

**** MINUTES ****

May 10, 2021

7:00 P.M.

Special Meeting of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. Meeting Called to Order and Roll Call
2. Statement of Compliance with Sunshine Law
3. Moment of Silence and Salute to the Flag
4. New Business:
 - a. Discussion of proposals regarding the network and computer systems for the Borough of Englishtown
 - b. Resolution No. 2021-093
Resolution Authorizing Entering into Agreement for Information Technology Services
5. Open Public Portion
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
6. Executive Session
7. Adjournment

The meeting was called to order by Mayor Reynolds at 7:00 P.M.

Roll Call: Present: C/Krawiec, C/Mann, C/Marter, C/Robilotti, C/Wojyn
Absent: C/Francisco

Also Present 2nd Deputy Municipal Clerk Gretchen McCarthy, Code Enforcement Officer Rich Thompson and Police Chief Peter Cooke

Mayor Reynolds stated, pursuant to N.J.S.A. 10 4-6, notification of this meeting has been (1) Noticed with the Asbury Park Press, the official newspaper of the Borough, (2) Posted to the Public at Borough Hall and on the Borough website, (3) Copy has been filed with the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed with the Mayor and Council. Thus this meeting tonight is deemed in compliance with the Open Public Meetings Act.

There was a Moment of Silence and Salute to the Flag

New Business: 1. Discussion of Proposals received regarding the Network and Computer Systems for the Borough of Englishtown

Jay Sklarow of All Covered, Inc. briefly described his proposal, compliance with Municipal Excess Liability standards and fielded questions from the Mayor and Council as well as Code Enforcement Officer Rich Thompson and Police Chief Cooke.

Tom Muh, Director of Information Technology for Freehold Township also fielded questions regarding a proposed shared services agreement for I.T. services.

A brief discussion ensued covering the aforementioned proposals. Mayor Reynolds announced that a short Executive Session would be held for Council to deliberate the proposals.

Executive Session.

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN MAYOR AND
COUNCIL FOR A CLOSED OR EXECUTIVE SESSION
PURSUANT TO N.J.S.A. 10:4-13.**

WHEREAS, N.J.S.A. 10:4-12B provides that a public body may exclude the public from that portion of a meeting at which the body discusses contract negotiations;

1. Any matter which, by express provision of Federal Law or State statute or rule of court, shall be rendered confidential;
2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States;
3. Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records or personal material including health records, legal defense, insurance, etc.
4. Any collective bargaining agreement or terms and conditions related thereto;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques utilized in protecting the public safety and property;
7. Any pending or anticipated litigation or contract negotiation wherein the public body is, or may become a party. Any matters, falling within the attorney-client privilege, to the extent that confidentiality is required.
8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance of, promotion or disciplining of any specific prospective public officer or employee or current officer or employee, employed or appointed by the public body.
9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or suspension or loss of a license or permit.

WHEREAS, N.J.S.A. 10:4-13 provides that a public body may not exclude the public from any meeting to discuss any matters described in N.J.S.A. 10:4-12 until the public body has adopted a resolution at a meeting to which the public shall be admitted, stating the general nature of the subject to be discussed and stating as precisely as

possible, the time and when the circumstances under which the discussion conducted in a closed session of the [public body can be disclosed to the public.

WHEREAS, the Mayor and Council of the Borough of Englishtown believe that a closed session pursuant to Section 4 of N.J.S.A. 10:4-12b is required to discuss contract negotiations.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the public be excluded from this portion of the public meeting convened this 10th day of May, 2021, pursuant to Section 4 of the Open Public Meetings Act.

BE IT FURTHER RESOLVED, that the subject matter of this executive session will be made public when it is no longer required that the subject matter discussed be kept privileged.

Offered By: C/Krawiec

Seconded By: C/Robilotti

Roll Call: Ayes: C/Krawiec, C/Mann, C/Marter, C/Robilotti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Francisco

Upon return from Executive Session the following Resolution was considered.

**BOROUGH OF ENGLISHTOWN
RESOLUTION No. 2021-093**

**RESOLUTION OF AUTHORIZATION TO ENTER INTO A SHARED
SERVICES AGREEMENT WITH FREEHOLD TOWNSHIP FOR IT SERVICES**

WHEREAS, the “Uniform Shared Services and Consolidation Act” N.J.S.A. 40A:65-1 through 40A:65-35 (the “Act”), authorizes local units of this State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Borough of Englishtown has identified an area where working together through shared services will result in positive outcomes for both municipalities; and

WHEREAS, the Borough of Englishtown now wishes to enter into a Shared Services Agreement (“Agreement”) for Information Technology Services with Freehold Township to provide such service; and

WHEREAS, Freehold Township has agreed to provide the Borough of Englishtown with the services of its Information Technology Services pursuant to the terms and conditions set forth in a Shared Services Agreement between the Parties.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Englishtown in the County of Monmouth, State of New Jersey that it hereby authorizes and directs the Mayor to execute a Shared Services Agreement for Information Technology Services for one year (1) at a cost not to exceed \$24,360.00 per annum.

Offered By: C/Mann

Seconded By: C/Marter

Roll Call: Ayes: C/Krawiec, C/Mann, C/Marter, C/Robilotti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Francisco

Open Public Portion Agenda Items Only

There being no public present, Mayor Reynolds did not open to public comment for discussion limited to agenda items only.

Adjournment

There being no further business a motion to adjourn was offered by C/Wojyn and Seconded by C/Krawiec with all present in favor, the time being 8:18 P.M.

May 26, 2021

Approved by Governing Body

Deputy Municipal Clerk