

**ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2018
(UNAUDITED)**

POPULATION LAST CENSUS	<u>1,920</u>
NET VALUATION TAXABLE 2018	<u>\$255,948,699.00</u>
MUNICODE	<u>1312</u>

**FIVE DOLLARS PER DAY PENALTY IF NOT FILED BY:
COUNTIES - JANUARY 26, 2019
MUNICIPALITIES - FEBRUARY 10, 2019**

ANNUAL FINANCIAL STATEMENT REQUIRED TO BE FILED UNDER NEW JERSEY STATUTES ANNOTATED 40A:5-12, AS AMENDED, COMBINED WITH INFORMATION REQUIRED PRIOR TO CERTIFICATION OF BUDGETS BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES

Borough _____ of _____ Englishtown _____ County of _____ Monmouth _____

SEE BACK COVER FOR INDEX AND INSTRUCTIONS. DO NOT USE THESE SPACES

	Date	Examined By:	
1			Preliminary Check
2			Examined

I hereby certify that the debt shown on Sheets 31 to 34a, 49 to 51a and 63 to 65a are complete, were computed by me and can be supported upon demand by a register or other detailed analysis.

Signature: LAURIE FINGER

(This MUST be signed by Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

REQUIRED CERTIFICATION BY THE CHIEF FINANCIAL OFFICER:

I hereby certify that I am responsible for filing this verified Annual Financial Statement, and information required also included herein and that this Statement is an exact copy of the original on file with the clerk of the governing body, that all calculations, extensions and additions are correct, that no transfers have been made to or from emergency appropriations and all statements contained herein are in proof; I further certify that this statement is correct insofar as I can determine from all the books and records kept and maintained in the Local Unit.

Further, I do hereby certify that I Laurie Finger am the Chief Financial Officer, License #O-0259, of the Borough of Englishtown, County of Monmouth and that the statements annexed hereto and made a part hereof are true statements of the financial condition of the Local Unit as at December 31, 2018, completely in compliance with N.J.S.A. 40A:5-12, as amended. I also give complete assurances as to the veracity of required information included herein, needed prior to certification by the Director of Local Government Services, including the verification of cash balances as of December 31, 2018.

Prepared by Chief Financial Officer: No

Signature	<u>Laurie Finger</u>
Title	<u>Chief Financial Officer</u>
Address	<u>15 Main Street</u> <u>Englishtown, NJ 07726</u> <u>US</u>
Phone Number	<u>732-446-9235 ext 214</u>
Email	<u>lfinger@englishtownnj.com</u>

IT IS HEREBY INCUMBENT UPON THE CHIEF FINANCIAL OFFICER, WHEN NOT PREPARED BY SAID, AT A MINIMUM MUST REVIEW THE CONTENTS OF THIS ANNUAL FINANCIAL STATEMENT WITH THE PREPARER, SO AS TO BE FAMILIAR WITH THE REPRESENTATIONS AND ASSERTIONS MADE HEREIN.

THE REQUIRED CERTIFICATION BY AN RMA IS AS FOLLOWS:

Preparation by Registered Municipal Accountant (Statement of Statutory Auditor Only)

I have prepared the post-closing trial balances, related statements and analyses included in the accompanying Annual Financial Statement from the books of account and records made available to me by the Borough of Englishtown as of December 31, 2018 and have applied certain agreed-upon procedures thereon as promulgated by the Division of Local Government Services, solely to assist the Chief Financial Officer in connection with the filing of the Annual Financial Statement for the year then ended as required by N.J.S.A. 40A:5-12, as amended.

Because the agreed-upon procedures do not constitute an examination of accounts made in accordance with generally accepted auditing standards, I do not express an opinion on any of the post-closing trial balances, related statements and analyses. In connection with the agreed-upon procedures no matters came to my attention that caused me to believe that the Annual Financial Statement for the year end December 31, 2018 is not in substantial compliance with the requirements of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. Had I performed additional procedures, or had I made an examination of the financial statements in accordance with generally accepted auditing standards, other matters might have come to my attention that would have been reported to the governing body and the Division. This Annual Financial Statement relates only to the accounts and items prescribed by the Division and does not extend to the financial statements of the municipality/county, taken as a whole.

Listing of agreed-upon procedures not performed and/or matters coming to my attention of which the Director should be informed:

Robert Allison
Registered Municipal Accountant
Holman Frenia Allison, P.C.
Firm Name
912 Highway 33
Suite 2
Freehold, NJ 07728
Address
732-409-0800
Phone Number
ballison@hfacpas.com
Email

Certified by me
3/8/2019

**MUNICIPAL BUDGET LOCAL EXAMINATION QUALIFICATION CERTIFICATION
BY
CHIEF FINANCIAL OFFICER**

One of the following Certifications must be signed by the Chief Financial Officer if your municipality is eligible for local examination.

CERTIFICATION OF QUALIFYING MUNICIPALITY

1. The outstanding indebtedness of the previous fiscal year is **not in excess of 3.5%**
2. All emergencies approved for the previous fiscal year **did not exceed 3%** of total appropriations;
3. The tax collection rate **exceeded 90%**
4. Total deferred charges **did not equal or exceed 4%** of the total tax levy;
5. There were **no "procedural deficiencies" noted** by the registered municipal accountant on Sheet 1a of the Annual Financial Statement; and
6. There was **no operating deficit** for the previous fiscal year.
7. The municipality did **not** conduct an accelerated tax sale for less than 3 consecutive years.
8. The municipality did **not** conduct a tax levy sale the previous fiscal year and does not plan to conduct one in the current year.
9. The current year budget does **not** contain a levy or appropriation "CAP" referendum.
10. The municipality will **not** apply for Transitional Aid for 2019.

The undersigned certifies that this municipality has compiled in full in meeting ALL of the above criteria in determining its qualification for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality: Englishtown
 Chief Financial Officer: _____
 Signature: _____
 Certificate #: _____
 Date: 3/4/2019

CERTIFICATION OF NON-QUALIFYING MUNICIPALITY

The undersigned certifies that this municipality does not meet item(s) # accelerated tax sale of the criteria above and therefore does not qualify for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality: Englishtown
 Chief Financial Officer: Laurie Finger
 Signature: Laurie Finger
 Certificate #: O-0259
 Date: 3/7/2019

21-600551
 Fed I.D. #
Englishtown
 Municipality
Monmouth
 County

**Report of Federal and State Financial Assistance
 Expenditures of Awards**

Fiscal Year Ending: December 31, 2018

	(1) Federal Programs Expended (administered by the State)	(2) State Programs Expended	(3) Other Federal Programs Expended
TOTAL	<u>\$12,100.00</u>	<u>\$8,417.54</u>	<u>\$</u>

Type of Audit required by OMB Uniform
Guidance and N.J. Circular 15-08-OMB:

Financial Statement Audit Performed in
 Accordance with Government Auditing
 Standards (Yellow Book)

Note: All local governments, who are recipients of federal and state awards (financial assistance), must report the total amount of federal and state funds expended during its fiscal year and the type of audit required to comply with OMB Uniform Guidance and N.J. Circular 15-08 OMB. The single audit threshold has been increased to \$750,000 beginning with fiscal year starting 1/1/2015.

- (1) Report expenditures from federal pass-through programs received directly from state governments. Federal pass-through funds can be identified by the Catalog of Federal Domestic Assistance (CFDA) number reported in the State's grant/contract agreements.
- (2) Report expenditures from state programs received directly from state government or indirectly from pass-through entities. **Exclude state aid (i.e., CMPTRA, Energy Receipts tax, etc.) since there are no compliance requirements.**
- (3) Report expenditures from federal programs received directly from the federal government or indirectly from entities other than state governments.

Laurie Finger
 Signature of Chief Financial Officer

3/7/2019
 Date

IMPORTANT!
READ INSTRUCTIONS

INSTRUCTION

The following certification is to be used ONLY in the event there is NO municipality operated utility.

If there is a utility operated by the municipality or if a "utility fund" existed on the books of account, do not sign this statement and do not remove any of the UTILITY sheets from the document.

CERTIFICATION

I hereby certify that there was no "utility fund" on the books of account and there was no utility owned and operated by the Borough of Englishtown, County of Monmouth during the year 2018.

I have therefore removed from this statement the sheets pertaining only to utilities.

