

**** WORKSHOP AGENDA ****

August 28, 2013

6:30 P.M.

Work Session of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. Meeting Called to Order and Roll Call
2. Discussion Items:
 - Mo. Co. Sheriff's Inmate Labor Program
 - 2014 DOT Grant Recommendations
 - County Request – Prohibiting Left Turn
3. Adjournment

The meeting was called to order by Mayor Reynolds at 6:40 P.M.

Roll Call: Present: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojny
Absent: C/Rucker

Also present was Peter Gorbatuk, Municipal Clerk, Christine Robbins, Deputy Municipal Clerk and Joseph Youssouf, Borough Attorney.

Discussion:

Mo. Co. Sheriff's Inmate Labor Program

Municipal Clerk reads aloud requirements for the Monmouth County Sheriff Inmate Labor Program for cleaning of curbs and gutters in the Borough. According to the DPW Foreman there are roughly 10 intersections that need clean up. Police presence would be needed and LT. Cooke will look into the cost. Mayor Reynolds would like the DPW Foreman to come up with projects for Mid-September and what the approximate cost would be for the Borough. To be further discussed at the September 25th workshop.

2014 DOT Grant Recommendations

Tom Herits, Borough Engineer's 2014 Department of Transportation Grant recommendations are as follows: Hospitality Way, Carriage Lane, Pedestrian Crossing Lights for North Main Street at the entrance to Sanford Park, and Curb and Sidewalk for Station Street. Resolutions will be added to this evening's agenda.

County Request – Prohibiting Left Turn

Monmouth County is requesting the Borough of Englishtown amend our Ordinance to prohibit a left hand turn from Gordons Corner Road into the McDonalds Restaurant being built at the Village Center. Approval is needed by the Borough before the County will authorize the issuance of a C of O to McDonalds. C/Cooke feels this could be a safety concern and there should be a left hand turn lane. Lt. Cooke had attended two of the

County meetings and also has concerns. The County said the road will be very clearly striped and signs installed to prohibit the left hand. The Mayor and Council request the the County Engineer be present at the September 25th meeting to address concerns. Municipal Clerk to contact the County Engineer requesting their presence at the next meeting.

Adjournment

There being no further business a motion to adjourn the workshop was offered by C/Robilotti, seconded by C/Krawiec. Passed unanimously. The time being 7:05 P.M.

**** AGENDA ****

Regular Meeting of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. Meeting Called to Order and Roll Call
2. Statement of Compliance with Sunshine Law
3. Moment of Silence and Salute to the Flag
4. Lt. Cooke - Presentation of Retirement Badge to Retired Sergeant Richard Settele
5. Proclamation: Proclaiming September "Childhood Cancer Awareness Month"
6. Approval of Minutes
 - July 24, 2013
7. Committee Reports
8. Correspondence
9. Open Public Portion/Limited to Agenda Items Only
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
10. Old Business:
 - A. Ordinance No. 2013-05 – Public Hearing & Adoption
Ordinance Amending & Supplementing Title 1 "Administrative Legislation" Adding New Chapter 1.50 "Shade Tree Commission"
11. New Business:
 - A. Resolution No. 2013-111
Renewal of Membership in Monmouth Municipal Joint Insurance Fund
 - B. Resolution No. 2013-112
Authorizing Engineer to Prepare Bid Specifications, Advertise & Receive Bids for Center St. Improvement Project
 - C. Resolution No. 2013-113
Authorizing Final Change Order for Removal & Replacement of Municipal Building Roof Project

- D. Resolution No. 2013-114
Authorizing Municipal Clerk to Advertise & Receive Proposals for Real Property Data Collection and Verification Services in Accordance with the Assessment Demonstration Program
 - E. Resolution No. 2013-115
Conditional Offer of Employment for Special Law Enforcement 3 Class II Officer
 - F. Resolution No. 2013-116
Conditional Offer of Employment for Special Law Enforcement 3 Class II Officer
 - G. Resolution No. 2013-117
Authorizing Payment of Borough Bills
- 12. Tax Collector's Report
 - July 2013
 - 13. Public Portion
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
 - 14. Executive Session
 - 15. Adjournment

The meeting was called to order by Mayor Reynolds at 7:05 P.M.

Roll Call: Present: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Absent: C/Rucker

Also present were Peter Gorbatuk, Municipal Clerk, Christine Robbins, Deputy Municipal Clerk and Joseph Youssouf, Borough Attorney.

