

**\*\* WORKSHOP AGENDA \*\***

**March 23, 2011**

**6:30 P.M.**

**Work Session of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.**

1. Meeting Called to Order and Roll Call
2. Discussion Items:
  - Snow Removal Procedure
  - Internet Access & Email Policy
  - E-Ticket Program
3. Adjournment

The meeting was called to order by Mayor Reynolds at 6:31 P.M.

Roll Call: Present: C/Carr, C/Cooke, C/Robilotti,  
Absent: C/Krawiec, C/Rucker, \*C/Wojyn (arrives at 6:33)

Also present were Peter Gorbatuk, Municipal Clerk, Laurie Finger, Borough Administrator and Joseph Youssouf, Borough Attorney.

**Discussion Items:**

**Snow Removal Procedure**

- C/Carr recommends changes she would like to see added to the Snow Plowing Procedure. This will then be on the April 25<sup>th</sup> Workshop Meeting for further discussion.

**Internet Access & Email Policy**

- C/Carr recommends changes she would like to see to the Internet Access & E-Mail Policy. The policy will be amended and placed on the April 25<sup>th</sup> Agenda for approval.

**E-Ticket Program**

- C/Robilotti stated B/A Finger, Sgt. Cooke, Court Administrator Rosemary O'Donnell and herself attended a Demonstration of the E-Ticket Program from INFO-COP and were very impressed with the product. Mayor Reynolds suggests also contacting other vendors. This is presently in the works and will report at a later date.

**Adjournment**

There being no further business a motion to adjourn the workshop was offered by C/Robilotti, seconded by C/Carr. Passed unanimously. The time being 6:43 P.M.

**Regular Meeting of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.**

1. Meeting Called to Order and Roll Call
2. Statement of Compliance with Sunshine Law
3. Moment of Silence and Salute to the Flag
4. Presentation by Edward Collins on the “Live Where You Work Program”
5. Proclamation: Proclaiming April “Alcohol Awareness Month”
6. Approval of Minutes – February 23, 2011 & Special Meeting, March 9, 2011
7. Committee Reports
8. Correspondence
9. Borough Administrator/CFO Report
10. Open Public Portion/Limited to Agenda Items Only  
Limited to Five (5) Minutes per citizen to be determined at Borough Council’s discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
11. New Business:
  - A. Ordinance No. 2011-03 – First Reading & Introduction  
Ordinance To Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14)
  - B. Resolution No. 2011-079  
Granting Approval for Raffle Application RA 2011-01 for Battleground Historical Society
  - C. Resolution No. 2011-080  
Authorizing Services Over \$800  
Police Dept. – Auto Repairs to Vehicle #2
  - D. Resolution No. 2011-081  
Authorizing Redemption of Tax Sale Certificate & Refund of Premium Paid at Tax Sale – Block 6, Lot 14.80 c80

- E. Resolution No. 2011-082  
Authorizing Deferment of 2011 School Taxes as Promulgated by  
the Division of Local Government Services
  - F. Resolution No. 2011-083  
Authorizing Accelerated Tax Sale
  - G. Resolution No. 2011-084  
Emergency Temporary Appropriations
  - H. Resolution No. 2011-085  
Introduction of 2011 Municipal Budget
  - I. Resolution No. 2011-86  
Authorizing Approval of Department Requisitions
  - J. Resolution No. 2011-087  
Authorizing Payment of Borough Bills
  - K. Resolution No. 2011-088  
Authorizing Purchases Over \$800  
Police Dept. – (3) Remington Shotguns
- 12. Tax Collector's Report – February 2011
  - 13. Public Portion  
Limited to Five (5) Minutes per citizen to be determined at Borough  
Council's discretion. Any and all situations regarding Borough Personnel,  
when names are implied or mentioned, are to be brought to the full  
attention of the Council through an appointment and subsequent disclosure  
through the Personnel Committee.
  - 14. Executive Session
  - 15. Adjournment

The meeting was called to order by Mayor Reynolds at 7:03 P.M.

Roll Call: Present: C/Carr, C/Cooke, C/Robilotti, C/Rucker, C/Wojyn  
Absent: C/Krawiec

Also present were Peter Gorbatuk, Municipal Clerk, Laurie Finger, Borough  
Administrator and Joseph Youssouf, Borough Attorney.

