

**\*\* WORKSHOP AGENDA \*\***

**February 26, 2014**

**6:30 P.M.**

**Work Session of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.**

1. Meeting Called to Order and Roll Call
2. Discussion Items
  - Woman's History Month
  - Personnel Policy
  - First Aid Squad Update
  - 2014 Municipal Budget
3. Adjournment

The meeting was called to order by Mayor Reynolds at 6:35 P.M.

Roll Call: Present: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn  
Absent: \*C/Rucker (arrives at 7:10)

Also present, Peter Gorbatuk, Municipal Clerk, Laurie Finger, CFO/BA and Joseph Youssouf, Borough Attorney (\*arrives at 6:37)

**Discussion Items**

**Women's History Month:**

C/Cooke, C/Robilotti, C/Krawiec, along with Deputy Clerk Christine Robbins will interview a prospective candidate.

**Personnel Policy:**

After discussion, changes will be made to the following chapters:

- 1.5 Drugs and Alcohol Abuse
- 2.13 Emergency Closing/Delayed Opening
- 2.17 Use of Vehicles

**First Aid Squad Update:**

An agreement was received from the Englishtown-Manalapan First Aid Squad, Inc. and has been reviewed by Mayor, Council, and Attorney Youssouf. Going forward, residents insurance companies will be billed upon use of the Squad. Presently the squad has an operating budget of \$250,000 which includes a \$10,000 contribution from the Borough and a \$30,000 contribution from Manalapan and the balance is raised through fund raising and donations. Once the squad is up and running, which could take up to a year, the \$10,000 donation from the Borough will no longer be required.

Mayor Reynolds welcomes back Councilman Rucker

**2014 Municipal Budget:**

Mayor and Council discuss memo (listed below) distributed by CFO Laurie Finger.

The 2014 Municipal Budget **“DOES NOT EXCEED THE LEVY CAP OR APPROPRIATION CAP.”**

**This budget represents a tax increase of 6.0 cents.**

Notes: 2014 penny = \$25,023.57  
2014 surplus balance = \$41,284.29

2013 penny = \$25,402.09  
2013 surplus balance = \$44,097.35

Analysis of Tax Levy CAP:

**Tax Levy Cap Bank is under CAP by approx.. \$44,000.00**

Allowable 2% increase = \$24,968

Added construction values over \$7 million increased our CAP by \$36,934\*

(\*this amount will not be as much next year)

Total Allowable Tax Levy CAP = \$61,902

2014 Budget Tax Levy CAP used \$17,902

This Budget represents an increase in spending by \$80,006 and a reduction in revenue by \$48,883.

Amount to be Raised by Taxation increase \$128,889

(\$80,006 + \$48,783 = 5 ¼ cents plus adjustment to penny by (\$378.52) = 6 cents)

**Revenue Decrease**

- Surplus Anticipated \$10,000
- Municipal Court \$25,000
- Various Grants \$13,883

Note: Utilized - Sewer Utility Surplus \$12,500  
General Capital Surplus \$16,000

As in past years, most Department Budgets either remained the same or had a reduction except for the following:

**Analysis of Increases \$178,166**

- General Administration & Police Department budgets have increased \$6,300 due to technology, email & website upgrades.
- Debt Service increased by \$100,000...issuances of New Money thru MCIA (borrowed \$1,355.00 with leveled debt to the year 2033)
- Police & Fire Retirement System increase \$21,336
- Health Insurance Increase \$11,700
- Reserve for Uncollected Tax Increase \$18,830
- Certified Public Works Manager \$20,000

**Reductions of \$98,160 can be found in the following budget accounts**

- Tax Appeals \$30,000
- Capital Projects \$30,000
- Unfunded Ordinance \$15,000
- PBA Salaries \$6,000
- Engineer \$3,000
- Affordable Housing \$2,000
- Various Budgets & Grants \$12,160

Notes:

**Not in budget** – Tax Assessor request – salary increase \$7,760 (from \$6,240 to \$14,000)

Budgeted.....

2% Salary Increase \$4,200  
Contractual Salaries Included  
New Department – Shade Tree Commission \$1,750  
Police Patrol Vehicle \$19,000  
Labor Inmate Program (curb painting) \$2,500

All Capital Improvement Projects are General Capital Trust Fund....see Capital Worksheet

Employee Health Insurance Contribution

Current Fund offset	\$21,500
Water Fund offset	7,625
<u>Sewer Fund offset</u>	<u>5,875</u>
Total	\$35,000

**Adjournment**

There being no further business a motion to adjourn the workshop was offered by C/Robilotti, seconded by C/Wojyn. Passed unanimously. The time being 6:32 P.M.

