

**\*\* WORKSHOP AGENDA \*\***

**February 23, 2011**

**6:30 P.M.**

**Work Session of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.**

1. Meeting Called to Order and Roll Call
2. Discussion Items:
  - Snow Removal Procedure
  - Internet Access & Email Policy
  - Property Acquisition: Block: 25, Lot: 20, 17 Main Street
  - Garbage Contract
  - Shared Service w/Manalapan for vehicle & equipment maintenance
  - 2011 Budget Discussion
3. Adjournment

The meeting was called to order by Mayor Reynolds at 6:32 P.M.

Roll Call: Present: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
Absent: None

Also present were Peter Gorbatuk, Municipal Clerk, Laurie Finger, Borough Administrator and Joseph Youssouf, Borough Attorney.

**Discussion Items:**

**Snow Removal Procedure**

- Discussion tabled to the March 23, 2011 Meeting.

**Internet Access & Email Policy**

- Reviewed by Mayor and Council. Final Policy to be submitted to Clerks office by C/Wojyn in time for the March 23, 2011 Council Meeting.

**Property Acquisition: Block: 25 Lot: 20, 17 Main Street**

- Clerk's office has been contacted by property owner of 17 Main Street to see if Borough is interested in purchase of property. Price drastically reduced. Council expresses interest in pursuing acquisition of property. Discussion regarding funding for appraisal of property takes place. Resolution 2011-075 - Exploration of Potential Funding for an Appraisal of 17 Main Street will be added to tonight's agenda.

**Garbage Contract**

- During the Budget Workshop there was a question in regards to creating a garbage utility. It has been determined that Englishtown can terminate our Solid Waste contract with it's current vendor with a 60 day written notice with or without cause.

**Shared Service w/Manalapan for Vehicle & Equipment Maintenance**

- Shared Services Agreement with Manalapan for vehicles and equipment maintenance has reasonable rates. B/A Finger will look into incorporating police vehicles as well.

**2011 Budget Discussion**

- Awaiting State Aid Figures; will have further discussion at a Special Meeting scheduled for March 9, 2011 at 7:30 PM

**Adjournment**

There being no further business a motion to adjourn the workshop was offered by C/Carr, seconded by C/Robilotti. Passed unanimously. The time being 7:32 P.M.

**\*\* AGENDA \*\***

**7:30 P.M.**

**Regular Meeting of the Mayor and Council of the Borough of Englishtown, 15 Main Street, Englishtown, New Jersey 07726.**

1. Meeting Called to Order and Roll Call
2. Statement of Compliance with Sunshine Law
3. Moment of Silence and Salute to the Flag
4. Presentation by Edward Collins on the "Live Where You Work Program"
5. Proclamation: Proclaiming March as Arc Awareness Month
6. Approval of Minutes - January 23, 2011
7. Committee Reports
8. Correspondence
9. Borough Administrator/CFO Report
10. Open Public Portion/Limited to Agenda Items Only  
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
11. Old Business:
  - A. Ordinance No. 2011-01 – Public Hearing & Adoption  
Amending & Supplementing Chapter 2.121 Entitled "Vehicles & Traffic"

- B. Ordinance No. 2011-02 – Public Hearing & Adoption  
Capital Ordinance Providing for the Acquisition & Installation of  
an Interconnection Meter Pit

