

**** PUBLIC HEARING ****

SEPTEMBER 25, 2013

6:30 P.M.

Public Hearing of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726

1. Meeting called to Order and Roll Call
2. Public Hearing – Bond Reduction – Stamford Square LLC.
3. Public Portion
Limited to discussion regarding bond reduction request
4. Adjournment

The public hearing was called to order by Mayor Reynolds at 6:34 P.M.

Roll Call: Present: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Absent: C/Rucker

Also present was Christine Robbins, Deputy Municipal Clerk, Laurie Finger, Borough Administrator/CFO, Joseph Youssouf, Borough Attorney and Tom Herits, Borough Engineer.

Public Hearing – Bond Reduction – Stamford Square LLC.

Tom Herits, Borough Engineer states we will still be holding approximately \$30,000 until the completion of the rain garden, playground and additional landscaping.

Mayor Reynolds asks when is the expected completion of those items?

Michael Weitz, Stamford Square representative responds by the end of October.

There is no public comment.

Adjournment

There being no further business a motion to adjourn the public hearing was offered by C/Sarti, seconded by C/Robilotti. Passed unanimously. The time being 6:38 P.M.

SEPTEMBER 25, 2013

Work Session of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. Meeting Called to Order and Roll Call
2. Carried Over Discussion Items:
 - Mo. Co. Sheriff's Inmate Labor Program
 - County Request – Prohibiting Left Turn
3. New Discussion Items:
 - EMT Presentation
 - Police Dept. & Borough Email System
 - Best Practices Checklist
4. Adjournment

The meeting was called to order by Mayor Reynolds at 6:38 P.M.

Roll Call: Present: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Absent: C/Rucker

Also present was Christine Robbins, Deputy Municipal Clerk, Laurie Finger, Borough Administrator/CFO, Joseph Youssouf, Borough Attorney and Tom Herits, Borough Engineer.

Carried Over Discussion Items:

County Request – Prohibiting Left Turn

County Representatives Joseph Ettore, County Engineer, Daria Jakimowska, Chief Engineer, Vince Gardone, Liaison to Planning Board and Todd Ganghamer, Principal Planner were present.

A power point presentation was presented by the County showing the reasons why the County took action and issued final approval on the prohibited left turn into the Village Center Shopping Center from Gordons Corner Road.

CR 527 and CR 522 will have left turn signals installed to help traffic flow. These turn lights are part of final approval. Design plans have been submitted. No CO will be issued until traffic signal is operational.

C/Krawiec states that traffic lights are out of sync. Can County sync lights to help traffic flow on Main Street.

Joe Ettore states that new equipment is needed and is part of a capital improvement that is in the works. New state of the art equipment will be implemented to help with synchronization. This project is expected to be completed by the end of 2014.

C/Cooke expresses concerns with heavy congestion already at the Village Center Wilson Avenue entrance.

Joe Ettore states the Borough needs to reach out to the owner of the property to discuss better internal circulation in the shopping center. He states that the County can prohibit the left turn without the Borough passing an ordinance. This is just a courtesy.

Lt. Cooke requests to have posted "Do Not Block Driveway" at the Gordons Corner entrance. The County has no objection.

Mayor asks if a small island can be installed to prevent illegal left turn.

Joe Ettore states the road is too narrow and it will cause problems with plowing and C/Sarti stated also creates a problem for fire trucks.

Mo. Co. Sheriff's Inmate Labor Program

A memo was distributed to Mayor and Council from the DPW Foreman outlining a potential project the Borough could utilize this program. There are 40 intersections that need the curbs painted yellow. If this program is utilized the approximate cost to have 5 workers, including materials, lunch and police presence, would be \$335.00 per day. The estimated time of completion would be 8 days for a project total of \$2,680.00.

Mayor Reynolds responds that money would need to be budgeted. It is agreed that this will be discussed further in 2014 at budget time.