**\*\* AGENDA \*\***

**Regular Meeting of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.**

1. Meeting Called to Order and Roll Call
2. Statement of Compliance with Sunshine Law
3. Moment of Silence and Salute to the Flag led by Boy Scout Troop 157
4. Approval of Minutes
  - January 22, 2014
  - January 22, 2014 Executive Session
5. Committee Reports
6. Correspondence
7. Open Public Portion/Limited to Agenda Items Only  
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
8. New Business:
  - A. Resolution No. 2014-056  
Appointment of Animal Control Officer
  - B. Resolution No. 2014-057  
Authorizing Refund of Tax Sale Certificate & Premium
  - C. Resolution No. 2014-058  
Authorizing Refund of Tax Sale Certificate
  - D. Resolution No. 2014-059  
Authorizing Refund of Tax Sale Certificate
  - E. Resolution No. 2014-060  
Authorizing Refund of Property Taxes Due to Duplicate Payment
  - F. Resolution No. 2014-061  
Appropriation Reserve Transfer
  - G. Resolution No. 2014-062  
Authorizing Services over \$2625 – Repair of Water Main Break

- H. Resolution No. 2014-063  
Authorizing Payment of Borough Bills
  
- I. Resolution No. 2014-064  
Regretfully Accepting Resignation of Rosemary O'Donnell
  
- 9. Tax Collector's Report – December 2013
  
- 10. Public Portion  
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
  
- 11. Executive Session
  
- 12. Adjournment

The meeting was called to order by Mayor Reynolds at 7:38 P.M.

Roll Call: Present: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn  
Absent: None

Also present, Peter Gorbatuk, Municipal Clerk, Laurie Finger, CFO/BA and Joseph Youssouf, Borough Attorney

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-6 notification of this meeting has been (1) Published in the Asbury Park Press and the News Transcript the Official Newspapers of the Borough, (2) Posted to the Public at Borough Hall, (3) Copy has been filed with the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed with the Mayor and Council. Thus this meeting tonight is deemed in compliance with the Open Public Meetings Act.

There was a moment of silence and salute to the flag.

**Approval of Minutes –**

There being no corrections, deletions or additions, a motion to approve the January 22, 2014 meeting minutes was offered by C/Cooke and seconded by C/Robilotti. Passed on the following roll call:

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn  
Nays: None  
Abstain: C/Rucker  
Absent: None

There being no corrections, deletions or additions, a motion to approve the January 22, 2014 executive session minutes was offered by C/Cooke and seconded by C/Robilotti. Passed on the following roll call:

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn  
Nays: None  
Abstain: C/Rucker  
Absent: None

## **Committee Reports**

### **Administration, Finance & Personnel**

Councilwoman Cooke has nothing to report this evening.

### **Public Utilities**

Councilwoman Robilotti has nothing to report this evening.

### **Code Enforcement, Public Health, Welfare & Public Events**

Councilman Wojyn reports:

- No events / activities were held for January – February. The annual Easter Egg hunt will be held on Saturday April 12, 2014 at noon - Sanford Park. Rain date 4/19.
- Certificates of Occupancies issued since 2009: 2009-45, 2010-32, 2011-42, 2012-47, 2013-46.
- Shade Tree Commission has an upcoming meeting March 20, 2014 and every quarter thereafter. June 19, September 18, December 18. All meetings are held at the Borough Hall and called to order at 8:00 PM.

### **Public Safety**

Councilwoman Krawiec reports:

- Reads January Police report. On file in the Municipal Clerk's office for public review.
- Reads aloud OEM report - busy winter season, main issue during storms was attempting to replenish the salt supply, this was a statewide problem. Attended a quarterly association meeting on February 11<sup>th</sup> and February 17<sup>th</sup> at the county level with our new Deputy Coordinator Jonathan Arnborg.

### **Legislative, Insurance & Licenses -**

Councilman Sarti has nothing to report this evening.

### **Public Buildings & Grounds**

Councilman Rucker has nothing to report this evening.