Signature: _____
Name: _____
Title: _____

(This must be signed by the Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)



MUNICIPAL CERTIFICATION OF TAXABLE PROPERTY AS OF OCTOBER 1, 2018

Certification is hereby made that the Net Valuation Taxable of property liable to taxation for the tax year 2019 and filed with the County Board of Taxation on January 10, 2019 in accordance with the requirement of N.J.S.A. 54:4-35, was in the amount of **\$256,538,200**

Mark Fitzpatrick
SIGNATURE OF TAX ASSESSOR

Englishtown
MUNICIPALITY

Monmouth
COUNTY

CURRENT FUND ASSETS
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018

	2018	
Cash:		
Cash	1,430,313.50	
Change Fund	275.00	
Sub Total Cash	1,430,588.50	
Investments:		
Other Receivables		
Receivables and Other Assets with Full Reserves		
Tax Title Liens Receivable	105.93	
Property Acquired for Taxes (Foreclosed Property)	521,958.15	
Revenue Accounts Receivable	8,940.59	
Interfund Receivable - Other Trust	7.32	
Interfund Receivable - Payroll Trust	11,983.60	
Sub Total Receivables and Other Assets with Reserves	542,995.59	
Deferred Charges		
Total Assets	1,973,584.09	

**CURRENT FUND LIABILITIES, RESERVES AND FUND BALANCE
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018**

	2018	
Liabilities:		
Reserve for Encumbrances	73,819.52	
Appropriation Reserves	201,835.61	
Accounts Payable	36,592.00	
Tax Overpayments	6,995.72	
Regional School Taxes Payable	169,258.15	
Regional School Taxes Payable	232,636.79	
County Taxes Payable	101.62	
Prepaid Taxes	34,511.03	
Due to State: NJ Sr. Citizens and Veterans Deductions	350.03	
Due to State: Marriage License	175.00	
Interfund Payable - Animal Control Trust	338.00	
Reserve for Premium on Tax Sale	66,400.00	
Reserve for Tax Appeals	34,865.71	
Total Liabilities	857,879.18	
Total Liabilities, Reserves and Fund Balance:		
Reserve for Receivables and Other Assets	542,995.59	
Fund Balance	572,709.32	
Total Liabilities, Reserves and Fund Balance	1,973,584.09	

FEDERAL AND STATE GRANT FUND
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018

	2018	
Assets		
Cash	88,124.35	
Federal and State Grants Receivable	585.00	
Total Assets Federal and State Grant Fund	88,709.35	
Liabilities		
Federal and State Appropriated Reserves	83,025.00	
Federal and State Unappropriated Reserves	5,684.35	
Total Liabilities Federal and State Grant Fund	88,709.35	

CAPITAL FUND
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018

	<u>2018</u>	
Assets		
Cash	298,088.05	
Grants Receivable	90,230.33	
Deferred Charges		
Deferred Charges to Future Taxation - Unfunded	421,677.09	
Deferred Charges to Future Taxation - Funded	1,445,000.00	
Total Deferred Charges	1,866,677.09	
Total Assets General Capital Fund	2,254,995.47	
Liabilities		
Reserve for Encumbrances	3,843.00	
Improvement Authorizations-Funded	377,784.87	
Improvement Authorizations-Unfunded	157,968.05	
Serial Bonds Payable	1,445,000.00	
Reserve for Debt Service	22,500.00	
Capital Improvement Fund	62,802.81	
Total Liabilities and Reserves	2,069,898.73	
Fund Balance		
Fund Balance	185,096.74	
Total General Capital Liabilities	2,254,995.47	

**TRUST ASSESSMENT FUND
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018**

	2018	
Cash:		
Investments		
Assets not offset by Receivables		
Assets offset by the Reserve for Receivables		
Deferred Charges		
Liabilities and Reserves		
Fund Balance		

OTHER TRUST FUND
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018

	2018	
Animal Control Trust Assets		
Cash- Dog	4,953.80	
Due from Current Fund	338.00	
Total Dog Trust Assets	5,291.80	
Animal Control Trust Liabilities		
Accounts Payable	4.20	
Reserve - Dog Fund	350.00	
Reserve - Dog Fund	4,937.60	
Total Dog Trust Reserves	5,291.80	
CDBG Trust Assets		
CDBG Trust Liabilities		
LOSAP Trust Assets		
LOSAP Trust Liabilities		
Open Space Trust Assets		
Open Space Trust Liabilities		
Other Trust Assets		
Cash	210,573.00	
Total Other Trust Assets	210,573.00	
Other Trust Liabilities		
Encumbrances Payable	1,427.70	
Due to Current Fund	7.32	
Total Miscellaneous Trust Reserves (31-287)	189,331.90	
Total Trust Escrow Reserves (31-286)	19,806.08	
Total Other Trust Reserves and Liabilities	210,573.00	

**PUBLIC ASSISTANCE FUND
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018**

	<u>2018</u>	<u> </u>
Assets	<u> </u>	<u> </u>
Liabilities and Reserves	<u> </u>	<u> </u>

SCHEDULE OF TRUST FUND RESERVES

<u>Purpose</u>	<u>Amount Dec. 31, 2017 Per Audit Report</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance as of Dec. 31, 2018</u>
Builder's Contributions	\$49,442.50	\$	\$	\$49,442.50
COAH	\$149.54	\$0.36	\$	\$149.90
Community Development Block Grant	\$354.82	\$	\$	\$354.82
Escrow Fees	\$1,002.98	\$129.90	\$125.00	\$1,007.88
Law Enforcement Trust Fund	\$3,176.77	\$1,211.82	\$	\$4,388.59
Municipal Court Parking - POAA	\$118.00	\$24.00	\$	\$142.00
Off-Duty Employment - Police	\$32,170.15	\$62,940.00	\$66,832.42	\$28,277.73
Performance Bond	\$94,204.55	\$181.93	\$75,588.28	\$18,798.20
Planning Board Escrow	\$9,575.63	\$4,717.50	\$4,460.00	\$9,833.13
Police Safety Equipment	\$5,503.85	\$26.51	\$	\$5,530.36
Public Defender	\$2,488.18	\$4,300.00	\$4,179.55	\$2,608.63
Snow Removal	\$25,827.72	\$22,201.31	\$12,229.29	\$35,799.74
Special Events	\$2,041.29	\$36.55	\$641.89	\$1,435.95
Unemployment	\$51,117.31	\$251.24	\$	\$51,368.55
Totals	\$277,173.29	\$96,021.12	\$164,056.43	\$209,137.98

**ANALYSIS OF TRUST ASSESSMENT CASH AND INVESTMENTS PLEDGED TO
LIABILITIES AND SURPLUS**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2017	Receipts		Other	Disbursements	Balance Dec. 31, 2018
		Assessments and Liens	Current Budget			
Assessment Bond Anticipation Note Issues:						
Other Liabilities						
Trust Surplus						
Trust Surplus	0.00					0.00
Less Assets "Unfinanced"						
Totals	0.00					0.00

CASH RECONCILIATION DECEMBER 31, 2018

	Cash		Less Checks Outstanding	Cash Book Balance
	On Hand	On Deposit		
Capital - General		298,847.24	759.19	298,088.05
Current Fund	1,342.32	1,484,111.10	55,139.92	1,430,313.50
Federal and State Grant Fund		88,303.39	179.04	88,124.35
Municipal Open Space Trust Fund				
Payroll Fund		30,015.55	1,943.86	28,071.69
Public Assistance #1**				
Public Assistance #2**				
Sewer Utility Assessment Trust				
Sewer Utility Capital		206,448.66	412.98	206,035.68
Sewer Utility Operating	412.98	638,904.93		639,317.91
Trust - Assessment				
Trust - Dog License		4,965.25	11.45	4,953.80
Trust - Other		210,815.55	242.55	210,573.00
Water Utility Assessment Trust				
Water Utility Assessment Trust				
Water Utility Capital		346,507.64	692.35	345,815.29
Water Utility Operating	692.35	443,867.79		444,560.14
Total	2,447.65	3,752,787.10	59,381.34	3,695,853.41

* - Include Deposits In Transit

** - Be sure to include a Public Assistance reconciliation and trial balance if the municipality maintains such a bank account

REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2018.

I also certify that all amounts, if any, shown for Investments in Savings and Loan Associations on any trial balance have been verified with the applicable passbooks at December 31, 2018.

All "Certificates of Deposit", "Repurchase Agreements" and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature: Robert Allison Title: Registered Municipal Accountant

CASH RECONCILIATION DECEMBER 31, 2018 (CONT'D)

LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

Bank	Amount
Current Fund - Amboy	1,362,631.02
Current Fund - Brunswick Bank & Trust	70,564.34
Current Fund - NJ Cash Management	50,915.74
Dog Trust Fund	4,965.25
General Capital Fund	298,847.24
Grant Fund	88,303.39
Payroll Fund - Deduction	18,195.26
Payroll Fund -Regular	11,820.29
Sewer Capital Fund	206,448.66
Sewer Operating Fund	638,904.93
Trust Other	210,815.55
Water Capital Fund	346,507.64
Water Operating Fund	443,867.79
Total	3,752,787.10

Note: Sections N.J.S.A. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.

MUNICIPALITIES AND COUNTIES FEDERAL AND STATE GRANTS RECEIVABLE

Grant	Balance Jan. 1, 2018	2018 Budget Revenue Realized	Received	Canceled	Other	Balance Dec. 31, 2018	Other Grant Receivable Description
Clean Communities Grant		4,000.00			-4,000.00	0.00	Transferred from Unappropriated Reserves
Recycling Tonnage Grant		3,692.22			-3,692.22	0.00	Transferred from Unappropriated Reserves
Distracted Driving Crackdown		6,600.00	6,600.00			0.00	
Alcohol Education Rehabilitation Program		2,123.22			-2,123.22	0.00	Transferred from Unappropriated Reserves
Click it or Ticket Grant		5,500.00	5,500.00			0.00	
Body Armor Grant	585.00	1,062.42			-1,062.42	585.00	Transferred from Unappropriated Reserves
Total	585.00	22,977.86	12,100.00	0.00	-10,877.86	585.00	

SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2018	Transferred from 2018 Budget Appropriations		Expended	Cancelled	Other	Balance Dec. 31 2018	Other Grant Receivable Description
		Budget	Appropriation by 40A:4-87					
Alcohol Rehabilitation Program	7,831.50	2,123.22					9,954.72	
Body Armor Fund	8,699.84	1,062.42					9,762.26	
Cable Technology Grant	5,700.01						5,700.01	
Clean Communities Program	13,500.69	4,000.00		3,747.63			13,753.06	
Click it or Ticket Mobilization Grant			5,500.00	5,500.00			0.00	
Distracted Driving Crackdown Grant		6,600.00		6,600.00			0.00	
Drunk Driving Enforcement	6,730.66			1,040.41			5,690.25	
Recycling Tonnage Grant	38,101.98	3,692.22		3,629.50			38,164.70	
Total	80,564.68	17,477.86	5,500.00	20,517.54	0.00	0.00	83,025.00	

