

**** WORKSHOP AGENDA ****

November 21, 2016

6:30 P.M.

**Work Session of the Mayor and Council of the Borough of Englishtown,
15 Main Street, Englishtown, New Jersey 07726.**

1. Meeting Called to Order and Roll Call
2. Discussion Items
 - Solid Waste / Recycling Bid Results
3. Adjournment

The meeting was called to order by Mayor Reynolds at 6:32 P.M.

Roll Call: Present: C/Cooke, C/Krawiec, C/Mann, C/Robilotti, C/Sarti, C/Wojyn
Absent: None

Also present, Peter Gorbatuk Municipal Clerk, Laurie Finger, CFO, Joseph Youssouf, Borough Attorney.

Discussion Items:

Solid Waste / Recycling Bid Results:

CFO Laurie Finger summarizes the bids indicating that M&S Waste was the lowest responsible bidder for Solid Waste and Recycling removal.
Mayor and Council discuss and agree to award a 5 year contract to M&S Waste.

Adjournment

There being no further business a motion to adjourn the workshop was offered by C/Robilotti, seconded by C/Krawiec. Passed unanimously time being 6:45 P.M.

**** AGENDA ****

November 21, 2016

**Regular Meeting of the Mayor and Council of the Borough of Englishtown,
15 Main Street, Englishtown, New Jersey 07726.**

1. Meeting Called to Order and Roll Call
2. Statement of Compliance with Sunshine Law
3. Moment of Silence and Salute to the Flag

4. Approval of Minutes
 - October 26, 2016
 - October 26, 2016 Executive Session
5. Committee Reports
6. Correspondence
7. Open Public Portion/Limited to Agenda Items Only
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
8. New Business:
 - A. Resolution No. 2016-137
Authorizing Appropriation Transfer
 - B. Resolution No. 2016-138
Authorization of Services over \$2,625.00 for 6th Housing Rehabilitation Unit of (7) per COAH Certification Agreement.
 - C. Resolution No. 2016-139
Resolution Authorizing Refund of Taxes Disabled Veteran Exemption
 - D. Resolution No. 2016-140
Resolution Authorizing Refund of Taxes Due to Tax Court Judgement
 - E. Resolution No. 2016-141
Authorizing Renewal of Special Ruling for Village Center Holdings II, LLC
 - F. Resolution No. 2016-142
Resolution Addressing Deputy Tax Collector
 - G. Resolution No. 2016-143
Resolution Appointing of Municipal Court Administrator
 - H. Resolution No. 2016-144
Authorization of Services over \$2,625.00 not to exceed \$3,454.51 Police Vehicle Repairs for Patrol Cars #4 and #7
 - I. Resolution No. 2016-145
Payment of Borough Bills

10. Tax Collector's Report – October - 2016
11. Public Portion
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
12. Executive Session
13. Adjournment

The meeting was called to order by Mayor Reynolds at 6:46 P.M.

Roll Call: Present: C/Cooke, C/Krawiec, C/Mann, C/Robilotti, C/Sarti, C/Wojyn

Also present, Peter Gorbatuk, Municipal Clerk, Laurie Finger, BA, Joseph Youssef, Borough Attorney.

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-6 notification of this meeting has been (1) Published in the Asbury Park Press and the News Transcript the Official Newspapers of the Borough, (2) Posted to the Public at Borough Hall, (3) Copy has been filed with the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed with the Mayor and Council. Thus this meeting tonight is deemed in compliance with the Open Public Meetings Act.

There was a moment of silence and salute to the flag.

Approval of Minutes

There being no corrections, deletions or additions, a motion to approve the October 26, 2016 meeting minutes was offered by C/Cooke and seconded by C/Robilotti. Passed on the following roll call:

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Mann, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: None

There being no corrections, deletions or additions, a motion to approve the October 26, 2016 executive session minutes was offered by C/Wojyn and seconded by C/Krawiec. Passed on the following roll call:

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Mann, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: None

Committee Reports

Administration, Finance & Personnel

Councilwoman Cooke reports

- The 2017 Budget Packets are due November 30th to CFO Laurie Finger.
- Two Resolutions are on the Agenda for Deputy Tax Collector and the Court Administrator positions.
- On November 29th at 10:30 A.M. the “Kickin It Academy” would like anyone from Town Council, Fire Department and Police to attend a presentation from the children of the program. The Academy is located at 337 Iron Ore Road.