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-6 notification of this meeting has been (1) Published in the Asbury Park Press and the News Transcript the Official Newspapers of the Borough, (2) Posted to the Public at Borough Hall, (3) Copy has been filed with the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed with the Mayor and Council. Thus this meeting tonight is deemed in compliance with the Open Public Meetings Act.

There was a moment of silence and salute to the flag.

Presentation of Retirement Badge to Retired Sergeant Richard Settele

Lieutenant Cooke and Police Commissioner Krawiec present Richard Settele with his retirement badge and certificate in recognition of his retirement and in appreciation for his 19yr notable career with the Borough of Englishtown.

Police Commissioner Krawiec reads into record a proclamation which was presented to Richard Settele at his retirement party in June.

Corporal Michael MacInnes on behalf of PBA Local 166 presents Richard Settele with a gold life card for his 13+ years in the PBA.

Proclamation

Mayor Reynolds reads aloud proclamation proclaiming September “Childhood Cancer Awareness Month”

Approval of Minutes –

There being no further corrections, deletions or additions, a motion to approve the July 24, 2013 meeting minutes was offered by C/Robilotti and seconded by C/Krawiec. Passed on the following roll call:

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
 Nays: None
 Abstain: None
 Absent: C/Rucker

Committee Reports

Administration, Finance & Personnel

Councilwoman Cooke reports:

- B/A Finger has begun the process for the Monmouth County Improvement Authority bonding.
- Employee recognition will be presented to Mayor and Council for inclusion into the Borough Personnel Policy.

Public Utilities

Councilwoman Robilotti reports:

- Reads aloud DPW activity report; on file in the Municipal Clerks Office for review.

Code Enforcement, Public Health, Welfare & Public Events

Councilman Wojyn reports:

- Park Avenue and Main Street property are being handled by Code Enforcement and Attorney Youssouf.
- Borough has been approved for a \$15,000 tree grant awaiting final paperwork.
- September 11th Memorial will be held at the Englishtown Fire Department at 7:00 PM on September 11, 2013.
- Still looking for volunteers for the Shade Tree Commission, currently have one.

Public Safety

Councilwoman Krawiec reports:

- Reads Police Activity Report for July; on file in the Municipal Clerks Office for review.

Legislative, Insurance & Licenses -

Councilman Sarti has nothing to report this evening.

Public Buildings & Grounds

- Councilman Rucker is absent; Report read by C/Robilotti.

Correspondence

Peter Gorbatuk, Municipal Clerk reports:

- Monmouth County Board of Health will be holding a flu vaccine clinic in Borough Hall on September 13th from 1:30 – 2:30 P.M.

Public Portion – Agenda Items

Mayor Reynolds opens the floor to the public for discussion limited to agenda items only.

There being no questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Wojyn. Passed unanimously.

Old Business

**BOROUGH OF ENGLISHTOWN PUBLIC HEARING & ADOPTION
ORDINANCE NO. 2013-05**

**AN ORDINANCE AMENDING AND SUPPLEMENTING TITLE 1
“ADMINISTRATIVE LEGISLATION” OF THE CODE OF THE BOROUGH
OF ENGLISHTOWN ADDING NEW CHAPTER 1.50 “SHADE TREE
COMMISSION”**

BE IT HEREBY ORDAINED by the Mayor and Council of the Borough of Englishtown That TITLE 1 ADMINISTRATIVE LEGISLATION is hereby amended to include Chapter 1.50 “SHADE TREE COMMISSION”

ARTICLE I

SECTION 1.150-1 SHADE TREE COMMISSION ESTABLISHED:

Pursuant to the authority granted by N.J.S.A. 40:64-1 et. seq. there is hereby established the Shade Tree Commission of the Borough of Englishtown. The Shade Tree Commission shall consist of five members who shall be appointed by the Mayor of the Borough of Englishtown and who shall be residents of the Borough and shall serve without compensation.

SECTION 1.50-2 TERMS OF OFFICE: The first commissioners shall be appointed within 60 days after the effective date of this ordinance and their terms of office shall commence upon the day of their appointment and be for respective periods of one, two, three, four and five years beginning on January 1 next succeeding such

appointment. The terms of each appointee shall be designated in the appointment resolution. All subsequent appointments, except to fill vacancies, shall be for the full term of five years to take effect on January 1.