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-6 notification of this meeting has been  
(1) Published in the Asbury Park Press and the News Transcript the Official Newspapers  
of the Borough, (2) Posted to the Public at Borough Hall, (3) Copy has been filed with  
the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed  
with the Mayor and Council. Thus this meeting tonight is deemed in compliance with the  
Open Public Meetings Act.

There was a moment of silence and salute to the flag.

Mayor Reynolds reads aloud proclamation "Proclaiming April Alcohol Awareness Month"

### **Approval of Minutes –**

There being no corrections, deletions or additions, a motion to approve the Minutes of February 23, 2011 and March 9, 2011 was offered by C/Robilotti and seconded by C/Wojyn. Passed on the following roll call:

Roll Call:     Ayes: C/Carr, C/Cooke, C/Robilotti, C/Rucker, C/Wojyn  
                  Nays: None  
                  Abstain: None  
                  Absent: C/Krawiec

### **Committee Reports**

#### **Public Utilities**

Councilwoman Krawiec is absent this evening; nothing is reported.

#### **Code Enforcement, Public Health, Welfare & Public Events**

Councilwoman Cooke has nothing to report this evening.

#### **Administration, Finance & Personnel**

Councilman Wojyn reports:

- B/A Finger prepared the Municipal Budget and C/Wojyn reviewed it. This budget will be up for adoption with a public hearing at the April 25, 2011 Council Meeting.
- B/A Finger along with Christine Robbins worked on the web site to ensure compliance with Gov. Christie's "Check List".

#### **Public Safety**

Councilwoman Robilotti reports:

- Reads Police report.

#### **Legislative, Insurance & Licenses**

Councilwoman Carr reports:

- Confirms Ed Collins from the Live Where You Work Program will be here tonight for his presentation.
- Contacted by Lydia Wycoff from the Village Inn inquiring how to go about getting another sign for the Village Inn. Mayor Reynolds informed her she would need to contact Zoning and apply for a sign permit.
- Western Monmouth County Chamber of Commerce will be holding a Breakfast on March 31<sup>st</sup> from 8:30 – 10:00 AM at the Battleground Country Club. Lt. Governor Kim Guadagno will be the guest speaker concerning Economic Development.

#### **Public Buildings & Grounds**

Councilman Rucker has nothing to report this evening.

**Correspondence**

Peter Gorbatuk, Municipal Clerk reports:

- Reminds Mayor and Council to return the Financial Disclosure Statements no later than April 22, 2011.
- Reads letter from resident Daniel Fiorica requesting permission to use Sanford Park for filming. Council requests clarification on some items.
- Reads a request for a sewer tie in from Concept Engineering Consultants, P.A. (This matter was discussed in Executive Session and denied)
- Reads a letter from Water/Sewer Superintendent Jim Mastrokalos praising Corporal Mike MacInnes for his cognizance of the Water Plant and DPW Supervisor Rick Guffanti for taking it upon himself to make a necessary repair in the Water Plant which saved the Borough \$2200.00.

**Borough Administrator/CFO Report**

Laurie Finger reports:

- Advises Mayor and Council Resolution 2011-085 is on the Agenda for Introduction of the 2011 Municipal Budget.

**Public Portion – Agenda Items**

Mayor Reynolds opens the floor to the public for discussion limited to agenda items only.

Paula Kuchinski – Hamilton Street, voices opposition to Ordinance 2011-03, and Resolution 2011-085.

Kathy Bien – Main Street, voices opposition to the proposed Municipal tax increase.

Irene Borghaus – Fireplaces of America Main Street, voices opposition to the proposed Municipal tax increase

There being no further questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Carr. Passed unanimously.

**Presentation - Live Where You Work Program**

Mayor Reynolds opens the floor to Edward Collins for his presentation on the Live where you work program.

Ed Collins explains that participation in the Live where you work program creates the opportunity for increasing homeownership, and affordability within partner municipalities at a minimal cost to the Borough.