Public Utilities

Councilwoman Robilotti reports:

- No report at this time, however has something for executive session.

Public Safety

Councilwoman Krawiec reports:

- Reads May Police Activity report. On file in the Municipal Clerk’s office for public review.
- Todd Hardifer of Colts Neck has been given a Conditional Offer of Employment for the open Class II Special Law Enforcement Officer position. Currently pending is firearms qualification. Once completed Mr. Hardifer will be sworn in by the Borough Clerk.
- The department will be utilizing funds from our Drunk Driving Enforcement fund over the holiday weekend to enforce driving under the influence.
- The Ford Pick-up truck from the fire department has returned from the paint shop with a new black and white paint job. Next will be receiving detail work.
- The department has another NARCAN save to report, this time by Patrolman Makwinski. Unfortunately Patrolman Makwinski was also on duty when another NARCAN incident occurred that person succumbed to the effects of the narcotics that had been taken.

Legislative, Insurance & Licenses

Councilman Sarti reports:

- Joint Insurance Fund Dividend of \$5,340.50 has been received and will be applied to the 2017 insurance cost.

Public Buildings and Grounds

Councilman Wojyn reports:

- Would like to present a Resolution at the end of the meeting regarding the water line finder which will greatly help the DPW department to be paid out of Water Capital Outlay.

Code Enforcement, Public Health, Welfare & Public Events

Councilman Mann reports:

- Basically quiet in the Code Department
- Would like to institute a report from Code Enforcement for the monthly meetings. C/Wojyn volunteers to speak to Code Official with C/Mann.

Correspondence

Municipal Clerk reports:

- Monthly Budget Report for October was sent via-email to Mayor and Council on November 5, 2016. Copy on file in the Clerk’s office.
- Resolution No. 2016-134 had a clerical error that has been corrected. There were two paragraphs with one showing \$76,253.00 and the 2nd. Showing \$73,253.00. The correction has been made with both showing \$76,253.00, which reflects in your meeting package.

Public Portion – Agenda Items

Mayor Reynolds opens the floor to the public for discussion limited to agenda items only.

There being no further questions or comments a motion to close the public portion was offered by C/Robilotti and seconded by C/Krawiec. Passed unanimously.

New Business

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2016-137**

RESOLUTION AUTHORIZING APPROPRIATION TRANSFER

WHEREAS, N.J.S.A. 40A: 4-58 provides that during the last 2 months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the transfers in the amount of \$16,000.00 be made in the 2016 budget as attached.

Current Fund:

From:

Insurance Other Expense	\$2,500.00
Municipal Court S& W	3,750.00
Utility-Gasoline	6,000.00
Utility-Street Lights	1,500.00
Utility-Natural Gas	1,500.00
Utility-Water/Sewer	750.00

To:

Tax Collection S&W	\$ 340.00
Cost of Tax Appeals OE	5,000.00
Engineer Other Expense	1,500.00
Utility-Telephone	660.00
Snow S&W	1,000.00

Reason

Salary Adjustment
K&K Appeal
Professional Work
New Phone System
Transfer to Snow Trust

Snow Other Expense 7,500.00 Transfer to Snow Trust

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Mann, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2016-138**

AUTHORIZATION OF SERVICES

WHEREAS, the Borough of Englishtown Council requires that purchases and services over \$2625.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situations; and

WHEREAS, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

WHEREAS, the Chief Financial Officer certifies that appropriate funds are available for the following:

6th Housing Rehabilitation Unit (of 7) per the COAH Certification Agreement - \$23,100.00

Services From:

Monmouth County Treasurer
Community Development Program
One East Main Street
Freehold, N.J. 07728

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the above request(s) is approved for the purchase or order.

