

**** WORKSHOP AGENDA ****

May 27, 2015

6:30 P.M.

Work Session of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. Meeting Called to Order and Roll Call
2. Discussion Items
 - Ordinance Enforcement Procedures
3. Adjournment

The meeting was called to order by Mayor Reynolds at 6:38 P.M.

Roll Call: Present: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn
C/Cooke

Also present, Peter Gorbatuk, Municipal Clerk, Laurie Finger, Administrator/CFO and Borough Attorney Joseph Youssouf.

Discussion Items:

Ordinance Enforcement Procedures:

Attorney Youssouf will now do a pre-emptive analysis on all proposed Ordinances by the Borough with the State of New Jersey to avoid duplication prior to our adopting any future Ordinances.

Adjournment

There being no further business a motion to adjourn the workshop was offered by C/Robilotti, seconded by C/Wojyn. Passed unanimously. The time being 6:35 P.M.

Regular Meeting of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. Meeting Called to Order and Roll Call
2. Statement of Compliance with Sunshine Law
3. Moment of Silence and Salute to the Flag
4. Proclamations: Supporting the Click It or Ticket Mobilization 5/18-5/31
5. Approval of Minutes
 - April 22, 2015
 - April 22, 2015 Executive Session
6. Committee Reports
7. Correspondence
8. Open Public Portion/Limited to Agenda Items Only
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
9. Old Business
 - A. Ordinance No. 2015-05 – Public Hearing & Adoption
Amending & Supplementing Title 2 of the Code of the Borough of Englishtown Adding New Section 2.75 Entitled “Knox Boxes
 - B. Ordinance No. 2015-06 – Public Hearing & Adoption
Amending Chapter 1.30 Entitled “Personnel Policies”
10. New Business:
 - A. Ordinance No. 2015-07 – First Reading & Introduction
Amending Official Drug Free Zone Map of the Borough of Englishtown
 - B. Ordinance No. 2015-08– First Reading & Introduction
Amending & Supplementing Bond Ordinance 2015-05 Various Capital Improvements

- C. Ordinance No. 2015-09 – First Reading & Introduction
Bond Ordinance Providing for the Acquisition of a Leaf Machine for the Department of Public Works
 - D. Resolution No. 2015-091
Authorization of Services – Police Dept. – Chevy Tahoe Upgrades
 - E. Resolution No. 2015-092
Appointment of Rabies Clinic Workers
 - F. Resolution No. 2015-093
Requesting Approval of Items of Revenue and Appropriations
 - G. Resolution No. 2015-094
Appointment of Conflicts-Municipal Public Defender
 - H. Resolution No. 2015-095
Conditional Offer of Employment DPW Part Time Laborer
 - I. Resolution No. 2015-096
Regretfully Accepting the Resignation of Christine Robbins
 - J. Resolution No. 2015-097
Authorization of Services-Detection of Leak Water Department
 - K. Resolution No. 2015-098
Authorization of Services-Repair of Water Leak on Wood & Hospitality Ave for the Water Department
 - L. Resolution No. 2015-099
Amending the 2015 Capital Budget-DPW Leaf Machine
 - M. Resolution No. 2015-100
Requesting Permission for Dedication by Rider Municipal Park & Lake Improvement Trust Fund
 - N. Resolution No. 2015-101
Authorizing Payment of Bills
11. Tax Collector's Report – May 2015
12. Public Portion
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
13. Executive Session

14. Adjournment

The meeting was called to order by Mayor Reynolds at 6:45 P.M.

Roll Call: Present: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn, C/Cooke

Also present, Peter Gorbatuk, Municipal Clerk, Laurie Finger, Administrator/CFO and Borough Attorney Joseph Youssouf.

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-6 notification of this meeting has been (1) Published in the Asbury Park Press and the News Transcript the Official Newspapers of the Borough, (2) Posted to the Public at Borough Hall, (3) Copy has been filed with the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed with the Mayor and Council. Thus this meeting tonight is deemed in compliance with the Open Public Meetings Act.

There was a moment of silence and salute to the flag.

Proclamations

Mayor Reynolds reads aloud Proclamations

“Supporting the Click It or Ticket Mobilization 5/18 -5/31”

“Recognition of Edward Burke and His Preservation of Englishtown History in the Keeping of his 1915 Model T Ford and Celebration of this Classic’s 100th Milestone Birthday.”

Approval of Minutes –

There being no further corrections, deletions or additions, a motion to approve the April 22nd 2015 meeting minutes was offered by C/Robilotti and seconded by C/Krawiec. Passed on the following roll call:

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn
Nays: None
Abstain: C/Cooke
Absent: None

Committee Reports

Administration, Finance & Personnel

Councilwoman Cooke reports:

- Municipal User Friendly Budget will be posted on the web-site when it comes back approved from the State of NJ.
- Was able to sit in on the interview of the DPW worker and feels he will be an asset to the Borough. A Conditional Hiring Appointment Resolution is on this evening’s Agenda.