**New Business**

**BOROUGH OF ENGLISHTOWN                      FIRST READING & INTRODUCTION  
ORDINANCE NO. 2011-03**

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

A motion to introduce the above ordinance by title only was offered by C/Robilotti and seconded by C/Wojyn. Passed on the following roll call:

Roll Call: Ayes:        C/Cooke, C/Robilotti, C/Rucker, C/Wojyn  
              Nays:         C/Carr  
              Abstain:       None  
              Absent:       C/Krawiec

Peter Gorbatuk, Municipal Clerk states the Public Hearing and Adoption on Ordinance No. 2011-03 will be held at the \*April 27, 2011 council meeting.

\*The meeting date has been changed to April 25, 2011 due to confliction with the School Board Election.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-079**

**RESOLUTION OF THE MAYOR AND GOVERNING BODY  
GRANTING APPROVAL FOR RAFFLE APPLICATION NO. RA 2011-01**

**WHEREAS**, the Battleground Historical Society has applied to the Governing Body of the Borough of Englishtown for a raffle license for November 12, 2011; and

**WHEREAS**, the Battleground Historical Society has paid all the proper fees to the Borough of Englishtown and submitted the proper fees to be forwarded to the Legalized Games of Chance Control Commission; and

**WHEREAS**, the Mayor and Governing Body of the Borough of Englishtown finds that the Battleground Historical Society is a qualified applicant and the members of the Battleground Historical Society are designated to conduct games of chance and are of good moral character and said members have never been convicted of a crime to the best of the Council's knowledge; and

**WHEREAS**, said games are to be conducted by the rules set forth by the Legalized Games of Chance Control Commission and the entire net proceeds are to be disposed of for a purpose permitted by the Raffle Licensing Law Act of 1954; and

**WHEREAS**, there is satisfactory proof that the Battleground Historical Society will not make payment for the conducting of the game or assisting therein, except to the extent allowed by law; and

**WHEREAS**, The Battleground Historical Society has stated that any rental to be paid for raffle equipment does conform to the schedule of authorized rentals prescribed

by the rules of the Control Commission and the raffles equipment lessor, should there be one, has been approved by the Control Commission; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that Raffle Application No. RA2011-01 for the Battleground Historical Society be approved as required by N.J.A.C. 13:47-4.11 and forwarded to the Legal Games of Chance Control Commission as prescribed by N.J.A.C. 13:47-4.3 (b); and

**BE IT FURTHER RESOLVED**, that a copy of Raffle License RA2011-01 be forwarded by the Municipal Clerk to the Legalized Games of Chance Control Commission for their review and determination; and

**BE IT FURTHER RESOLVED**, on the fifteenth day after Raffle Application No. RA2011-01 has been forwarded to the Legalized Games of Chance Control Commission with no objections received, Raffle License No. RA2011-01 may be issued to the Battleground Historical Society and copies of said license shall be distributed to the Licensee, the Municipal Clerk, and the Borough of Englishtown Police Dept.

Offered By: C/Robilotti

Seconded By: C/Rucker

Roll Call: Ayes: C/Carr, C/Cooke, C/Robilotti, C/Rucker, C/Wojyn

Nays: None

Abstain: None

Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-080**

**AUTHORIZATION OF SERVICES OVER \$800**

**WHEREAS**, the Borough of Englishtown Council requires that purchases and services over \$800.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situation; and

**WHEREAS**, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

**WHEREAS**, the Chief Financial Officer certifies that appropriate funds are available for the following:

Police Dept. – Auto Repairs to Vehicle #2 (intake manifold) - \$946.34

Services From:

Englishtown Automotive, Inc.  
14 Tennent Avenue  
Englishtown, N.J. 07726

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the above request(s) is approved for the purchase or order.

Offered By: C/Robilotti

Seconded By: C/Rucker

Roll Call: Ayes: C/Carr, C/Cooke, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Abstain: None  
Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-081**

**AUTHORIZING REFUND OF TAX SALE CERTIFICATE  
& REFUND OF PREMIUM PAID AT TAX SALE**

**WHEREAS**, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to U.S. Bank Cust./ProCapital I, LLC, 2 Liberty Place 50 South 16<sup>th</sup> Street Suite 1950, Philadelphia, PA 19102:

Tax Sale Certificate No. 10-00007  
Block 6, Lot 14.80 c80  
80 Oxford Court  
in the amount of \$249.19

**WHEREAS**, U.S. Bank Cust./ProCapital I, LLC, also paid \$200.00 as a premium to obtain Tax Sale Certificate; and

**WHEREAS**, the above-mentioned certificate has been voided by the tax collector and the holder is also entitled to a refund of the premium paid to obtain said certificate for a total refund amount of \$449.19.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$449.19 to U.S. Bank Cust./ProCapital I, LLC, 2 Liberty Place 50 South 16<sup>th</sup> Street Suite 1950, Philadelphia, PA 19102.

