

**** WORKSHOP AGENDA ****

March 22, 2017

6:30 P.M.

Work Session of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. Meeting Called to Order and Roll Call
2. Discussion Items:
3. Adjournment

The meeting was called to order by Mayor Reynolds at 6:30 P.M.

Roll Call: C/Cooke, C/Mann, C/Marter, C/Robilotti, C/Wojyn

Absent: C/Krawiec

Adjournment

There being no business a motion to adjourn the workshop was offered by C/Robilotti, Seconded by C/Wojyn. Passed unanimously. The time being 6:31 P.M.

**** AGENDA ****

Regular Meeting of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. Meeting Called to Order and Roll Call
2. Statement of Compliance with Sunshine Law
3. Moment of Silence and Salute to the Flag
4. Women's History Month Celebration – Cynthia Ritter Parker
5. Approval of Minutes
 - February 22, 2017
 - February 22, 2017 Executive Session
6. Proclamation Supporting the 2017 UDrive. UText. UPay. Distracted Driving Crackdown April 1 – 21, 2017
7. Committee Reports
8. Correspondence

9. Open Public Portion/Limited to Agenda Items Only
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
10. New Business
 - A. Ordinance No. 2017-01 – First Reading & Introduction
Ordinance to Exceed the Municipal Budget
Appropriation Limits and to Establish a Cap Bank
(N.J.S.A.: 4-45.14)
 - B. Ordinance No. 2017-02 – First Reading & Introduction
Ordinance Establishing Limits for Salaries of the Employees of the
Borough of Englishtown, County of Monmouth, State of New
Jersey
 - C. Resolution No. 2017- 066
Introducing the Municipal Budget of the Borough of Englishtown,
County of Monmouth, for the Fiscal Year 2017
 - D. Resolution No. 2017-067
Emergency Temporary Appropriations
 - E. Resolution No. 2017-068
Appropriation Reserve Transfer
 - F. Resolution No. 2017-069
Authorizing Refund of Tax Sale Certificate & Refund of Premium
Paid at Tax Sale, Block 10, Lot 4.01
 - G. Resolution No. 2017-070
Authorizing Refund of Tax Sale Certificate & Refund of Premium
Paid at Tax Sale, Block 25, Lot 1.01
 - H. Resolution No. 2017-071
Authorizing Refund of Tax Sale Certificate & Refund of Premium
Paid at Tax Sale, Block 25, Lot 7
 - I. Resolution No. 2017-072
Authorizing Electronic Payments for Tax Collection
 - J. Resolution No. 2017-073
Authorizing Payment of Borough Bills
11. Tax Collector's Report – February 2017
12. Public Portion

Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.

13. Executive Session

14. Adjournment

The meeting was called to order by Mayor Reynolds at 6:32 P.M.

Roll Call: Present: C/Cooke, C/Mann, C/Marter, C/Robilotti, C/Wojyn

Absent: C/Krawiec

Also present, CFO Laurie Finger, Municipal Clerk Peter Gorbatuk, Attorney Joseph Youssouf

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-6 notification of this meeting has been (1) Published in the Asbury Park Press and the News Transcript the Official Newspapers of the Borough, (2) Posted to the Public at Borough Hall, (3) Copy has been filed with the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed with the Mayor and Council. Thus this meeting tonight is deemed in compliance with the Open Public Meetings Act.

There was a moment of silence and salute to the flag.

Women's History Month Celebration Honoring Cynthia Ritter Parker

C/Cooke reads a Proclamation in recognition of Cynthia Ritter Parker and presents her with the Proclamation and flowers. The honoree gives a Thank you to all.

Mayor Reynolds calls for a brief recess at 6:50 P.M. for refreshments.

Meeting called back to order at 7:03 P.M.

Approval of Minutes –

There being no corrections, deletions or additions, a motion to approve the January 25, 2017 minutes was offered by C/Mann and seconded by C/Robilotti. Passed on the following roll call:

Roll Call: Ayes: C/Cooke, C/Mann, C/Marter, C/Wojyn

Nays: None

Abstain: C/Robilotti

Absent: C/Krawiec

C/Cooke not present for the above Roll Call.

