

April 22, 2015

6:30 P.M.

Work Session of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. Meeting Called to Order and Roll Call
2. Discussion Items
 - N.J. Supreme Court Decision on COAH
3. Adjournment

The meeting was called to order by Mayor Reynolds at 6:38 P.M.

Roll Call: Present: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn
Absent: C/Cooke

Also present, Peter Gorbatuk, Municipal Clerk, Laurie Finger, Administrator/CFO and Borough Attorney Joseph Youssouf.

Discussion Items:

N.J. Supreme Court Decision on COAH:

Attorney Youssouf notifies Mayor and Council the amount of available land in Englishtown is minute. We are approximately 95% developed now. Mayor Reynolds stated, we played by the rules, are certified and now COAH is changing the rules again. On the agenda for the meeting tonight is a Resolution calling for the "Legislature and Administration to Adopt a New, More Sensible Approach to Affordable Housing"

Adjournment

There being no further business a motion to adjourn the workshop was offered by C/Krawiec, seconded by C/Cooke. Passed unanimously. The time being 6:44 P.M.

Regular Meeting of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. Meeting Called to Order and Roll Call
2. Statement of Compliance with Sunshine Law
3. Moment of Silence and Salute to the Flag
4. Proclamations:
 - Proclaiming April 24, 2015 “Arbor Day”
 - Proclaiming April “Child Abuse Prevention & Awareness Month”
5. Approval of Minutes
 - March 25, 2015
 - March 25, 2015 Executive Session
6. Borough Engineer’s Quarterly Report
7. Committee Reports
8. Correspondence
9. Public Hearing: 2015 Municipal Budget
10. Open Public Portion/Limited to Agenda Items Only
Limited to Five (5) Minutes per citizen to be determined at Borough Council’s discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
11. Old Business
 - A. Ordinance No. 2015-02 – Public Hearing & Adoption
Establishing Limits for Employee Salaries
 - B. Ordinance No. 2015-03 – Public Hearing & Adoption
Ordinance to Exceed Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A: 4-45.14)
 - C. Ordinance No. 2015-04- Public Hearing & Adoption
Amending Chapter 2.112 Entitled “Streets & Sidewalks” Adding Article III Entitled “Snow and Ice Removal to Qualified Private Communities”

12. New Business:
 - A. Ordinance No. 2015-05 – First Reading & Introduction
Amending & Supplementing Title 2 of the Code of the Borough of Englishtown Adding New Section 2.75 Entitled “Knox Boxes”
 - B. Ordinance No. 2015-06 – First Reading & Introduction
Amending Chapter 1.30 Entitled “Personnel Policies”
 - C. Resolution No. 2015-079
Authorizing the Filing of Recycling Tonnage Grant
 - D. Resolution No. 2015-080
Certifying a Submission of Expenditures for Recycling Taxes Paid in 2014
 - E. Resolution No. 2015-081
Authorization of Services
Police Dept. – Police Dispatch Communication Shared Service Agreement
 - F. Resolution No. 2015-082
Authorization of Services – Installation of New Municipal Building Sign
 - G. Resolution No. 2015-083
Recognition of Municipal Clerk’s Week, May 3-9, 2015
 - H. Resolution No. 2015-084
Authorization of Services – 17 Main St. Soil Remediation
 - I. Resolution No. 2015-085
Authorizing Payment of Borough Bills
 - J. Resolution No. 2015-086
Calling for the Legislature & Administration to Adopt a New,
More Sensible Approach to Affordable Housing
 - K. Resolution No. 2015-087
Accepting the Resignation of Theodore Gibson
 - L. Resolution No. 2015-088
To Amend Approved Budget in Accordance with the Provisions of
40A:4-9
 - M. Resolution No. 2015-089
Adoption of 2015 Municipal Budget
13. Tax Collector’s Report – March 2015

14. Public Portion
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
15. Executive Session
16. Adjournment

The meeting was called to order by Mayor Reynolds at 6:45 P.M.

Roll Call: Present: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn
Absent: C/Cooke

Also present, Peter Gorbatuk, Municipal Clerk, Laurie Finger, Administrator/CFO and Borough Attorney Joseph Youssouf.

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-6 notification of this meeting has been (1) Published in the Asbury Park Press and the News Transcript the Official Newspapers of the Borough, (2) Posted to the Public at Borough Hall, (3) Copy has been filed with the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed with the Mayor and Council. Thus this meeting tonight is deemed in compliance with the Open Public Meetings Act.

There was a moment of silence and salute to the flag.

Proclamations

Mayor Reynolds reads aloud proclamations "Proclaiming April 24, 2015 Arbor Day" and "Proclaiming April Child Abuse Prevention and Awareness Month".

