. Taps.

(1) For all taps on installations from the main to the curb stop made by the Water Department, the owner shall be charged the following amounts, to be paid to the Water Department at the time of the issuance of the permit:

\$3,050.00 (three thousand and fifty dollars) per E.D.U.

2. Any Ordinance or parts of Ordinances inconsistent herewith are hereby repealed

3. This Ordinance shall take effect following final adoption and publication pursuant thereto.

Offered by: C/Krawiec

Seconded by: C/Robilotti

Roll Call: Ayes: C/Krawiec, C/Mann, C/Marter, C/Wojyn, C/Robilotti
Nays: None
Abstain: None
Absent: None

BOROUGH OF ENGLISHTOWN
ORDINANCE NO. 2019-04

FIRST READING & INTRODUCTION

AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 2.106 (SEWERS) OF THE
“CODE OF THE BOROUGH OF ENGLISHTOWN, NEW JERSEY”

BE IT ORDAINED by the Mayor and Council of the Borough of Englishtown, County of Monmouth and State of New Jersey, that the following section of Chapter 2.106 be amended and supplemented as follows:

1. Article I – Installation and Use, Section 2.106.2 (Connection of Future Structures), Subsection B of the “Code of the Borough of Englishtown, New Jersey” is hereby amended and supplemented to read as follows:

B. The owner of every residential house, building and/or structure hereafter constructed, modified or improved in the Borough of Englishtown, which may be occupied or used by human beings, shall, if connection with the sewer system of the Borough of Englishtown is

made on or after October 25th, 2018, be charged a connection fee of \$947.00 (nine hundred and forty seven dollars).

2. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

3. This ordinance shall take effect upon final adoption and publication pursuant to law.

Offered by: C/Robilotti

Seconded by: C/Mann

Roll Call: Ayes: C/Krawiec, C/Mann, C/Marter, C/Wojyn, C/Robilotti
Nays: None
Abstain: None
Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2019-101**

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES
AGREEMENT FOR THE WESTERN MONMOUTH COUNTY ACTIVE SHOOTER
TRAINING GROUP**

WHEREAS, the Borough of Englishtown, Freehold Township Freehold Borough, Manalapan Township, Howell Township, Colts Neck Township, Allentown Borough, Marlboro Township, and the Monmouth County Sheriff's Department are interested in implementing the Western Monmouth Active Shooter Training Group, in which Freehold Township will be the Lead Agency and Provider; and

WHEREAS, this cooperative Agreement between the above entities would be beneficial to the respective communities, allowing interagency standardization of active shooter protocols, and facilitating a rapid response and coordination in the likely event that officers from multiple agencies may be the first responders in neighboring communities for these types of incidents; and

WHEREAS, an agreement entitled "Shared Services Agreement – Western Monmouth Active Shooter Training Group" has been proposed and found acceptable: and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey, that the Municipal Clerk is hereby authorized to execute the aforementioned Agreement; and

BE IT RESOLVED that a copy of the Agreement be maintained in the Municipal Clerk's Office and made available for public inspection; and

BE IT RESOLVED that pursuant to N.J.S.A. 40A:65-1, a certified copy of this resolution shall be forwarded to the New Jersey Department of Community Affairs Division of Local Government Services; and

BE IN RESOLVED that a certified copy of this Resolution and Agreements for execution shall be forwarded to the Municipal Clerks of Freehold Township, Freehold Borough Manalapan Township, Howell Township, Colts Neck Township, Allentown Borough, Marlboro Township, and the Monmouth County Sherriff's Department the

Freehold Township Administrator, Freehold Township Police Captain, and Freehold Township Director of Finance; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be sent to the Chief Financial Officer and the Police Chief.

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Mann, C/Marter, C/Robilotti, C/Wojyn
Nays: None
Abstain: None
Absent: None

BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2019-102

AUTHORIZING REFUND OF TAX SALE CERTIFICATE
& REFUND OF PREMIUM PAID AT TAX SALE

WHEREAS, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to Culmac Investors Box 251, Monmouth Beach, NJ 07750:

Tax Sale Certificate No. 18-00001
Block 2.01, Lot 7
39 Hospitality
in the amount of \$1,380.01

WHEREAS, Culmac Investors also paid \$700.00 as a premium to obtain Tax Sale Certificate; and

WHEREAS, the above-mentioned certificate has been voided by the tax collector and the holder is also entitled to a refund of the premium paid to obtain said certificate for a total refund amount of \$2,080.01.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$2,080.01 to Culmac Investors Box 251, Monmouth Beach, NJ 07750.

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Mann, C/Marter, C/Robilotti, C/Wojyn
Nays: None
Abstain: None
Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2019-103**

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT
CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR
THE HERITAGE DRIVE RECONSTRUCTION AND RAYMOND COURT
IMPROVEMENTS PROJECT**

NOW, THEREFORE, BE IT RESOLVED that Council of Englishtown Borough formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2020 Englishtown borough -00078 to the New Jersey Department of Transportation on behalf of Englishtown Borough.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Englishtown Borough and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Offered by: C/Krawiec

Seconded by: C/Robilotti

Roll Call: Ayes: C/Krawiec, C/Mann, C/Marter, C/Robilotti, C/Wojyn
Nays: None
Abstain: None
Absent: None

BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2019-105

RESOLUTION REGRETFULLY ACCEPTING THE
RESIGNATION OF CELIA HECHT

WHEREAS, Celia Hecht started her employment January 12, 2006 as the Water/Sewer Clerk; and

WHEREAS, Celia Hecht has also held the positions of, Deputy Tax Collector, Planning Board Secretary, and Municipal Housing Liaison for the for the Borough of Englishtown for many years; and

WHEREAS, Celia Hecht did tender her resignation to the Municipal Clerk on July 14, 2019 with her last day of employment being December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Englishtown Borough Council regretfully accepts the resignation of Celia Hecht.
2. That a certified copy of this Resolution be delivered to the Chief Financial Officer and Water / Sewer Supervisor.