12. New Business:

- A. Resolution No. 2011-058  
Endorsing Reinstatement of Death Penalty for Killers of Law  
Enforcement Officers
- B. Resolution No. 2011-059  
Resolution in Memory of Christopher Matlosz and Naming  
January 14<sup>th</sup> “Christopher Matlosz Remembrance Day” in the  
Borough of Englishtown in this Honor
- C. Resolution No. 2011-060  
Authorizing Purchases Over \$800  
Road Dept. – Salt/Magnesium Chloride Mix
- D. Resolution No. 2011-061  
Authorizing Purchases Over \$800  
Annual Training Conference for Fire Officials
- E. Resolution No. 2011-062  
Authorizing Purchases Over \$800  
Road Dept. – Airflow sander engine
- F. Resolution No. 2011-063  
Authorizing Purchases Over \$800  
Water Dept. – Water Meters
- G. Resolution No. 2011-064  
Appropriation Reserve Transfer
- H. Resolution No. 2011-065  
Authorizing Redemption of Tax Sale Certificate & Refund of  
Premium Paid at Tax Sale – Block 2, Lot 2.17
- I. Resolution No. 2011-066  
Authorizing Redemption of Tax Sale Certificate  
Block 2, Lot 23.01
- J. Resolution No. 2011-067  
Authorizing Redemption of Tax Sale Certificate  
Block 2, Lot 23.01
- K. Resolution No. 2011-068  
Authorizing Redemption of Tax Sale Certificate & Refund of  
Premium Paid at Tax Sale – Block 6, Lot 8

- L. Resolution No. 2011-069  
Authorizing Redemption of Tax Sale Certificate & Refund of Premium Paid at Tax Sale – Block 2 Lot 22.26
  - M. Resolution No. 2011-070  
Municipal Appointment - Class II Special Officers
  - N. Resolution No. 2011-071  
Appointment of Animal Control Officer
  - O. Resolution No. 2011-072  
Authorizing Approval of Department Requisitions
  - P. Resolution No. 2011-073  
Authorizing Payment of Borough Bills
  - Q. Resolution No. 2011-074  
2011 Temporary Operating Budget
- 13. Tax Collector's Report – January 2011
  - 14. Public Portion  
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
  - 15. Executive Session
  - 16. Adjournment

The meeting was called to order by Mayor Reynolds at 7:38 P.M.

Roll Call: Present: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
Absent: None

Also present were Peter Gorbatuk, Municipal Clerk, Laurie Finger, Borough Administrator and Joseph Youssouf, Borough Attorney.

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-6 notification of this meeting has been (1) Published in the Asbury Park Press and the News Transcript the Official Newspapers of the Borough, (2) Posted to the Public at Borough Hall, (3) Copy has been filed with the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed with the Mayor and Council. Thus this meeting tonight is deemed in compliance with the Open Public Meetings Act.

There was a moment of silence and salute to the flag.

## **Approval of Minutes –**

There being no corrections, deletions or additions, a motion to approve the Minutes of January 23, 2011 was offered by C/Robilotti and seconded by C/Rucker. Passed on the following roll call:

Roll Call:      Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
                  Nays: None  
                  Absent: None  
                  Abstain: None

## **Committee Reports**

### **Public Utilities**

Councilwoman Krawiec reports:

- Gordon's Corner Water Co. agreed to approve delaying the date for purchasing water from March 31 to June 30. Units will then be on line and can purchase water.

### **Code Enforcement, Public Health, Welfare & Public Events**

Councilwoman Cooke reports:

- Appointment of Animal Control Officer is on today's Agenda for approval. Reasonable rates. Recommends we pursue. Attorney Youssouf has reviewed the contract and it is acceptable.

### **Administration, Finance & Personnel**

Councilman Wojyn reports:

- B/A Finger continuing work on 2011 Budget.
- B/A Finger, C/Rucker and myself to conduct interviews for P/T Tax Assessor on 2/26/11.
- B/A Finger coordinating the Police Lieutenant Exam scheduled for 2/26/11.
- Employee Internet and E-mail policy being reviewed by Mayor and Council. Once it is complete, it will be added into the Personnel Policy. Separate E-mail policy for Council Members will be prepared.
- Monmouth County will now be charging an annual fee of \$1200.00 for the Record Inventory Management (RIM) System. Our current participation in RIM was due to grant money, which is no longer available. Recommends we opt out and obtain the much-needed server.

### **Public Safety**

Councilwoman Robilotti reports:

- Attended Firemen's dinner, Attended Firemen's Exercise, Gang related seminar, PBA Meeting, Englishtown/Manalapan Alliance Meeting.