Committee Reports:

Administration, Finance & Personnel

Councilwoman Cooke reports:

- In the Hallway of the Municipal Building the alcove will be painted soon with the Borough Seal.
- The new Violations Clerk in Court is working out well.
- Our Court Administrator has arranged for back up in her absence.

Public Utilities

Councilwoman Robilotti reports:

- Councilwoman Robilotti said there have been complaints about the water sometimes being cloudy or a funny taste. In speaking with Jim Mastrokalos, this can happen with flushing this sometimes can happen. The water is being tested regularly.

Public Buildings & Grounds

Councilman Wojyn reports:

- Perhaps a letter needs to be sent to Gordons Corner Water Company about this water problem. Mayor Reynolds says with the mixing of the Englishtown water and Gordons Corner water there have been issues.
- A very good job by our Department of Public Works with the recent snowstorm.
- The next Shade Tree Meeting is scheduled for April 4th at 7:30 at the Municipal Building.

Code Enforcement, Public Health

Councilman Mann reports:

- Is trying to make contact with Code Official Ed Miller on the noise complaint at the Sound Studio.

Public Safety

Councilwoman Krawiec reports: Absent no report at this time.

Legislative, Insurance & Licenses -Councilman:

Councilman Dan Marter has no report at this time.

- He then reads the Police Report for C/Krawiec who is absent. This report is on file in the Clerk's office for public review.

Correspondence

Peter Gorbatuk, Municipal Clerk reports at this time:

- The Monthly Budget Report for February 2017 was sent to Mayor and Council on March 4th and is on file in the Municipal Clerks office.
- The Annual Report for 2016 from Western Monmouth Emergency Medical Services was read at this time and is on file in the Municipal Clerks office
- The Sixth Annual "Made in Monmouth" will be held April 8th 10:00 AM until 5:00 PM in The Ocean First Bank Center @ Monmouth University Larchwood Avenue, West Long Branch.

- Our Council Meeting for April 24th is on Monday.
- The May Council Meeting is on May 24th at the Village Inn.

Pass your committee reports to the Municipal Clerk.

Public Portion – Agenda Items

Mayor Reynolds opens the floor to the public for discussion limited to agenda items only.
Motion made by C/Robilotti, Second by C/Marter

There being no questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Mann. Passed unanimously.

New Business

BOROUGH OF ENGLISHTOWN FIRST READING & INTRODUCTION ORDINANCE NO. 2017-01

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1, et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Borough of Englishtown in the County of Monmouth find it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determine that a 3% increase in the budget for said year, amounting to \$56,129.40 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and Council hereby determine that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Englishtown, in the County of Monmouth, a majority of the full authorized

membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Borough of Englishtown shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$65,484.30 and that the CY 2017 municipal budget for the Borough of Englishtown be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance upon adoption, with the recorded vote included thereon; be filed with said Director within five (5) days after such adoption.

This ordinance amendment shall take effect upon final passage and after publication as required by law.

Offered By: C/Marter

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Mann, C/Marter, C/Robilotti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN
ORDINANCE NO. 2017-02**

FIRST READING & INTRODUCTION

**ORDINANCE ESTABLISHING LIMITS FOR SALARIES OF THE EMPLOYEES
OF THE BOROUGH OF ENGLISHTOWN, COUNTY OF MONMOUTH,
STATE OF NEW JERSEY**

BE IT ORDAINED, by the Mayor and Council of the Borough of Englishtown, County of Monmouth and State of New Jersey that the following shall repeal and replace Chapter 1.37 of the Code of the Borough of Englishtown entitled "Salaries and Compensation"

8. ARTICLE I

The annual salary ranges are established as follows, and the Borough Chief Financial Officer is hereby authorized to transfer such sums of money from such payroll from the time as directed by Salary Resolution of the Governing Body.

