

**** WORKSHOP AGENDA ****

May 22, 2013

6:30 P.M.

Work Session of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. Meeting Called to Order and Roll Call
2. Discussion
3. Adjournment

The meeting was called to order by Mayor Reynolds at 6:32 P.M.

Roll Call: Present: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Absent: C/Rucker

Also present were Peter Gorbatuk, Municipal Clerk, Laurie Finger, Borough Administrator.

Discussion: There are no items of discussion this evening.

Adjournment

There being no further business a motion to adjourn the workshop was offered by C/Sarti, seconded by C/Robilotti. Passed unanimously. The time being 6:34 P.M.

**** AGENDA ****

Regular Meeting of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. Meeting Called to Order and Roll Call
2. Statement of Compliance with Sunshine Law
3. Moment of Silence and Salute to the Flag
4. Approval of Minutes
 - April 24, 2013
 - April 24, 2013 Executive Session
5. Committee Reports
6. Correspondence
7. Open Public Portion/Limited to Agenda Items Only
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
8. New Business:
 - A. Resolution No. 2013-080
Authorizing Engineer to Prepare Bids, Advertise & Receive Bids For Center Street Improvements Project
 - B. Resolution No. 2013-081
Appointment of Rabies Clinic Workers
 - C. Resolution No. 2013-082
Authorizing Mayor to Sign Application for Funding Municipal Alliances for Manalapan/Englishtown Community Alliance
 - D. Resolution No. 2013-083
Authorizing Refunds of Property Taxes Due to Duplicate Payments
 - E. Resolution No. 2013-084
Authorizing Redemption of Tax Sale Certificate
 - F. Resolution No. 2013-085
Granting Approval for Raffle Application RA 2013-02 – K of C
 - G. Resolution No. 2013-086
Adoption of 2013 Municipal Budget

- H. Resolution No. 2013-087
Authorizing Payment of Borough Bills
 - I. Resolution No. 2013-088
Authorizing Abatement by the Borough of Chapter 2.100 Property Maintenance Violation
9. Public Portion
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
10. Executive Session
11. Adjournment

The meeting was called to order by Mayor Reynolds at 6:34 P.M.

Roll Call: Present: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Absent: C/Rucker

Also present were Peter Gorbatuk, Municipal Clerk and Laurie Finger, Borough Administrator.

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-6 notification of this meeting has been (1) Published in the Asbury Park Press and the News Transcript the Official Newspapers of the Borough, (2) Posted to the Public at Borough Hall, (3) Copy has been filed with the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed with the Mayor and Council. Thus this meeting tonight is deemed in compliance with the Open Public Meetings Act.

There was a moment of silence and salute to the flag.

Approval of Minutes –

Motion made by C/Robilotti and seconded by C/Sarti to amend the April 24, 2013 workshop discussion minutes.

There being no further corrections, deletions or additions, a motion to approve the April 24, 2013 meeting minutes was offered by C/Robilotti and seconded by C/Krawiec. Passed on the following roll call:

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

There being no corrections, deletions or additions, a motion to approve the April 24, 2013 Executive Session minutes was offered by C/Robilotti and seconded by C/Krawiec.

Passed on the following roll call:

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
 Nays: None
 Abstain: None
 Absent: C/Rucker

Committee Reports

Administration, Finance & Personnel

Councilwoman Cooke reports:

- Personnel policy to be reviewed by Laurie Finger and Councilwoman Cooke. Plan to present recommended changes to council for discussion at the next meeting.
- Looking into the best way to efficiently and thoroughly clean-up and organize the Borough code book.

Public Utilities

Councilwoman Robilotti has no new items to report this evening.

Code Enforcement, Public Health, Welfare & Public Events

Councilman Wojyn reports:

- The Fire Inspectors will be using new “Rollbase Software” to be able to file reports remotely. Will be implemented once personnel are familiar with the program.
- Full Code Enforcement activity report on file in the Municipal Clerk’s office for review.
- Memorial Day Parade plans are finalized. Will be held May 27th at 2pm. A flag that was flown from the aircraft carrier USS Enterprise will be flown over the Englishtown Veterans Memorial.