SCHEDULE OF UNAPPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2018	Transferred from 2018 Budget Appropriations		Receipts	Grants Receivable	Other	Balance Dec. 31, 2018	Other Grant Receivable Description
		Budget	Appropriation By 40A:4-87					
Alcohol Education Rehabilitation Program	2,123.22	2,123.22		1,684.35			1,684.35	
Body Armor Fund	1,062.42	1,062.42					0.00	
Clean Communities Grant	4,000.00	4,000.00		4,000.00			4,000.00	
Recycling Tonnage Grant	3,692.22	3,692.22					0.00	
Total	10,877.86	10,877.86	0.00	5,684.35	0.00	0.00	5,684.35	

LOCAL DISTRICT SCHOOL TAX

	Debit	Credit
Balance January 1, 2018	XXXXXXXXXX	XXXXXXXXXX
School Tax Payable #	XXXXXXXXXX	0.00
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	XXXXXXXXXX	0.00
Prepaid Beginning Balance		XXXXXXXXXX
Levy School Year July 1, 2018- June 30, 2019	XXXXXXXXXX	
Levy Calendar Year 2018	XXXXXXXXXX	
Paid		XXXXXXXXXX
Balance December 31, 2018	XXXXXXXXXX	XXXXXXXXXX
School Tax Payable #	0.00	XXXXXXXXXX
School Tax Deferred (Not in excess of 50% of Levy -2018 -2019)	0.00	XXXXXXXXXX
Prepaid Ending Balance		XXXXXXXXXX
	0.00	0.00

Amount Deferred during year _____

* Not including Type 1 school debt service, emergency authorizations-schools, transfer to Board of Education for use of local schools

Must include unpaid requisitions

MUNICIPAL OPEN SPACE TAX

	Debit	Credit
Balance January 1, 2018	XXXXXXXXXX	0.00
2018 Levy	XXXXXXXXXX	
Added and Omitted Levy	XXXXXXXXXX	
Interest Earned	XXXXXXXXXX	
Expenditures		XXXXXXXXXX
Balance December 31, 2018	0.00	XXXXXXXXXX
	0.00	0.00

REGIONAL SCHOOL TAX

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable	xxxxxxxxxx	125,574.79
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	xxxxxxxxxx	826,422.97
Prepaid Beginning Balance		xxxxxxxxxx
Levy School Year July 1, 2018- June 30, 2019	xxxxxxxxxx	2,477,648.00
Levy Calendar Year 2018	xxxxxxxxxx	
Paid	2,370,586.00	xxxxxxxxxx
Balance December 31, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable	232,636.79	xxxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy - 2018 -2019)	826,422.97	xxxxxxxxxx
Prepaid Ending Balance		xxxxxxxxxx
	3,429,645.76	3,429,645.76

Amount Deferred during Year _____
 # Must include unpaid requisitions

REGIONAL HIGH SCHOOL TAX

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable	xxxxxxxxxx	172,317.15
School Tax Deferred (Not in excess of 50% of Levy - 2017 - 2018)	xxxxxxxxxx	397,082.47
Prepaid Beginning Balance		xxxxxxxxxx
Levy School Year July 1, 2018- June 30, 2019	xxxxxxxxxx	996,693.00
Levy Calendar Year 2018	xxxxxxxxxx	
Paid	999,752.00	xxxxxxxxxx
Balance December 31, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable	169,258.15	xxxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy - 2018 -2019)	397,082.47	xxxxxxxxxx
Prepaid Ending Balance		xxxxxxxxxx
	1,566,092.62	1,566,092.62

Amount Deferred during year _____
 # Must include unpaid requisitions

COUNTY TAXES PAYABLE

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	xxxxxxxxxx
County Taxes	xxxxxxxxxx	0.00
Due County for Added and Omitted Taxes	xxxxxxxxxx	4,808.32
2018 Levy	xxxxxxxxxx	xxxxxxxxxx
General County	xxxxxxxxxx	635,295.00
County Library	xxxxxxxxxx	45,027.65
County Health	xxxxxxxxxx	12,605.42
County Open Space Preservation	xxxxxxxxxx	70,439.93
Due County for Added and Omitted Taxes	xxxxxxxxxx	101.62
Paid	768,176.32	xxxxxxxxxx
Balance December 31, 2018	xxxxxxxxxx	xxxxxxxxxx
County Taxes	0.00	xxxxxxxxxx
Due County for Added and Omitted Taxes	101.62	xxxxxxxxxx
	768,277.94	768,277.94

Paid for Regular County Levies	763,368.00	
Paid for Added and Omitted Taxes	4,808.32	

SPECIAL DISTRICT TAXES

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	0.00
2018 Levy (List Each Type of District Tax Separately – see Footnote)	xxxxxxxxxx	xxxxxxxxxx
Fire District	xxxxxxxxxx	484,000.00
Total 2018 Levy	xxxxxxxxxx	484,000.00
Paid	484,000.00	xxxxxxxxxx
Balance December 31, 2018	0.00	xxxxxxxxxx
	484,000.00	484,000.00

Footnote: Please state the number of districts in each instance.

STATEMENT OF GENERAL BUDGET REVENUES 2018

Source	Budget -01	Realized -02	Excess or Deficit -03
Surplus Anticipated	300,000.00	300,000.00	0.00
Surplus Anticipated with Prior Written Consent of Director of Local Government			
Adopted Budget	544,918.86	582,020.14	37,101.28
Added by N.J.S.A. 40A:4-87	5,500.00	5,500.00	0.00
Total Miscellaneous Revenue Anticipated	550,418.86	587,520.14	37,101.28
Receipts from Delinquent Taxes	0.00	33,193.32	33,193.32
Amount to be Raised by Taxation:	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
(a) Local Tax for Municipal Purposes	1,567,431.14	xxxxxxxxxx	xxxxxxxxxx
(b) Addition to Local District School Tax		xxxxxxxxxx	xxxxxxxxxx
(c) Minimum Library Tax		xxxxxxxxxx	xxxxxxxxxx
County Only: Total Raised by Taxation	xxxxxxxxxx		xxxxxxxxxx
Total Amount to be Raised by Taxation	1,567,431.14	1,640,537.56	73,106.42
	2,417,850.00	2,561,251.02	143,401.02

ALLOCATION OF CURRENT TAX COLLECTIONS

	Debit	Credit
Current Taxes Realized in Cash	xxxxxxxxxx	6,248,539.04
Amount to be Raised by Taxation:	xxxxxxxxxx	xxxxxxxxxx
Local District School Tax		xxxxxxxxxx
Regional School Tax	2,477,648.00	xxxxxxxxxx
Regional High School Tax	996,693.00	xxxxxxxxxx
County Taxes	763,368.00	xxxxxxxxxx
Due County for Added and Omitted Taxes	101.62	xxxxxxxxxx
Special District Taxes	484,000.00	xxxxxxxxxx
Municipal Open Space Tax		xxxxxxxxxx
Reserve for Uncollected Taxes	xxxxxxxxxx	113,809.14
Deficit in Required Collection of Current Taxes (or)	xxxxxxxxxx	
Balance for Support of Municipal Budget (or)	1,640,537.56	xxxxxxxxxx
*Excess Non-Budget Revenue (see footnote)		xxxxxxxxxx
*Deficit Non-Budget Revenue (see footnote)	xxxxxxxxxx	
	6,362,348.18	6,362,348.18

* These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget" column of the statement at the top of this sheet. In such instances, any excess or deficit in the above allocation would apply to "Non-Budget Revenue" only.

STATEMENT OF GENERAL BUDGET REVENUES 2018
MISCELLANEOUS REVENUES ANTICIPATED: ADDED BY N.J.S.A. 40A:4-87

Source	Budget	Realized	Excess or (Deficit)
Click it or Ticket Grant	5,500.00	5,500.00	0.00
Highway Traffic Safety			
TOTAL	5,500.00	5,500.00	0.00

I hereby certify that the above list of Chapter 159 insertions of revenue have been realized in cash or I have received written notification of the award of public or private revenue. These insertions meet the statutory requirements of N.J.S.A. 40A:4-87 and matching funds have been provided if applicable.

CFO Signature: _____ LAURIE FINGER _____

STATEMENT OF GENERAL BUDGET APPROPRIATIONS 2018

2018 Budget as Adopted		2,412,350.00
2018 Budget - Added by N.J.S.A. 40A:4-87		5,500.00
Appropriated for 2018 (Budget Statement Item 9)		2,417,850.00
Appropriated for 2018 Emergency Appropriation (Budget Statement Item 9)		
Total General Appropriations (Budget Statement Item 9)		2,417,850.00
Add: Overexpenditures (see footnote)		
Total Appropriations and Overexpenditures		2,417,850.00
Deduct Expenditures:		
Paid or Charged [Budget Statement Item (L)]	2,102,173.92	
Paid or Charged - Reserve for Uncollected Taxes	113,809.14	
Reserved	201,835.61	
Total Expenditures		2,417,818.67
Unexpended Balances Cancelled (see footnote)		31.33

FOOTNOTES - RE: OVEREXPENDITURES

Every appropriation overexpended in the budget document must be marked with an * and must agree in the aggregate with this item.

RE: UNEXPENDED BALANCES CANCELED:

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled."