<u>POSITION</u>	SALARIES	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
GOVERNING BODY		
MAYOR	\$ 1,800.00	\$ 5,500.00
COUNCIL	\$ 1,300.00	\$ 4,500.00
BUSINESS ADMINISTRATOR	\$15,000.00	\$45,000.00
MUNICIPAL CLERK	\$30,000.00	\$65,000.00
DEPUTY MUNICIPAL CLERK	\$ 5,000.00	\$50,000.00
CHIEF FINANCIAL OFFICER	\$15,000.00	\$45,000.00
FINANCE CLERK	\$20,000.00 \$10.00 per hr	\$50,000.00 \$20.00 per hr
CLERK TYPIST	\$15,000.00 \$10.00 per hr	\$35,000.00 \$20.00 per hr
TAX ASSESSOR	\$ 5,000.00	\$20,000.00
TAX COLLECTOR	\$ 5,000.00	\$20,000.00
DEPUTY TAX COLLECTOR	\$ 1,000.00	\$ 7,500.00
TAX CLERK	\$ 1,000.00 \$10.00 per hr	\$ 5,000.00 \$20.00 per hr
COURT MAGISTRATE	\$ 9,000.00	\$30,000.00
ACTING COURT MAGISTRATE	\$ 250.00	\$ 2,500.00
MUNICIPAL COURT ADMINISTRATOR	\$30,000.00	\$60,000.00
DEPUTY MUNICIPAL COURT ADMINISTRATOR	\$20,000.00 \$10.00 per hr	\$50,000.00 \$25.00 per hr
VIOLATIONS CLERK	\$10.00 per hr	\$20.00 per hr
MUNICIPAL PROSECUTOR session	\$ 300.00	\$600.00 per
MUNICIPAL PUBLIC DEFENDER session	\$ 200.00	\$500.00 per
DPW SUPERVISOR	\$30,000.00	\$60,000.00
DPW FOREMAN	\$ 2,500.00	\$15,000.00

DPW – LEVEL 1	\$18,000.00	\$45,000.00
DPW – PART TIME	\$ 10.00 per hr	\$20.00 per hr
WATER SUPERINTENDENT	\$ 6,000.00	\$30,000.00
WATER CLERK	\$10,000.00 \$10.00 per hr	\$25,000.00 \$20.00 per hr
SEWER SUPERINTENDENT	\$ 6,000.00	\$30,000.00
SEWER CLERK	\$10,000.00 \$10.00 per hr	\$25,000.00 \$20.00 per hr
RECYCLING COORDINATOR	\$ 1,000.00	\$ 5,000.00
DOG/CAT CENSUS TAKER	\$ 50.00	\$ 500.00
RABIES CLINIC WORKER	\$ 50.00	\$ 150.00
EMERGENCY MGMT COORDINATOR	\$ 750.00	\$ 3,000.00
CODE ENFORCEMENT	\$ 5,000.00	\$15,000.00
ASST. CODE ENF/ZONING OFFICER	\$ 2,500.00	\$10,000.00
HOUSING INSPECTOR	\$ 4,000.00	\$10,000.00
PLANNING BOARD SECRETARY	\$ 2,500.00 \$10.00 per hr	\$ 7,500.00 \$20.00 per hr
SHADE TREE COMMISSION SECRETARY	\$ 500.00	\$ 2,500.00
MUNICIPAL HOUSING LIAISON	\$ 500.00 \$10.00 per hr	\$ 2,500.00 \$20.00 per hr
CLEAN COMMUNITY GRANT	\$ 1,000.00 \$ 10.00 per hr	\$ 4,000.00 \$20.00 per hr
POLICE LIEUTENANT	\$65,000.00	\$100,000.00
POLICE SERGEANT	\$60,000.00	\$ 90,000.00
PATROLMAN	\$30,000.00	\$ 85,000.00
SPECIAL LAW ENFORCEMENT OFFICER-CLASS II	\$10.00 per hr	\$20.00 per hr
SPECIAL LAW ENFORCEMENT OFFICER-CLASS I	\$ 9.00 per hr	\$15.00 per hr

Salaries shall be set forth by Resolution of Mayor and Council within the aforementioned salary guidelines.