**BE IT FURTHER RESOLVED** that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Rucker

Roll Call: Ayes: C/Carr, C/Cooke, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Abstain: None  
Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-082**

**RESOLUTION AUTHORIZING THE  
DEFERMENT OF 2011 SCHOOL TAXES AS PROMULGATED  
BY THE DIVISION OF LOCAL GOVERNMENT SERVICES**

**WHEREAS**, the Borough Council of the Borough of Englishtown, County of Monmouth, State of New Jersey desires to increase the 2011 deferred school taxes as promulgated by the Division of Local Government Services.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Englishtown, County of Monmouth, State of New Jersey to increase the 2011 deferred school taxes as follows:

	From	To	Increase
Regional School District			
Freehold Regional	\$342,264.12	\$417,264.12	\$75,000.00

**BE IT FURTHER RESOLVED**, that the Municipal Clerk of the Borough of Englishtown be directed to file three (3) certified copies of this resolution with the Division of Local Government Services and one (1) certified copy to the Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Carr

Roll Call: Ayes: C/Cooke, C/Robilotti, C/Rucker, C/Wojyn

Nays: C/Carr

Abstain: None

Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-083**

**RESOLUTION AUTHORIZING AN ACCELERATED TAX SALE TO BE HELD  
IN ACCORDANCE TO THE RULES AND REGULATIONS PURSUANT TO  
N.J.S.A. 54:5-19**

**WHEREAS**, according to the amended regulations set forth in N.J.S.A. 54:5-19 et seq., all taxes and municipal water and sewer, and other lienable charges payable through the eleventh day of the eleventh month of the current fiscal year shall be subject to tax sale and offered for sale of lien to the lowest bidder or highest premium bidder at a tax sale to be held on December 20, 2011 at the Borough of Englishtown municipal building at 15 main street Englishtown, New Jersey; and

**WHEREAS**, there are delinquencies appearing in the records of the Borough of Englishtown for monies levied on the owners of record as they appear in the official tax list filed in the office of the Collector of Taxes of the Borough of Englishtown, as

well as listings from the Borough of Englishtown Municipal Water and Sewer Department.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth State of New Jersey that the Tax Collector of the municipality be and is hereby authorized, to hold a Tax Sale for taxes, water and sewer arrears for properties located in our municipality on December 20, 2011, with official notices of sale being advertised and notice the owners of record according to the requirement of N.J.S.A. 54:5-19 et seq.

Offered By: C/Robilotti

Seconded By: C/Carr

Roll Call: Ayes: C/Carr, C/Cooke, C/Robilotti, C/Rucker, C/Wojyn

Nays: None

Abstain: None

Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-084**

**EMERGENCY TEMPORARY APPROPRIATIONS**

**WHEREAS**, an emergent condition has arisen with respect to the need for various operating expenses prior to the adoption of the 2011 Budget and no adequate provision has been made in the 2011 temporary budget for the aforesaid purposes, and

**WHEREAS**, N.J.S.A.40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose; and

**WHEREAS**, the total emergency temporary appropriation resolutions adopted in the year 2011 pursuant to the provisions of Chapter 96, P.L.1951 (N.J.S.A.40A:4-20) including this resolution total \$383,747.00

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Englishtown, in the County of Monmouth, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A-20:

1. Emergency temporary appropriations be and the same is hereby made in the amount of \$343,747.00 as per attached sheet.
2. Said emergency temporary appropriations will be provided for in the 2011 budgets.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

Offered By: C/Robilotti

Seconded By: C/Rucker

Roll Call: Ayes: C/Carr, C/Cooke, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Abstain: None  
Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-085**

**RESOLUTION INTRODUCING THE MUNICIPAL BUDGET  
OF THE BOROUGH OF ENGLISHTOWN, COUNTY OF MONMOUTH,  
FOR FISCAL YEAR 2011,  
WITH STATEMENTS OF REVENUES AND APPROPRIATIONS  
WHICH SHALL CONSTITUTE THE LOCAL BUDGET FOR THE YEAR 2011**

**BE IT RESOLVED**, that the following statements of revenues and appropriations shall constitute the Municipal budget for the year 2011.