- With the resignation of Christine Robbins, Finance Clerk Jeanne Keevins will assume the duties of Deputy Registrar. She will be taking classes in June with no cost to the Borough.
- A letter was received from Judge Newman indicating that the probation period for Deputy Court Administrator Lisa Langlois is completed. Would like her to continue towards her certification as a Certified Court Administrator. In order to do so, she needs to submit a project topic to the State within 12 months. Also recommends upon completion of her certification she receive a \$1,000 stipend.

Public Utilities

Councilwoman Robilotti reports:

- A leak detection company identified a leak through Acoustic methods at Hospitality and Wood Avenue. Approximately 20 gallons per minute was being lost. This leak has been repaired.
- There have been some issues with the water meters and remotes. There was a mismatch from the vendor. Jim Mastrokalos requested a list from DPW of all new meters / remotes installed and each account will be reviewed. Wayne has been a great resource in troubleshooting with him.
- After attending the Manalapan / Englishtown Drug Alliance meeting, she received information and a poster to be placed in the Municipal Building / and or Web-site for the following dates to remember: Manalapan Day June 20th and National Night Out August 4th

Code Enforcement, Public Health, Welfare & Public Events

Councilman Wojyn reports:

- Shade Tree Committee will be retaining Secretary Christine Robbins. No activities were scheduled in May. Due to weekend work schedules the symbolic tree has not been planted in Sanford Park.
- 2015 Inspection reports: January 12, February, March 11, and April 11.
- Recreation Committee: Annual Memorial Day Parade was well attended. Grand Marshall David Chemelew a World War II Veteran is a member of American Legion Post 434. A Thank you goes out to Lynn Strong (husband was a WWII Veteran), C/Woman Lori Cooke, Wayne Krawiec and also our First Responders who always ensure a great parade, in memory of our fallen service men and women.

Public Safety

Councilwoman Krawiec reports:

- Reads Police Report on file in the Clerk's office.

Legislative, Insurance & Licenses

Councilman Sarti reports:

- Informs Mayor and Council the 2015-2016 renewal licensing has gone electronic and all renewals, changes, etc. will now be handled on line. Expect all renewals to be on the June 24, 2015 Agenda.
- The health care system has a "Cadillac Tax that will be affecting Businesses, Municipalities and Employees starting in 2017 and will have more information on this to report at the June 24nd meeting.

Public Buildings & Grounds

No has no report at this time.

Correspondence

Municipal Clerk Peter Gorbatuk reports:

- Primary Election is June 2nd and the hours are 6:00 AM – 8:00 PM
- The April 2015 Monthly Budget Report was forwarded to you by B/A Finger on May 8th and is on file in the Clerk’s Office.
- Please forward your reports to the Clerk.

Public Portion – Agenda Items

Mayor Reynolds opens the floor to the public for discussion limited to agenda items only.

There being no questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Krawiec. Passed unanimously.

Old Business

**BOROUGH OF ENGLISHTOWN
ORDINANCE NO. 2015-05**

PUBLIC HEARING & ADOPTION

**AN ORDINANCE AMENDING AND SUPPLEMENTING TITLE 2 OF THE
CODE OF THE BOROUGH OF ENGLISHTOWN ADDING NEW SECTION 2.75
“KNOX BOXES” REQUIRING THE INSTALLATION OF KNOX BOXES AT
NEW COMMERCIAL BUILDINGS, EXISTING COMERCIAL BUILDINGS
AND CERTAIN MUTI-FAMILY RESIDENTIAL BUILDING**

WHEREAS, an ordinance is necessary to require certain commercial and residential buildings to install Knox Boxes; and

WHEREAS, the benefits of installing Knox Boxes includes providing immediate emergency access to firefighters leading to increased firefighting efficiency; preventing costly forced entry damage and allowing undamaged doors to be re-secured after the emergency; and protecting property, inventory, equipment and supplies as well as firefighters against possible injuries.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Englishtown that new Chapter 2.75 “KNOX BOXES” is hereby enacted:

ARTICLE I

2.75.01 Knox Boxes Required: All new commercial buildings shall have installed a Knox Box, of a UL type and size approved by the Fire Official, in a location specified by the Borough Fire Official prior to the issuance of a Certificate of Occupancy.

2.75.01A. All existing commercial buildings constructing improvements that require Planning Board approval shall have installed a Knox Box, of a UL type and size approved by the Fire Official, in a location specified by the Fire Official prior to the issuance of a certificate of occupancy.