Payment of salaries shall be in equal semi-monthly installments or as the Mayor and Council may from time to time resolve.

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed.

This ordinance shall take effect upon its passage and publication according to law.

Offered by: C/Robilotti

Seconded by: C/Cooke

Roll Call: Ayes: C/Cooke, C/Mann, C/Marter, C/Robilotti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2017-066**

**RESOLUTION INTRODUCING THE MUNICIPAL BUDGET
OF THE BOROUGH OF ENGLISHTOWN, COUNTY OF MONMOUTH,
FOR FISCAL YEAR 2017, WITH STATEMENTS OF REVENUES AND
APPROPRIATIONS WHICH SHALL CONSTITUTE THE LOCAL BUDGET FOR
THE YEAR 2017**

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal budget for the year 2017.

BE IT FURTHER RESOLVED, that the said budget be published in The Asbury Park Press in the issue of April 10, 2017.

The Governing Body of the Borough of Englishtown does hereby approve the following as the budget for the year 2017:

- | | | |
|----|--|-----------------|
| 1. | Appropriation within "Caps"
Municipal purposes (Item H-1, Sheet 19)
(N.J.S. 40a:4-45.2) | \$ 1,917,645.87 |
| 2. | Appropriations excluded from "Caps"
Municipal purposes (Item H-2, Sheet 28)
(N.J.S. 40a:4-45.3 as amended) | \$ 378,645.30 |
| | Total general appropriations excluded
from "Caps" (Item 0, Sheet 29) | \$ 378,645.30 |

3.	Reserve for uncollected taxes (Item M, sheet 29) - based on estimated 98.19% of tax collections	\$ 107,108.83
4.	Total general appropriations (Item 9, Sheet 29)	\$ 2,403,400.00
5.	Less: Anticipated revenues other than current property tax (Item 5, Sheet 11) (i.e. surplus, misc. revenues and receipts from delinquent taxes)	\$ 897,267.98
6.	Difference: Amount to be raised by taxes for support of Municipal Budget (As Follows)	
	A. Local tax for Municipal purposes including reserve for uncollected taxes (Item 6 (A), Sheet 11)	\$1,506,132.02

Notice is hereby given that the Budget and Tax Resolution is approved by the Mayor and Council of the Borough of Englishtown, County of Monmouth on March 22, 2017.

A hearing on the Budget and Tax Resolution will be held at 15 Main Street, Englishtown, NJ 07726 on April 24, 2017 at 6:30 p.m. at which time and place objections to said Budget and Tax Resolution for the year may be presented by taxpayers or other interested persons.

Offered By: C/Robilotti

Seconded By: C/Wojyn

Roll Call: Ayes: C/Cooke, C/Mann, C/Marter, C/Robilotti, C/Wojyn
 Nays: None
 Abstain: None
 Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2017-067**

EMERGENCY TEMPORARY APPROPRIATIONS

WHEREAS, an emergent condition has arisen with respect to the need for various operating expenses prior to the adoption of the 2017 Budget and no adequate provision has been made in the 2017 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S.A.40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose; and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2017 pursuant to the provisions of Chapter 96, P.L.1951 (N.J.S.A.40A:4-20) including this resolution total \$419,000.00

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Englishtown, in the County of Monmouth, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A-20:

1. Emergency temporary appropriations be and the same is hereby made in the amount of \$419,000.00 as per attached sheet.
2. Said emergency temporary appropriations will be provided for in the 2017 budgets.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Mann, C/Marter, C/Robilotti, C/Wojyn
 Nays: None
 Abstain: None
 Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2017-068**

APPROPRIATION RESERVE TRANSFER

WHEREAS, N.J.S.A.40A:59 provides for appropriation transfers during the first three months of any fiscal year when the amount of any appropriation reserve for the immediately preceding fiscal year insufficient to pay the claims authorized or incurred during said preceding year which were chargeable to said appropriation, and there is excess in any appropriation reserves over and above the amount deemed to be necessary to fulfill its purpose of such appropriation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the transfers in the amount of \$12,000.00 (Twelve Thousand Dollars) be made in the 2016 budget.