Public Safety

Councilwoman Krawiec reports:

- Reads aloud Police activity report for April; full report on file in the Municipal Clerk’s Office for review.
- Received \$8,182.26 from the Drunk Driving Enforcement Fund to be used for DWI enforcement.
- Operation Take Back of prescription drugs was held and successful.
- Automated License Plate Reader from the Monmouth County Sheriff’s department used during the Spring Swap Meet resulted in the removal of a few uninsured vehicles and the arrest of wanted individuals.
- May 30th thru June 2nd will be the Summer Nationals at Raceway Park, expect heavy traffic and plan accordingly.
- Letter of retirement read from Sgt. Settele effective June 1, 2013.

Legislative, Insurance & Licenses -

Councilman Sarti has no new items to report this evening.

Public Buildings & Grounds

Councilman Rucker is absent; there is no report this evening.

Correspondence

Peter Gorbatuk, Municipal Clerk reports:

- NJ Transit Railroad Crossing replacement project is temporarily postponed and will be rescheduled at a later date.
- June 4th is Primary Election Day. Polls open from 6:00 AM – 8:00 PM.
- June 11th Rabies Clinic 6:00 PM – 7:30 PM in the DPW garage
- Financial Disclosure Statements must be filed by May 31, 2013

Public Portion – Agenda Items

Mayor Reynolds opens the floor to the public for discussion limited to agenda items only.

There being no questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Cooke. Passed unanimously.

New Business

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-080**

**RESOLUTION AUTHORIZING THE BOROUGH ENGINEER
TO PREPARE BID SPECIFICATIONS, ADVERTISE AND RECEIVE BIDS
FOR CENTER STREET IMPROVEMENTS/RECONSTRUCTION PROJECT**

WHEREAS, the Borough of Englishtown desires to improve/reconstruct Center Street; and

WHEREAS, the Mayor and Council has authorized the Borough Engineer to prepare bid documents for the project.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the Borough Engineer is hereby authorized to prepare bid specifications, advertise and receive bids for the Center Street improvement / reconstruction project.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-081**

APPOINTMENT OF RABIES CLINIC WORKERS

WHEREAS, there is a need within the Borough of Englishtown for the position of Rabies Clinic Worker; and

WHEREAS, it is the wishes of the Governing Body to fill said position.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey as follows:

1. Borough Employees, Christine Robbins, Celia Hecht, and Jeanne Kevins are hereby appointed as Rabies Clinic Workers for the Rabies Clinic to be held June 11, 2013.
2. Each Rabies Clinic Worker will be paid \$50.00 for said clinic.

BE IT FUTHER RESOLVED that a certified true copy of this resolution be forwarded to the Borough's Chief Financial Officer, Christine Robbins, Celia Hecht, and Jeanne Kevins.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-082**

**AUTHORIZING THE EXECUTION OF AN APPLICATION FOR FUNDING
MUNICIPAL ALLIANCES FOR 2013 "ONE TIME ONLY" D.E.D.R. FUNDS
FOR ALLIANCES TO PREVENT ALCOHOLISM AND DRUG ABUSE**

WHEREAS, the Borough of Englishtown has joined with the Township of Manalapan for the operation of a Municipal Alliance for Alcohol and Drug Abuse Prevention Program; and

WHEREAS, Monmouth County Division of Mental Health and Addiction Services announced availability for 2013 "One Time Only" D.E.D.R. funds for alliances to prevent alcoholism and drug abuse and the Manalapan/Englishtown Community Alliance would like to apply for this additional funding.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes the Mayor to sign the "Application for Funding Municipal Alliances" for D.E.D.R. 2013 additional grant funding to be submitted to the Monmouth County Division of Alcohol and Drug Abuse Services.