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Mann, C/Marter, C/Robilotti, C/Wojyn
Nays: None
Abstain: None
Absent: None

BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2019-106

RESOLUTION OF THE BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE PAYMENT OF BOROUGH BILLS

WHEREAS, the Mayor and Council have carefully examined all vouchers presented to the Borough for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Mayor and Council have approved payment of same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved vouchers amounting to the sum of \$663,236.30
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said vouchers hereby authorized to be paid.

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Mann, C/Marter, C/Robilotti, C/Wojyn

Nays: None

Abstain: None

Absent: None

Tax Collector's Report – May 2019, June 2019 at this time

May-2019

2020 Taxes	0.00
2019 Taxes	\$1,015,855.61
2018 Taxes	250.00
Outside Lien Redemption	0.00
Interest	617.15
<u>Duplicate Bill Fee</u>	<u>15.00</u>
Total Disbursements	\$1,016,730.76

June 2019

2020 Taxes	0.00
2019 Taxes	\$12,171.34
2018 Taxes	0.00
Outside Lien Redemption	\$1,380.01
Interest	199.00
<u>Duplicate Bill Fee</u>	<u>0.00</u>
Total Disbursements	\$13,750.55

Public Portion Non Agenda Items Only

Mayor Reynolds opened the floor to the public for discussion limited to agenda items only. Motion made by C/Robilotti, Second by C/Krawiec.

Wayne Krawiec 31 Lasatta Avenue informed Mayor and Council of pot holes that need attention on Lasatta Avenue. Mayor Reynolds stated the Borough Pot Hold machine is repaired and the DPW Department will identify and fix them.

There being no questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Krawiec. Passed unanimously.

Executive Session:

Motion to go into Executive Session C/Robilotti, Seconded by C/Wojyn the time being 6:55, Passed unanimously.

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN MAYOR AND COUNCIL FOR
A CLOSED OR EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-13**

WHEREAS, N.J.S.A. 10:4-12b provides that a public body may exclude the public from that portion of a meeting at which the body discusses: Personnel, Litigation.

1. Any matter which, by express provision of Federal Law or State statute or rule of court, shall be rendered confidential;
2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States;
3. Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records or personal material including health records, legal defense, insurance, etc.;
4. Any collective bargaining agreement or terms and conditions related thereto;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques utilized in protecting the public safety and property;
7. Any pending or anticipated litigation or contract negotiation wherein the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required;
8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee, employed or appointed by the public body;
9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit; and

WHEREAS, N.J.S.A. 10:4-13 provides that a public body may not exclude the public from any meeting to discuss any matters described in N.J.S.A. 10:4-12 until the public body has adopted a resolution at a meeting to which the public shall be admitted, stating the general nature of the subject to be discussed and stating as precisely as possible, the time and when the circumstances under which the discussion conducted in a closed session of the public body can be disclosed to the public; and

WHEREAS, the Mayor and Council of the Borough of Englishtown believe that a closed session pursuant to Sections 8 of N.J.S.A. 10:4-12b is required to discuss attorney performance.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the public be excluded from this portion of the public meeting convened on the 22nd. Day of May, 2019 pursuant to Section 8 of the Open Public Meetings Act.

BE IT FURTHER RESOLVED that the subject matter of this executive session will be made public when it is no longer required that the subject matter discussed be kept privileged.

There being no further business in Executive Session, a motion to return to open session was offered by C/Robilotti, seconded by C/Krawiec. Passed unanimously.

The time being 8:05 P.M.

At this time the following Resolution was added:

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2019-107**

**CONDITIONAL OFFER OF EMPLOYMENT FOR
PART TIME CODE OFFICIAL**

WHEREAS, it is the recommendation of Council Chairperson Cindy Robilotti, Chief Peter Cooke, and Mayor Tom Reynolds to make a conditional offer of employment to Michael Marcinczyk of Sayreville, NJ for the position of Code Enforcement Official Part-Time for the Borough of Englishtown; and

WHEREAS, that the following appointment is conditional upon the successful passing of a background check and fingerprinting; and

WHEREAS, the date of hire shall be determined by Council Chairperson Cindy Robilotti which will be August 1, 2019 with the salary being at the rate of \$15.00 per hour, and 10 (ten) hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown that Council Chairperson Cindy Robilotti is authorized to offer a conditional offer of employment to Michael Marcinczyk for the position of Code Official Part-Time Laborer and the following appointment is conditional upon fingerprinting and successfully passing a background check.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Mann, C/Marter, C/Robilotti, C/Wojyn

Nays: None

Abstain: None

Absent: None

Adjournment

There being no further business a motion to adjourn was offered by C/Robilotti, seconded by C/Marter.

The time being 8:06 P.M.

Peter Gorbatuk

Approved by Governing Body

Municipal Clerk