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Mann, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2016-139**

RESOLUTION AUTHORIZING REFUND OF TAXES

WHEREAS, the Tax Collector of the Borough of Englishtown has received the appropriate documentation from Thomas Stephen Fisk for the allowance of a 100% Totally Disabled Veteran Exemption of Taxes for the year 2016; and

WHEREAS, Thomas Stephen Fisk owns and resides at Block 2, Lot 2.05 located at 30 Hospitality with property taxes totaling \$2,890.44 for the year 2016; and

WHEREAS, the Tax Collector canceled said property taxes for 2016 creating an overpayment of 2016 property taxes in the amount \$2,890.44 and is requesting the refund of taxes be paid to Thomas Stephen Fisk,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey, in accordance with the request of the Tax Collector, authorize \$2,890.44 to be refunded to Thomas Stephen Fisk, 30 Hospitality Way, Englishtown, N.J. 07726.

BE IT FURTHER RESOLVED that a certified true copy of this resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Offered by: C/Krawiec

Seconded by: C/Robilotti

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Mann, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2016-140**

**RESOLUTION AUTHORIZING REFUND OF PROPERTY TAXES
DUE TO TAX COURT JUDGMENT**

WHEREAS, the Borough of Englishtown Tax Collector has reported an overpayment in taxes for Block 23, Lot 76 that needs to be refunded due to a County Tax Appeal judgment; and

WHEREAS, per Tax Court Judgment Docket No. 002612-2013 \$14,598.26, Docket No. 002754-2014 \$17,143.32, an overpayment totaling \$31,741.58 located in the Borough of Englishtown should be refunded.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that in accordance with the request

of the Tax Collector, a total refund is hereby authorized in the amount of \$31,741.58 payable to Jacobus & Associates, LLC Trustee for K&K ENGLISHTOWN INC., Payments shall be made over four quarters beginning on or before:

Nov 30, 2016	\$7,935.39
Feb. 28, 2017	\$7,935.39
May 31, 2017	\$7,935.40
Aug 31, 2017	\$7,935.40

and forwarded to Jennifer R. Jacobus, Esq., 201 Littleton Road, 1st Floor, Morris Plains, NJ 07950; and

BE IT FURTHER RESOLVED that a certified true copy of this resolution be forwarded to the Borough Tax Collector and Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Mann, C/Robilotti, C/Sarti, C/Wojyn
 Nays: None
 Abstain: None
 Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2016-141**

**AUTHORIZING RENEWAL OF THE SPECIAL RULING FOR VILLAGE
CENTER HOLDINGS II, LLC**

BE IT RESOLVED, by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that;

1. A Special Ruling has been issued by the Director of Alcoholic Beverage Control dated October 20, 2016. The Special Ruling permits the Borough of Englishtown to consider the pending application of Village Center Holdings II, LLC for renewal of the license for the 2016-2017 license term and will also permit renewal for the 2017-2018 license term.

Licensee	License Number
Village Center Holdings	1312-33-003-012

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Mann, C/Sarti, C/Wojyn
 Nays: None
 Abstain: None
 Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2016-142**

APPOINTMENT OF DEPUTY TAX COLLECTOR

WHEREAS, effective November 1, 2016 current employee Celia Hecht shall be appointed as Deputy Tax Collector; and

WHEREAS, an additional \$2,071.70 shall be pro-rated for the remainder of 2016.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey as follows:

1. Current Salary is \$33,928.30 which will be increased by \$2,071.70 effective November 1, 2016 pro-rated making her annual salary \$36,000.00.