SECTION 1.150-3 ORGANIZATION: The Commission shall organize within 30 days after the appointment of its total membership for the remainder of the then calendar year, and thereafter annually by the election of 1 of its members as chair and the appointment of a secretary, who need not be a member. The salary of the secretary, who may be compensated even if a member of the commission, shall be fixed by the governing body of the Borough. Any vacancy occurring by reason of death, resignation or removal of any commissioner shall be filled for the unexpired term, by the Mayor.

SECTION 1.50-4 POWERS OF THE COMMISSION: The Borough Shade Tree Commission shall have the following specified powers and responsibilities:

- a. Exercise full and exclusive control over the regulation, planting and care of shade and ornamental trees and shrubbery now located, or which may hereafter be planted in any public highway, park or street, except such as are excluded pursuant to N.J.S.A. 40:64-1, including the planting, trimming, spraying, care and protection thereof;
- b. Regulate and control the use of ground surrounding the same, so far as may be necessary for their proper growth, care and protection;
- c. Move or require the removal of any tree, or part thereof, dangerous to public safety;
- d. Care for and control such parks and parkways, encourage arboriculture; make alter, amend and repeal, in the manner prescribed for the passage, alteration, amendment and repeal of ordinances by the governing body of the Borough, any and all ordinances necessary or proper for carrying out the provisions hereof;
- e. Administer treatment to, or remove any tree situate upon private property which is believed to harbor a disease or insects readily communicable to neighboring healthy trees in the care of the municipality and enter upon private property for that purpose, with the consent of the owner thereof, provided the suspected condition is first confirmed by certificate issued by or on behalf of the Department of Agriculture.

SECTION 1.50-5 COST OF TREES AND IMPROVEMENTS; CHARGE AND LIEN ON PROPERTY: Except as hereinafter provided the initial cost of all trees planted by the commission, the cost of planting the same, the costs of posts and boxes or guards used for the protection thereof, and the cost of the removal of any tree or part thereof dangerous to public safety shall, if the commission shall so determine, in accordance with uniform rules and regulations promulgated for this purpose, be a charge upon the real estate in front of which such tree or trees shall be planted or removed as an improvement thereof. Such cost if it is so determined that it is to be paid by the owner shall, unless paid directly to the commission be certified by it to the collector of taxes of the Borough, shall thereupon become and be a lien upon said real estate, shall be included in the next tax bill rendered to the property owner and be collected in the same manner as other taxes against that property. The provisions of this section shall not apply to:

- a. A planting to replace a tree or trees theretofore planted by the commission;

b. A planting in connection with Arbor Day exercises or other educational demonstration.

SECTION 1.50-6 PLANTING AND REMOVAL OF TREES; NOTICE AND HEARING; EMERGENCIES: In every case where the property of an abutting owner will be chargeable with the cost of the planting of any shade tree or trees the commission shall give notice of the meeting at which it is proposed to consider said planting by publishing the notice at least once, not less than twenty days before the meeting, in a newspaper having general circulation in the municipality, or by personal service of a copy of the notice upon the abutting owner at least ten days before the meeting. The notice shall specify the street, streets, or portions thereof, on which such planting is proposed and require all persons who may object thereto to present their objections in writing at the office of the commission at or before the meeting. Before final action shall be taken all objections so filed shall be considered. The commission shall give reasonable notice of its intention to remove, or cause the removal of, a tree, or part of a tree, dangerous to public safety, unless public safety requires immediate removal, in which case no notice shall be necessary.

SECTION 1.50-6 ANNUAL APPROPRIATION; ESTIMATE; AMOUNT: During the month of December in each year, the shade tree commission shall certify to the governing body the estimated sum necessary for the proper conduct of its work during the ensuing fiscal year, which shall include the sums estimated to be expended for such of the following items as it is anticipated expenditures will be made for; namely:

- (1) Payment of wages and salaries of employees;
- (2) Expenses of commission members in discharging official duties including expenses incidental to attendance at professional meetings;
- (3) Purchase of trees and shrubbery;
- (4) Purchase of necessary equipment and materials and the cost of services for the prudent promotion of the work.

The governing body shall annually appropriate such sums it may deem necessary for said purposes.