### **Legislative, Insurance & Licenses**

Councilwoman Carr reports:

- Live where you work presentation will be on the Agenda for March 23, 2011.

### **Public Buildings & Grounds**

Councilman Rucker reports:

- Thanks DPW for a fine job in clearing our roads during the many snowstorms this season, and the Police in having vehicles removed to make plowing more efficient.

- Thanks B/A Finger, Engineer Tom Herits, and Clerk Peter Gorbatuk with their help in obtaining DOT funds for LaSatta Avenue project.

### **Correspondence**

Peter Gorbatuk, Municipal Clerk reports:

- Battleground Historical Society requests the presence of the Mayor and Council at the Village Inn on February 25<sup>th</sup> at 7:30 p.m.; Former Mayor Ted Narozanick will be present with his newly released DVDs of his World War II experiences which earned him the Bronze Star.
- Bid Opening for the Interconnection Supply and Installation of the Water Meter Pit will take place on March 10, 2011 at 11:00 A.M. in the Council Chambers.

### **Borough Administrator/CFO Report**

Laurie Finger reports:

- EECBG first round is complete with heating and lighting in the Municipal Building. Second round would include lighting and heating upgrades in the DPW building, and Water Plant and one additional HVAC unit for the Municipal building. C/Carr requests lights for the back of the parking lot and DPW garage. B/A Finger states this grant only provides for upgrades, not additional lighting. We would have to budget for that expense.

### **Public Portion – Agenda Items**

Mayor Reynolds opens the floor to the public for discussion limited to agenda items only.

There being no questions or comments, a motion to close the public portion was offered by C/Rucker and seconded by C/Robilotti. Passed unanimously.

### **Old Business**

**BOROUGH OF ENGLISHTOWN  
ORDINANCE NO. 2011-01**

**PUBLIC HEARING & ADOPTION**

**AN ORDINANCE OF THE BOROUGH OF ENGLISHTOWN  
AMENDING AND SUPPLEMENTING CHAPTER 2.121  
OF THE CODE OF THE BOROUGH OF ENGLISHTOWN  
ENTITLED “VEHICLES & TRAFFIC”**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth and State of New Jersey, that the following sections of Chapter 2.121 entitled “Vehicles & Traffic” be amended and supplemented as follows:

**SECTION 2.121.12 STOP INTERSECTIONS DESIGNATED** shall be amended to add the following as designated stop intersections:

#### **Intersection**

Harrison Avenue & Center Street  
Harrison Avenue & Pine Street  
Harrison Avenue & Hamilton Street

#### **Stop Sign on**

Harrison Avenue, Center Street (Four Way Stop)  
Harrison Avenue, Pine Street (Three Way Stop)  
Harrison Avenue, Hamilton Street (Four Way Stop)

Irving Place & Hamilton Street

Irving Place, Hamilton Street (Four Way Stop)

LaSatta Avenue & Wood Avenue (CR522) LaSatta Avenue

Stop signs shall be installed as provided therein.

**SECTION 2.121.13 YIELD INTERSECTIONS DESIGNATED** shall be deleted in its entirety and shall be identified as “reserved” and saved for future use.

**SECTION 2.121.17 POSTING OF TEMPORARY EMERGENCY SIGNS**

All references to the term “Chief of Police” are deleted. Wherever the term “Chief of Police” appears, the term “Officer in Charge” shall be substituted.

**SECTION 2.121.21 SUSPENSION OF PARKING REGULATIONS**

All references to the term “Chief of Police” are deleted. Wherever the term “Chief of Police” appears, the term “Officer in Charge” shall be substituted.

**BE IT FURTHER ORDAINED THAT** all ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of the inconsistency. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**BE IT FURTHER ORDAINED THAT** this Ordinance shall take effect upon passage and publication in accordance with applicable law.