New Discussion Items:

EMT Presentation

Due to some rumors circulating there is some worry regarding the Englishtown/Manalapan First Aid Squad continuing to serve Englishtown. Steve Levine presents Mayor and Council with a proposal for starting up Englishtown First Aid Squad as a stand-alone entity. The approximate startup cost would be \$180,764.00. Residents would be billed for the service and after about 6 months would start seeing income. Looking for support from the Borough or Fire Commissioners.

Laurie Finger states ambulances along with a lot of the equipment could be bonded for.

Attorney Youssouf explains the framework to accomplish the startup of a stand-alone entity.

John Cuccia, President of the Englishtown/Manalapan First Aid Squad reassures Mayor and Council that nothing is changing. The Township of Manalapan has no governance over the First Aid Squad. They own the ambulances but not the equipment. He explains the squad runs 100% on donations and they are having financial issues. However the First Aid Squad is 100% committed to both towns.

Attorney Youssouf suggests the Fire District bond for an ambulance.

C/Wojyn asks if under the current structure residents can be billed for the service?

Mr. Levine responds if they charge for services it isn't considered a volunteer organization. Would be happy to discuss financials if a First Aid Squad Committee was formed to do so.

C/Cooke, C/Krawiec and C/Sarti volunteer to be the First Aid Squad Committee. Resolution will go on this evening's agenda.

Police Dept. & Borough Email System

Laurie Finger explains that the current company will no longer host the police email system. Met with CJIS Solutions. The cost will be \$756.00 annually for 9 mailboxes with an initial set up cost of \$500.00. Also currently the Borough does not archive emails, they could do this for an additional cost of \$200.00. Would like to eventually have them host all the Borough email. There would not be a need for an additional server and the cost would be \$1500.00/yr. for 18 mailboxes including archiving. With permission would like to move forward with the Police now and January 1st look into moving the rest. Mayor and Council agree.

Best Practices Checklist

B/A Finger reviews the Best Practices Inventory Checklist addressing the questions of which a no answer was given. There were 7 no answers; after discussion changes will be made in 2014 to reduce that to 3. Presently we are in the range for 100% funding.

Adjournment

There being no further business a motion to adjourn the workshop was offered by C/Sarti, seconded by C/Robilotti. Passed unanimously. The time being 8:00 P.M.

SEPTEMBER 25, 2013

Regular Meeting of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. Meeting Called to Order and Roll Call
2. Statement of Compliance with Sunshine Law
3. Moment of Silence and Salute to the Flag
4. Approval of Minutes
 - August 28, 2013
 - August 28, 2013 Executive Session
5. Committee Reports
6. Correspondence
7. Open Public Portion/Limited to Agenda Items Only
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
8. New Business:
 - A. Ordinance No. 2013-06 – First Reading & Introduction
Amending & Supplementing Chapter 2.106 “Sewers”
 - B. Ordinance No. 2013-07 – First Reading & Introduction
Amending & Supplementing Chapter 2.126 “Water”
 - C. Resolution No. 2013-123
Authorizing Reduction of Performance Bond – Stamford Square
 - D. Resolution No. 2013-124
Authorizing Cancellation of Water/Sewer Balances Less Than \$2.99
 - E. Resolution No. 2013-125
Authorizing Change Order No. 1 and Final and Acceptance of 2 year Maintenance Bond – Earl Asphalt
 - F. Resolution No. 2013-126
Authorizing Refund of Taxes Due to Duplicate Payment

- G. Resolution No. 2013-127
Granting and Applying Disabled Citizen Deduction for 2013 Tax Year
 - H. Resolution No. 2013-128
Rejecting Bids for Center Street Reconstruction Project
and Authorizing Borough Engineer to Rebid
 - I. Resolution No. 2013-129
Requesting Approval of Items of Revenue & Appropriation
 - J. Resolution No. 2013-130
Requesting Change in Title, Text or Amount of Appropriation
 - I. Resolution No. 2013-131
Authorizing Payment of Borough Bills
- 9. Tax Collector's Report
 - August 2013
 - 10. Public Portion
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
 - 11. Executive Session
 - 12. Adjournment

The meeting was called to order by Mayor Reynolds at 8:00 P.M.