2.75.01B. All existing commercial buildings equipped with automatic fire detection and/or suppression system shall have installed a Knox Box, of a UL type and size approved by the Fire Official, in a location specified by the Fire Official within six (6) months of the effective date of this Ordinance.

2.75.01C. All multi-family residential structures that have restricted access through locked doors and have a common corridor for access to the living units shall have installed a Knox Box, of a UL type and size approved by the Fire Official, in a location specified by the Fire Official within six (6) months of the effective date of this Ordinance.

2.75.01D. All Knox Boxes shall contain labeled keys, easily identified in the field to provide access into the property and/or building, and to any locked areas within the building as the Fire Official may direct.

2.75.02. **Penalties.** Any property or building owner failing to comply with the terms of this Ordinance, after notice for the Fire Official of said failure, shall be subject to a fine of One Hundred Dollars (\$100.00).

ARTICLE II

SEVERABILITY

Should a court of competent jurisdiction hold any portion, section or subsection of this ordinance invalid or unconstitutional, such provision, portion, section or subsection shall be deemed severable and shall not affect the validity of the remaining portions of this ordinance which shall remain in full force and effect.

ARTICLE III

EFFECTIVE DATE

Public Hearing

Mayor Reynolds opened the floor to the public for questions or comments on the above titled ordinance. Offered By, C/Robilotti, and seconded by C/Sarti

There being no questions or comments, a motion to close the public hearing was offered by C/Cooke and seconded by C/Wojyn. Passed unanimously.

Adoption

A motion to adopt Ordinance No. 2015-05 Passed on the following roll call:

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn, C/Cooke
Nays: None
Abstain: None
Absent: None

**BOROUGH OF ENGLISHTOWN PUBLIC HEARING & ADOPTION
ORDINANCE NO. 2015-06**

**ORDINANCE AMENDING CHAPTER 1.30 OF THE CODE OF THE
BOROUGH OF ENGLISHTOWN
ENTITLED "PERSONNEL POLICIES"**

WHEREAS, the Borough Council of the Borough of Englishtown passed a resolution adopting a personnel policy regarding procedures for Borough employees; and

WHEREAS, the Borough desires to assure that its personnel policy including all amendments through November 24, 2014, is consistent with its personnel ordinances;

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Englishtown that Chapter 1.30 of the Code of the Borough of Englishtown is hereby amended as follows:

1. Section 1.30.01 shall be replaced in its entirety by the following:

1.30.01 Definitions.

Full Time – shall refer to an employee whose position requires an anticipated schedule of 35 hours or more in a week.

Part Time (Hourly) – shall refer to an employee whose position requires an anticipated schedule of less than 35 hours in a week.

Salaried – shall refer to an employee whose position results in compensation based on a proration of an annual entitlement.

Temporary – shall refer to an employee whose position is anticipated to be for a relatively short period, defined or otherwise, such as a summer, or as a fill-in for an employee on leave, or to fill a temporary need or emergency. Employees appointed on an annual basis for a position that is anticipated to continue beyond the end of the year are not considered Temporary.

Supervisory Employees – Under the Federal Fair Labor Standards Act, certain employees in managerial, supervisory, administrative, computer or professional positions are exempt from the provisions of the Act. They are as follows: Borough Administrator, Municipal Clerk, Chief of Police (OIC), Public Works Director, Chief Financial Officer, Tax Assessor, Tax Collector and Municipal Court Administrator.

2. Section 1.30.02 shall remain unchanged
1.30.02 Right to create and abolish positions and policy.
3. Section 1.30.03 shall remain unchanged
1.30.03 Leaves of absence for service in the armed forces.
4. Section 1.30.04 shall remain unchanged
1.30.04. Workers' Compensation.
5. Section 1.30.05 shall remain unchanged
1.30.05 Health Insurance.
6. Section 1.30.06 shall be replaced in its entirety by the following:

1.30.06 Sick days.

Each Salaried employee shall be permitted twelve (12) sick days per year. Use and proration of entitlement shall be as set forth in the personnel policy. Earned but unused sick leave may accumulate, however accrual shall not exceed 20 days. There is no entitlement for payment of accumulated sick leave upon termination of employment.

7. Section 1.30.07 shall be replaced in its entirety by the following:

1.30.07 Vacation

Salaried employees who have completed a 90 day probationary period of employment will receive annual vacation leave as follows:

During the first calendar year, half (½) day for each full month of service. Less than five (5) years of service, 10 vacation days per year, earned at a rate of .84 day per month. Five (5) to Nine (9) years of service, 15 vacation days per year earned at a rate of 1.25 days per month. Ten (10) to Nineteen (19) years of service, 20 vacation days per year earned at a rate of 1.67 days per month. More than twenty (20) years of service, 25 vacation days earned at the maximum rate of 2.09 days per month. Employees may carry over a maximum of five (5) unused vacation days into the next calendar.