SCHEDULE OF EMERGENCY APPROPRIATIONS FOR LOCAL DISTRICT SCHOOL PURPOSES (EXCEPT FOR TYPE I SCHOOL DEBT SERVICE)

2018 Authorizations		
N.J.S.A. 40A:4-46 (After adoption of Budget)		
N.J.S.A. 40A:4-20 (Prior to adoption of Budget)		
Total Authorizations		
Deduct Expenditures:		
Paid or Charged		
Reserved		
Total Expenditures		

RESULTS OF 2018 OPERATION
CURRENT FUND

	Debit	Credit
Cancellation of Public Assistance Reserve		3,341.36
Cancellation of Reserves for Federal and State Grants (Credit)		
Cancellation of Federal and State Grants Receivable (Debit)		
Cancellation of Prior Year Accounts Payable		
Deferred School Tax Revenue: Balance December 31, CY		1,223,505.44
Deferred School Tax Revenue: Balance January 1, CY	1,223,505.44	
Deficit in Anticipated Revenues: Delinquent Tax Collections		
Deficit in Anticipated Revenues: Miscellaneous Revenues Anticipated		
Deficit in Anticipated Revenues: Required Collection of Current Taxes		
Excess of Anticipated Revenues: Delinquent Tax Collections		33,193.32
Excess of Anticipated Revenues: Miscellaneous Revenues Anticipated		37,101.28
Excess of Anticipated Revenues: Required Collection of Current Taxes		73,106.42
Miscellaneous Revenue Not Anticipated		39,127.17
Miscellaneous Revenue Not Anticipated: Proceeds of Sale of Foreclosed Property		
Prior Year Senior Citizen/Veteran Deductions Disallowed	250.00	
Prior Years Interfunds Returned in CY (Credit)		8.81
Refund of Prior Year Revenue (Debit)		
Cancellation of Prior Year Purchase Orders		380.94
Statutory Excess in Reserve for Dog Fund Expenditures (Credit)		
Unexpended Balances of CY Budget Appropriations		31.33
Unexpended Balances of PY Appropriation Reserves (Credit)		184,004.94
Surplus Balance	370,045.57	xxxxxxxxxx
Deficit Balance	xxxxxxxxxx	
	1,593,801.01	1,593,801.01

SCHEDULE OF MISCELLANEOUS REVENUES NOT ANTICIPATED

Source	Amount Realized
Refund Current Year's Expenditures	1.08
NSF Fee	20.00
Accident Report	696.00
Administrative Fees	232.20
Alarm Systems	220.00
Animal Control Statutory Excess	457.00
Assesor's List	40.00
CCO Inspections	6,800.00
Certified Copies	310.00
Clothing Bin	100.00
Commuter Parking Fee	480.00
DMV Inspection Fines	2,355.00
Duplicate Tax Bill	200.00
Food Handling License	1,040.00
JIF/HIF Dividend Award	14,655.00
Marriage License	60.00
Miscellaneous	1,206.76
Peddler's License	50.00
Photocopies/OPRA	
Planning Board Fees	5,261.00
Raffle/Bingo License	40.00
Refund Prior Year's Expenditures	4,118.13
Road Opening Permits	455.00
Sale of Municipal Assets	
Zoning Fees	330.00
Total Amount of Miscellaneous Revenues Not Anticipated	\$39,127.17

**SURPLUS – CURRENT FUND
YEAR 2018**

	Debit	Credit
Balance January 1, CY (Credit)		502,663.75
Amount Appropriated in the CY Budget - Cash	300,000.00	
Amount Appropriated in the CY Budget - with Prior Written Consent of Director of Local Government Services		
Excess Resulting from CY Operations		370,045.57
Miscellaneous Revenue Not Anticipated: Payments in Lieu of Taxes on Real Property (Credit)		
Balance December 31, 2018	572,709.32	xxxxxxxxxx
	872,709.32	872,709.32

**ANALYSIS OF BALANCE DECEMBER 31, 2018
(FROM CURRENT FUND – TRIAL BALANCE)**

Cash		1,430,588.50
Investments		
Sub-Total		1,430,588.50
Deduct Cash Liabilities Marked with “C” on Trial Balance		857,879.18
Cash Surplus		572,709.32
Deficit in Cash Surplus		
Other Assets Pledged to Surplus		
Due from State of N.J. Senior Citizens and Veterans Deduction	0.00	
Deferred Charges #		
Cash Deficit		
Total Other Assets		0.00
		572,709.32

(FOR MUNICIPALITIES ONLY)
CURRENT TAXES – 2018 LEVY

1.	Amount of Levy as per Duplicate (Analysis) # or (Abstract of Ratables)	\$6,293,997.09
2.	Amount of Levy Special District Taxes	\$
3.	Amount Levied for Omitted Taxes under N.J.S.A. 54:4-63.12 et. seq.	\$
4.	Amount Levied for Added Taxes under N.J.S.A. 54:4-63.1 et. seq.	\$838.76
5a.	Subtotal 2018 Levy	\$6,294,835.85
5b.	Reductions due to tax appeals **	\$35,154.19
5c.	Total 2018 Tax Levy	\$6,259,681.66
6.	Transferred to Tax Title Liens	\$25.36
7.	Transferred to Foreclosed Property	\$
8.	Remitted, Abated or Canceled	\$11,117.26
9.	Discount Allowed	\$
10.	Collected in Cash: In 2017	\$106,811.17
	In 2018*	\$6,135,727.87
	Homestead Benefit Revenue	\$
	State's Share of 2018 Senior Citizens and Veterans Deductions Allowed	\$6,000.00
	Total to Line 14	\$6,248,539.04
11.	Total Credits	\$6,259,681.66
12.	Amount Outstanding December 31, 2018	\$0.00
13.	Percentage of Cash Collections to Total 2018 Levy, (Item 10 divided by Item 5c) is	99.8220

Note: Did Municipality Conduct Accelerated Tax Sale or Tax Levy Sale?

Yes

14.	Calculation of Current Taxes Realized in Cash:	
	Total of Line 10	\$6,248,539.04
	Less: Reserve for Tax Appeals Pending State Division of Tax Appeals	\$
	To Current Taxes Realized in Cash	\$6,248,539.04

Note A: In showing the above percentage the following should be noted:

Where Item 5 shows \$6,259,681.66, and Item 10 shows \$6,248,539.04, the percentage represented by the cash collections would be \$6,248,539.04 / \$6,259,681.66 or 99.8220. The correct percentage to be shown as Item 13 is 99.8220%.

Note: On Item 1 if Duplicate (Analysis) Figure is used; be sure to include Senior Citizens and Veterans Deductions.

* Include overpayments applied as part of 2018 collections.

** Tax appeals pursuant to R.S. 54:3-21 et seq and/or R.S. 54:48-1 et seq approved by resolution of the governing body prior to introduction of municipal budget. (N.J.S.A. 40A:4-41)

ACCELERATED TAX SALE/TAX LEVY SALE – CHAPTER 99
To Calculate Underlying Tax Collection Rate for 2018

Utilize this sheet only if you conducted an Accelerated Tax Sale or Tax Levy Sale pursuant to Chapter 99, P.L. 1997

(1) Utilizing Accelerated Tax Sale

Total of Line 10 Collected in Cash.....	6,248,539.04
LESS: Proceeds from Accelerated Tax Sale.....	
NET Cash Collected.....	
Line 5c Total 2018 Tax Levy.....	6,259,681.66
Percentage of Collection Excluding Accelerated Tax Sale Proceeds (Net Cash Collected divided by Item 5c) is.....	



(2) Utilizing Tax Levy Sale

Total of Line 10 Collected in Cash.....	
LESS: Proceeds from Tax Levy Sale (excluding premium).....	
NET Cash Collected.....	
Line 5c Total 2018 Tax Levy.....	
Percentage of Collection Excluding Accelerated Tax Sale Proceeds (Net Cash Collected divided by Item 5c) is.....	

**SCHEDULE OF DUE FROM/TO STATE OF NEW JERSEY
FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS**

		Debit	Credit
1	Balance Jan 1, CY: Due From State of New Jersey (Debit)	0.00	
1	Balance Jan 1, CY: Due To State of New Jersey (Credit)		100.03
3	Veterans Deductions Per Tax Billings (Debit)	6,250.00	
4	Sr. Citizen & Veterans Deductions Allowed by Collector (Debit)		
5	Sr Citizens Deductions Allowed By Tax Collector – Prior Years (Debit)		
7	Veterans Deductions Disallowed - Current Year (Credit)		250.00
8	Sr. Citizens Deductions Disallowed By Tax Collector PY Taxes (Credit)		250.00
9	Received in Cash from State (Credit)		6,000.00
	Balance December 31, 2018	350.03	
		6,600.03	6,600.03

Calculation of Amount to be included on Sheet 22, Item
10- 2018 Senior Citizens and Veterans Deductions
Allowed

Line 2	
Line 3	6,250.00
Line 4	
Sub-Total	6,250.00
Less: Line 7	250.00
To Item 10	6,000.00

**SCHEDULE OF RESERVE FOR TAX APPEALS PENDING
(N.J.S.A. 54:3-27)**

		Debit	Credit
Balance January 1, 2018		xxxxxxxxxx	24,865.71
Taxes Pending Appeals	24,865.71	xxxxxxxxxx	xxxxxxxxxx
Interest Earned on Taxes Pending Appeals	0.00	xxxxxxxxxx	xxxxxxxxxx
Contested Amount of 2018 Taxes Collected which are Pending State Appeal		xxxxxxxxxx	
Interest Earned on Taxes Pending State Appeals		xxxxxxxxxx	
Budget Appropriation		xxxxxxxxxx	10,000.00
Cash Paid to Appellants (Including 5% Interest from Date of Payment)			xxxxxxxxxx
Closed to Results of Operations (Portion of Appeal won by Municipality, including Interest)			xxxxxxxxxx
Balance December 31, 2018		34,865.71	xxxxxxxxxx
Taxes Pending Appeals*	34,865.71	xxxxxxxxxx	xxxxxxxxxx
Interest Earned on Taxes Pending Appeals		xxxxxxxxxx	xxxxxxxxxx
		34,865.71	34,865.71