Roll Call: Present: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Absent: C/Rucker

Also present was Christine Robbins, Deputy Municipal Clerk, Laurie Finger, Borough Administrator/CFO, Joseph Youssouf, Borough Attorney and Tom Herits, Borough Engineer.

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-6 notification of this meeting has been (1) Published in the Asbury Park Press and the News Transcript the Official Newspapers of the Borough, (2) Posted to the Public at Borough Hall, (3) Copy has been filed with the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed with the Mayor and Council. Thus this meeting tonight is deemed in compliance with the Open Public Meetings Act.

There was a moment of silence and salute to the flag.

Approval of Minutes –

There being no further corrections, deletions or additions, a motion to approve the August 28, 2013 meeting minutes was offered by C/Krawiec and seconded by C/Sarti. Passed on the following roll call:

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

There being no further corrections, deletions or additions, a motion to approve the August 28, 2013 executive session meeting minutes was offered by C/Krawiec and seconded by C/Sarti. Passed on the following roll call:

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

Committee Reports

Administration, Finance & Personnel

Councilwoman Cooke reports:

- Finished reviewing Sections 1 and 2 of the personnel policy. Revisions are handed out for council review. Final approval of these sections to be at the October 23, 2013 council meeting so if there are any recommended changes notify me prior to the meeting. Expect all revisions to be completed by year end and to be on the Reorganization Meeting agenda for approval

Public Utilities

Councilwoman Robilotti reports:

- Reads aloud DPW activity report; on file in the Municipal Clerks Office for review. Important items as follows:
- Manalapan Twp. let us borrow a trailer till year end to transport our mower. Manalapan DPW Supervisor has offered to buy the old Ford Dump Truck when new one comes in or trade it for a trailer of equal value.
- Leaf season beginning late October
- Manalapan Twp. is willing to help us install snowflakes on Main Street for the holiday season.

Code Enforcement, Public Health, Welfare & Public Events

Councilman Wojyn reports:

- Recognition to all who made the 9/11 Memorial Service a very fitting tribute. Special thanks to Mr. Lazar, a Ground Zero survivor for attending and sharing his story.
- Annual Halloween Party scheduled for October 30th from 6-8 p.m at the Englishtown Fire House. New this year is an online RSVP which can be found on the Borough website and Manalapan Patch.
- Two residents volunteered to be on the Shade Tree Commission. There are now 5 members. Members to be appointed at October council meeting.

Public Safety

Councilwoman Krawiec reports:

- Reads Police Activity Report for August; on file in the Municipal Clerks Office for review.

Legislative, Insurance & Licenses -

Councilman Sarti has nothing to report this evening.

Public Buildings & Grounds

- Councilman Rucker is absent; Report read by C/Robilotti

Correspondence

Christine Robbins, Deputy Municipal Clerk reports:

- Monmouth County Board of Chosen Freeholders are sponsoring “Made in Monmouth” on September 28 from 10-4 at Monmouth University. Products made in Monmouth County will be on display and for sale. This is a free event.
- Special General Election for the open Senate seat will be held Wed. October 16th. Polls open 6am – 8pm.
- 2014 Reorganization meeting to be held Thursday, January 2, 2014 at 6:30 p.m.
- Weamaconk Drive block party request for October 26 2pm – 7pm. Spoke to Police & Fire Dept. and DPW, no issues with request. Need authorization from Mayor and Council. Resolution to go on tonight’s agenda.
- Request from resident who has court mandated community service hours to complete and would like to work in Englishtown. DPW Foreman is in favor. After discussion Mayor and Council approve of this program returning to Englishtown. Deputy Clerk will notify Municipal Court of Mayor and Council’s decision.

