

**** AGENDA ****

January 2, 2020

6:30 P.M.

**Reorganization Meeting of the Mayor and Council of the Borough of Englishtown,
15 Main Street, Englishtown, New Jersey 07726.**

1. Oath of Office administered by Municipal Clerk Peter Gorbatak

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| Tom Reynolds, Mayor | 3- Year Term - Exp. 12/31/22 |
| Dan Marter, Council | 3- Year Term - Exp. 12/31/22 |
| Gregory Wojyn, Council | 3- Year Term - Exp. 12/31/22 |
| Joseph Youssef, Borough Attorney | 1- Year Term - Exp. 12/31/20 |

2. Meeting Called to Order

3. Roll Call

4. Statement of Compliance with Sunshine Law

5. Moment of Silence and Salute to the Flag.

6. Open Public Portion/Limited to Agenda Items Only
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.

7. Nominations for Council President

8. Mayor's Appointments: Unified Planning/Zoning Board

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|------------------------|-------------------|--------|----------------------|
| Class I, Official | Thomas Reynolds | 1 Year | Term - Exp. 12/31/20 |
| Class II, Official | James Mastrokalos | 1 Year | Term - Exp. 12/31/20 |
| Class III, Council Rep | Cindy Robilotti | 1 Year | Term - Exp. 12/31/20 |
| Class IV, Member | Harvey Klein | 4 Year | Term - Exp. 12/31/22 |
| Alternate 1 | Keith Mandato | 2 Year | Term - Exp. 12/31/20 |

9. Municipal & Professional Appointments – Individual Roll Call

Resolution 2020-001 Municipal Appointments

Resolution 2020-002 Appointment of Borough Engineer

Resolution 2020-003 Appointment of Borough Attorney

Resolution 2020-004 Appointment of Bond Counsel

Resolution 2020-005 Appointment of Borough Auditor

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| <u>Resolution 2020-006</u> | Appointment of Prosecutor |
| <u>Resolution 2020-007</u> | Appointment of Public Defender |
| <u>Resolution 2020-008</u> | Appointment of Municipal Magistrate |
| <u>Resolution 2020-009</u> | Appointment of Class III Member – UPZB |
| <u>Resolution 2020-010</u> | Appointment of Police Commissioner |
| <u>Resolution 2020-011</u> | Appointment of Police Commission |
| <u>Resolution 2020-012</u> | Mayor’s Appointment of Committee Assignments |

10. Reorganization Business – Individual Roll Call

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| <u>Resolution 2020-013</u> | 2020 Temporary Operating Budget |
| <u>Resolution 2020-014</u> | 2020 Debt Service Budget |

11. Reorganization Business – Consent Agenda

All items listed under agenda item number 11 are considered to be routine by the Borough Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

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| Resolution 2020-015 | Appointment of Cross-Acceptance Rep & Alternate |
| Resolution 2020-016 | Appointment of CD Citizens Representative |
| Resolution 2020-017 | Appointment of Local Compliance Officer and Affirmative Action Officer |
| Resolution 2020-018 | Appointment of Borough Historian |
| Resolution 2020-019 | Designating Meeting Dates |
| Resolution 2020-020 | Designating Official Newspapers |
| Resolution 2020-021 | Establishing Official Rules of Conduct |
| Resolution 2020-022 | Establishing Council Salaries Rules |
| Resolution 2020-023 | Authorizing 2020 Employee Holiday Schedule |
| Resolution 2020-024 | Designating Depositories |
| Resolution 2020-025 | Prompt Payment of Taxes and Interest Rates |
| Resolution 2020-026 | Authority To Borough CFO to Prepay Selective Bills |
| Resolution 2020-027 | Authorizing to Maintain Petty Cash Funds |
| Resolution 2020-028 | Authorizing 2020 Organizational Chart |
| Resolution 2020-029 | Establishing Investment Policy |
| Resolution 2020-030 | Resolution to Cancel Small Tax Balances |
| Resolution 2020-031 | Resolution to Cancel Small Water/Sewer Balances |
| Resolution 2020-032 | Authorizing Emergency Purchases by Dept. Heads up to \$400.00 with B.A. Approval |
| Resolution 2020-033 | Support & Participation in the Volunteer Tuition Credit Program |
| Resolution 2020-034 | Authorizing Personnel Policy for CY2020 |
| Resolution 2020-035 | Authorizing Identity Theft Policy for CY2020 |
| Resolution 2020-036 | Acknowledgement of Inter-local Agreement with The Board of Fire Commissioners of Fire District |

No. 1 for the Provision of Uniform Fire Code
Enforcement Services for 2020.

12. New Business
 - A. Resolution No. 2020-037
Resolution in Memory of Christopher Matlosz and Naming January 14th
“Christopher Matlosz Remembrance Day” in the Borough of Englishtown
in His Honor.
 - B. Resolution No. 2020-038
Appointing SEC Continuing Disclosure Agent Phoenix Advisors, LLC of
Bordentown NJ for the Filing of Necessary Disclosure Documents in
Accordance with the Security Exchange Commission (SEC).
 - C. Resolution No. 2020-039
Authorizing Payment of Borough Bills
13. Public Portion
Limited to Five (5) Minutes per citizen to be determined at Borough Council’s
discretion. Any and all situations regarding Borough Personnel, when names are
implied or mentioned, are to be brought to the full attention of the Council
through an appointment and subsequent disclosure through the Personnel
Committee.
14. Executive Session
15. Adjournment