**Public Hearing**

Mayor Reynolds opened the floor to the public for questions or comments on the above titled ordinance.

There being no questions or comments, a motion to close the public hearing was offered by C/Rucker and seconded by C/Carr. Passed unanimously.

**Adoption**

A motion to adopt Ordinance No. 2011-01, above titled, was offered by C/Robilotti and seconded by C/Rucker. Passed on the following roll call:

Roll Call:      Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
                     Nays: None  
                     Abstain: None  
                     Absent: None

**BOROUGH OF ENGLISHTOWN PUBLIC HEARING & ADOPTION  
ORDINANCE NO. 2011-02**

**CAPITAL ORDINANCE PROVIDING FOR THE ACQUISITION AND  
INSTALLATION OF AN INTERCONNECTION METER PIT, BY AND IN THE  
BOROUGH OF ENGLISHTOWN, IN THE COUNTY OF MONMOUTH, STATE  
OF NEW JERSEY; APPROPRIATING \$100,000 THEREFOR TO PAY FOR THE  
COST THEREOF**

**WHEREAS**, the Borough of Englishtown, in the County of Monmouth, State of New Jersey (the “Borough”), wishes to undertake the acquisition and installation of an interconnection meter pit; and

**WHEREAS**, the costs of said acquisition and installation is estimated to be \$100,000; and

**WHEREAS**, the Borough desires to authorize the appropriation and expenditure of \$100,000 from the Water Capital Improvement Fund of the Borough in order to undertake the aforesaid acquisition and installation of an interconnection meter pit.

**BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ENGLISHTOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY** (a majority of the full membership thereof affirmatively concurring), **AS FOLLOWS:**

**SECTION 1.** The capital improvement or purpose described in Section 2 of this capital ordinance is hereby authorized as a general capital improvement to be undertaken by the Borough. For the said improvement or purpose stated in Section 2, there is hereby appropriated the amount of \$100,000, which amount is hereby appropriated from the Water Capital Improvement Fund of the Borough.

**SECTION 2.** The capital improvement or purpose hereby authorized is the acquisition and installation of an interconnection meter pit on Tennent Avenue, such improvement shall include, but is not limited to, the removal of the existing interconnection meter pit, the acquisition and/or installation, as applicable, of a control valve, water meter with remote readout, sump pump, piping, valves, and the ability to send radio signals to the Borough’s water treatment plant, and also including all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto.

**SECTION 3.** The capital budget of the Borough is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs is on file in the office of the Clerk and is available for public inspection.

**SECTION 4.** This ordinance shall take effect twenty (20) days after final adoption and approval by the Mayor.

**Public Hearing**

Mayor Reynolds opened the floor to the public for questions or comments on the above titled ordinance.

There being no questions or comments, a motion to close the public hearing was offered by C/Robilotti and seconded by C/Carr. Passed unanimously.

**Adoption**

A motion to adopt Ordinance No. 2011-02, above titled, was offered by C/Krawiec and seconded by C/Robilotti. Passed on the following roll call:

Roll Call:     Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
                  Nays: C/Carr  
                  Abstain: None  
                  Absent: None

**New Business**

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-058**

**RESOLUTION ENDORSING REINSTATEMENT OF DEATH PENALTY FOR  
KILLERS OF LAW ENFORCEMENT OFFICERS**

**WHEREAS**, in 1976 the United States Supreme Court affirmed the constitutionality of the death penalty; and

**WHEREAS**, it is determined by each individual State if there is any classification of murder that warrants the death penalty; and

**WHEREAS**, in 1982, New Jersey reestablished the death penalty; however although close to 50 people had been sentenced to death in New Jersey for premeditated murder, the vast majority of those sentences were overturned by the State Courts; and

**WHEREAS**, in 2004, New Jersey's procedures for administering the death penalty were ruled unconstitutional by a New Jersey State Appeals Court; and

**WHEREAS**, on December 17, 2007, Governor Jon Corzine signed a Bill repealing New Jersey's death penalty; and

**WHEREAS**, the brutal, senseless execution style murder of Lakewood Police Officer Christopher Matlosz on January 14, 2011 has, at least for some, called into question the wisdom of having abolished the death penalty for all murders, no matter how heinous; and

**WHEREAS**, Officer Matlosz was previously employed by the Borough of Englishtown as a Full Time Police Officer for two years prior to becoming a Lakewood

Police Officer, thereby bringing special poignancy to this community for his savage murder.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown that it endorses reestablishing the death penalty for the cold blooded, calculated murder of Law Enforcement Officers acting in the line of duty.