All vacation time is subject to the procedural requirements and limitations set forth in the personnel policy.

8. Section 1.30.08 shall be replaced in its entirety by the following:

1.30.08 Personal Days

Salaried employees who have completed a 90 day probationary period of employment will receive three personal days per year, credited on January 1st of each calendar year, all of which are forfeited at the end of the calendar year. Such personal time may be taken in ½ day increments with approval. Employees hired prior to July 1st of any calendar year are entitled to the two (2) personal days for that calendar year upon completion of the 90 day probationary period and one (1) personal day in the current calendar year if hired after July 1st. Use and proration of personal days shall be as set forth in the personnel policy.

9. Section 1.30.09 shall be replaced in its entirety by the following:

1.30.09 Miscellaneous leaves of absence.

A. Bereavement leave. In the event of a death in the immediate family of the employee, the employee shall be granted five (5) days, three (3) days, or one (1) day leave with pay per incident. “Immediate family” shall be defined by the personnel policy.

B. Family medical leave. shall remain unchanged

C. Maternity leave. shall remain unchanged

D. Extended personal leave. shall remain unchanged

E. Jury duty/Witness subpoena. shall remain unchanged

10. Section 1.30.10 shall be replaced in its entirety by the following:

1.30.10 Compensatory time and overtime.

A. The Department Head or Borough Administrator shall determine whether an employee will receive pay or compensatory time, except where inconsistent with a labor contract, for all hours worked in excess of the normal hours per week for the position. All such compensatory time shall be calculated in accordance with and subject to the procedures and limitations set forth in the personnel policy.

B. When the demands of the job exceed their normal hours of work, employees may be scheduled and authorized to work overtime in accordance with the personnel policy. Payment for such overtime and the procedures and limitations therefore shall be as set forth in the personnel policy.

11. Section 1.30.11 shall remain unchanged
1.30.11 Paid holidays.
12. Section 1.30.12 shall remain unchanged
1.30.12 Reserved
13. Section 1.30.13 shall remain unchanged
1.30.13 Political activity during working hours

BE IT FURTHER ORDAINED THAT All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of the inconsistency. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

BE IT FURTHER ORDAINED THAT this Ordinance shall take effect upon publication in accordance with applicable law.

Public Hearing

Mayor Reynolds opened the floor to the public for questions or comments on the above titled ordinance. Offered by C/Robilotti, Seconded by C/Cooke

There being no questions or comments, a motion to close the public hearing was offered by C/Robilotti and seconded by C/Cooke. Passed unanimously.

Adoption

A motion to adopt Ordinance No. 2015-06 Passed on the following roll call:

Offered by: C/Sarti

Seconded by: C/Robilotti

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

New Business

**BOROUGH OF ENGLISHTOWN FIRST READING & INTRODUCTION
ORDINANCE NO. 2015-07**

**AN ORDINANCE ADOPTING THE AMENDED OFFICIAL DRUG FREE ZONE MAP
OF THE BOROUGH OF ENGLISHTOWN**

BE IT ORDAINED, by the Borough Council of the Borough of Englishtown, in the County of Monmouth and State of New Jersey as follows:

1. DRUG-FREE ZONES.

- 1. Adoption of Map.** In accordance with the Monmouth County Prosecutor and pursuant to the authority of N.J.S.A. 2C:35-7.1, the Drug-Free Zone Map produced on or about April 28, 2015, by Thomas J. Herits, of Maser Consulting, consisting of one sheet, is hereby approved and adopted as the official finding and record depicting the location of the following areas within the Borough of Englishtown:
 - a. Any property which is used for school purposes and which is owned by or leased to any elementary or secondary school or school board;
 - b. All areas on or within one thousand (1,000) feet of such school property referenced in Paragraph a above;
 - c. Any property which is the site of a public housing facility, a public park, or a public building, as defined in N.J.S.A. 2C:35-7.1; and
 - d. All areas in, on, or within five hundred (500) feet of any public housing facility, any public park, or any public building, as referenced in Paragraph c above.

BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon final passage and publication in accordance with law.

Offered by: C/Robilotti

Seconded by: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

Peter Gorbatuk, Municipal Clerk states the public hearing & adoption will be held at the June 24th, 2015 council meeting.