BE IT FURTHER RESOLVED that a certified true copy of this resolution be forwarded to the Borough's Chief Financial Officer, and Deputy Tax Collector Celia Hecht.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Mann, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2016-143**

APPOINTMENT OF MUNICIPAL COURT ADMINISTRATOR

WHEREAS, effective September 16, 2016 a vacancy occurred within the Borough of Englishtown for the position of Municipal Court Administrator; and

WHEREAS, on September 17, 2016, Lisa A. Langlois Deputy Court Administrator began to perform the duties in the absence of a Municipal Court Administrator until such time that a new candidate is selected; and

WHEREAS, the position was advertised and interviews were conducted by Borough of Englishtown and the Monmouth County Vicinage to fill said position; and

WHEREAS, it is the recommendation of the, Finance and Personnel Committee in conjunction with Judge Newman and the Monmouth County Vicinage to appoint Lisa A. Langlois of Englishtown, N.J.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey as follows:

1. That Lisa A. Langlois is hereby appointed as Municipal Court Administrator for the Borough of Englishtown, effective November 1, 2016.
2. That said position shall be full time, office hours to be thirty five (35) hours per week, Monday – Friday 8:00 a.m. – 4:00 p.m.
3. Present salary is \$35,700.00 which shall increase by \$7,500.00 to \$43,200.00 and be pro-rated for the remainder of 2016 and all of 2017 from the appointed date of November 1, 2016 payable semi-monthly per the salary ordinance. A second increase of \$7,500.00 will be effective January 1, 2018 making the salary \$50,700.00 also pro-rated and payable semi-monthly for all of 2018. No other increase shall be made available.
4. Said salary shall include all Court Sessions annually and all Call-Outs.
5. Said appointee has been receiving all benefits in accordance with the Borough Personnel Policy since going to full time status on December 7, 2015.
6. Said appointment is contingent upon completion of the service project and shall have a ninety (90) day probation period commencing January 29, 2017, at which time work performance shall be evaluated by Judge Newman.

BE IT FURTHER RESOLVED that a certified true copy of this resolution be forwarded to the Borough's Chief Financial Officer, Superior Court of New Jersey Monmouth County Vicinage, Lisa A. Langlois, and Judge Newman.

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Mann, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2016-144**

AUTHORIZATION OF SERVICES

WHEREAS, the Borough of Englishtown Council requires that purchases and services over \$2625.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situations; and

WHEREAS, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

WHEREAS, the Chief Financial Officer certifies that appropriate funds are available for the following:

An amount not to exceed \$3,454.51 Police Vehicle Repairs for Patrol Cars #4, and #7

Services From:

County of Monmouth
Monmouth County Public Works & Engineering Department
250 Center Street Bldg. A
Freehold, N.J. 07728

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the above request(s) is approved for the purchase or order.

Offered By: C/Krawiec

Seconded By: C/Robilotti

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Mann, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2016-145**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE PAYMENT OF BOROUGH BILLS**

WHEREAS, the Mayor and Council have carefully examined all vouchers presented to the Borough for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Mayor and Council have approved payment of same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved vouchers amounting to the sum of \$612,636.12 are hereby authorized to be paid on November 21, 2016.
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said vouchers hereby authorized to be paid.

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Mann, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

Tax Collector's Report –

October 2016

Taxes Year	2017	1,616.76
Taxes Year	2016	285,500.00
Interest		830.94
Duplicate Bill Fee		20.00
Total Disbursements		\$287,967.70

Public Portion

Mayor Reynolds opens the floor to the public for discussion on anything they wish to bring to the attention to the governing body.

C/Robilotti has a question on tax sale forgiving certain balances. Attorney Youssouf says we are regulated by statutes and have to adhere to them.

There being no further questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Sarti. Passed unanimously.

Executive Session

Mayor asks Council and Attorney Youssouf if there is anything for Executive Session Council and Attorney Youssouf have nothing at this time.

At this time Mayor Reynolds adds the following resolution to tonight's agenda.

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2016-146**

AUTHORIZATION OF PURCHASES OVER \$2,625.00

WHEREAS, the Borough of Englishtown Council requires that purchases and services over \$2,625.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situation; and

WHEREAS, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

WHEREAS, the Chief Financial Officer certifies that appropriate funds are available for the following:

Water Department
Line Locator & Attachments

Services From: Joseph G. Pollard Co, Inc.
P O Box 417592
Boston, MA 02241-7592

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey, that the above request(s) is approved for the purchase or order.