Approval of Minutes –

Correction of Minutes:

Officer Costagliola is responsible for the Police Department receiving the Hummer, not Officer Liotta.

There being no further corrections, deletions or additions, a motion to approve the March 25, 2015 meeting minutes was offered by C/Sarti and seconded by C/Krawiec. Passed on the following roll call:

Roll Call: Ayes: C/Krawiec, C/Sarti, C/Wojyn
Nays: None
Abstain: C/Robilotti, C/Rucker
Absent: C/Cooke

There being no further corrections, deletions or additions, a motion to approve the March 25, 2015 Executive Session minutes was offered by C/Sarti and seconded by C/Krawiec. Passed on the following roll call:

Roll Call: Ayes: C/Krawiec, C/Sarti, C/Wojyn
Nays: None
Abstain: C/Robilotti, C/Rucker
Absent: C/Cooke

Borough Engineer's Quarterly Report

Mayor Reynolds reads aloud the quarterly engineer report through March 2015 outlining the status of various Borough projects. The report is on file in the Municipal Clerk's office for public review.

Committee Reports

Administration, Finance & Personnel -

Councilwoman Cooke is absent this evening; no report.

Public Utilities -

Councilwoman Robilotti has no report at this time.

Code Enforcement, Public Health, Welfare & Public Events

Councilman Wojyn reports:

- Shade Tree Committee was unable to meet this month due to scheduling conflicts and a new date needs to be set up. The committee will be planting a ceremonial tree in Sanford Park in recognition of Arbor Day 2015 once the weather is better.
- Quarterly report for code inspections will be presented at the May meeting.
- The Annual Easter Egg Hunt was held in Sanford Park on April 4th. Over 100 children attended. Thank you to C/Cooke, Christine Robbins for recruiting extra help and our Borough Hall staff who also chipped in.
- Our 2015 Memorial Day Parade will be held on Monday May 25, 2015, starting at 2:00 PM.

Public Safety

Councilwoman Krawiec reports:

- Reads aloud the police activity report for March. On file in the Municipal Clerk's office for public review.

Legislative, Insurance & Licenses

Councilman Sarti has no report at this time.

Public Buildings & Grounds

Councilman Rucker has no has no report at this time.

Correspondence:

Peter Gorbatuk, Municipal Clerk reports:

- The March Budget report was sent to the Mayor and Council on April 2nd the original is on file in the Clerk’s office.
- 2015 Elected Officials Online Training needs to be completed by June 1st.

Public Hearing – 2015 Municipal Budget

Mayor Reynolds opened the floor to the public for questions or comments on the 2015 Municipal Budget.

There being no questions or comments, a motion to close the public hearing was offered by C/Robilotti and seconded by C/Sarti. Passed unanimously.

Public Portion – Agenda Items

Mayor Reynolds opens the floor to the public for discussion limited to agenda items only.

There being no questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Krawiec. Passed unanimously.

Old Business

**BOROUGH OF ENGLISHTOWN PUBLIC HEARING & ADOPTION
ORDINANCE NO. 2015-02**

**ORDINANCE ESTABLISHING LIMITS FOR SALARIES OF THE EMPLOYEES
OF THE BOROUGH OF ENGLISHTOWN, COUNTY OF MONMOUTH,
STATE OF NEW JERSEY**

BE IT ORDAINED, by the Mayor and Council of the Borough of Englishtown, County of Monmouth and State of New Jersey that the following changes shall be incorporated into Chapter 1.37 of the Code of the Borough of Englishtown entitled “Salaries and Compensation”

Section I: The annual salary ranges are established as follows, and the Borough Chief Financial Officer is hereby authorized to transfer such sums of money from such payroll from the time as directed by Salary Resolution of the Governing Body.

<u>POSITION</u>	<u>SALARIES</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
VIOLATIONS CLERK	\$8.00 per hr.	\$14.00 per hr.
SHADE TREE COMMISSION SECRETARY	\$500.00	\$2,000.00
MUNICIPAL PROSECUTOR	\$300.00 per session	\$600.00 per session
MUNICIPAL PUBLIC DEFENDER	\$200.00 per session	\$500.00 per session

Section II: Salaries shall be set forth by Resolution of Mayor and Council within the aforementioned salary guidelines.

Section III: Payment of salaries shall be in equal semi-monthly or other installments as the Mayor and Council may from time to time resolve.

Section IV: All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed.

Section V: This ordinance shall take effect upon its passage and publication according to law.

Public Hearing

Mayor Reynolds opened the floor to the public for questions or comments on the above titled ordinance.

There being no questions or comments, a motion to close the public hearing was offered by C/Robilotti and seconded by C/Krawiec. Passed unanimously.