**BOROUGH OF ENGLISHTOWN
BOND ORDINANCE NO. 2015-08**

FIRST READING & INTRODUCTION

**BOND ORDINANCE AMENDING AND
SUPPLEMENTING BOND ORDINANCE NUMBER
2012-05 (WHICH PROVIDES FOR VARIOUS 2012
CAPITAL IMPROVEMENTS) HERETOFORE
FINALLY ADOPTED BY THE BOROUGH
COUNCIL OF THE BOROUGH OF ENGLISHTOWN,
IN THE COUNTY OF MONMOUTH, STATE OF NEW
JERSEY, ON JUNE 27, 2012, TO AMEND THE
DESCRIPTION SET FORTH THEREIN**

**BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL
OF THE BOROUGH OF ENGLISHTOWN, IN THE COUNTY OF MONMOUTH,
STATE OF NEW JERSEY** (not less than two-thirds of all members thereof affirmatively
concurring) **AS FOLLOWS:**

SECTION 1. Section 3(a)(ii) of Bond Ordinance Number 2012-05 finally adopted on June 27, 2012 by the Borough of Englishtown, in the County of Monmouth, State of New Jersey (the "Borough") entitled, "BOND ORDINANCE PROVIDING FOR VARIOUS 2012 CAPITAL IMPROVEMENTS, BY AND IN AND THE BOROUGH OF ENGLISHTOWN, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING \$595,600 THEREFOR (INCLUDING A NEW JERSEY DEPARTMENT OF TRANSPORTATION GRANT IN THE AMOUNT OF \$235,000) AND AUTHORIZING THE ISSUANCE OF \$330,800 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF" (the "Original Ordinance"), is hereby amended and supplemented to amend the description set forth therein, as follows:

“ . . .

- ii. Acquisition and installation, as \$56,000 \$53,200 \$2,800 5 years applicable of ten (10) portable radios and nine (9) Conducted Energy Devices (Tasers) for the Police Department, including all necessary related equipment and apparatus thereof; and

...”

SECTION 2. Except as expressly amended and supplemented hereby, the Original Ordinance shall remain in full force and effect.

SECTION 3. The Borough covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

SECTION 4. This bond ordinance shall take effect twenty (20) days after final adoption, and approval by the Mayor, if applicable, as provided by the Local Bond Law.

BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon final passage and publication in accordance with law.

Offered by: C/Robilotti

Seconded by: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

Peter Gorbatuk, Municipal Clerk states the public hearing & adoption will be held at the June 24th, 2015 council meeting.

**BOROUGH OF ENGLISHTOWN
BOND ORDINANCE NO. 2015-09**

FIRST READING & INTRODUCTION

**BOND ORDINANCE PROVIDING FOR THE
ACQUISITION OF A LEAF MACHINE FOR THE
DEPARTMENT OF PUBLIC WORKS, BY AND IN
THE BOROUGH OF ENGLISHTOWN, IN THE
COUNTY OF MONMOUTH, STATE OF NEW
JERSEY; APPROPRIATING \$40,000 THEREFOR
AND AUTHORIZING THE ISSUANCE OF \$38,000
BONDS OR NOTES OF THE BOROUGH TO
FINANCE PART OF THE COST THEREOF**

**BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF
THE BOROUGH OF ENGLISHTOWN, IN THE COUNTY OF MONMOUTH,
STATE OF NEW JERSEY** (not less than two-thirds of all members thereof affirmatively concurring), **AS FOLLOWS:**

SECTION 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized as a general improvement or purpose to be undertaken by the Borough of Englishtown, in the County of Monmouth, State of New Jersey (the "Borough"). For the said improvement or purpose stated in Section 3, there is hereby appropriated the sum of \$40,000, which sum includes \$2,000 as the amount of down payment for said improvement or purpose as required by the Local Bond Law, N.J.S.A. 40A:2-1 *et seq.* (the "Local Bond Law"). Said down payment is now available therefor by virtue of an appropriation in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvement or purpose described in Section 3 hereof and to meet the part of said \$40,000 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$38,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$38,000 are

hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

SECTION 3. (a) The improvement hereby authorized and purpose for the financing of which said bonds or notes are to be issued is the acquisition of a leaf machine for the Department of Public Works and all equipment, materials and accessories necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for said improvement or purpose is \$38,000.

(c) The estimated cost of the improvement or purpose is equal to \$40,000.

SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Monmouth make a contribution or grant in aid to the Borough, for the improvement and purpose authorized hereby and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, and/or the County of Monmouth. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, and/or the County of Monmouth, shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Borough as a result of using funds from this bond ordinance as “matching local funds” to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Borough, provided that no note shall mature later than one (1) year from its date or otherwise authorized by the Local Bond Law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Capital Budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey

Department of Community Affairs will be on file in the office of the Clerk and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense and is an improvement which the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 5 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$38,000 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$2,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purpose or improvement hereinbefore described.

