

**** AGENDA ****

March 9, 2011

7:30 P.M.

Special Meeting of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.

1. Meeting Called to Order and Roll Call
2. Statement of Compliance with Sunshine Law
3. Moment of Silence and Salute to the Flag
4. Discussion Items:
 - 2011 Municipal Budget
 - Personnel
5. Open Public Portion/Limited to Agenda Items Only
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
6. New Business:
 - A. Resolution No. 2011-076
Authorizing Approval of Department Requisitions
 - B. Resolution No. 2011-077
Emergency Temporary Appropriations
7. Executive Session
8. Adjournment

The meeting was called to order by Mayor Reynolds at 7:33 P.M.

Roll Call: Present: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn
Absent: None

Also present were Peter Gorbatuk, Municipal Clerk, Laurie Finger, Borough Administrator and Borough Attorney, Joseph Youssouf (arrives at 7:40).

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-6 notification of this meeting has been (1) Published in the Asbury Park Press and the News Transcript the Official Newspapers of the Borough, (2) Posted to the Public at Borough Hall, (3) Copy has been filed with the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed with the Mayor and Council. Thus this meeting tonight is deemed in compliance with the Open Public Meetings Act.

There was a moment of silence and salute to the flag.

Discussion Items:

2011 Municipal Budget

- C/Carr in favor of a zero increase; voices her budgetary concerns
- C/Krawiec asks if she can abstain from voting on the salary increase portion due to her husband being an employee. B/A Finger states no, you need to vote on the entire budget, however you can abstain when voting on the Designation of Salaries resolution. C/Krawiec states she is on the fence at this point.
- Remainder of council members are in favor of a 2 cent increase.
- Budget to be prepared by B/A Finger for introduction at the March 23, 2011 Council Meeting.

Personnel

- Discussion to take place in executive session.

Public Portion – Agenda Items

Mayor Reynolds opens the floor to the public for discussion limited to agenda items only.

Barbara Kuchinski, Hamilton Street resident - reads aloud a written statement of her concerns/issues on the budget and property valuations.

Kathy Bien, Main Street resident – Question on the water plant roof and reseeding of the ball field in Sanford Park.

There being no further questions or comments, a motion to close the public portion was offered by C/Rucker and seconded by C/Robilotti. Passed unanimously.

New Business

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2011-076**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE APPROVAL OF DEPARTMENT REQUISITIONS**

WHEREAS, the Mayor and Council have carefully examined all requisitions presented to the Borough for the processing into purchase orders; and

WHEREAS, after due consideration of the said requisitions, the Mayor and Council have approved processing of same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved requisitions amounting to the sum of \$4,961.50 are hereby authorized to be processed into purchase orders on March 9, 2011.
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said requisitions hereby authorized to be processed into purchase orders.

Offered by: C/Rucker

Seconded by: C/Robilotti

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn

Nays: None

Abstain: None

Absent: None

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2011-077**

EMERGENCY TEMPORARY APPROPRIATIONS

WHEREAS, an emergent condition has arisen with respect to the need for various operating expenses prior to the adoption of the 2011 Budget and no adequate provision has been made in the 2011 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S.A.40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose; and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2011 pursuant to the provisions of Chapter 96, P.L.1951 (N.J.S.A.40A:4-20) including this resolution total \$40,000.00

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Englishtown, in the County of Monmouth, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A-20:

1. Emergency temporary appropriations be and the same is hereby made in the amount of \$40,000.00 as per attached sheet.
2. Said emergency temporary appropriations will be provided for in the 2011 budgets.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

Offered by: C/Robilotti

Seconded by: C/Rucker

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn
Nays: None
Abstain: None
Absent: None

Executive Session

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-12B be it resolved by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey as follows whereas N.J.S.A. 10 4-12B of the Open Public Meetings Act of the State of New Jersey permits exclusion of the public from those portions of the meetings in which matters authorized to be discussed in Executive Session under the cited statute will be reviewed and discussed; and