Adoption

A motion to adopt Ordinance No. 2015-02 above titled, was offered by C/Robilotti and seconded by C/Krawiec. Passed on the following roll call:

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Cooke

**BOROUGH OF ENGLISHTOWN
ORDINANCE NO. 2015-03**

PUBLIC HEARING & ADOPTION

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1, et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 1.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Borough of Englishtown in the County of Monmouth find it advisable and necessary to increase its CY 2015 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determine that a 3.5% increase in the budget for said year, amounting to \$59,857.00 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and Council hereby determine that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Englishtown, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2015 budget year, the final appropriations of the Borough of Englishtown shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$59,857.00 and that the CY 2015 municipal budget for the Borough of Englishtown be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five (5) days after such adoption.

This ordinance amendment shall take effect upon final passage and after publication as required by law.

Public Hearing

Mayor Reynolds opened the floor to the public for questions or comments on the above titled ordinance.

There being no questions or comments, a motion to close the public hearing was offered by C/Robilotti and seconded by C/Krawiec. Passed unanimously.

Adoption

A motion to adopt Ordinance No. 2015-03 above titled, was offered by C/Robilotti and seconded by C/Krawiec. Passed on the following roll call:

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Cooke

**BOROUGH OF ENGLISHTOWN PUBLIC HEARING & ADOPTION
ORDINANCE NO. 2015-04**

**ORDINANCE OF THE BOROUGH OF ENGLISHTOWN
AMENDING AND SUPPLEMENTING CHAPTER 2.112
OF THE CODE OF THE BOROUGH OF ENGLISHTOWN
ENTITLED “STREETS AND SIDEWALKS”**

WHEREAS, pursuant to N.J.S.A. 40:67-23.3, the governing body of every municipality shall reimburse a qualified private community (QPC) for removal of snow and ice from the road and streets, or provide the following services within a qualified private community (QPC) in the same fashion as the municipality provides these services on public roads and streets; and

WHEREAS, the governing body of the Borough of Englishtown wishes to utilize the reimbursement procedure for snow and ice removal within a QPA and establish reimbursement guidelines.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Englishtown that Chapter 2.112 of the Code of the Borough of Englishtown entitled “Streets and Sidewalks” is hereby amended as follows:

- I. There shall be a new Article III of Chapter 2.112 entitled “Snow and Ice Removal Reimbursement to Qualified Private Communities”
- II. The following new sections shall be added to Chapter 2.112:

**ARTICLE III
SNOW AND ICE REMOVAL REIMBURSEMENT
TO QUALIFIED PRIVATE COMMUNITIES**

2.112.35 Definitions

As used in this section:

Qualified private community (QPC) - shall mean a residential condominium, cooperative, fee simple community or horizontal property regime, comprised of a community trust, trust device, condominium association, or association of homeowners wherein the cost of snow removal within the community is paid for by a not for profit entity consisting exclusively of unit owners within the community, as defined and applied under N.J.S.A. 40:67-23.2.

Roadway within a qualified private community development – shall mean an undedicated paved surface used to carry motor vehicle traffic within the community, but shall not include areas used exclusively for parking.

2.112.36 Reimbursement for Snow and Ice Removal

Any qualified private community within the Borough shall be entitled to reimbursement for the cost of removal of ice and snow on roadways within the community pursuant to the formula established in section 2.112.38.

2.112.37 Reimbursement Procedure

- A. In accordance with N.J.S.A. 40:67-23.5, The Borough of Englishtown shall enter into a written agreement with each QPC annually for snow and ice removal reimbursement in an amount not to exceed the cost that would be incurred by the municipality in providing these services directly.
- B. The Borough shall make a single payment to each QPC by July 1st of each year for reimbursement of ice and snow removal costs incurred by the QPC during the preceding twelve (12) month period. The amount of reimbursement will be calculated in accordance with the formula established in section 2.112.38.
- C. The reimbursement payments will be made to the homeowners' association or other legal representative established under the bylaws of the QPC.

2.112.38 Reimbursement Formula

The maximum amount to be reimbursed to the QPC shall be the actual cost to the QPC for providing ice and snow removal during the applicable twelve (12) month period, but shall not exceed the per-mile reimbursement calculation established below.

The per-mile reimbursement calculation shall be established each year by the Borough Administrator by taking the total amount expended by the Borough for the plowing, salting and sanding of public streets during the applicable twelve (12) month period, and dividing that amount by the number of miles of public streets within the Borough. The Borough shall then reimburse the QPC on a per-mile basis for each mile, or fraction thereof, of roadway within the community.

2.112.39 Provision of Data

By June 1st of each year, each QPC shall provide to the Borough Administrator an accounting of the actual costs incurred by the QPC for the removal of snow and ice during the applicable period. The QPC shall make available to the Borough Administrator all invoices, vouchers and payment slips pertaining to ice and snow removal upon request by the Borough Administrator. Any QPC which fails to submit the required data in a timely fashion shall not receive the reimbursement payment until the following year.