## **Correspondence**

Peter Gorbatuk, Municipal Clerk reports:

- 2013 – 2014 Elected Officials Online Training Instruction classes can be completed on line. Municipal Clerk will resend e-mail and a hard copy will be in the Council Folders.

**Public Portion – Agenda Items**

Mayor Reynolds opens the floor to the public for discussion limited to agenda items only.

There being no questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Wojyn. Passed unanimously.

**New Business**

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2014-056**

**APPOINTMENT OF ANIMAL CONTROL OFFICER**

**WHEREAS**, the Mayor and Council of the Borough of Englishtown are knowledgeable that there is a need for an Animal Control Officer to perform Animal Control services within the Borough of Englishtown.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown as follows:

1. Jan (John) E. Bilyk (d/b/a Whisper Acres) of Jackson, N.J. is a certified animal control officer who will perform all duties required of the position and outlined in the contract.
2. The Mayor and Municipal Clerk are authorized to execute a 1-year agreement between Jan E. Bilyk (d/b/a Whisper Acres) and the Borough of Englishtown for Animal Control Services for a one-year period commencing March 1, 2014 through February 28, 2015 at an annual compensation of twelve hundred dollars (\$1200.00).

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Englishtown, County of Monmouth, State of New Jersey, hereby authorizes the Mayor and Borough Clerk to execute the contract with Jan (John) E. Bilyk (d/b/a Whisper Acres) of Jackson, N.J for Animal Control Services.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to Borough of Englishtown Chief Financial Officer and Jan (John) E. Bilyk (d/b/a Whisper Acres).

Offered By: C/Robilotti

Seconded By: C/Sarti

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Absent: None

Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2014-057**

**AUTHORIZING REFUND OF TAX SALE CERTIFICATE  
& REFUND OF PREMIUM PAID AT TAX SALE**

**WHEREAS**, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to SOHEHA P.O. Box 9416 Trenton, N.J. 08650:

Tax Sale Certificate No. 13-00003  
Block 2, Lot 22.44 c44  
44 Queens Way  
in the amount of \$530.38

**WHEREAS**, SOHEHA, also paid \$400.00 as a premium to obtain Tax Sale Certificate; and

**WHEREAS**, the above-mentioned certificate has been voided by the tax collector and the holder is also entitled to a refund of the premium paid to obtain said certificate for a total refund amount of \$930.38.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$930.38 to SOHEHA P.O. Box 9416 Trenton, N.J. 08650.

**BE IT FURTHER RESOLVED** that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Absent: None

Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2014-058**

**AUTHORIZING REFUND OF TAX SALE CERTIFICATE**

**WHEREAS**, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to Tower as Cust Ebury Fund 1 NJ, LLC P.O. Box 37695 Baltimore, MD 21297-3695 :

Tax Sale Certificate No. 13-00010  
Block 26.03, Lot 8.06  
10 Matlosz Court  
in the amount of \$2,571.70

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$2,571.70 to Tower as Cust Ebury Fund 1 NJ, LLC P.O. Box 37695 Baltimore, MD 21297-3695.

**BE IT FURTHER RESOLVED** that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn  
Nays: None  
Abstain: None  
Absent: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2014-059**

**AUTHORIZING REFUND OF TAX SALE CERTIFICATE**

**WHEREAS**, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to Tower as Cust Ebury Fund 1 NJ, LLC P.O. Box 37695 Baltimore, MD 21297-3695 :

Tax Sale Certificate No. 13-00009  
Block 26.03, Lot 8.04  
6 Matlosz Court  
in the amount of \$2,331.54

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$2,331.54 to Tower as Cust Ebury Fund 1 NJ, LLC P.O. Box 37695 Baltimore, MD 21297-3695.