SECTION 1.50-7 PENALTY; JURISDICTION OF COURTS; COPY OF ORDINANCE AS EVIDENCE:

A. The commission may prescribe a fine for violation of each of its ordinances in an amount not to exceed \$1500.00 for each violation. The municipal court of the Borough of Englishtown shall have jurisdiction over actions for the violation of ordinances pertaining to shade trees. The officers authorized by law to serve and execute process in the Borough shall be the officers to serve and execute any process issued pursuant to this ordinance.

A copy of this ordinance shall be received in any court of this State as full and legal proof of the existence of the ordinance, and that all requirements of law in relation to the adoption and implementation of this ordinance, so as to make it legal and binding have been complied with.

B. In addition to the penalties authorized by subsection a. of this section, the commission may require a person who removes or otherwise destroys a tree in violation of a municipal ordinance to pay a replacement assessment to the municipality. The replacement assessment shall be the value of the tree as determined by the appraisal of a trained forester or Certified Tree Expert retained by the commission for that purpose. In

lieu of an appraisal, the commission may adopt a formula and schedule based upon the number of square inches contained in a cross section of the trunk of the tree multiplied by a predetermined value per square inch not to exceed \$27.00 per square inch. The square inch cross section shall be calculated from the diameter at breast height and, if there is a multiple stem tree, then each trunk shall be measured and an average shall be determined for the tree. For purposes of this section, "diameter at breast height" shall mean the diameter of the tree taken at a point 4-1/2 feet above ground level. The commission shall modify the value of the tree based upon its species variety, location and condition at the time of its removal or destruction.

C. Public utility companies that may clear, remove, cut or destroy trees for the purpose of erecting or maintaining their service shall not be subject to the penalty provisions of this ordinance.

ARTICLE II

SEVERABILITY

Should a court of competent jurisdiction hold any portion or subsection of this ordinance in valid or unconstitutional, such provision portion, section or subsection shall be deemed severable and shall not affect the validity of the remaining portions of this ordinance which shall remain in full force and effect.

ARTICLE III

EFFECTIVE DATE

This ordinance shall take effect upon its final passage and publication as required by law.

Public Hearing

Mayor Reynolds opened the floor to the public for questions or comments on the above titled ordinance.

There being no questions or comments, a motion to close the public hearing was offered by C/Robilotti and seconded by C/Cooke. Passed unanimously.

Adoption

A motion to adopt Bond Ordinance No. 2013-05 above titled, was offered by C/Robilotti and seconded by C/Cooke. Passed on the following roll call:

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

New Business

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-111**

**RESOLUTION FOR RENEWAL OF MEMBERSHIP
IN THE MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Borough of Englishtown is a member of the Monmouth Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2013 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Borough of Englishtown agrees to renew its membership in the Monmouth Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Monmouth Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

Offered by: C/Robilotti

Seconded by: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-112**

**RESOLUTION AUTHORIZING THE BOROUGH ENGINEER
TO PREPARE BID SPECIFICATIONS, ADVERTISE AND RECEIVE BIDS
FOR CENTER STREET IMPROVEMENTS/RECONSTRUCTION PROJECT**

WHEREAS, the Borough of Englishtown desires to improve/reconstruct Center Street; and

WHEREAS, the Mayor and Council has authorized the Borough Engineer to prepare bid documents for the project.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the Borough Engineer is hereby authorized to prepare bid specifications, advertise and receive bids for the Center Street Improvement Project.

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-113**

**AUTHORIZING A FINAL CHANGE ORDER FOR
REMOVAL & REPLACEMENT OF MUNICIPAL BUILDING ROOF PROJECT**

WHEREAS, the Borough of Englishtown had previously awarded a contract for the removal and replacement of the Municipal Building roof project to Roof Management, Inc . in the total amount of \$79,490,00.00; and

WHEREAS, Roof Management, Inc, has submitted a change order #2 and Final resulting in an adjusted contract price of \$93,738.00 or an increase of \$14,248.00 above the original contract price; and

WHEREAS, the Local Public Contracts Law Rules, specifically N.J.A.C. 5:34-52, provided that the Governing Body may issue change orders, which do not increase or decrease the contract amount by more than 20%.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Englishtown does hereby authorize Change Order #2 and Final increasing the original amount of the contract by \$14,248.00 to \$93,738.00 awarded to Roof Management, Inc. for the 2012 Removal & Replacement of the Municipal Building Roof Project.