BE IT FURTHER RESOLVED a copy of this Resolution, certified to be a true copy by the Municipal Clerk, be sent to the County of Monmouth Department of Human Services Division of Mental Health and Addiction Services, Community Alliance Coordinator and Borough Administrator.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-083**

**RESOLUTION AUTHORIZING REFUNDS OF PROPERTY TAXES
DUE TO DUPLICATE PAYMENTS**

WHEREAS, the Borough of Englishtown Tax Collector has reported overpayments in 2013 taxes that needs to be refunded due to duplicate payments; and

WHEREAS, per the tax collector, the following overpayments should be refunded:

Kok, Wai Pang
38 Main Street, B: 12, L: 3.03
Refund: \$3,475.90

Aronson, Jared
22 English Club Drive, B: 2, L: 22.22 c22
Refund: \$621.90

Vergari, James S & Rachel
22 Hamilton Street, B: 14, L: 15
Refund: \$1,439.18

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that in accordance with the request of the Tax Collector, a total refund for overpayment on the above listed properties are hereby authorized in the amount of \$5,536.98 to:

Corelogic Tax Service
Attn: Refunds Dept.
Mail Code: DFW 1-3
1 Corelogic Drive
Westlake, TX 76262

BE IT FURTHER RESOLVED that a certified true copy of this resolution be forwarded to the Borough Tax Collector and Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-084**

AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE

WHEREAS, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to US Bank Cust Pro Cap II, LLC 50 S 16th Street, Suite 1950 Philadelphia, PA 19102

Tax Sale Certificate No. 12-00002
Block 2, Lot 22.57 c57
57 English Club Drive
in the amount of \$278.27

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, and State of New Jersey that it hereby authorizes payment in the amount of \$278.27 to US Bank Cust Pro Cap II, LLC 50 S 16th Street, Suite 1950 Philadelphia, PA 19102

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-085**

**RESOLUTION OF THE MAYOR AND GOVERNING BODY
GRANTING APPROVAL FOR RAFFLE APPLICATION NO. RA 2013-02**

WHEREAS, the Knights of Columbus has applied to the Governing Body of the Borough of Englishtown for a raffle license for July 20, 2013; and

WHEREAS, the Knights of Columbus has paid all the proper fees to the Borough of Englishtown and submitted the proper fees to be forwarded to the Legalized Games of Chance Control Commission; and

WHEREAS, the Mayor and Governing Body of the Borough of Englishtown finds that the Knights of Columbus is a qualified applicant and the members of the Knights of Columbus are designated to conduct games of chance and are of good moral character and said members have never been convicted of a crime to the best of the Council's knowledge; and

WHEREAS, said games are to be conducted by the rules set forth by the Legalized Games of Chance Control Commission and the entire net proceeds are to be disposed of for a purpose permitted by the Raffle Licensing Law Act of 1954; and

WHEREAS, there is satisfactory proof that the Knights of Columbus will not make payment for the conducting of the game or assisting therein, except to the extent allowed by law; and

WHEREAS, The Knights of Columbus has stated that any rental to be paid for raffle equipment does conform to the schedule of authorized rentals prescribed by the rules of the Control Commission and the raffles equipment lessor, should there be one, has been approved by the Control Commission; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that Raffle Application No. RA2013-02 for the Knights of Columbus be approved as required by N.J.A.C. 13:47-4.11 and forwarded to the Legal Games of Chance Control Commission as prescribed by N.J.A.C. 13:47-4.3 (b); and

BE IT FURTHER RESOLVED, that a copy of Raffle License RA2013-02 be forwarded by the Municipal Clerk to the Legalized Games of Chance Control Commission for their review and determination; and

BE IT FURTHER RESOLVED, on the fifteenth day after Raffle Application No. RA2013-02 has been forwarded to the Legalized Games of Chance Control Commission with no objections received, Raffle License No. RA2013-02 may be issued to the Knights of Columbus and copies of said license shall be distributed to the Licensee, the Municipal Clerk, and the Borough of Englishtown Police Dept.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-086**

ADOPTION OF 2013 MUNICIPAL BUDGET

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the Budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$1,266,403.87 to be raised for municipal purposes.