SECTION 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount.

SECTION 9. The Borough hereby declares the intent of the Borough to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Borough Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The Borough Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails

to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Borough covenants to maintain the exclusion from gross income under section 103(a) of the Code of the interest on all federally tax exempt bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the mayor, as provided by the Local Bond Law.

BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon final passage and publication in accordance with law.

Offered by: C/Robilotti

Seconded by: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

Peter Gorbatuk, Municipal Clerk states the public hearing & adoption will be held at the June 24th, 2015 council meeting.

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-091**

AUTHORIZATION OF SERVICES

WHEREAS, the Borough of Englishtown Council requires that purchases and services over \$2625.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situation; and

WHEREAS, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

WHEREAS, the Chief Financial Officer certifies that appropriate funds are available for the following:

Police Dept. – Upgrades to 2013 Chevy Tahoe.....\$3,263.04

Services From:

East Coast Emergency Lighting
200 Meco Drive
Millstone Twp., N.J. 08535

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the above request(s) is approved for the purchase or order.

Offered by: C/Krawiec

Seconded by: C/Robilotti

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-092**

APPOINTMENT OF RABIES CLINIC WORKERS

WHEREAS, there is a need within the Borough of Englishtown for the position of Rabies Clinic Worker; and

WHEREAS, it is the wishes of the Governing Body to fill said position.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey as follows:

1. Borough Employees, Christine Robbins, Peter Gorbatuk, and Jeanne Keevins are hereby appointed as Rabies Clinic Workers for the Rabies Clinic to be held June 16, 2015.
2. Each Rabies Clinic Worker will be paid \$50.00 for said clinic.

BE IT FUTHER RESOLVED that a certified true copy of this resolution be forwarded to the Borough's Chief Financial Officer, Christine Robbins, Peter Gorbatuk, and Jeanne Keevins.

Offered by: C/Krawiec

Seconded by: C/Robilotti

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-093**

**RESOLUTION REQUESTING APPROVAL OF
ITEMS OF REVENUE AND APPROPRIATION
NJSA 40A:4-87**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of The Borough of Englishtown, in the County of Monmouth, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$4,000.00, which is now available from the 2015 Click It or Ticket Mobilization Grant in the amount of \$4,000.00.

BE IT FURTHER RESOLVED, that the like sum of \$4,000.00 is hereby appropriated under the caption 2015 Click It or Ticket Mobilization Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from The New Jersey Division of Highway Traffic Safety (DHTS) 2015 Click It or Ticket Mobilization Grant Program.

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-094**

**APPOINTMENT OF BOROUGH CONFLICTS-MUNICIPAL
PUBLIC DEFENDER**

WHEREAS, the Council of the Borough of Englishtown is knowledgeable that there is a need for the appointment of a Conflicts-Municipal Public Defender; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40:11-1-et seq.) requires that the Resolution authorizing the appointment of an Attorney for "Professional Services" without competitive bids must be publicly advertised:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown as follows:

1. Raymond A. Raya is appointed as the Conflicts-Municipal Public Defender effective April 27, 2015 terminating December 31, 2015, subject to contract approval.
2. The said party be appointed above during the term of their appointment shall provide such legal services as may be approved by the Borough Council under and pursuant to law. Salary is \$200.00 per session and is not to exceed \$10,000.00.
3. The Borough Clerk shall cause notice of the passage of this Resolution of Appointment to be published in the official newspapers of the Borough of Englishtown in accordance with the Local Public Contracts Law.

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-095**

**CONDITIONAL OFFER OF EMPLOYMENT FOR PUBLIC WORKS
PART TIME LABORER**

WHEREAS, it is the recommendation of Business Administrator Laurie Finger and Public Works Supervisor Dan Megill to make a conditional offer of employment to Robert J. Smith III of Morganville, NJ for the position of Public Works Part Time Laborer for the Borough of Englishtown; and

WHEREAS, that the following appointment is conditional upon the successful passing of a background check and fingerprinting; and

WHEREAS, the date of hire shall be determined by Administrator Laurie Finger and Public Works Supervisor Dan Megill and the salary shall be at the rate of \$10.00 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown that Administrator Laurie Finger and PublicWorks Supervisor Dan Megill are authorized to offer a conditional offer of employment to Robert J. Smith III for the position of Public Works Part Time Laborer and the following appointment is conditional upon fingerprinting and successfully passing a background check.