**BE IT FURTHER RESOLVED** that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn  
Nays: None  
Abstain: None  
Absent: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2014-060**

**RESOLUTION AUTHORIZING REFUND OF PROPERTY TAXES  
DUE TO DUPLICATE PAYMENT**

**WHEREAS**, the Borough of Englishtown Tax Collector has reported an overpayment in 2014 taxes that needs to be refunded due to a duplicate payment; and

**WHEREAS**, per the tax collector, the following overpayment should be refunded:

Johnson, Louis  
18 Water Street, B: 4, L: 29  
**Refund: \$1,682.66**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that in accordance with the request of the Tax Collector, a total refund for overpayment on the above listed property is hereby authorized in the amount of \$1,682.66 to:

Corelogic Tax Service  
Attn: Refunds Dept.  
Mail Code: DFW 1-3  
1 Corelogic Drive  
Westlake, TX 76262

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution be forwarded to the Borough Tax Collector and Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2014-061**

**APPROPRIATION RESERVE TRANSFER**

**WHEREAS**, N.J.S.A.40A:59 provides for appropriation transfers during the first three months of any fiscal year when the amount of any appropriation reserve for the immediately preceding fiscal year insufficient to pay the claims authorized or incurred during said preceding year which were chargeable to said appropriation, and there is excess in any appropriation reserves over and above the amount deemed to be necessary to fulfill its purpose of such appropriation.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the transfers in the amount of \$16,550.00 (Sixteen Thousand Five Hundred Fifty Dollars) be made in the 2013 budget.

**Current Fund:**

<b>From:</b>	Municipal Clerk Other Expense	\$2,000.00	
	Planning Board Other Expense	3,500.00	
	Salary & Wage Adjustment	8,710.00	
	Utility-Electricity	2,190.00	
<b>To:</b>	Police Salary & Wages	\$2,000.00	Contractual
	Police Other Expense	500.00	IT problems
	Snow Removal Salary & Wages	1,500.00	Transfer to Trust
	Snow Removal Other Expense	2,000.00	Transfer to Trust
	Utility-Street Lighting	5,500.00	Increased Lighting
	Public Employee Retirement System	900.00	Employer 2013 Retro
	Police & Fire Retirement System	4,000.00	Employer 2013 Retro

**Water Operating Fund:**

<b>From:</b>	Water Salary & Wages	\$ 100.00	
<b>To:</b>	Public Employee Retirement System	\$ 100.00	Employer 2013 Retro

**Sewer Operating Fund:**

<b>From:</b>	Sewer Salary & Wages	\$ 50.00	
<b>To:</b>	Public Employee Retirement System	\$ 50.00	Employer 2013 Retro

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2014-062**

**AUTHORIZATION OF SERVICES**

**WHEREAS**, the Borough of Englishtown Council requires that purchases and services over \$2625.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situation; and

**WHEREAS**, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

**WHEREAS**, the Chief Financial Officer certifies that appropriate funds are available for the following:

Water Dept. – Repair of Water Main Break-Center & Main St.....\$5,621.42

Services From:

B & W Construction Company of NJ Inc.  
P.O. Box 574  
South River, N.J. 08882

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the above request(s) is approved for the purchase or order.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn  
Nays: None  
Abstain: None  
Absent: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2014-063**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY  
AUTHORIZING THE PAYMENT OF BOROUGH BILLS**

**WHEREAS**, the Mayor and Council have carefully examined all vouchers presented to the Borough for the payment of claims; and

**WHEREAS**, after due consideration of the said vouchers, the Mayor and Council have approved payment of same.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved vouchers amounting to the sum of \$813,524.87 are hereby authorized to be paid on February 26, 2014.
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said vouchers hereby authorized to be paid.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn  
Nays: None  
Abstain: None  
Absent: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2014-064**

**RESOLUTION REGRETFULLY ACCEPTING THE  
RESIGNATION OF ROSEMARY O'DONNELL**

**WHEREAS**, Rosemary O'Donnell served as Municipal Court Administrator for the Borough of Englishtown; and

**WHEREAS**, Rosemary O'Donnell did tender her resignation to the Englishtown Borough Council on February 24, 2014 with her last day of employment being March 14, 2014.

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The Englishtown Borough Council regretfully accepts the resignation of Rosemary O'Donnell.
2. That a certified copy of this Resolution be delivered to the Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn  
Nays: None  
Abstain: None  
Absent: None

**Tax Collector's Report**

**December 2013**

2013 Taxes	\$154,045.41
2014 Taxes	16,595.35
Tax Sale Premium	108,300.00
Outside Lien Redemption	9,956.45
Interest	3,797.91
Cost of Sale	1,153.75
<u>Duplicate Bill Fee</u>	<u>5.00</u>
<b>Net Receipts</b>	<b>\$293,853.87</b>

## **Public Portion**

Mayor Reynolds opens the floor to the public for discussion on anything they wish to bring to the attention to the governing body.