The Borough Administrator/C.F.O. shall submit the per-mile calculation to the Borough for distribution to each QPC at the time of the reimbursement process.

2.112.40 Limitation of Responsibility

The Borough shall not be responsible for the performance of any snow or ice removal activity on roadways located within QPCs, but shall only be responsible to reimburse the QPCs for the costs thereof in the manner consistent with this section.

BE IT FURTHER ORDAINED THAT all ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of the inconsistency. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

BE IT FURTHER ORDAINED THAT this Ordinance shall take effect upon passage and publication in accordance with applicable law.

Public Hearing

Mayor Reynolds opened the floor to the public for questions or comments on the above titled ordinance.

There being no questions or comments, a motion to close the public hearing was offered by C/Robilotti and seconded by C/Krawiec. Passed unanimously.

Adoption

A motion to adopt Ordinance No. 2015-04 above titled, was offered by C/Robilotti and seconded by C/Krawiec. Passed on the following roll call:

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Cooke

New Business

**BOROUGH OF ENGLISHTOWN FIRST READING & INTRODUCTION
ORDINANCE NO. 2015-05**

**AN ORDINANCE AMENDING AND SUPPLEMENTING TITLE 2 OF THE
CODE OF THE BOROUGH OF ENGLISHTOWN ADDING NEW SECTION 2.75
“KNOX BOXES” REQUIRING THE INSTALLATION OF KNOX BOXES AT
NEW COMMERCIAL BUILDINGS, EXISTING COMERCIAL BUILDINGS
AND CERTAIN MUTI-FAMILY RESIDENTIAL BUILDING**

WHEREAS, an ordinance is necessary to require certain commercial and residential buildings to install Knox Boxes; and

WHEREAS, the benefits of installing Knox Boxes includes providing immediate emergency access to firefighters leading to increased firefighting efficiency; preventing costly forced entry damage and allowing undamaged doors to be re-secured after the emergency; and protecting property, inventory, equipment and supplies as well as firefighters against possible injuries.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Englishtown that new Chapter 2.75 “KNOX BOXES” is hereby enacted:

ARTICLE I

2.75.01 Knox Boxes Required: All new commercial buildings shall have installed a Knox Box, of a UL type and size approved by the Fire Official, in a location specified by the Borough Fire Official prior to the issuance of a Certificate of Occupancy.

2.75.01A. All existing commercial buildings constructing improvements that require Planning Board approval shall have installed a Knox Box, of a UL type and size approved by the Fire Official, in a location specified by the Fire Official prior to the issuance of a certificate of occupancy.

2.75.01B. All existing commercial buildings equipped with automatic fire detection and/or suppression system shall have installed a Knox Box, of a UL type and size approved by the Fire Official, in a location specified by the Fire Official within six (6) months of the effective date of this Ordinance.

2.75.01C. All multi-family residential structures that have restricted access through locked doors and have a common corridor for access to the living units shall have installed a Knox Box, of a UL type and size approved by the Fire Official, in a location specified by the Fire Official within six (6) months of the effective date of this Ordinance.

2.75.01D. All Knox Boxes shall contain labeled keys, easily identified in the field to provide access into the property and/or building, and to any locked areas within the building as the Fire Official may direct.

2.75.02. **Penalties.** Any property or building owner failing to comply with the terms of this Ordinance, after notice for the Fire Official of said failure, shall be subject to a fine of One Hundred Dollars (\$100.00).

ARTICLE II

SEVERABILITY

Should a court of competent jurisdiction hold any portion, section or subsection of this ordinance invalid or unconstitutional, such provision, portion, section or subsection shall be deemed severable and shall not affect the validity of the remaining portions of this ordinance which shall remain in full force and effect.

ARTICLE III

EFFECTIVE DATE

This ordinance amendment shall take effect upon final passage and after publication as required by law.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Cooke

Peter Gorbatuk, Municipal Clerk states the public hearing & adoption will be held at the May 27, 2015 council meeting.

**BOROUGH OF ENGLISHTOWN FIRST READING & INTRODUCTION
ORDINANCE NO. 2015-06**

**ORDINANCE AMENDING
CHAPTER 1.30
OF THE CODE OF THE BOROUGH OF ENGLISHTOWN ENTITLED
“PERSONNEL POLICIES”**

WHEREAS, the Borough Council of the Borough of Englishtown passed a resolution adopting a personnel policy regarding procedures for Borough employees; and

WHEREAS, the Borough desires to assure that its personnel policy including all amendments through November 24, 2014, is consistent with its personnel ordinances;

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Englishtown that Chapter 1.30 of the Code of the Borough of Englishtown is hereby amended as follows:

1. Section 1.30.01 shall be replaced in its entirety by the following:

1.30.01 Definitions.

Full Time – shall refer to an employee whose position requires an anticipated schedule of 35 hours or more in a week.