Offered by: C/Robilotti

Seconded by: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-114**

**AUTHORIZING MUNICIPAL CLERK TO ADVERTISE AND RECEIVE
PROPOSALS FOR REAL PROPERTY DATA COLLECTION AND
VERIFICATION SERVICES IN ACCORDANCE WITH THE ASSESSMENT
DEMONSTRATION PROGRAM**

WHEREAS, the Borough of Englishtown is participating in the Assessment Demonstration Program, P.L. 2013, c.15, signed into law by Governor Christie in March 2013 to begin in tax year 2014; and

WHEREAS, the Mayor and Council received request for proposal documents for said service from the Borough Tax Assessor, which have also been reviewed and approved by the Borough Attorney; and

WHEREAS, under this program, the annual performance of real property data collection and verification services will cover 20% of all properties annually with all parcels located within the Borough of Englishtown, to be completed over a five year period between January 1, 2014 and December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey, that the Municipal Clerk is hereby authorized to advertise and receive request for proposals on October 9, 2013 in accordance with the Assessment Demonstration Program (P.L. 2013, c.15).

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-115**

**CONDITIONAL OFFER OF EMPLOYMENT FOR SPECIAL LAW
ENFORCEMENT CLASS II OFFICER**

WHEREAS, it is the recommendation of Lt. Cooke and the Police Commission to make a conditional offer of employment to David Anthony Marino Jr. of West Long Branch, N.J. for the position of Special Law Enforcement Class II Officer for the Englishtown Police Department; and

WHEREAS, that the following appointment is conditional upon the successful passing of a physical examination, psychological evaluation and fire arms qualification; and

WHEREAS, said appointments shall be in accordance with any existing laws or policies regulating said office; and

WHEREAS, the date of hire shall be determined by Lt. Cooke and the salary shall be at the rate of \$12.00 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown that Lt. Cooke is authorized to offer a conditional offer of employment to David Anthony Marino, Jr. for the position of Special Law Enforcement Class II Officer and the following appointment is conditional upon successfully passing a physical examination, psychological evaluation and fire arms qualification.

Offered by: C/Krawiec

Seconded by: C/Sarti

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-116**

**CONDITIONAL OFFER OF EMPLOYMENT FOR SPECIAL LAW
ENFORCEMENT CLASS II OFFICER**

WHEREAS, it is the recommendation of Lt. Cooke and the Police Commission to make a conditional offer of employment to Kayla Grace Santiago of Howell, N.J. for the position of Special Law Enforcement Class II Officer for the Englishtown Police Department; and

WHEREAS, that the following appointment is conditional upon the successful passing of a physical examination, psychological evaluation and fire arms qualification; and

WHEREAS, said appointments shall be in accordance with any existing laws or policies regulating said office; and

WHEREAS, the date of hire shall be determined by Lt. Cooke and the salary shall be at the rate of \$12.00 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown that Lt. Cooke is authorized to offer a conditional offer of employment to Kayla Grace Santiago for the position of Special Law Enforcement Class II Officer and the following appointment is conditional upon successfully passing a physical examination, psychological evaluation and fire arms qualification.

Offered by: C/Krawiec

Seconded by: C/Sarti

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-117**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE PAYMENT OF BOROUGH BILLS**

WHEREAS, the Mayor and Council have carefully examined all vouchers presented to the Borough for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Mayor and Council have approved payment of same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved vouchers amounting to the sum of \$827,857.47 are hereby authorized to be paid on August 28, 2013.
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said vouchers hereby authorized to be paid.

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

At this time Mayor Reynolds adds the following resolutions to this evening's agenda.

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-118**

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT
CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION
FOR THE HOSPITALITY WAY RECONSTRUCTION PROJECT**

NOW, THEREFORE, BE IT RESOLVED that Council of Englishtown Borough formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2014-Englishtown Borough-00362 to the New Jersey Department of Transportation on behalf of Englishtown Borough.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Englishtown Borough and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Offered by: C/Robilotti

Seconded by: C/Wojyn

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-119**

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A
GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR THE CARRIAGE LANE
RECONSTRUCTION PROJECT**

NOW, THEREFORE, BE IT RESOLVED that Council of Englishtown Borough formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2014-Englishtown Borough-00364 to the New Jersey Department of Transportation on behalf of Englishtown Borough.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Englishtown Borough and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Offered by: C/Robilotti