**BE IT FURTHER RESOLVED**, that the said budget be published in The Asbury Park Press in the issue of April 14, 2011.

The Governing Body of the Borough of Englishtown does hereby approve the following as the budget for the year 2011:

- |    |  |                 |
|----|--|-----------------|
| 1. | Appropriation within "Caps"<br>Municipal purposes (Item H-1, Sheet 19)<br>(N.J.S. 40a:4-45.2)  | \$ 1,564,260.00 |
| 2. | Appropriations excluded from "Caps"<br>Municipal purposes (Item H-2, Sheet 28)<br>(N.J.S. 40a:4-45.3 as amended)   | \$ 209,006.16   |
|    | Total general appropriations excluded<br>from "Caps" (Item 0, Sheet 29)  | \$ 209,006.16   |
| 3. | Reserve for uncollected taxes (Item M,<br>sheet 29) - based on estimated 98.07% of<br>tax collections  | \$ 100,389.19   |
| 4. | Total general appropriations<br>(Item 9, Sheet 29)   | \$ 1,873,655.35 |
| 5. | Less: Anticipated revenues other than<br>current property tax (Item 5, Sheet 11)<br>(i.e. surplus, misc. revenues and receipts<br>from delinquent taxes) | \$ 852,147.38   |

6. Difference: Amount to be raised by taxes  
for support of Municipal Budget (As Follows)

A. Local tax for Municipal purposes  
including reserve for uncollected  
taxes (Item 6 (A), Sheet 11) \$1,021,507.97

**Notice is hereby given that the Budget and Tax Resolution is approved by the Mayor and Council of the Borough of Englishtown, County of Monmouth on March 23, 2011.**

A hearing on the Budget and Tax Resolution will be held at 15 Main Street, Englishtown, NJ 07726 on \*April 27, 2011 at 7:30 p.m. at which time and place objections to said Budget and Tax Resolution for the year may be presented by taxpayers or other interested persons.

\*The meeting date has been changed to April 25, 2011 due to confliction with the School Board Election.

Offered By: C/Robilotti

Seconded By: C/Rucker

Roll Call: Ayes: C/Cooke, C/Robilotti, C/Rucker, C/Wojyn  
Nays: C/Carr  
Abstain: None  
Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-086**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY  
AUTHORIZING THE APPROVAL OF DEPARTMENT REQUISITIONS**

**WHEREAS**, the Mayor and Council have carefully examined all requisitions presented to the Borough for the processing into purchase orders; and

**WHEREAS**, after due consideration of the said requisitions, the Mayor and Council have approved processing of same.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved requisitions amounting to the sum of \$1,690.70 are hereby authorized to be processed into purchase orders on March 23, 2011.
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said requisitions hereby authorized to be processed into purchase orders.

Offered By: C/Robilotti

Seconded By: C/Rucker

Roll Call: Ayes: C/Carr, C/Cooke, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Abstain: None  
Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-087**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY  
AUTHORIZING THE PAYMENT OF BOROUGH BILLS**

**WHEREAS**, the Mayor and Council have carefully examined all vouchers presented to the Borough for the payment of claims; and

**WHEREAS**, after due consideration of the said vouchers, the Mayor and Council have approved payment of same.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved vouchers amounting to the sum of \$514,577.23 are hereby authorized to be paid on March 23, 2011.
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said vouchers hereby authorized to be paid.

Offered By: C/Robilotti

Seconded By: C/Rucker

Roll Call: Ayes: C/Carr, C/Cooke, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Abstain: None  
Absent: C/Krawiec

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-088**

**AUTHORIZATION OF PURCHASES OVER \$800**

**WHEREAS**, the Borough of Englishtown Council requires that purchases and services over \$800.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situation; and

**WHEREAS**, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

**WHEREAS**, the Chief Financial Officer certifies that appropriate funds are available for the following:

Police Dept. – (3) Remington Shotguns - \$1,934.60

Services From:

Lawmen Supply  
5521 White Horse Pike  
Egg Harbor City, N.J. 08215

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the above request(s) is approved for the purchase or order.