Public Portion – Agenda Items

Mayor Reynolds opens the floor to the public for discussion limited to agenda items only.

There being no questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Krawiec. Passed unanimously.

New Business

**BOROUGH OF ENGLISHTOWN FIRST READING & INTRODUCTION
ORDINANCE NO. 2013-06**

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 2.106 (SEWERS) OF THE
“CODE OF THE BOROUGH OF ENGLISHTOWN, NEW JERSEY”**

A motion to introduce the above ordinance by title only was offered by C/Sarti and seconded by C/Cooke. Passed on the following roll call:

Offered by: C/Sarti

Seconded by: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

Christine Robbins, Deputy Municipal Clerk states the Public Hearing and Adoption on Ordinance No. 2013-06 will be held at the October 23, 2013 council meeting.

**BOROUGH OF ENGLISHTOWN FIRST READING & INTRODUCTION
ORDINANCE NO. 2013-07**

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 2.126 (WATER) OF THE
“CODE OF THE BOROUGH OF ENGLISHTOWN, NEW JERSEY”**

A motion to introduce the above ordinance by title only was offered by C/Robilotti and seconded by C/Cooke. Passed on the following roll call:

Offered by: C/Robilotti

Seconded by: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

Christine Robbins, Deputy Municipal Clerk states the Public Hearing and Adoption on Ordinance No. 2013-07 will be held at the October 23, 2013 council meeting.

New Business

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-123**

**AUTHORIZING REDUCTION OF PERFORMANCE BOND
ELON ASSOCIATES, LLC / STAMFORD SQUARE, LLC**

WHEREAS, the Borough of Englishtown accepted a cash Performance Bond from Elon Associates, LLC for the Stamford Square Project; Block 26, Lots 1 & 7 in the amount of \$18,642.30 on September 9, 2008 and an additional cash performance bond in the amount of \$125,000.00 on December 3, 2012 to cover the remaining site improvement items; and

WHEREAS, Elon Associates has requested a bond reduction, by sending via certified mail the notice of public hearing to all property owners within 200 feet of the Stamford Square Project, as mandated by Borough Ordinance, which is to be held at the Regular Council Meeting of September 25, 2013; and

WHEREAS, by a report, dated August 12, 2013, the Borough Engineer recommended the release of \$110,000.00 and the remaining \$33,642.30 will remain in escrow until the satisfactory completion of the remaining site improvement items.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the reduction of the performance bonds are hereby authorized; releasing \$110,000.00 and \$33,642.30 remaining in escrow until the Borough Engineer finds the completion of the remaining site improvement items satisfactory.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a certified true copy of this Resolution be provided by the Municipal Clerk to Michael Weitz of Elon Associates, Borough Engineer and Chief Financial Officer.

Offered By: C/Sarti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-124**

**AUTHORIZING CANCELLATION OF
WATER/SEWER BALANCES OF LESS THAN \$2.99**

WHEREAS, it is necessary during the year for the Tax Collector and Chief Financial Officer to cancel miniscule balance amounts, refunds and interest charges of less than \$2.99; and

WHEREAS, the Tax Collector and Chief Financial Officer have advised that it would be appropriate for the Borough Council to authorize the cancellation of said water and sewer accounts with a balance of less than \$2.99; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Englishtown, County of Monmouth, State of New Jersey, that the Tax Collector and Chief Financial Officer are hereby authorized to process the cancellations of water and sewer balances of less than \$2.99 as of November 10, 2013.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Collector of Taxes and Chief Financial Officer of the Borough of Englishtown.