Seconded by: C/Cooke

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn
Nays: None
Abstain: None
Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-120**

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A
GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR LIGHTED CROSSWALK AT THE
ENTRANCE TO SANFORD PARK PROJECT**

NOW, THEREFORE, BE IT RESOLVED that Council of Englishtown Borough formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2014-Englishtown Borough-00366 to the New Jersey Department of Transportation on behalf of Englishtown Borough.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Englishtown Borough and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Offered by: C/Krawiec

Seconded by: C/Robilotti

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-121**

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A
GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR STATION STREET CURB & SIDEWALKS PROJECT**

NOW, THEREFORE, BE IT RESOLVED that Council of Englishtown Borough formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2014-Englishtown Borough-00368 to the New Jersey Department of Transportation on behalf of Englishtown Borough.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Englishtown Borough and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Offered by: C/Robilotti

Seconded by: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

Tax Collector's Report

July 2013

2013 Taxes	\$221,232.67
2014 Taxes	310.66
Duplicate Bill Fee	15.00
Misc. (Brush Lien)	240.00
Interest	604.79
Net Receipts	\$222,403.12

Public Portion

Mayor Reynolds opens the floor to the public for discussion on anything they wish to bring to the attention to the governing body.

There being no questions or comments, a motion to close the public portion was offered by C/Sarti and seconded by C/Wojyn. Passed unanimously.

Executive Session

RESOLUTION OF THE BOROUGH OF ENGLISHTOWN MAYOR AND COUNCIL FOR A CLOSED OR EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-13

WHEREAS, N.J.S.A. 10:4-12b provides that a public body may exclude the public from that portion of a meeting at which the body discusses:

1. Any matter which, by express provision of Federal Law or State statute or rule of court, shall be rendered confidential;
2. Any matter in which the release of information would impair a right to receive funds from the Government of the United States;
3. Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records or personal material including health records, legal defense, insurance, etc;
4. Any collective bargaining agreement or terms and conditions related thereto;

5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques utilized in protecting the public safety and property;
7. Any pending or anticipated litigation or contract negotiation wherein the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required;
8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee, employed or appointed by the public body;
9. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit; and

WHEREAS, N.J.S.A. 10:4-13 provides that a public body may not exclude the public from any meeting to discuss any matters described in N.J.S.A. 10:4-12 until the public body has adopted a resolution at a meeting to which the public shall be admitted, stating the general nature of the subject to be discussed and stating as precisely as possible, the time and when the circumstances under which the discussion conducted in a closed session of the public body can be disclosed to the public; and

WHEREAS, the Mayor and Council of the Borough of Englishtown believe that a closed session pursuant to Sections 6, 7 and 8 of N.J.S.A. 10:4-12b is required to discuss Citizen Complaint, French property, and Police Dept.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the public be excluded from this portion of the public meeting convened on the 28th day of August, 2013 pursuant to Sections 6, 7 and 8 of the Open Public Meetings Act.

BE IT FURTHER RESOLVED that the subject matter of this executive session will be made public when it is no longer required that the subject matter discussed be kept privileged.

Offered By: C/Sarti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

The time being 7:27 P.M.

* C/Cooke is excused from police related discussion

There being no further business in Executive Session, a motion to return to open session was offered by C/Sarti, seconded by C/Cooke. Passed unanimously.

The time being 7:50 P.M.

At this time Mayor Reynolds adds the following resolution to tonight's agenda.

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2013-122**

EXCUSING GOVERNING BODY MEMBER FROM COUNCIL MEETING

WHEREAS, the Mayor and Council wishes to maintain a high level of attendance by members of the Governing Body at Council meetings; and

WHEREAS, Councilman Rudolph Rucker has been stricken with an illness that prohibited him from attending Council Meeting of August 28, 2013.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, hereby excuse C/Rudolph Rucker from attending the Council Meeting of August 28, 2013.

Offered By: C/Robilotti

Seconded By: C/Sarti

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Sarti, C/Wojyn

Nays: None

Abstain: None

Absent: C/Rucker

Adjournment

There being no further business a motion to adjourn was offered by C/Robilotti, seconded by C/Sarti. Passed unanimously.

The time being 7:51 P.M.

September 25, 2013
Approved by Governing Body

Christine Robbins, R.M.C.
Deputy Municipal Clerk