*Includes State Tax Court and County Board of Taxation Appeals Not Adjusted by December 31, 2018

Janice Garcia	
Signature of Tax Collector	
1476	4/15/2019
License #	Date

SCHEDULE OF DELINQUENT TAXES AND TAX TITLE LIENS

		Debit	Credit
1.	Balance January 1, 2018	101,901.14	XXXXXXXXXX
	A. Taxes	32,943.32	XXXXXXXXXX
	B. Tax Title Liens	68,957.82	XXXXXXXXXX
2.	Cancelled		
	A. Taxes	XXXXXXXXXX	
	B. Tax Title Liens	XXXXXXXXXX	
3.	Transferred to Foreclosed Tax Title Liens:		
	A. Taxes	XXXXXXXXXX	
	B. Tax Title Liens	XXXXXXXXXX	68,877.25
4.	Added Taxes	250.00	XXXXXXXXXX
5.	Added Tax Title Liens		XXXXXXXXXX
6.	Adjustment between Taxes (Other than current year)		
	A. Taxes - Transfers to Tax Title Liens	XXXXXXXXXX	
	B. Tax Title Liens - Transfers from Taxes		XXXXXXXXXX
7.	Balance Before Cash Payments	XXXXXXXXXX	33,273.89
8.	Totals	102,151.14	102,151.14
9.	Collected:	XXXXXXXXXX	33,193.32
	A. Taxes	33,193.32	XXXXXXXXXX
	B. Tax Title Liens	XXXXXXXXXX	XXXXXXXXXX
10.	Interest and Costs - 2018 Tax Sale		XXXXXXXXXX
11.	2018 Taxes Transferred to Liens	25.36	XXXXXXXXXX
12.	2018 Taxes	0.00	XXXXXXXXXX
13.	Balance December 31, 2018	XXXXXXXXXX	105.93
	A. Taxes	0.00	XXXXXXXXXX
	B. Tax Title Liens	105.93	XXXXXXXXXX
14.	Totals	33,299.25	33,299.25

15. Percentage of Cash Collections to Adjusted Amount Outstanding

(Item No. 9 divided by Item No. 7) is 99.7579

16. Item No. 14 multiplied by percentage shown above is 105.67 and represents the maximum amount that may be anticipated in 2019.

(See Note A on Sheet 22 - Current Taxes)

(1) These amounts will always be the same.

**SCHEDULE OF FORECLOSED PROPERTY
(PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION)**

	Debit	Credit
Balance January 1, CY (Debit)	100.00	
Adjustment to Assessed Valuation (Credit)		
Adjustment to Assessed Valuation (Debit)	452,980.90	
Foreclosed or Deeded in CY: Tax Title Liens (Debit)	68,877.25	
Foreclosed or Deeded in CY: Taxes Receivable (Debit)		
Sales: Cash* (Credit)		
Sales: Contract (Credit)		
Sales: Gain on Sales (Debit)		
Sales: Loss on Sales (Credit)		
Sales: Mortgage (Credit)		
Balance December 31, 2018	xxxxxxxxxx	521,958.15
	521,958.15	521,958.15

CONTRACT SALES

	Debit	Credit
Balance January 1, CY (Debit)	0.00	
Collected * (Credit)		
CY Sales from Foreclosed Property (Debit)		
Balance December 31, 2018	xxxxxxxxxx	

MORTGAGE SALES

	Debit	Credit
Balance January 1, CY (Debit)	0.00	
Collected * (Credit)		
CY Sales from Foreclosed Property (Debit)		
Balance December 31, 2018	xxxxxxxxxx	

Analysis of Sale of Property: _____ \$0.00
 *Total Cash Collected in 2018
 Realized in 2018 Budget _____
 To Results of Operation _____ 0.00

**DEFERRED CHARGES
- MANDATORY CHARGES ONLY -
CURRENT, TRUST, AND GENERAL CAPITAL FUNDS**

(Do not include the emergency authorizations pursuant to
N.J.S.A. 40A:4-55, N.J.S.A. 40A:4-55.1 or N.J.S.A. 40A:4-55.13)

Caused By	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
Animal Control Fund	\$0.00	\$	\$	\$
Capital -	\$0.00	\$	\$	\$
Deficit from Operations	\$0.00	\$	\$	\$
Trust Assessment	\$0.00	\$	\$	\$
Trust Other	\$0.00	\$	\$	\$
 Subtotal Current Fund	 \$0.00	 \$	 \$	 \$
Subtotal Trust Fund	\$0.00	\$	\$	\$
Subtotal Capital Fund	\$0.00	\$	\$	\$
 Total Deferred Charges	 \$0.00	 \$	 \$	 \$

**EMERGENCY AUTHORIZATIONS UNDER N.J.S.A. 40A:4-47 WHICH
HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S.A. 40A:2-3 OR
N.J.S.A. 40A:2-51**

Date	Purpose	Amount
		\$

**JUDGEMENTS ENTERED AGAINST MUNICIPALITY AND NOT
SATISFIED**

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2019
			\$	

N.J.S.A. 40A:4-53 SPECIAL EMERGENCY - TAX MAP; REVALUATION; MASTER PLAN; REVISION AND CODIFICATION OF ORDINANCES; DRAINAGE MAPS FOR FLOOD CONTROL; PRELIMINARY ENGINEERING STUDIES, ETC. FOR SANITARY SEWER SYSTEM; MUNICIPAL CONSOLIDATION ACT; FLOOD OR HURRICANE DAMAGE.

Date	Purpose	Amount Authorized	Not Less Than 1/5 of Amount Authorized*	Balance Dec. 31, 2017	Reduced in 2018		Balance Dec. 31, 2018
					By 2018 Budget	Cancelled by Resolution	
	Totals						

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-53 et seq. and are recorded on this page.

LAURIE FINGER
 Chief Financial Officer

* Not less than one-fifth (1/5) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2018 must be entered here and then raised in the 2019 budget.

N.J.S.A. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - DAMAGE CAUSED TO ROADS/BRIDGES BY SNOW, ICE, FROST OR FLOOD
N.J.S.A. 40A:4-55.13, ET SEQ., SPECIAL EMERGENCY - PUBLIC EXIGENCIES CAUSED BY CIVIL DISTURBANCES

Date	Purpose	Amount Authorized	Not Less Than 1/3 of Amount Authorized*	Balance Dec. 31, 2017	Reduced in 2018		Balance Dec. 31, 2018
					By 2018 Budget	Cancelled by Resolution	
	Totals						

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-55 et seq. and N.J.S.A 40A:4-55.13 et seq. are recorded on this page.

 LAURIE FINGER
 Chief Financial Officer

* Not less than one-third (1/3) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2018 must be entered here and then raised in the 2019 budget.

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING
AND 2019 DEBT SERVICE FOR BONDS
MUNICIPAL GENERAL CAPITAL BONDS**

	Debit	Credit	2019 Debt Service
Outstanding January 1, CY (Credit)		1,584,000.00	
Cancelled (Debit)			
Issued (Credit)			
Paid (Debit)	139,000.00		
Outstanding Dec. 31, 2018	1,445,000.00	xxxxxxxxxx	
	1,584,000.00	1,584,000.00	
2019 Bond Maturities – General Capital Bonds			\$85,000.00
2019 Interest on Bonds		68,668.76	

ASSESSMENT SERIAL BONDS

Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Bond Maturities – General Capital Bonds			\$
2019 Interest on Bonds			

LIST OF BONDS ISSUED DURING 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
Total				

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING
AND 2019 DEBT SERVICE FOR LOANS
MUNICIPAL GREEN ACRES TRUST LOAN**

	Debit	Credit	2019 Debt Service
Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31,2018		xxxxxxxxxxxx	
2019 Loan Maturities			\$
2019 Interest on Loans			\$
Total 2019 Debt Service for Loan			\$

GREEN ACRES TRUST LOAN

Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31,2018		xxxxxxxxxxxx	
2019 Loan Maturities			\$
2019 Interest on Loans		\$	
Total 2019 Debt Service for Loan			\$

LIST OF LOANS ISSUED DURING 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
Total				

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING
AND 2018 DEBT SERVICE FOR LOANS**

	Debit	Credit	Debt Service
Outstanding January 1,			
Issued			
Paid			
Outstanding December 31,			
Loan Maturities			
Interest on Loans			
Total Debt Service for Loan			

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING
AND 2019 DEBT SERVICE FOR BONDS
TYPE I SCHOOL TERM BONDS**

	Debit	Credit	2019 Debt Service
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Bond Maturities – Term Bonds		\$	
2019 Interest on Bonds		\$	

TYPE I SCHOOL SERIAL BOND

Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Interest on Bonds			
2019 Bond Maturities – Serial Bonds			
Total “Interest on Bonds – Type 1 School Debt Service”			

LIST OF BONDS ISSUED DURING 2018

Purpose	2019 Maturity -01	Amount Issued -02	Date of Issue	Interest Rate
Total				

2019 INTEREST REQUIREMENT – CURRENT FUND DEBT ONLY

	Outstanding Dec. 31, 2018	2019 Interest Requirement
	\$	\$

DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
		XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX			XXXXXXXXXX

Memo: Type I School Notes should be separately listed and totaled.