Mr. John Sorres of 25 Lasatta Avenue has notified the Municipal Clerk in writing requesting to speak to Mayor and Council asking for a waiver of the Moratorium on Lasatta Avenue. He said he was not notified. Municipal Clerk Peter Gorbaturk informs Mayor and Council the letter was sent certified mail however was not picked up by Mr. Sorres. Mayor and Council not wanting to set precedent stand by the Borough Ordinance. Mr. Sorres will need to wait for 5 years from the completion of the road. Mr. Sorres says the road has been dug up already. Mayor Reynolds asks the Municipal Clerk to contact the Borough Engineer to check all of Lasatta Avenue to determine if the road has been compromised.

There being no questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Krawiec. Passed unanimously.

## **Executive Session**

### **RESOLUTION OF THE BOROUGH OF ENGLISHTOWN MAYOR AND COUNCIL FOR A CLOSED OR EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-13**

**WHEREAS**, N.J.S.A. 10:4-12b provides that a public body may exclude the public from that portion of a meeting at which the body discusses:

1. Any matter which, by express provision of Federal Law or State statute or rule of court, shall be rendered confidential;
2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States;
3. Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records or personal material including health records, legal defense, insurance, etc;
4. Any collective bargaining agreement or terms and conditions related thereto;
5. Any matter involving the purchase, lease or acquisition or real property with public funds;
6. Any tactics and techniques utilized in protecting the public safety and property;
7. Any pending or anticipated litigation or contract negotiation wherein the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required;
8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee, employed or appointed by the public body;
9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit; and

**WHEREAS**, N.J.S.A. 10:4-13 provides that a public body may not exclude the public from any meeting to discuss any matters described in N.J.S.A. 10:4-12 until the public body has adopted a resolution at a meeting to which the public shall be admitted, stating the general nature of the subject to be discussed and stating as precisely as possible, the time and when the circumstances under which the discussion conducted in a closed session of the public body can be disclosed to the public; and

**WHEREAS**, the Mayor and Council of the Borough of Englishtown believe that a closed session pursuant to Sections 4, 5, 6, 7 and 8 of N.J.S.A. 10:4-12b is required to discuss PBA contract negotiations, French property, Thompson property, OPRA violation, implications of recent police department resignation, and court administrator benefits.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the public be excluded from this portion of the public meeting convened on the 26<sup>th</sup> day of February, 2014 pursuant to Section 4,5,6,7 and 8 of the Open Public Meetings Act.

**BE IT FURTHER RESOLVED** that the subject matter of this executive session will be made public when it is no longer required that the subject matter discussed be kept privileged.

Offered By: C/Robilotti

Seconded By: C/Sarti

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn  
Nays: None  
Abstain: None  
Absent: None

The time being 7:54 P.M.

There being no further business in Executive Session, a motion to return to open session was offered by C/Robilotti, seconded by C/Wojyn. Passed unanimously.

The time being 8:55 P.M.

At this time Mayor Reynolds adds the following resolutions to tonight's agenda.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2014-065**

**AUTHORIZING FIRE DEPT TO FUNDRAISE ON MAIN STREET**

**WHEREAS**, on February 23, 2014 the Borough of Englishtown received correspondence from the Executive Board of the Englishtown Fire Department requesting permission to allow their organization to conduct fundraising activities on Tennant Avenue/ Main Street (aka CR 522 & 527) and Main Street/Water Street (aka CR 522 & 527) Wednesday – Sunday from April through October, 2014 between the hours of 8:00 A.M. until 7:00 P.M.; and

**WHEREAS**, pursuant to R.S.39:4-60, municipalities shall not authorize charitable organizations to solicit on any County highway or intersection of the County highway without the approval of the Board of Chosen Freeholders.

**NOW, THEREFORE BE IT RESOLVED**, that the above fundraising request is hereby authorized by the Mayor and Council of the Borough of Englishtown contingent upon the approval by the Board of Chosen Freeholders.

Offered By: C/Krawiec

Seconded By: C/Robilotti

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Sarti, C/Wojyn  
Nays: None  
Abstain: None  
Absent: None

**Adjournment**

There being no further business a motion to adjourn was offered by C/Robilotti, seconded by C/Cooke. Passed unanimously.

The time being 8:56 P.M.

March 26, 2014  
Approved by Governing Body

\_\_\_\_\_  
Municipal Clerk