Part Time (Hourly) – shall refer to an employee whose position requires an anticipated schedule of less than 35 hours in a week.

Salaried – shall refer to an employee whose position results in compensation based on a proration of an annual entitlement.

Temporary – shall refer to an employee whose position is anticipated to be for a relatively short period, defined or otherwise, such as a summer, or as a fill-in for an employee on leave, or to fill a temporary need or emergency. Employees appointed on an annual basis for a position that is anticipated to continue beyond the end of the year are not considered Temporary.

Supervisory Employees – Under the Federal Fair Labor Standards Act, certain employees in managerial, supervisory, administrative, computer or professional positions are exempt from the provisions of the Act. They are as follows: Borough Administrator, Municipal Clerk, Chief of Police (OIC), Public Works Director, Chief Financial Officer, Tax Assessor, Tax Collector and Municipal Court Administrator.

2. Section 1.30.02 shall remain unchanged
1.30.02 Right to create and abolish positions and policy.
3. Section 1.30.03 shall remain unchanged
1.30.03 Leaves of absence for service in the armed forces.
4. Section 1.30.04 shall remain unchanged
1.30.04. Workers' Compensation.
5. Section 1.30.05 shall remain unchanged
1.30.05 Health Insurance.
6. Section 1.30.06 shall be replaced in its entirety by the following:

1.30.06 Sick days.

Each Salaried employee shall be permitted twelve (12) sick days per year. Use and proration of entitlement shall be as set forth in the personnel policy. Earned but unused sick leave may accumulate, however accrual shall not exceed 20 days. There is no entitlement for payment of accumulated sick leave upon termination of employment.

7. Section 1.30.07 shall be replaced in its entirety by the following:

1.30.07 Vacation

Salaried employees who have completed a 90 day probationary period of employment will receive annual vacation leave as follows:

During the first calendar year, half (½) day for each full month of service. Less than five (5) years of service, 10 vacation days per year, earned at a rate of .84 day per month. Five (5) to Nine (9) years of service, 15 vacation days per year earned at a rate of 1.25 days per month. Ten

(10) to Nineteen (19) years of service, 20 vacation days per year earned at a rate of 1.67 days per month. More than twenty (20) years of service, 25 vacation days earned at the maximum rate of 2.09 days per month. Employees may carry over a maximum of five (5) unused vacation days into the next calendar.

All vacation time is subject to the procedural requirements and limitations set forth in the personnel policy.

8. Section 1.30.08 shall be replaced in its entirety by the following:

1.30.08 Personal Days

Salaried employees who have completed a 90 day probationary period of employment will receive three personal days per year, credited on January 1st of each calendar year, all of which are forfeited at the end of the calendar year. Such personal time may be taken in ½ day increments with approval. Employees hired prior to July 1st of any calendar year are entitled to the two (2) personal days for that calendar year upon completion of the 90 day probationary period and one (1) personal day in the current calendar year if hired after July 1st. Use and proration of personal days shall be as set forth in the personnel policy.

9. Section 1.30.09 shall be replaced in its entirety by the following:

1.30.09 Miscellaneous leaves of absence.

A. Bereavement leave. In the event of a death in the immediate family of the employee, the employee shall be granted five (5) days, three (3) days, or one (1) day leave with pay per incident. “Immediate family” shall be defined by the personnel policy.

B. Family medical leave. shall remain unchanged

C. Maternity leave. shall remain unchanged

D. Extended personal leave. shall remain unchanged

E. Jury duty/Witness subpoena. shall remain unchanged

10. Section 1.30.10 shall be replaced in its entirety by the following:

1.30.10 Compensatory time and overtime.

A. The Department Head or Borough Administrator shall determine whether an employee will receive pay or compensatory time, except where inconsistent with an labor

contract, for all hours worked in excess of the normal hours per week for the position. All such compensatory time shall be calculated in accordance with and subject to the procedures and limitations set forth in the personnel policy.

B. When the demands of the job exceed their normal hours of work, employees may be scheduled and authorized to work overtime in accordance with the personnel policy. Payment for such overtime and the procedures and limitations therefore shall be as set forth in the personnel policy.

11. Section 1.30.11 shall remain unchanged
1.30.11 Paid holidays.
12. Section 1.30.12 shall remain unchanged
1.30.12 Reserved
13. Section 1.30.13 shall remain unchanged
1.30.13 Political activity during working hours

BE IT FURTHER ORDAINED THAT All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of the inconsistency. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

C/Krawiec questions Part-time salaried vacation time. Clarified by B/A Finger

BE IT FURTHER ORDAINED THAT this Ordinance shall take effect upon publication in accordance with applicable law.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Cooke

Peter Gorbatuk, Municipal Clerk states the public hearing & adoption will be held at the May 27, 2015 council meeting.