Memo: Refunding Bond Anticipation Notes should be separately listed and totaled.

* " Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.

All notes with an original date of issue of or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

** If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.

DEBT SERVICE SCHEDULE FOR ASSESSMENT NOTES

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
		XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX			XXXXXXXXXX

Assessment Notes with an original date of issue of December 31, or prior must be appropriated in full in the 2019 Dedicated Assessment Budget or written intent of permanent financing submitted with statement.

**Interest on Assessment Notes must be included in the Current Fund Budget appropriation "Interest on Notes".

(Do not crowd - add additional sheets)

SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS

Purpose	Amount of Obligation Outstanding Dec. 31, 2018	2019 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance – January 1, 2018		2018 Authorizations	Refunds, Transfers, & Encumbrances	Expended	Authorizations Canceled	Balance – December 31, 2018	
	Funded	Unfunded					Funded	Unfunded
2014-04 Road Reconstruction/Various Improvements				6,317.50	6,317.50			
2018-03 Road Improvements to Hospitality Way			275,000.00		203,034.65			71,965.35
2011-08 Property Acquisition/Various Improvements	145,106.56	0.00		2,500.00	6,565.00		141,041.56	
2012-05 Road Reconstruction/Various Equipment	61,158.65	0.00		725.00	725.00		61,158.65	
2012-13 Demolition of Hazardous Structure	91,117.02	0.00			4,907.96		86,209.06	
2014-02 ADA Intersection Improvements - CDBG	737.53	14,400.00		5,086.75	3,364.00	16,860.28		
2014-03 Property Acquisition/Various Improvements	87,937.50	0.00					87,937.50	
2015-14 Tax Appeal	1,438.10	0.00					1,438.10	
2016-04 Various Capital Improvements	0.00	63,561.27		20,774.81	7,072.47			77,263.61
2017-03 Various Capital Improvements	0.00	13,960.00		13,682.50	25,895.41			1,747.09
2017-04 DPW Dump Truck	0.00	6,992.00		57,608.00	57,608.00			6,992.00
Total	387,495.36	98,913.27	275,000.00	106,694.56	315,489.99	16,860.28	377,784.87	157,968.05

**GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND**

	Debit	Credit
Balance January 1, CY (Credit)		61,552.81
Appropriated to Finance Improvement Authorizations (Debit)	13,750.00	
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		
Received from CY Budget Appropriation * (Credit)		15,000.00
Balance December 31, 2018	62,802.81	xxxxxxxxxx
	76,552.81	76,552.81

* The full amount of the 2018 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

**GENERAL CAPITAL FUND
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS**

	Debit	Credit
Balance January 1, CY (Credit)		0.00
Appropriated to Finance Improvement Authorizations (Debit)		
Received from CY Emergency Appropriation * (Credit)		
Balance December 31, 2018		XXXXXXXXXX

*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

**CAPITAL IMPROVEMENTS AUTHORIZED IN 2018
AND DOWN PAYMENTS (N.J.S.A. 40A:2-11)
GENERAL CAPITAL FUND ONLY**

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years
2018-03 Road Improvements to Hospitality Way	275,000.00	261,250.00	13,750.00	0.00
Total	275,000.00	261,250.00	13,750.00	0.00

NOTE - Where amount in column "Down Payment Provided by Ordinance" is **LESS** than 5% of amount in column "Total Obligations Authorized", explanation must be made part of or attached to this sheet.

**GENERAL CAPITAL FUND
STATEMENT OF CAPITAL SURPLUS
YEAR – 2018**

	Debit	Credit
Balance January 1, CY (Credit)		210,096.74
Appropriated to CY Budget Revenue (Debit)	25,000.00	
Cancellation of Grants Receivable (Debit)		
Funded Improvement Authorizations Canceled (Credit)		
Miscellaneous - Premium on Sale of Serial Bonds (Credit)		
Premium on Sale of Bonds (Credit)		
Balance December 31, 2018	185,096.74	XXXXXXXXXX
	210,096.74	210,096.74

BONDS ISSUED WITH A COVENANT OR COVENANTS

- | | |
|---|-------|
| 1. Amount of Serial Bonds Issued Under Provisions of Chapter 233, P.L. 1944, Chapter 268, P.L. 1944, Chapter 428, P.L. 1943 or Chapter 77, Article VI-A, P.L. 1945, with Covenant or Covenants; Outstanding December 31, 2018 | _____ |
| 2. Amount of Cash in Special Trust Fund as of December 31, 2018(Note A) | _____ |
| 3. Amount of Bonds Issued Under Item 1 Maturing in 2019 | _____ |
| 4. Amount of Interest on Bonds with a Covenant - 2019 Requirement | _____ |
| 5. Total of 3 and 4 - Gross Appropriation | _____ |
| 6. Less Amount of Special Trust Fund to be Used | _____ |
| 7. Net Appropriation Required | _____ |

NOTE A - This amount to be supported by confirmation from bank or banks
Footnote: Any formula other than the one shown above and required to be used by covenant or covenants is to be attached here to item 5 must be shown as an item of appropriation, short extended, with Item 6 shown directly following as a deduction and with the amount of Item 7 extended into the 2019 appropriation column.

**MUNICIPALITIES ONLY
IMPORTANT!**

*This Sheet Must Be Completely Filled in or the Statement Will Be Considered Incomplete
(N.J.S.A.52:27BB-55 as Amended by Chap. 211, P.L 1981)*

A.

1. Total Tax Levy for the Year 2018 was		6,259,681.66
2. Amount of Item 1 Collected in 2018 (*)	6,248,539.04	
3. Seventy (70) percent of Item 1		4,381,777.16

(*) Including prepayments and overpayments applied.

B.

1. Did any maturities of bonded obligations or notes fall due during the year 2018?
Answer YES or NO: Yes
2. Have payments been made for all bonded obligations or notes due on or before December 31, 2018?
Answer YES or NO: Yes
If answer is "NO" give details

NOTE: If answer to Item B1 is YES, then Item B2 must be answered

C.

Does the appropriation required to be included in the 2019 budget for the liquidation of all bonded obligations or notes exceed 25% of the total of appropriations for operating purposes in the budget for the year just ended?
Answer YES or NO: No

D.

1. Cash Deficit 2017		0.00
2a. 2017 Tax Levy		
2b. 4% of 2017 Tax Levy for all purposes:		
3. Cash Deficit 2018		
4. 4% of 2018 Tax Levy for all purposes:		0.00

E.

<u>Unpaid</u>	<u>2017</u>	<u>2018</u>	<u>Total</u>
1. State Taxes	\$0.00	\$	\$
2. County Taxes	\$4,808.32	\$101.62	\$4,909.94
3. Amounts due Special Districts	\$0.00	\$0.00	\$0.00
4. Amounts due School Districts for Local School Tax	\$0.00	\$0.00	\$

UTILITIES ONLY

Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year 2018, please observe instructions of Sheet 2.

Balance Sheet - Sewer Utility Operating Fund Assets
AS OF DECEMBER 31, 2018

	2018	
Cash:		
Cash	639,317.91	
Sub Total Cash	639,317.91	
Investments:		
Accounts Receivable:		
Sewer Rents Receivable	12,433.25	
Utility Liens	119.95	
Sub Total Accounts Receivable	12,553.20	
Interfunds Receivable:		
Deferred Charges		
Total Assets	651,871.11	

**Balance Sheet - Sewer Utility Operating Fund Liabilities, Reserves & Fund Balance
AS OF DECEMBER 31, 2018**

	2018	
Liabilities:		
Reserve for Encumbrances	3,932.20	
Appropriation Reserves	53,990.94	
Utility Over Payments	1,321.44	
Total Liabilities	59,244.58	
 Fund Balance:		
Reserve for Receivables and Other Assets	12,553.20	
Fund Balance	580,073.33	
Total Utility Fund	651,871.11	

Balance Sheet - Sewer Utility Capital Fund Assets
AS OF DECEMBER 31, 2018

	2018	
Cash:		
Cash	206,035.68	
Sub Total Cash	206,035.68	
Accounts Receivable:		
Fixed Capital	975,636.40	
Sub Total Accounts Receivable	975,636.40	
Total Assets	1,181,672.08	

Balance Sheet - Sewer Utility Capital Fund Liabilities, Reserves & Fund Balance
AS OF DECEMBER 31, 2018

	2018	
Liabilities:		
Capital Improvement Fund	206,000.00	
Reserve for Amortization	975,636.40	
Total Liabilities	1,181,636.40	
Total Liabilities, Reserves & Fund Balance:		
Fund Balance	35.68	
Total Liabilities, Reserves and Surplus	1,181,672.08	

Balance Sheet - Sewer Utility Assessment Fund
AS OF DECEMBER 31, 2018

	<u>2018</u>	<u></u>
Assets:		
Liabilities and Reserves:		
Liabilities, Reserves, and Fund Balance:		

**Analysis of Sewer Utility Assessment Trust Cash and Investments
Pledged to Liabilities and Surplus**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2017	Receipts			Disbursements	Balance Dec. 31, 2018
		Assessments and Liens	Operating Budget	Other		
Assessment Serial Bond Issues:						
Assessment Bond Anticipation Notes						
Trust Surplus	0.00					0.00
Other Liabilities						
Trust Surplus						
Less Assets "Unfinanced"						
Total	0.00					0.00

Schedule of Sewer Utility Budget - 2018
Budget Revenues

Source	Budget	Received in Cash	Excess or Deficit
Operating Surplus Anticipated	297,800.00	297,800.00	0.00
Operating Surplus Anticipated with Consent of Director of Local Govt. Services			
Rents	325,000.00	532,181.09	207,181.09
Miscellaneous Revenue Anticipated			0.00
Miscellaneous			
Added by N.J.S.A. 40A:4-87: (List)			
Subtotal Additional Miscellaneous Revenues	0.00	0.00	0.00
Subtotal	622,800.00	829,981.09	207,181.09
Deficit (General Budget)			
	622,800.00	829,981.09	207,181.09

Statement of Budget Appropriations

Appropriations	
Appropriations	622,800.00
Total Appropriations	622,800.00
Add: Overexpenditures	
Total Overexpenditures	
Total Appropriations & Overexpenditures	622,800.00
Deduct Expenditures	
Expenditures	478,809.06
Reserved	53,990.94
Surplus	
Total Surplus	
Total Expenditure & Surplus	532,800.00
Unexpended Balance Cancelled	90,000.00

**Statement of 2018 Operation
Sewer Utility**

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2018 budget year Sewer Utility Budget contained either an item of revenue “Deficit (General Budget)” or an item of appropriation “Surplus (General Budget)”

Section 2 should be filled out in every case.