Offered By: C/Robilotti

Seconded By: C/Sarti

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-125**

**AUTHORIZING CHANGE ORDER NO. 1 AND FINAL
AND ACCEPTANCE OF 2 YEAR MAINTENANCE BOND**

WHEREAS, the Borough of Englishtown had previously awarded a contract (by Resolution 2012-124) to Earl Asphalt of Farmingdale in the amount of \$209,113.13 for the reconstruction of LaSatta Avenue and Mt. Vernon Road Reconstruction Project; and

WHEREAS, Earl Asphalt, has submitted a change Order #1 and Final resulting in an adjusted contract price of \$169,625.95 or a decrease of \$39,487.18 under the original contract price; and

WHEREAS, the Local Public Contracts Law Rules, specifically N.J.A.C. 5:30-11.3, provided that the Governing Body may issue change orders; and

WHEREAS, the Borough of Englishtown also received a (2) year maintenance bond in the amount of \$16,962.60 which represents 10% of the adjusted contract amount.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Englishtown does hereby authorize Change Order #1 and Final, reducing the original amount of the contract by \$39,487.18 to \$169,625.95 awarded to Earl Asphalt for the reconstruction of LaSatta Avenue and Mt. Vernon Road, and accepts the (2) year maintenance bond in the amount of \$16,962.60.

BE IT FURTHER RESOLVED that a certified true copy of this resolution be forwarded to the Borough's Chief Financial Officer and Borough Engineer.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-126**

**RESOLUTION AUTHORIZING REFUND OF PROPERTY TAXES
DUE TO DUPLICATE PAYMENT**

WHEREAS, the Borough of Englishtown Tax Collector has reported an overpayment in 2013 taxes that needs to be refunded due to a duplicate payment; and

WHEREAS, per the tax collector, an overpayment in the amount of \$2,749.31 on property Block 26.03, Lot 8.02 located in the Borough of Englishtown should be refunded.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that in accordance with the request of the Tax Collector, a total refund is hereby authorized in the amount of \$2,749.31 to Citi Mortgage Inc. – P.O. Box 23689 Rochester, N.Y. 14692; and

BE IT FURTHER RESOLVED that a certified true copy of this resolution be forwarded to the Borough Tax Collector and Chief Financial Officer.

Offered By: C/Krawiec

Seconded By: C/Wojyn

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-127**

**GRANTING AND APPLYING DISABLED CITIZEN
DEDUCTION FOR 2013 TAX YEAR**

WHEREAS, the Borough of Englishtown Tax Collector has reported the need to grant a disabled citizen deduction for the years 2013; and

WHEREAS, the deduction is for Elizabeth Canario, 17 Hamilton Street, Block 13 Lot 11.03, to be applied to her taxes, in the amount of \$250.00.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes the above deduction and application.

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to the Borough Tax Collector and Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-128**

**RESOLUTION REJECTING BIDS FOR CENTER STREET
RECONSTRUCTION PROJECT AND AUTHORIZING
BOROUGH ENGINEER TO REBID PROJECT**

WHEREAS, The Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey received bids for the Center Street Reconstruction Project on September 18, 2013; and

WHEREAS, the Borough received two (2) bids for the project; and

WHEREAS, it is the Borough Engineer's recommendation that all bids be rejected at this time and the project be rebid for the following reasons:

- The low bidder did not comply with bid specifications.
- The second bid exceeds the funds appropriated for the project.

WHEREAS, the Local Public Contracts Law provides that a municipality may reject all bids for the above reasons.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey, that all bids received for the Center Street Reconstruction Project are hereby rejected in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-13.2 and the Borough Engineer is hereby authorized to rebid for this project.

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-129**

**RESOLUTION REQUESTING APPROVAL OF
ITEMS OF REVENUE AND APPROPRIATION
NJS 40A:4-87**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of The Borough of Englishtown, in the County of Monmouth, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2013 in the sum of \$15,805.20, which is now available from the FY 2013 New Jersey Forestry Services CSIP Grant in the amount of \$15,805.20.

BE IT FURTHER RESOLVED, that the like sum of \$15,805.20 is hereby appropriated under the caption NJ Forestry Services CSIP Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from The New Jersey Forestry Services FY2013 CSIP Grant in the amount of \$15,805.20.