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-096**

**RESOLUTION REGRETFULLY ACCEPTING THE
RESIGNATION OF CHRISTINE ROBBINS**

WHEREAS, Christine Robbins was appointed as a Deputy Clerk / Deputy Registrar and Shade Tree Secretary for the Borough of Englishtown for the year 2015; and

WHEREAS, Christine Robbins tendered her resignation to the Englishtown Borough Council on May 4, 2015 as Deputy Clerk and Deputy Registrar with her last day of employment being May 15, 2015; and

WHEREAS, Christine Robbins will continue to fulfill her appointment as Shade Tree Secretary for the year 2015.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Englishtown Borough Council regretfully accepts the resignation of Christine Robbins from the position of Deputy Clerk/Deputy Registrar.
2. That a certified copy of this Resolution be delivered to the Chief Financial Officer.

Offered by: C/Robilotti

Seconded by: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-097**

AUTHORIZATION OF SERVICES

WHEREAS, the Borough of Englishtown Council requires that purchases and services over \$2625.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situation; and

WHEREAS, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

WHEREAS, the Chief Financial Officer certifies that appropriate funds are available for the following:

Water Leak Detection for the Water Department.....\$3,200.00

Services From:

Utility Survey Corp.
101 Shore Drive
New Windsor, NY 12553

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the above request(s) is approved for the purchase or order.

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-098**

AUTHORIZATION OF SERVICES

WHEREAS, the Borough of Englishtown Council requires that purchases and services over \$2625.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situation; and

WHEREAS, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

WHEREAS, the Chief Financial Officer certifies that appropriate funds are available for the following:

Repair of a Water Leak on Wood & Hospitality Ave. – Water Department \$8,000.00

Services From:

B&W Construction Company of NJ Inc.
PO Box 574
South River, NJ 08882

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the above request is approved for the purchase or order.

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-099**

RESOLUTION AMENDING THE 2015 CAPITAL BUDGET

WHEREAS, the Borough Council of the Borough of Englishtown desires to Amend the 2015 Capital Budget of said municipality by inserting or correcting therein as shown in such budget for following reason:

DPW Leaf Machine

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Englishtown as follows:

SECTION 1. The 2015 Capital Budget of the Borough of Englishtown is hereby amended by changing and adding thereto a schedule to read as follows:

Amendment No. 1
2015 Capital Budget of the
Borough of Englishtown
County of Monmouth, New Jersey

Method of Financing

Project No.	Estimated Total Cost	Capital Imp Fund	Grants in Aid and Other Funds	General Bond
(01) DPW Leaf machine	\$ 40,000.00	\$ 2,000.00	\$ 0.00	\$38,000.00

SECTION 2. The Clerk is authorized and directed to file a certified copy of this resolution with the Borough Chief Financial Officer, Borough Auditor and one (1) certified copies to the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey, within three days after the adoption of these projects.

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-100**

**RESOLUTION REQUESTING PERMISSION FOR DEDICATION BY RIDER
MUNICIPAL PARK & LAKE IMPROVEMENT TRUST FUND**

WHEREAS, permission is required of the Director of Local Government Services for approval as a Dedication by Rider of revenues received by a Municipality when the revenue is not subject to reasonably accurate estimate in advance; and

WHEREAS, N.J.S.A. 40A:50-29 allows municipalities to receive money for the purpose of bequests, legacies and gift; and

WHEREAS, the Borough of Englishtown desires to establish a trust fund for donations to its Municipal Park & Lake for improvements to include, but not limited to a Park Bench, Picnic Table and Grill for enjoyment by the Englishtown residents; and

WHEREAS, N.J.S.A. 40A:4-39 provides that the Director of the Division of Local Government Services may approve expenditures of moneys by dedication by rider;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Englishtown, County of Monmouth, State of New Jersey, that permission be and is hereby requested of the Director of the Division of Local government Services to include as a Dedication by Rider in the 2015 and subsequent years' budgets, revenues received for donations to the Municipal Park & Lake Improvements, be spent in accordance with the rules and regulations of N.J.S.A. 40A:50-29.

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed with the Director of the Division of Local Government Services for approval, and one copy to the Chief Financial Officer and Borough Auditor.

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-101**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE PAYMENT OF BOROUGH BILLS**

WHEREAS, the Mayor and Council have carefully examined all vouchers presented to the Borough for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Mayor and Council have approved payment of same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved vouchers amounting to the sum of \$820,101.46 are hereby authorized to be paid on May 27, 2015.
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said vouchers hereby authorized to be paid.

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

Tax Collector's Report - April 2015 read by Mayor Reynolds

2015 Taxes	39,300.00
<u>Interest</u>	<u>421.01</u>
Net Receipts	\$39,756.84

Public Portion

Mayor Reynolds opens the floor to the public for discussion on anything they wish to bring to the attention to the governing body.