Summary of Revenues

1. General Revenues

Surplus Anticipated	\$ 295,000.00
Miscellaneous Revenues Anticipated	494,374.56
Receipts From Delinquent Taxes	0.00

2. Amount To Be Raised By Taxation

For Municipal Purposes	<u>1,266,403.87</u>
Total Revenues	\$2,055,778.43

Summary of Appropriations

3. General Appropriations:

Within "Caps"	
Operations Including Contingent	\$1,482,058.00
Deferred Charges & Statutory	
Expenditures - Municipal	167,164.00

Excluded From "Caps"

Operations - Total Operations Excluded From "Caps"	\$ 145,169.56
Capital Improvements	60,000.00
Municipal Debt Service	89,300.00
Deferred Charges - Municipal	15,000.00
Reserve For Uncollected Taxes	<u>97,086.87</u>
Total Appropriations	\$2,055,778.43

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-087**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE PAYMENT OF BOROUGH BILLS**

WHEREAS, the Mayor and Council have carefully examined all vouchers presented to the Borough for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Mayor and Council have approved payment of same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved vouchers amounting to the sum of \$704,733.83 are hereby authorized to be paid on May 22, 2013.
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said vouchers hereby authorized to be paid.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-088**

**AUTHORIZING ABATEMENT BY THE BOROUGH
OF CHAPTER 2.100 PROPERTY MAINTENANCE VIOLATION**

WHEREAS, complaints have been filed with the code enforcement officer of the Borough of Englishtown regarding excessively high grass at 72 Main Street, Block 9, Lot 15 on the Borough of Englishtown tax map; and

WHEREAS, correspondence was sent to the owner on May 14, 2013 and was returned to the Borough of Englishtown marked vacant/undeliverable. Three (3) visits were also made to the residence by the Borough Code Enforcement Officer in an attempt to locate the owner; and

WHEREAS, the Borough Code Enforcement Officer requested that a cost estimate to place 72 Main Street in proper condition, be prepared by the Department of Public Works Forman per Borough Code Chapter 2.100.15 to be presented to Mayor and Council; and

WHEREAS, the cost estimated to place 72 Main Street in proper condition is two hundred forty dollars (\$240.00) and after approval by Mayor and Council to perform the work, shall become a lien against the premises, collectible as provided by law.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Englishtown authorize the abatement of the excessively high grass located at 72 Main Street if property is not placed in state of repair by May 24, 2013, which marks 10 days of the date of service of the notice, constituting a final order, at a cost of \$240.00 which shall become a lien on the premises after the abatement is performed.

BE IT FURTHER RESOLVED that a true certified copy of the resolution shall be filed with the tax collector, and a copy of the report and resolution shall be sent by certified mail, return receipt requested, to the owner of the affected premises.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

Public Portion

Mayor Reynolds opens the floor to the public for discussion on anything they wish to bring to the attention to the governing body.

There being no questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Cooke. Passed unanimously.

Executive Session

RESOLUTION OF THE BOROUGH OF ENGLISHTOWN MAYOR AND COUNCIL FOR A CLOSED OR EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-13

WHEREAS, N.J.S.A. 10:4-12b provides that a public body may exclude the public from that portion of a meeting at which the body discusses:

1. Any matter which, by express provision of Federal Law or State statute or rule of court, shall be rendered confidential;
2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States;
3. Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records or personal material including health records, legal defense, insurance, etc;
4. Any collective bargaining agreement or terms and conditions related thereto;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques utilized in protecting the public safety and property;
7. Any pending or anticipated litigation or contract negotiation wherein the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required;
8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee, employed or appointed by the public body;
9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit; and