Section 1:

Revenue Realized	829,981.09	
Miscellaneous Revenue Not Anticipated	17,197.51	
2017 Appropriation Reserves Canceled	40,602.02	
Accrued Interest Canceled		
Total Revenue Realized		887,780.62
Expenditures	532,800.00	
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Overexpenditure of Appropriation Reserves		
Total Expenditures	532,800.00	
Less: Deferred Charges Included in Above "Total Expenditures"		
Total Expenditures - As Adjusted		532,800.00
Excess		354,980.62
Balance of "Results of 2017 Operation" Remainder= ("Excess in Operations")	354,980.62	
Deficit		
Balance of "Results of 2017 Operation" Remainder= ("Operating Deficit - to Trial Balance")	0.00	

Section 2:

The following Item of 2017 Appropriation Reserves Canceled in 2018 Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2017 for an Anticipated Deficit in the Sewer Utility for: 2017

2017 Appropriation Reserves Canceled in 2018	40,602.02	
Less: Anticipated Deficit in 2017 Budget - Amount Received and Due from Current Fund - If none, check "None" <input type="checkbox"/>		
*Excess (Revenue Realized)		40,602.02

Results of 2018 Operations – Sewer Utility

	Debit	Credit
Accrued Interest Cancelled		
Deficit in Anticipated Revenue		
Excess in Anticipated Revenues		207,181.09
Miscellaneous Revenue Not Anticipated		17,197.51
Operating Deficit - to Trial Balance		
Unexpended Balances of Appropriations		90,000.00
Unexpended Balances of PY Appropriation Reserves *		40,602.02
Operating Excess	354,980.62	
Operating Deficit		
Total Results of Current Year Operations	354,980.62	354,980.62

Operating Surplus– Sewer Utility

	Debit	Credit
Balance January 1, CY (Credit)		522,892.71
Amount Appropriated in CY Budget - Cash	297,800.00	
Amount Appropriated in CY Budget with Prior Written Consent of Director of Local Government Services (Debit)		
Excess in Results of CY Operations		354,980.62
Balance December 31, 2018	580,073.33	
Total Operating Surplus	877,873.33	877,873.33

Analysis of Balance December 31, 2018
(From Utility – Trial Balance)

Cash		639,317.91
Investments		
Interfund Accounts Receivable		
Subtotal		639,317.91
Deduct Cash Liabilities Marked with "C" on Trial Balance		59,244.58
Operating Surplus Cash or (Deficit in Operating Surplus Cash)		580,073.33
Other Assets Pledged to Operating Surplus*		
Deferred Charges #		
Operating Deficit #		
Total Other Assets		580,073.33

Schedule of Sewer Utility Accounts Receivable

Balance December 31, 2017		10,428.75
Increased by:		
Rents Levied		534,185.59
Decreased by:		
Collections	530,732.46	
Overpayments applied	1,448.63	
Transfer to Utility Lien		
Other		
		532,181.09
Balance December 31, 2018		12,433.25

Schedule of Sewer Utility Liens

Balance December 31, 2017		119.95
Increased by:		
Transfers from Accounts Receivable		
Penalties and Costs		
Other		
Decreased by:		
Collections		
Other	119.95	
		119.95
Balance December 31, 2018	0.00	

**Deferred Charges
- Mandatory Charges Only -
Sewer Utility Fund**

(Do not include the emergency authorizations pursuant to N.J.S.A. 40A:4-55)

Caused by	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
Utility Operating Fund	0.00		0.00	0.00
Total Operating	0.00		0.00	0.00
Total Capital	0.00			

*Do not include items funded or refunded as listed below.

**Emergency Authorizations Under N.J.S.A. 40A:4-47 Which Have Been
Funded or Refunded Under N.J.S.A. 40A:2-3 OR N.J.S.A. 40A:2-51**

Date	Purpose	Amount

Judgements Entered Against Municipality and Not Satisfied

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2019

**Schedule of Bonds Issued and Outstanding
and 2019 Debt Service for Bonds**
Sewer UTILITY ASSESSMENT BONDS

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding December 31, 2018			
2019 Bond Maturities – Assessment Bonds			
2019 Interest on Bonds			

Sewer Utility Capital Bonds

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding December 31, 2018			
2019 Bond Maturities – Assessment Bonds			
2019 Interest on Bonds			

Interest on Bonds – Sewer Utility Budget

2019 Interest on Bonds (*Items)		
Less: Interest Accrued to 12/31/2018 (Trial Balance)		
Subtotal		
Add: Interest to be Accrued as of 12/31/2019		
Required Appropriation 2019		

List of Bonds Issued During 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate

**Schedule of Loans Issued and Outstanding
and 2019 Debt Service for Loans**
Sewer UTILITY LOAN

Loan	Outstanding January 1, 2018	Issued	Paid	Other Description	Other Debit	Other Credit	Outstanding December 31, 2018	Loan Maturities	Interest on Loans

Interest on Loans – Sewer Utility Budget

2019 Interest on Loans (*Items)	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	
Subtotal	
Add: Interest to be Accrued as of 12/31/2019	
Required Appropriation 2019	

List of Loans Issued During 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate

Debt Service Schedule for Utility Notes (Other than Utility Assessment Notes)

Title or Purpose of the Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Date Interest Computed to
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

All notes with an original date of issue of or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted.

** If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

INTERST ON NOTES – Sewer UTILITY BUDGET	
2019 Interest on Notes	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	
Subtotal	
Add: Interest to be Accrued as of 12/31/2019	
Required Appropriation - 2019	

Debt Service Schedule for Utility Assessment Notes

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

Utility Assessment Notes with an original date of issue of December 31, or prior require one legally payable installment to be budgeted in the 2019 Dedicated Utility Assessment Budget if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

** Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".

Schedule of Capital Lease Program Obligations

Purpose	Amount of Obligation Outstanding Dec. 31, 2018	2019 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

Schedule of Improvement Authorizations (Utility Capital Fund)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance - January 1, 2018		2018 Authorizations	Refunds, Transfers and Encumbrances	Expended	Authorizations Canceled	Balance December 31, 2018	
	Funded	Unfunded					Funded	Unfunded
Total	0.00	0.00						

Sewer Utility Capital Surplus
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		196,000.00
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		
Received from CY Budget Appropriation * (Credit)		10,000.00
Balance December 31, 2018	206,000.00	
	206,000.00	206,000.00

Sewer Utility Capital Surplus
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		0.00
Received from CY Budget Appropriation (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Balance December 31, 2018		

*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

Utility Fund
 CAPITAL IMPROVEMENTS AUTHORIZED IN 2018
 AND
 DOWN PAYMENTS (N.J.S. 40A:2-11)
 UTILITIES ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years

Sewer Utility Capital Fund
Statement of Capital Surplus
 YEAR 2018

	Debit	Credit
Appropriated to CY Budget Revenue (Debit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		35.68
Funded Improvement Authorizations Canceled (Credit)		
Miscellaneous (Credit)		
Premium on Sale of Bonds (Credit)		
Balance December 31, 2018	35.68	
	35.68	35.68

UTILITIES ONLY

Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year 2018, please observe instructions of Sheet 2.