Current Fund:

From:	General Admin Other Expense	\$1,000.00
	Municipal Clerk Other Expense	500.00
	Tax Collection Other Expense	500.00
	Police S&W	4,000.00
	Solid Waste Other Expense	6,000.00

To:

Snow Removal S&W	1,000.00	Snow Overtime
Snow Removal Other Expense	9,000.00	Snow Material
Celebration Other Expense	2,000.00	Special Events Trust

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Mann, C/Marter, C/Robilotti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2017-069**

**AUTHORIZING REFUND OF TAX SALE CERTIFICATE
& REFUND OF PREMIUM PAID AT TAX SALE**

WHEREAS, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to TWR CST for Ebury Fund 2 LLC PO Box 54908 New Orleans, LA 70154:

Tax Sale Certificate No. 16-00009
Block 10, Lot 4.01
25 Park Avenue
in the amount of \$698.15

WHEREAS, TWR CST for Ebury Fund 2 LLC also paid \$1,400.00 as a premium to obtain Tax Sale Certificate; and

WHEREAS, the above-mentioned certificate has been voided by the tax collector and the holder is also entitled to a refund of the premium paid to obtain said certificate for a total refund amount of \$2,098.15.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$2,098.15 to TWR CST for Ebury Fund 2 LLC PO Box 54908 New Orleans, LA 70154.

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Mann, C/Marter, C/Robilotti, C/Wojyn

Nays: None
Abstain: None
Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2017-070**

**AUTHORIZING REFUND OF TAX SALE CERTIFICATE
& REFUND OF PREMIUM PAID AT TAX SALE**

WHEREAS, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to TWR CST for Ebury Fund LLC PO Box 54908 New Orleans, LA 70154:

Tax Sale Certificate No. 16-00012
Block 25, Lot 1.01
29 Water Street
in the amount of \$2,121.25

WHEREAS, TWR CST for Ebury Fund 2 LLC also paid \$2,600.00 as a premium to obtain Tax Sale Certificate; and

WHEREAS, the above-mentioned certificate has been voided by the tax collector and the holder is also entitled to a refund of the premium paid to obtain said certificate for a total refund amount of \$4,731.25.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$904.92 to TWR CST for Ebury Fund 2 LLC P O Box 54908 New Orleans, LA 70154.

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

9.

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Mann, C/Marter, C/Robilotti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2017-071**

**AUTHORIZING REFUND OF TAX SALE CERTIFICATE
& REFUND OF PREMIUM PAID AT TAX SALE**

WHEREAS, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to TWR CST for Ebury Fund LLC PO Box 54908 New Orleans, LA 70154:

Tax Sale Certificate No. 16-00013
Block 25, Lot 7
15 Water Street
in the amount of \$694.57

WHEREAS, TWR CST for Ebury Fund 2 LLC also paid \$1,400.00 as a premium to obtain Tax Sale Certificate; and

WHEREAS, the above-mentioned certificate has been voided by the tax collector and the holder is also entitled to a refund of the premium paid to obtain said certificate for a total refund amount of \$2,094.57.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$2,094.57 to TWR CST for Ebury Fund 2 LLC P O Box 54908 New Orleans, LA 70154.

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

10.

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Mann, C/Marter, C/Robilotti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2017-072**

AUTHORIZING ELECTRONIC PAYMENTS FOR TAX COLLECTION

WHEREAS, NJAC 5:30-9.3 permits the Borough to enter into an agreement with processors to utilize Electronic Receipts as an alternative to acceptance of cash and checks as receipt for local unit obligations when authorized by resolution of the governing body; and

WHEREAS, the Tax Collector has recommended to the Borough Council the establishment of such a system for the electronic receipt for all tax payments; and

WHEREAS, the Borough Council is desirous of implementing such a system.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown hereby authorizes the Tax Office to enter into an agreement with

Edmunds & Associates, and Amboy Bank to process electronic receipt transactions in accordance with NJAC 5:30-9.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer, and the Tax Collector.