Gerald Ricciardi Area Manager from Jersey Central Power & Light dropped by to introduce himself to Mayor and Council. He has worked closely with Municipal Clerk Peter Gorbaturk in the past & will continue to do so. If there are ever any questions please do not hesitate to contact him.

Taresa Hinton of English Club requests information on the Snow removal reimbursement due to English Club. Mayor Reynolds says the Property manager will be contacted by the end of next week with a copy of the calculations for reimbursement.

Edward Burke approaches Mayor and Council regarding Mr. Thompsons' property located at the corner of Main and Dey Street requesting that he would like to make a deal with Mr. Thompson to save the property from demolition. Mayor Reynolds explains Mr. Thompson had adequate time and chances to save his property. Attorney Yousouf agreed. Mayor and Council will allow to next Council Meeting for Mr. Burke to present to them his plans, timeline and state where funding will come from to warrant the saving of the Thompson property.

There being no questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Krawiec. Passed unanimously.

Executive Session

RESOLUTION OF THE BOROUGH OF ENGLISHTOWN MAYOR AND COUNCIL FOR A CLOSED OR EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-13

WHEREAS, N.J.S.A. 10:4-12b provides that a public body may exclude the public from that portion of a meeting at which the body discusses:

1. Any matter which, by express provision of Federal Law or State statute or rule of court, shall be rendered confidential;
2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States;
3. Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records or personal material including health records, legal defense, insurance, etc;
4. Any collective bargaining agreement or terms and conditions related thereto;
5. Any matter involving the purchase, lease or acquisition or real property with public funds;
6. Any tactics and techniques utilized in protecting the public safety and property;
7. Any pending or anticipated litigation or contract negotiation wherein the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required;

8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee, employed or appointed by the public body;
9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit; and

WHEREAS, N.J.S.A. 10:4-13 provides that a public body may not exclude the public from any meeting to discuss any matters described in N.J.S.A. 10:4-12 until the public body has adopted a resolution at a meeting to which the public shall be admitted, stating the general nature of the subject to be discussed and stating as precisely as possible, the time and when the circumstances under which the discussion conducted in a closed session of the public body can be disclosed to the public; and

WHEREAS, the Mayor and Council of the Borough of Englishtown believe that a closed session pursuant to Section 5, 6 and 7, of N.J.S.A. 10:4-12b is required to discuss, 68 Main Street, MacInnes litigation and Title of position.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the public be excluded from this portion of the public meeting convened on the 27th day of May, 2015 pursuant to Section 5,6 and 7 of the Open Public Meetings Act.

BE IT FURTHER RESOLVED that the subject matter of this executive session will be made public when it is no longer required that the subject matter discussed be kept privileged.

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

The time being 7:16 P.M.

C/Cooke recluses self

There being no further business in Executive Session, a motion to return to open session was offered by C/Robilotti, seconded by C/Krawiec. Passed unanimously.

The time being 7:28 P.M.

At this time Mayor Reynolds adds the following Ordinance to tonight's agenda.

**BOROUGH OF ENGLISHTOWN
ORDINANCE NO. 2015-10**

FIRST READING & INTRODUCTION

**ORDINANCE ESTABLISHING LIMITS FOR SALARIES OF THE EMPLOYEES
OF THE BOROUGH OF ENGLISHTOWN, COUNTY OF MONMOUTH,
STATE OF NEW JERSEY**

BE IT ORDAINED, by the Mayor and Council of the Borough of Englishtown, County of Monmouth and State of New Jersey that the following changes shall be incorporated into Chapter 1.37 of the Code of the Borough of Englishtown entitled “Salaries and Compensation”

Section I: The annual salary ranges are established as follows, and the Borough Chief Financial Officer is hereby authorized to transfer such sums of money from such payroll from the time as directed by Salary Resolution of the Governing Body.

<u>POSITION</u>	<u>SALARIES</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
DEPUTY MUNICIPAL CLERK	\$5,000.00	\$31,000.00

Section II: Salaries shall be set forth by Resolution of Mayor and Council within the aforementioned salary guidelines.

Section III: Payment of salaries shall be in equal semi-monthly or other installments as the Mayor and Council may from time to time resolve.

Section IV: All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed.

Section V: This ordinance shall take effect upon its passage and publication according to law.

Offered by: C/Robilotti

Seconded by: C/Wojyn

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

Peter Gorbatuk, Municipal Clerk states the public hearing & adoption will be held at the June 24, 2015 council meeting.

Adjournment

There being no further business a motion to adjourn was offered by C/Robilotti, seconded by C/Sarti. Passed unanimously.

The time being 7:29 P.M.

Approved by Governing Body

Municipal Clerk