Balance Sheet - Water Utility Operating Fund Assets
AS OF DECEMBER 31, 2018

	2018	
Cash:		
Cash	444,560.14	
Cash	25.00	
Investments:		
Accounts Receivable:		
Utility Consumer Account Receivable	18,388.43	
Inventory	195.00	
Interfunds Receivable:		
Deferred Charges		

Balance Sheet - Water Utility Operating Fund Liabilities, Reserves & Fund Balance
AS OF DECEMBER 31, 2018

	2018	
Liabilities:		
Reserve for Encumbrances	13,921.49	
Appropriation Reserves	87,336.74	
Accounts Payable	188.94	
Utility Over Payments	1,073.01	
Accrued Interest on Bonds	1,595.83	
 Fund Balance:		
Reserve for Receivables and Other Assets	18,388.43	
Reserve for Receivables and Other Assets	195.00	
Fund Balance	340,469.13	

Balance Sheet - Water Utility Capital Fund Assets
AS OF DECEMBER 31, 2018

	<u>2018</u>	<u></u>
Cash:		
Cash	<u>345,815.29</u>	
Accounts Receivable:		
Fixed Capital	<u>3,208,979.73</u>	
Fixed Capital - Authorized and Uncompleted	<u>122,703.12</u>	

Balance Sheet - Water Utility Capital Fund Liabilities, Reserves & Fund Balance
AS OF DECEMBER 31, 2018

	2018	
Liabilities:		
Utility Improvement Authorizations-Funded	22,703.12	
Utility Improvement Authorizations-Unfunded	88,750.00	
Serial Bonds Payable	390,000.00	
Encumbrances Payable	11,250.00	
Capital Improvement Fund	322,481.00	
Reserve for Amortization	2,818,979.73	
Reserve for Deferred Amortization	22,703.12	
Total Liabilities, Reserves & Fund Balance:		
Fund Balance	631.17	

Balance Sheet - Water Utility Assessment Fund
AS OF DECEMBER 31, 2018

	<u>2018</u>	<u></u>
Assets:		
Liabilities and Reserves:		
Liabilities, Reserves, and Fund Balance:		

**Analysis of Water Utility Assessment Trust Cash and Investments
Pledged to Liabilities and Surplus**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2017	Receipts			Disbursements	Balance Dec. 31, 2018
		Assessments and Liens	Operating Budget	Other		
Assessment Serial Bond Issues:						
Assessment Bond Anticipation Notes						
Trust Surplus	0.00					0.00
Other Liabilities						
Trust Surplus						
Less Assets "Unfinanced"						
Total	0.00					0.00

**Schedule of Water Utility Budget - 2018
Budget Revenues**

Source	Budget	Received in Cash	Excess or Deficit
Operating Surplus Anticipated	205,700.00	205,700.00	0.00
Operating Surplus Anticipated with Consent of Director of Local Govt. Services			
Rents	329,000.00	438,779.61	109,779.61
Miscellaneous Revenue Anticipated			0.00
Miscellaneous			
Added by N.J.S.A. 40A:4-87: (List)			
Subtotal Additional Miscellaneous Revenues	0.00	0.00	0.00
Subtotal	534,700.00	644,479.61	109,779.61
Deficit (General Budget)			
	534,700.00	644,479.61	109,779.61

Statement of Budget Appropriations

Appropriations	
Current Appropriations	534,700.00
Total Appropriations	534,700.00
Add: Overexpenditures	
Total Overexpenditures	
Total Appropriations & Overexpenditures	534,700.00
Deduct Expenditures	
Expenditures	427,313.26
Reserved	87,336.74
Surplus	
Total Surplus	
Total Expenditure & Surplus	514,650.00
Unexpended Balance Cancelled	20,050.00

**Statement of 2018 Operation
Water Utility**

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2018 budget year Water Utility Budget contained either an item of revenue "Deficit (General Budget)" or an item of appropriation "Surplus (General Budget)"

Section 2 should be filled out in every case.

Section 1:

Revenue Realized	644,479.61	
Miscellaneous Revenue Not Anticipated	15,795.72	
2017 Appropriation Reserves Canceled	33,315.41	
Accrued Interest Canceled	116.67	
Total Revenue Realized		693,707.41
Expenditures	514,650.00	
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Overexpenditure of Appropriation Reserves		
Total Expenditures	514,650.00	
Less: Deferred Charges Included in Above "Total Expenditures"		
Total Expenditures - As Adjusted		514,650.00
Excess		179,057.41
Balance of "Results of 2017 Operation" Remainder= ("Excess in Operations")	179,057.41	
Deficit		
Balance of "Results of 2017 Operation" Remainder= ("Operating Deficit - to Trial Balance")	0.00	

Section 2:

The following Item of 2017 Appropriation Reserves Canceled in 2018 Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2017 for an Anticipated Deficit in the Water Utility for: 2017

2017 Appropriation Reserves Canceled in 2018	33,315.41	
Less: Anticipated Deficit in 2017 Budget - Amount Received and Due from Current Fund - If none, check "None" <input type="checkbox"/>		
*Excess (Revenue Realized)		33,315.41

Results of 2018 Operations – Water Utility

	Debit	Credit
Accrued Interest Cancelled		116.67
Deficit in Anticipated Revenue		
Excess in Anticipated Revenues		109,779.61
Miscellaneous Revenue Not Anticipated		15,795.72
Operating Deficit - to Trial Balance		
Unexpended Balances of Appropriations		20,050.00
Unexpended Balances of PY Appropriation Reserves *		33,315.41
Operating Excess	179,057.41	
Operating Deficit		
Total Results of Current Year Operations	179,057.41	179,057.41

Operating Surplus– Water Utility

	Debit	Credit
Amount Appropriated in CY Budget - Cash	205,700.00	
Amount Appropriated in CY Budget with Prior Written Consent of Director of Local Government Services (Debit)		
Balance January 1, CY (Credit)		367,111.72
Excess in Results of CY Operations		179,057.41
Balance December 31, 2018	340,469.13	
Total Operating Surplus	546,169.13	546,169.13

Analysis of Balance December 31, 2018
(From Utility – Trial Balance)

Cash		444,585.14
Investments		
Interfund Accounts Receivable		
Subtotal		444,585.14
Deduct Cash Liabilities Marked with "C" on Trial Balance		104,116.01
Operating Surplus Cash or (Deficit in Operating Surplus Cash)		340,469.13
Other Assets Pledged to Operating Surplus*		
Deferred Charges #		
Operating Deficit #		
Total Other Assets		340,469.13

**Deferred Charges
- Mandatory Charges Only -
Water Utility Fund**

(Do not include the emergency authorizations pursuant to N.J.S.A. 40A:4-55)

Caused by	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
Utility Operating Fund	0.00		0.00	0.00
Total Operating	0.00		0.00	0.00
Total Capital	0.00			

*Do not include items funded or refunded as listed below.

**Emergency Authorizations Under N.J.S.A. 40A:4-47 Which Have Been
Funded or Refunded Under N.J.S.A. 40A:2-3 OR N.J.S.A. 40A:2-51**

Date	Purpose	Amount

Judgements Entered Against Municipality and Not Satisfied

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2019

**Schedule of Bonds Issued and Outstanding
and 2019 Debt Service for Bonds**
Water UTILITY ASSESSMENT BONDS

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding December 31, 2018			
2019 Bond Maturities – Assessment Bonds			
2019 Interest on Bonds			

Water Utility Capital Bonds

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding January 1, CY (Credit)		425,000.00	
Paid (Debit)	35,000.00		
Outstanding December 31, 2018	390,000.00		
	425,000.00	425,000.00	
2019 Bond Maturities – Assessment Bonds			35,000.00
2019 Interest on Bonds		19,150.00	

Interest on Bonds – Water Utility Budget

2019 Interest on Bonds (*Items)	19,150.00	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	1,595.83	
Subtotal	17,554.17	
Add: Interest to be Accrued as of 12/31/2019	1,479.17	
Required Appropriation 2019		19,033.34

List of Bonds Issued During 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate

**Schedule of Loans Issued and Outstanding
and 2019 Debt Service for Loans**
Water UTILITY LOAN

Loan	Outstanding January 1, 2018	Issued	Paid	Other Description	Other Debit	Other Credit	Outstanding December 31, 2018	Loan Maturities	Interest on Loans

Interest on Loans – Water Utility Budget

2019 Interest on Loans (*Items)	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	
Subtotal	
Add: Interest to be Accrued as of 12/31/2019	
Required Appropriation 2019	

List of Loans Issued During 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate

Debt Service Schedule for Utility Notes (Other than Utility Assessment Notes)

Title or Purpose of the Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Date Interest Computed to
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

All notes with an original date of issue of or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted.

** If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

INTERST ON NOTES – Water UTILITY BUDGET	
2019 Interest on Notes	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	
Subtotal	
Add: Interest to be Accrued as of 12/31/2019	
Required Appropriation - 2019	

Debt Service Schedule for Utility Assessment Notes

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

Utility Assessment Notes with an original date of issue of December 31, or prior require one legally payable installment to be budgeted in the 2019 Dedicated Utility Assessment Budget if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

** Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".

Schedule of Capital Lease Program Obligations

Purpose	Amount of Obligation Outstanding Dec. 31, 2018	2019 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

Schedule of Improvement Authorizations (Utility Capital Fund)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance - January 1, 2018		2018 Authorizations	Refunds, Transfers and Encumbrances	Expended	Authorizations Canceled	Balance December 31, 2018	
	Funded	Unfunded					Funded	Unfunded
2018-06 Water Capital Asset Management Plan			100,000.00		11,250.00		0.00	88,750.00
2011-08 Water Plant Roof	22,703.12	0.00					22,703.12	0.00
Total	22,703.12	0.00	100,000.00	0.00	11,250.00	0.00	22,703.12	88,750.00

Water Utility Capital Surplus
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		312,481.00
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		
Received from CY Budget Appropriation * (Credit)		10,000.00
Balance December 31, 2018	322,481.00	
	322,481.00	322,481.00

Water Utility Capital Surplus
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		0.00
Received from CY Budget Appropriation (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Balance December 31, 2018		

*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

Utility Fund
 CAPITAL IMPROVEMENTS AUTHORIZED IN 2018
 AND
 DOWN PAYMENTS (N.J.S. 40A:2-11)
 UTILITIES ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years
2018-06 Water Capital Asset Management Plan	100,000.00	100,000.00		
	100,000.00	100,000.00	0.00	0.00

Water Utility Capital Fund
Statement of Capital Surplus
 YEAR 2018

	Debit	Credit
Appropriated to CY Budget Revenue (Debit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		631.17
Funded Improvement Authorizations Canceled (Credit)		
Miscellaneous (Credit)		
Premium on Sale of Bonds (Credit)		
Balance December 31, 2018	631.17	
	631.17	631.17