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-079**

AUTHORIZING THE FILING OF A RECYCLING TONNAGE GRANT

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, C.102, has established a recycling fund from which tonnage grants may be made to Municipalities in order to encourage local source separation and recycling programs;

WHEREAS, it is the intent and spirit of the Mandatory Source Separation And Recycling Act to use the tonnage grants to develop new Municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on Municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the Municipality; and

WHEREAS, such a Resolution should designate Daniel Megill the individual authorized to ensure that the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Englishtown that Englishtown hereby endorses the submission of a Municipal recycling tonnage grant application to the New Jersey Department Of Environmental Protection, Office Of Recycling.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Cooke

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-080**

**RESOLUTION CERTIFYING A SUBMISSION OF EXPENDITURES FOR
RECYCLING TAXES PAID IN 2014**

WHEREAS, the Recycling Enhancement Act, P.L. 2007, Chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, there is levied upon the owner or operator of every solid waste facility, (with certain exceptions), a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility; and

WHEREAS, whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to the Local Public Contracts Law, the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality, except that all grant monies received by the municipality shall be expended only for its recycling programs.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the Borough of Englishtown hereby certifies a submission of expenditure for taxes paid pursuant to P.L.2007, Chapter 311, in 2014 in the amount of \$2,850.84. Documentation supporting this submission is available at the Municipal Building, 15 Main Street, Englishtown, N.J. 07726, and shall be maintained for no less than five (5) years from this date.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Cooke

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-081**

AUTHORIZATION OF SERVICES

WHEREAS, the Borough of Englishtown Council requires that purchases and services over \$2625.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situation; and

WHEREAS, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

WHEREAS, the Chief Financial Officer certifies that appropriate funds are available for the following:

Police Dept. – Police Dispatch Shared Services Agreement.....\$52,031.22

Services From:

Monmouth County Treasurer
Sheriff's Office
P.O. Box 5007
Freehold, N.J. 07728

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the above request(s) is approved for the purchase or order.

Offered By: C/Krawiec

Seconded By: C/Robilotti

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Cooke

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-082**

AUTHORIZATION OF SERVICES

WHEREAS, the Borough of Englishtown Council requires that purchases and services over \$2625.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situation; and

WHEREAS, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

WHEREAS, the Chief Financial Officer certifies that appropriate funds are available for the following:

Installation of New Municipal Building Sign.....\$3,100.00

Services From:

Bailey's Square Restoration
11 Marcy Street
Freehold, N.J. 07728

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the above request(s) is approved for the purchase or order.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Cooke

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-083**

**RECOGNITION OF MUNICIPAL CLERK'S WEEK
MAY 3-9, 2015**

WHEREAS, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS, The Office of the Municipal Clerk is the oldest among public servants; and

WHEREAS, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing body and agencies of government at other levels; and

WHEREAS, Municipal Clerk have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Englishtown, that we hereby recognize the week of May 3 through May 9, 2015 as Municipal Clerks Week and further extend appreciation to our Municipal Clerk, Peter Gorbatuk and Deputy Municipal Clerk, Christine Robbins and all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Cooke

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-084**

**AUTHORIZING BOROUGH ENGINEER TO PREPARE BID
SPECIFICATIONS, ADVERTISE AND RECEIVE BIDS FOR THE
DEMOLOTION OF STRUCTURE LOCATED AT 17 MAIN STREET**

WHEREAS, on March 26, 2014 the Borough of Englishtown entered into an agreement of sale for the purchase of 17 Main Street with the owner being Raymond J. French residing at 864 Spruce Ridge Drive, Stuart, Florida; and

WHEREAS, on May 6th 2014 a Deed of Open Space Easement was entered between the Borough of Englishtown located at 15 Main Street, Englishtown NJ and the County of Monmouth located in the Hall of Records 1 East Main Street, Freehold, NJ with the Municipality being the sole owner of Block 25, Lot 20, on the tax map of Englishtown, Monmouth County, New Jersey; and

WHEREAS, it is the preference of the Borough Engineer to perform the remediation of the oil tank clean up, and asbestos removal during the demolition of the building;

NOW THEREFORE BE IT RESOLVED, it is the decision of the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey to authorize the Borough Engineer to prepare bid specifications, advertise, and receive bids for the removal of the above mentioned hazards and the demolition of the building at 17 Main Street.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Cooke

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-085**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE PAYMENT OF BOROUGH BILLS**