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-130**

**RESOLUTION REQUESTING CHANGE IN TITLE,
TEXT, OR AMOUNT OF APPROPRIATION
PURSUANT TO NJS 40A:4-85**

WHEREAS, NJS 40A:4-85 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body of any county or municipality, make such correction of the title, text, or amount of any appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any county or municipality,

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of NJS 40A:4-85, the Mayor and Council of the Borough of Englishtown, in the County of Monmouth, State of New Jersey, hereby requests the Director of the Division of Local Government Services to make the following correction in the 2013 budget:

Appropriation Title: Matching Fund for Grants

Local Match: NJ Forestry Services CSIP Grant Amount: \$ 3,000.00

BE IT RESOLVED that the foregoing correction is, in the opinion of the governing body, warranted and authorized by the statute referred to above, and is necessary for the orderly operation of the Borough of Englishtown for the reasons set forth:

Resolution #2013-129 provides for the Approval of Items of Revenue and Appropriation for the New Jersey Forestry Services CSIP Grant in the amount of \$15,805.20. Said resolution did not indicate Local Match funds. This Resolution should indicate the local match source of the in-kind services in the amount of \$3,000.00.

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-131**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE PAYMENT OF BOROUGH BILLS**

WHEREAS, the Mayor and Council have carefully examined all vouchers presented to the Borough for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Mayor and Council have approved payment of same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved vouchers amounting to the sum of \$695,839.20 are hereby authorized to be paid on September 25, 2013.
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said vouchers hereby authorized to be paid.

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

Tax Collector's Report**August 2013**

2013 Taxes	\$1,056,556.71
2014 Taxes	691.93
Duplicate Bill Fee	15.00
Interest	629.71
Net Receipts	\$1,057,893.35

Public Portion

Mayor Reynolds opens the floor to the public for discussion on anything they wish to bring to the attention to the governing body.

Hall Burrows, Tennent Rd. – Questions status of the property next door.

Attorney Youssouf responds legal remedies being pursued.

There being no further questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Krawiec. Passed unanimously.

Executive Session

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN MAYOR AND
COUNCIL FOR A CLOSED OR EXECUTIVE SESSION
PURSUANT TO N.J.S.A. 10:4-13**

WHEREAS, N.J.S.A. 10:4-12b provides that a public body may exclude the public from that portion of a meeting at which the body discusses:

1. Any matter which, by express provision of Federal Law or State statute or rule of court, shall be rendered confidential;
2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States;
3. Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records or personal material including health records, legal defense, insurance, etc;
4. Any collective bargaining agreement or terms and conditions related thereto;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques utilized in protecting the public safety and property;
7. Any pending or anticipated litigation or contract negotiation wherein the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required;
8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee, employed or appointed by the public body;

9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit; and

WHEREAS, N.J.S.A. 10:4-13 provides that a public body may not exclude the public from any meeting to discuss any matters described in N.J.S.A. 10:4-12 until the public body has adopted a resolution at a meeting to which the public shall be admitted, stating the general nature of the subject to be discussed and stating as precisely as possible, the time and when the circumstances under which the discussion conducted in a closed session of the public body can be disclosed to the public; and

WHEREAS, the Mayor and Council of the Borough of Englishtown believe that a closed session pursuant to Sections 5, 7 and 8 of N.J.S.A. 10:4-12b is required to discuss mortgage foreclosure, French property, Municipal Court and Police Negotiations.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the public be excluded from this portion of the public meeting convened on the 25th day of September, 2013 pursuant to Sections 5, 7 and 8 of the Open Public Meetings Act.

BE IT FURTHER RESOLVED that the subject matter of this executive session will be made public when it is no longer required that the subject matter discussed be kept privileged.

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

The time being 9:09 P.M.

* C/Cooke is excused from police negotiations discussion

There being no further business in Executive Session, a motion to return to open session was offered by C/Sarti, seconded by C/Krawiec. Passed unanimously.