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Cooke, C/Robilotti, C/Rucker, C/Wojyn

Nays: C/Carr

Abstain: None

Absent: C/Krawiec

### **Tax Collector's Report**

#### **February 2011**

2011 Taxes	\$658,927.93
Interest	304.28
Duplicate Bill Fee	55.00
Miscellaneous	240.00
<u>Outside Lien Redemption</u>	<u>18,624.74</u>
<b>Net Receipts</b>	<b>\$678,151.95</b>

### **Public Portion**

Mayor Reynolds opens the floor to the public for discussion on anything they wish to bring to the attention to the governing body.

C/Carr brings up the proposed overall tax increase and suggests ways to reduce the municipal budget.

Paula Kuchinski – Hamilton Street, voices negative opinion of Mayor and Council and reads a letter stating her concerns.

Irene Borghaus – Fireplaces of America, Main Street, comments that Mayor and Council needs to work together.

Kathy Bien – Main Street, would like to see events take place in the Borough by utilizing Weamaconk Lake for boating and Sanford Park for a Farmers Market.

There being no further questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Rucker. Passed unanimously.

**Executive Session**

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-12B be it resolved by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey as follows whereas N.J.S.A. 10 4-12B of the Open Public Meetings Act of the State of New Jersey permits exclusion of the public from those portions of the meetings in which matters authorized to be discussed in Executive Session under the cited statute will be reviewed and discussed; and

Whereas, the Governing Body concludes that the public must be excluded from the discussion of the following matters of Personnel.

Therefore, be it resolved by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey, as follows, 1) Hereby authorizes Executive Session for the purpose of discussing above matters with N.J.S.A. 10 4-12B, 2) Anticipated at this time that the matters to be discussed in Executive Session will be discussed in Public not earlier than the next regular meeting of the Governing Body, 3) It is anticipated that the Executive Session last not longer than one-half hour, 4) There exists the possibility that action may be taken upon conclusion of the Executive Session when the meeting returns to open.

Offered By: C/Robilotti

Seconded By: C/Rucker

Roll Call: Ayes: C/Carr, C/Cooke, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Abstain: None  
Absent: C/Krawiec

The time being 9:08 P.M.

There being no further business in Executive Session, a motion to return to open session was offered by C/Robilotti, seconded by C/Carr. Passed unanimously.

The time being 9:16 P.M.

At this time Mayor Reynolds adds Resolution No. 2011-089 to tonight's agenda.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-089**

**APPROPRIATION RESERVE TRANSFER**

**WHEREAS**, N.J.S.A.40A:59 provides for appropriation transfers during the first three months of any fiscal year when the amount of any appropriation reserve for the immediately preceding fiscal year insufficient to pay the claims authorized or incurred

during said preceding year which were chargeable to said appropriation, and there is excess in any appropriation reserves over and above the amount deemed to be necessary to fulfill its purpose of such appropriation.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the transfers in the amount of \$2,305.00 (Two Thousand Three Hundred Five Dollars) be made in the 2010 budget.

**Current Fund:**

<b><u>From:</u></b>	Insurance Other Expense	\$2,305.00
<b><u>To:</u></b>	General Administration S&W	\$ 225.00
	Municipal Clerk S&W	\$ 100.00
	Tax Collection S&W	\$ 100.00
	Tax Assessment S&W	\$ 170.00
	Affordable Housing S&W	\$ 10.00
	Code Enforcement S&W	\$ 285.00
	Fire Official S&W	\$ 190.00
	Streets & Roads S&W	\$ 200.00
	Recycling S&W	\$ 25.00
	Municipal Court S&W	\$1,000.00

Offered By: C/Carr

Seconded By: C/Wojyn

Roll Call: Ayes: C/Carr, C/Cooke, C/Robilotti, C/Rucker, C/Wojyn  
 Nays: None  
 Abstain: None  
 Absent: C/Krawiec

**Adjournment**

There being no further business a motion to adjourn was offered by C/Rucker, seconded by C/Carr. Passed unanimously.

The time being 9:19 P.M.

April 25, 2011  
Approved by Governing Body

\_\_\_\_\_  
Municipal Clerk