Whereas, the Governing Body concludes that the public must be excluded from the discussion of the following matters of personnel; and

Therefore, be it resolved by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey, as follows, 1) Hereby authorizes Executive Session for the purpose of discussing above matters with N.J.S.A. 10 4-12B, 2) Anticipated at this time that the matters to be discussed in Executive Session will be discussed in Public not earlier than the next regular meeting of the Governing Body, 3) It is anticipated that the Executive Session last not longer than one-half hour, 4)

There exists the possibility that action may be taken upon conclusion of the Executive Session when the meeting returns to open.

Offered By: C/Robilotti

Seconded By: C/Carr

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn
Nays: None
Abstain: None
Absent: None

The time being 7:52 P.M.

There being no further business in Executive Session, a motion to return to open session was offered by C/Robilotti, seconded by C/Carr. Passed unanimously.

The time being 8:20 P.M.

At this time Resolution No. 2011-078 is added to tonight's agenda.

**BOROUGH OF ENGLISHTOWN
RESOLUTION NO. 2011-078**

APPOINTMENT OF TAX ASSESSOR

WHEREAS, there is a need to appoint a Tax Assessor for the Borough of Englishtown; and

WHEREAS, it is the recommendation of the Finance, Personnel and Administration Committee that Mark Fitzpatrick of Lake Como, NJ be appointed to said position.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Englishtown as follows:

1. Mark Fitzpatrick is hereby appointed Tax Assessor of the Borough of Englishtown.
2. That said appointment is pursuant to N.J.S.A. 40A:9-148 and commences March 10, 2011 through June 30, 2011.
3. Said employee shall be paid an annual salary of Six Thousand Dollars (\$6,000.00) for the Year 2011 in accordance with the Borough Salary Ordinance, payable semi-monthly.

4. Said appointment is part-time with a minimum of two hours of office time to coincide with those hours kept by the Borough Tax Collector which is currently Tuesday evening 5-7 p.m. During this time Tax Assessor is also to be available for the public.
5. That a certified true copy of this resolution will be supplied to Mark Fitzpatrick and the Borough Chief Financial Officer.

Offered by: C/Rucker

Seconded by: C/Robilotti

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn
Nays: None
Abstain: None
Absent: None

At this time Mayor Reynolds calls for a short recess followed by a second brief executive session. C/Cooke is excused from the executive session and leaves the meeting at 8:20, exempting her from discussion regarding Police contract negotiations.

Executive Session

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-12B be it resolved by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey as follows whereas N.J.S.A. 10 4-12B of the Open Public Meetings Act of the State of New Jersey permits exclusion of the public from those portions of the meetings in which matters authorized to be discussed in Executive Session under the cited statute will be reviewed and discussed; and

Whereas, the Governing Body concludes that the public must be excluded from the discussion of the following matters of Police contract negotiations; and

Therefore, be it resolved by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey, as follows, 1) Hereby authorizes Executive Session for the purpose of discussing above matters with N.J.S.A. 10 4-12B, 2) Anticipated at this time that the matters to be discussed in Executive Session will be discussed in Public not earlier than the next regular meeting of the Governing Body, 3) It is anticipated that the Executive Session last not longer than one-half hour, 4) There exists the possibility that action may be taken upon conclusion of the Executive Session when the meeting returns to open.

Offered By: C/Robilotti

Seconded By: C/Rucker

Roll Call: Ayes: C/Carr, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn
Nays: None
Abstain: None
Absent: C/Cooke

The time being 8:32 P.M.

There being no further business in Executive Session, a motion to return to open session was offered by C/Robilotti, seconded by C/Carr. Passed unanimously.

The time being 8:35 P.M.

Adjournment

There being no further business a motion to adjourn was offered by C/Robilotti, seconded by C/Rucker. Passed unanimously.

The time being 8:36 P.M.

March 23, 2011
Approved by Governing Body

Municipal Clerk