WHEREAS, N.J.S.A. 10:4-13 provides that a public body may not exclude the public from any meeting to discuss any matters described in N.J.S.A. 10:4-12 until the public body has adopted a resolution at a meeting to which the public shall be admitted, stating the general nature of the subject to be discussed and stating as precisely as possible, the time and when the circumstances under which the discussion conducted in a closed session of the public body can be disclosed to the public; and

WHEREAS, the Mayor and Council of the Borough of Englishtown believe that a closed session pursuant to Sections 8 of N.J.S.A. 10:4-12b is required to discuss excused absence for council member due to illness, and the Police Department.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the public be excluded from this portion of the public meeting convened on the 22nd day of May, 2013 pursuant to Sections 8 of the Open Public Meetings Act.

BE IT FURTHER RESOLVED that the subject matter of this executive session will be made public when it is no longer required that the subject matter discussed be kept privileged.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

The time being 6:52 P.M.

There being no further business in Executive Session, a motion to return to open session was offered by C/Sarti, seconded by C/Robilotti. Passed unanimously.

The time being 7:12 P.M.

At this time Mayor Reynolds adds the following resolutions to the agenda.

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-089**

EXCUSING GOVERNING BODY MEMBER FROM COUNCIL MEETING

WHEREAS, the Mayor and Council wishes to maintain a high level of attendance by members of the Governing Body at Council meetings; and

WHEREAS, Councilman Rudolph Rucker has been stricken with an illness that prohibited him from attending Council Meeting of May 22, 2013.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, hereby excuse C/Rudolph Rucker from attending the Council Meeting of May 22, 2013.

Offered By: C/Cooke

Seconded By: C/Sarti

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-090**

**RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT
OF SERGEANT OF THE ENGLISHTOWN POLICE DEPARTMENT,
RICHARD SETTELE**

WHEREAS, Richard Settele served the Borough of Englishtown for the past 19 years with dedication and commitment; and

WHEREAS, Richard Settele did tender his resignation due to retirement, from the position of Sergeant of the Englishtown Police Department, his last day of employment being May 31, 2013.

NOW THEREFORE BE IT RESOVED, that the Mayor and Council of the Borough of Englishtown due regretfully accept the resignation for retirement from Richard Settele and wish him well in his future.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be given to the Chief Financial Officer and Richard Settele.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-091**

APPOINTMENT OF FULL TIME POLICE OFFICER

WHEREAS, there is a need to hire a full time police officer; and

WHEREAS, the public safety committee has recommended Scott I Zapora be appointed to Patrolman for the Borough of Englishtown.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that Scott I Zapora is hereby appointed police officer for the Borough of Englishtown as follows:

1. Appointment is effective June 3, 2013.
2. Salary is effective June 3, 2013 in the amount of \$36,168.00 per annum, paid semi-monthly per the salary ordinance.

3. That said appointment is probationary for one year and said probation shall culminate on June 3, 2014.

BE IT FURTHER RESOLVED that a certified true copy of this resolution be forwarded to the Chief Financial Officer, Lieutenant Cooke, Police Commissioner and Scott I Zapora.

Offered By: C/Krawiec

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-092**

**AUTHORIZING LIEUTENANT TO ADVERTISE, INTERVIEW AND CREATE
A LIST OF POTENTIAL CANDIDATES TO FILL THE POSITION OF
CLASS II SPECIAL LAW ENFORCEMENT OFFICER**

WHEREAS, there is a need to hire a part time Class II Special Law Enforcement Officer; and

WHEREAS, the Mayor and Council authorize Lieutenant Cooke to advertise, interview and create a list of potential candidates to fill the position at this time.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that Lieutenant Cooke along with the Police Commission is hereby authorized to proceed with advertising, interviewing and creating a list of potential candidates to fill said position and make a recommendation to the Mayor and Council to hire.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

Adjournment

There being no further business a motion to adjourn was offered by C/Robilotti, seconded by C/Krawiec. Passed unanimously.

The time being 7:15 P.M.

June 26, 2013

Approved by Governing Body

Municipal Clerk