The time being 9:28 P.M.

At this time Mayor Reynolds adds the following resolutions and ordinance to tonight's agenda.

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-132**

**AUTHORIZING STREET CLOSURE ON WEAMAONK DRIVE
FOR RESIDENT BLOCK PARTY**

WHEREAS, a request was made by April Kuebler to hold a block party on Saturday, October 26, 2013 (rain date – Sat. November 2, 2013) from 2 pm to 7pm on Weamaonk Drive; and

WHEREAS, a petition signed by all residents of Weamaonk Drive expressing their interest in favor of the block party was received by the Municipal Clerk on September 23, 2013; and

WHEREAS, the Police Department, Fire Department and the Department of Public Works have been notified and have given their approval providing one side of the street must remain clear in order for emergency vehicles to have access if needed; and

WHEREAS, the residents of Weamaonk Drive are responsible for the removal of all litter, debris or other materials from the street which are attributed from the block party.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Englishtown that a road closure on Weamaonk Drive is hereby authorized on Saturday, October 26, 2013 from 2pm and 7pm for said block party.

BE IT FUTHER RESOLVED, that a true certified copy of this resolution be given to the Police Department, Fire Department, Department of Public Works, and the applicant.

Offered by: C/Robilotti

Seconded by: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-133**

EXCUSING GOVERNING BODY MEMBER FROM COUNCIL MEETING

WHEREAS, the Mayor and Council wishes to maintain a high level of attendance by members of the Governing Body at Council meetings; and

WHEREAS, Councilman Rudolph Rucker has been stricken with an illness that prohibited him from attending Council Meeting of September 25, 2013.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, hereby excuse C/Rudolph Rucker from attending the Council Meeting of September 25, 2013.

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-134**

**ESTABLISHING A SUB-COMMITTEE TO STUDY FIRST AID/ EMT
SERVICES WITHIN THE BOROUGH**

WHEREAS; It has come to the attention of the Mayor and Council of the Borough of Englishtown that funding issues exist regarding the operations of the Englishtown-Manalapan Volunteer First Aid Squad; and

WHEREAS; The Governing body has been made aware of the fact that Manalapan Township is exploring funding and operational alternatives to the existing long standing funding arrangements by which the volunteer squad currently operates; and

WHEREAS; It is the considered opinion of the Mayor and Council of the Borough of Englishtown that the importance of maintaining adequate emergency first aid and EMT services to the residents of the Borough requires careful attention.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Englishtown that there is hereby established the Borough First Aid Sub Committee to consist of three (3) Council members appointed by the Mayor.

BE IT HEREBY RESOLVED, the Mayor hereby appoints Councilwoman Lori Cooke, Councilwoman Maryanne Krawiec and Councilman Lou Sarti to serve on the Borough First Aid Sub Committee.

BE IT FURTHER RESOLVED that said Sub Committee shall report to the entire membership of the Governing Body regarding their findings and activities.

Offered By: C/Robilotti

Seconded By: C/Wojyn

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN FIRST READING & INTRODUCTION
ORDINANCE NO. 2013-08**

**AN ORDINANCE OF THE BOROUGH OF ENGLISHTOWN
AMENDING AND SUPPLEMENTING CHAPTER 2.121
OF THE CODE OF THE BOROUGH OF ENGLISHTOWN
ENTITLED "VEHICLES & TRAFFIC"**

A motion to introduce the above ordinance by title only was offered by C/Sarti and seconded by C/Krawiec. Passed on the following roll call:

Offered by: C/Sarti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

Christine Robbins, Deputy Municipal Clerk states the Public Hearing and Adoption on Ordinance No. 2013-08 will be held at the October 23, 2013 council meeting.

Adjournment

There being no further business a motion to adjourn was offered by C/Sarti, seconded by C/Robilotti. Passed unanimously.

The time being 9:34 P.M.

October 23, 2013
Approved by Governing Body

Deputy Municipal Clerk