WHEREAS, the Mayor and Council have carefully examined all vouchers presented to the Borough for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Mayor and Council have approved payment of same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved vouchers amounting to the sum of \$587,675.52 are hereby authorized to be paid on April 22, 2015.
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said vouchers hereby authorized to be paid.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Cooke

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-086**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN CALLING FOR THE
LEGISLATURE AND THE ADMINISTRATION TO ADOPT A NEW, MORE
SENSIBLE APPROACH TO AFFORDABLE HOUSING**

WHEREAS, on September 26, 2013, the New Jersey Supreme Court decision In re Adoption N.J.A.C. 5:96 & 5:97 by N.J. Council on Affordable Housing, 215 N.J. 578 (2013) invalidated the round three regulations adopted by the Council on Affordable Housing (COAH) in 2008 and charged COAH with the responsibility of adopting a third iteration of round three regulations; and

WHEREAS, the Supreme Court also invited the Legislature and the Governor to devise a new legislative-based approach to affordable housing in our State and promised to show enormous deference to any new legislative pronouncement; and

WHEREAS, the Supreme Court extended the five month deadline it established in In re Adoption of N.J.A.C. 5:96 and 5:97 and set May 1, 2014 as the deadline for COAH to propose new round three regulations, and October 22, 2014 as the deadline for COAH to adopt new round three regulations; and

WHEREAS, on October 20, 2014 the COAH Board met and were unable to adopt new regulations due to a 3-3 vote, creating more uncertainty and turmoil for municipalities; and

WHEREAS, on January 6, 2015 the New Jersey Supreme Court heard argument in a motion brought forth by the Fair Share Housing Center asking the Court to strip COAH of its authority and return implementation of the Fair Housing Act to the Court, thereby potentially exposing municipalities to costly litigation; and

WHEREAS, the confusion and uncertainty that has resulted from costly court actions, prolonged litigation and the lack of reasonable guidance demonstrates the need for a new State housing policy based on good planning, incentivizing participation and the provision of additional affordable housing; and

WHEREAS, the Legislature and Governor should seize this opportunity to reform the State's housing laws and implement a statewide housing plan predicated on good planning, providing incentives, directing funding to assist municipalities and protect the interests of taxpayers.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Englishtown, that we urge the Governor and the State Legislature to partner with municipalities and enact legislation to implement a reasonable and rational state affordable housing policy which promotes rational planning, seeks to achieve results with available housing funding and incentives, encourages partnerships, and protects the interests of taxpayers; and

BE IT FURTHER RESOLVED, that copies of this Resolution be forwarded to the Governor and Lieutenant Governor of New Jersey, the Commissioner of the Department of Community Affairs, State Senator Hon. Samuel D. Thompson, Assembly Representatives Hon. Robert D. Clifton and Hon. Ronald S. Dancer, the President of the New Jersey State Senate, the Speaker of the New Jersey General Assembly and the New Jersey State League of Municipalities.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Cooke

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-087**

**RESOLUTION REGRETFULLY ACCEPTING THE
RESIGNATION OF THEODORE GIBSON**

WHEREAS, Theodore A. Gibson served as a part-time Public Works Laborer for the Borough of Englishtown; and

WHEREAS, Theodore A. Gibson did tender his resignation to the Englishtown Borough Council on April 21, 2015 with his last day of employment being April 30, 2015.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Englishtown Borough Council regretfully accepts the resignation of Theodore A. Gibson.

2. That a certified copy of this Resolution be delivered to the Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Cooke

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-088**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
TO AMEND APPROVED BUDGET
IN ACCORDANCE WITH THE PROVISIONS OF 40A:4-9**

WHEREAS, the local municipal budget for 2015 was approved on March 25, 2015; and

WHEREAS, the public hearing on said budget has been held as advertised; and

WHEREAS, the governing body desires to amend said approved budget;

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Englishtown, County of Monmouth, State of New Jersey, that the following amendments to the approved budget of 2015 be made:

CURRENT FUND

<u>REVENUES</u>	<u>FROM</u>	<u>TO</u>
3. Miscellaneous Revenues – Section A:		
Fines and Costs:		
Municipal Court	\$205,000.00	\$203,200.00
Sewer Utility Operating Surplus	15,000.00	16,800.00
General Capital Surplus	25,000.00	0.00
Total Miscellaneous Revenues – Section A:		
Local Revenues	280,700.00	255,700.00
3. Miscellaneous Revenues – Section G:		
General Capital Surplus	0.00	25,000.00
Total Miscellaneous Revenues – Section G	88,360.00	113,360.00
Total Miscellaneous Revenues	645,558.20	645,558.20
5. Subtotal General Revenues	970,558.20	970,558.20

7. Total General Revenues \$ 2,386,237.92 \$ 2,386,237.92

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the office of the Director of Local Government Services for certification of the 2015 Local Municipal Budget as amended.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Cooke

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-089**

ADOPTION OF 2015 MUNICIPAL BUDGET

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the Budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$1,415,679.72 to be raised for municipal purposes.