Offered By: C/Robilotti

Seconded By: C/Sarti

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Mann, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2016-147**

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR
THE COLLECTION/DISPOSAL OF SOLID WASTE
WITHIN THE BOROUGH OF ENGLISHTOWN**

WHEREAS, the Borough of Englishtown solicited bids for the collection and disposal of solid waste; and

WHEREAS, the said bids were issued/advertised in accordance with prevailing New Jersey law; and

WHEREAS, numerous bids were received by the Borough of Englishtown on November 16, 2016; and

WHEREAS, the lowest responsible bid was submitted by M & S Waste Services, Inc. West Keansburg, NJ; and

WHEREAS, the apparent low bidders forms were reviewed for legal compliance and found to be acceptable by the Borough Attorney.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey as follows:

1. That the Borough of Englishtown is hereby authorized to award a 3 year solid waste collection/disposal base contract to M & S Waste Services Inc., effective January 1, 2017 and terminating December 31, 2019, with an option to extend the Contract one year on an annual basis for each of two years, which shall automatically renew unless said party is notified by the Governing Body in writing of cancellation of services within ninety (90) days of December 31st of each said year.

2. That the said award shall be payable as follows:
Base Contract: Alternate #5 \$188,113.00
 - Year 1 - \$61,171.00 (collection) plus prevailing disposal rates
 - Year 2 - \$62,548.00 (collection) plus prevailing disposal rates
 - Year 3 - \$64,394.00 (collection) plus prevailing disposal rates
Option Portion of Contract:
 - 1st additional year - \$65,918.00 (collection) plus prevailing disposal rates
 - 2nd additional year - \$67,182.00 (collection) plus prevailing disposal rates

3. That the said award of contract shall be subject to the Borough's Chief Financial Officer certifying that funds are available for the stated purpose.

4. That the said award of contract shall, in all respects, comply with Prevailing New Jersey Law.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute said contract.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided by the Borough Clerk to each of the following

1. M & S Waste
2. Borough Chief Financial Officer

Offered By: C/Krawiec

Seconded By: C/Robilotti

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Mann, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2016-148**

**RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR
THE COLLECTION AND DISPOSAL OF CO-MINGLED CURBSIDE
AND BULK RECYCLABLES WITHIN THE BOROUGH OF ENGLISHTOWN**

WHEREAS, the Borough of Englishtown solicited bids for the collection and disposal of co-mingled curbside and bulk recyclables; and

WHEREAS, the said bids were issued/advertised in accordance with prevailing New Jersey law; and

WHEREAS, numerous bids were received by the Borough on November 16, 2016; and

WHEREAS, the lowest responsible bid was submitted by M & S Waste Services Inc., of West Keansburg, NJ.; and

WHEREAS, the apparent low bidders forms were reviewed for legal compliance and found to be acceptable by the Borough Attorney.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey as follows:

1. That the Borough of Englishtown is hereby authorized to award a 3 year recycling collection/disposal base contract to M & S Waste Services Inc., of West Keansburg, NJ. effective January 1, 2017 and terminating December 31, 2019 , with an option to extend the Contract one year on an annual basis for each of two years, which shall automatically renew unless said party is notified by the Governing Body in writing of cancellation of services within ninety (90) days of December 31st of each said year.

2. That the said award shall be payable as follows

Base Contract: Alternate #3 \$60,298.50

- Year 1 - \$19,561.00
- Year 2 - \$20,125.25
- Year 3 - \$20,612.25

Optional Portion of Contract:

- 1st additional year - \$21,108.25
- 2nd additional year - \$21,415.94

3. That the said award of contract shall be subject to the Borough's Chief Financial Officer certifying that funds are available for the stated purpose.

4. That the said award of contract shall, in all respects, comply with Prevailing New Jersey Law.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute said contract.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided by the Borough Clerk to each of the following.

1. M & S Waste, West Keansburg, NJ
2. Borough Chief Financial Officer

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Mann, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: None

Adjournment

There being no further business a motion to adjourn was offered by C/Sarti, Second By C/Wojyn, and Passed unanimously.

The time being 7:10 P.M.

12-13-2016
Approved by Governing Body

Peter Gorbatuk

Peter Gorbatuk, Municipal Clerk