Offered by: C/Robilotti

Seconded by: C/Cooke

Roll Call: Ayes: C/Cooke, C/Mann, C/Marter, C/Robilotti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Krawiec

C/Cooke states a cover letter to residents and authorization forms will be mailed.

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2017-073**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE PAYMENT OF BOROUGH BILLS**

WHEREAS, the Mayor and Council have carefully examined all vouchers presented to the Borough for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Mayor and Council have approved payment of same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved vouchers amounting to the sum of \$539,635.48 are hereby authorized to be paid on March 22, 2017.
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said vouchers hereby authorized to be paid.

Offered by: C/Robilotti

Seconded by: C/Marter

Roll Call: Ayes: C/Cooke, C/Mann, C/Marter, C/Robilotti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Krawiec

At this time Mayor Reynolds reads aloud the February 2017 Tax Collector's Report.

Tax Collector's Report

February 2017

2018 Taxes Year	0.00
2017 Taxes Year	\$981,803.15
Interest	182.89
<u>Duplicate Bill Fee</u>	<u>20.00</u>
Total Disbursements	\$391,894.48

Public Portion

Motion to open Public Portion by C/Robilotti, seconded by C/Mann

Gail McGlocklin, 28 Hamilton St. mentions the Industrial Park Property with overgrown brush, and garbage. Mayor Reynolds will contact the property owner.

There being no further questions or comments, a motion to close the public portion was offered by C/Krawiec and seconded by C/Cooke. Passed unanimously.

Executive Session

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN MAYOR AND COUNCIL
FOR A CLOSED OR EXECUTIVE SESSION
PURSUANT TO N.J.S.A. 10:4-13**

WHEREAS, N.J.S.A. 10:4-12b provides that a public body may exclude the public from that portion of a meeting at which the body discusses: Litigation, Personnel. Any matter which, by express provision of Federal Law or State statute or rule of court, shall be rendered confidential;

1. Any matter in which the release of information would impair a right to receive funds from the Government of the United States;
2. Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records or personal material including health records, legal defense, insurance, etc;
3. Any collective bargaining agreement or terms and conditions related thereto;
4. Any matter involving the purchase, lease or acquisition or real property with public funds;
5. Any tactics and techniques utilized in protecting the public safety and property;
6. Any pending or anticipated litigation or contract negotiation wherein the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required;
7. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee, employed or appointed by the public body;

8. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit; and

WHEREAS, N.J.S.A. 10:4-13 provides that a public body may not exclude the public from any meeting to discuss any matters described in N.J.S.A. 10:4-12 until the public body has adopted a resolution at a meeting to which the public shall be admitted, stating the general nature of the subject to be discussed and stating as precisely as possible, the time and when the circumstances under which the discussion conducted in a closed session of the public body can be disclosed to the public; and

WHEREAS, the Mayor and Council of the Borough of Englishtown believe that a closed session pursuant to Section 7, of N.J.S.A. 10:4-12b is required to discuss Litigation, Contracts, Personnel.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the public be excluded from this portion of the public meeting convened on the 25th day of March, 2015 pursuant to Section 7 of the Open Public Meetings Act.

BE IT FURTHER RESOLVED that the subject matter of this executive session will be made public when it is no longer required that the subject matter discussed be kept privileged.

Offered By: C/Cooke

Seconded By: C/Wojyn

Passed unanimously

The time being 7:22 P.M.

There being no further business in Executive Session, a motion to return to open session was offered by C/Wojyn, seconded by C/Marter. Passed unanimously.

The time being 8:01 P.M.

Adjournment

There being no further business a motion to adjourn was offered by C/Krawiec, seconded by C/Mann. Passed unanimously.

The time being 8:02P.M.

April 24, 2017

Peter Gorbatiuk

Approved by Governing Body

Municipal Clerk