Summary of Revenues

1. General Revenues

Surplus Anticipated	\$ 325,000.00
Miscellaneous Revenues Anticipated	645,558.20
Receipts From Delinquent Taxes	0.00

2. Amount To Be Raised By Taxation

For Municipal Purposes	<u>1,415,679.72</u>
Total Revenues	<u>\$2,386,237.92</u>

Summary Of Appropriations

3. General Appropriations:

Within "Caps"	
Operations Including Contingent	\$1,627,135.00
Deferred Charges & Statutory	
Expenditures - Municipal	171,500.00

Excluded From "Caps"

Operations - Total Operations Excluded From "Caps"	\$ 243,300.20
Capital Improvements	46,600.00
Municipal Debt Service	189,400.00
Deferred Charges – Municipal	6,900.00
Reserve For Uncollected Taxes	<u>101,402.72</u>
Total Appropriations	<u>\$2,386,237.92</u>

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Cooke

Tax Collector's Report –**March 2015**

2015 Taxes	39,335.83
<u>Interest</u>	<u>421.01</u>
Net Receipts	\$39,756.84

Public Portion

Mayor Reynolds opens the floor to the public for discussion on anything they wish to bring to the attention to the governing body.

Dennis Rock of English Club asks why our garbage hauler only takes 2 out of 3 bulk items left out for bulk pick up. Mayor Reynolds asked how many units are in English Club? Dennis Rock replies 88. Mayor states this is a townhouse complex and should not be happening. As many bulk items as units should be picked up. Municipal Clerk to look into and resolve this.

There being no questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Krawiec. Passed unanimously.

Executive Session

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN MAYOR AND
COUNCIL FOR A CLOSED OR EXECUTIVE SESSION
PURSUANT TO N.J.S.A. 10:4-13**

WHEREAS, N.J.S.A. 10:4-12b provides that a public body may exclude the public from that portion of a meeting at which the body discusses:

1. Any matter which, by express provision of Federal Law or State statute or rule of court, shall be rendered confidential;

2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States;
3. Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records or personal material including health records, legal defense, insurance, etc;
4. Any collective bargaining agreement or terms and conditions related thereto;
5. Any matter involving the purchase, lease or acquisition or real property with public funds;
6. Any tactics and techniques utilized in protecting the public safety and property;
7. Any pending or anticipated litigation or contract negotiation wherein the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required;
8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee, employed or appointed by the public body;
9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit; and

WHEREAS, N.J.S.A. 10:4-13 provides that a public body may not exclude the public from any meeting to discuss any matters described in N.J.S.A. 10:4-12 until the public body has adopted a resolution at a meeting to which the public shall be admitted, stating the general nature of the subject to be discussed and stating as precisely as possible, the time and when the circumstances under which the discussion conducted in a closed session of the public body can be disclosed to the public; and

WHEREAS, the Mayor and Council of the Borough of Englishtown believe that a closed session pursuant to Section 5, 6 and 7, of N.J.S.A. 10:4-12b is required to discuss 17 Main Street, 68 Main Street, Lindsey OPRA, MacInnes litigation and housing standard violations.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the public be excluded from this portion of the public meeting convened on the 22nd day of April, 2015 pursuant to Section 5,6 and 7 of the Open Public Meetings Act.

BE IT FURTHER RESOLVED that the subject matter of this executive session will be made public when it is no longer required that the subject matter discussed be kept privileged.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Cooke

The time being 7:16 P.M.

There being no further business in Executive Session, a motion to return to open session was offered by C/Robilotti, seconded by C/Krawiec. Passed unanimously.

The time being 7:28 P.M.

At this time Mayor Reynolds adds the following resolutions to tonight's agenda.

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2015-090**

EXCUSING GOVERNING BODY MEMBER FROM COUNCIL MEETING

WHEREAS, the Mayor and Council wishes to maintain a high level of attendance by members of the Governing Body at Council meetings; and

WHEREAS, Councilwoman Lori Cooke had an event at her daughters school, which prohibited her from attending the April 22, 2015 council meeting.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, hereby excuse C/Cooke from attending the Meeting of April 22, 2015.

Offered By: C/Sarti

Seconded By: C/Wojyn

Roll Call: Ayes: C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: C/Krawiec

Abstain: None

Absent: C/Cooke

Adjournment

There being no further business a motion to adjourn was offered by C/Robilotti, seconded by C/Sarti. Passed unanimously.

The time being 7:29 P.M.

May 27, 2015

Approved by Governing Body

Municipal Clerk