**BE IT FURTHER RESOLVED** that Monmouth County's State Legislators are urged to join forces with Ocean County State Legislators in developing and sponsoring a Bill which would allow a jury to sentence the murderer of an on-duty law enforcement officer to suffer the death penalty.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution, shall be forwarded to Governor Chris Christie, 12<sup>th</sup> Legislative District Representatives, State Senate President, Englishtown Police Department, Englishtown Local PBA #166 and neighboring municipalities.

Offered By: C/Robilotti

Seconded By: C/Wojyn

C/Carr states she is fundamentally opposed and feels the death penalty should be enforced across the board.

Roll Call: Ayes: C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
Nays: C/Carr  
Abstain: None  
Absent: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-059**

**RESOLUTION IN MEMORY OF CHRISTOPHER MATLOSZ  
AND NAMING JANUARY 14<sup>TH</sup>  
"CHRISTOPHER MATLOSZ REMEMBRANCE DAY"  
IN THE BOROUGH OF ENGLISHTOWN IN HIS HONOR**

**WHEREAS**, the Governing Body of the Borough of Englishtown wishes to record its deep sorrow over the senseless and tragic passing of former Englishtown Police Officer Christopher Matlosz; and

**WHEREAS**, Christopher Matlosz was employed as a full time police officer for the Borough of Englishtown in October 2004 prior to becoming a Lakewood Police Officer in 2006; and

**WHEREAS**, on January 14, 2011 Officer Christopher Matlosz's life tragically ended while in the line of duty; and

**WHEREAS**, Christopher Matlosz's service to the Borough of Englishtown was given with such dedication and devotion that he has earned the respect, admiration and friendship of all the citizens of our community that had the pleasure to know him.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, that in recognition of Christopher Matlosz, we hereby express our deep appreciation to his service to this community and extend his fiancé & family our sincere sympathy upon his passing and hereby name January 14<sup>th</sup> "Christopher Matlosz Remembrance Day" in the Borough of Englishtown in his honor.

**BE IT FURTHER RESOLVED**, that a certified true copy of this resolution be forwarded to the fiancé and family of Christopher Matlosz and be included in the official minutes of the Governing Body of the Borough of Englishtown.

Offered By: C/Robilotti

Seconded By: C/Carr

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn

Nays: None

Absent: None

Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-060**

**AUTHORIZATION OF PURCHASES OVER \$800**

**WHEREAS**, the Borough of Englishtown Council requires that purchases and services over \$800.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situation; and

**WHEREAS**, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

**WHEREAS**, the Chief Financial Officer certifies that appropriate funds are available for the following:

Road Dept. – Salt/Magnesium Chloride Mix - \$1,666.13

Services From: International Salt Company  
655 Northern Blvd.  
Clarks Summit, PA 18411

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the above request(s) is approved for the purchase or order.

Offered By: C/Rucker

Seconded By: C/Robilotti

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Absent: None  
Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-061**

**AUTHORIZATION OF PURCHASES OVER \$800**

**WHEREAS**, the Borough of Englishtown Council requires that purchases and services over \$800.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situation; and

**WHEREAS**, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

**WHEREAS**, the Chief Financial Officer certifies that appropriate funds are available for the following:

Annual Training Conference for Fire Officials - \$800.00

Services From: NJ-IAAI  
P.O. Box 280  
Glassboro, N.J. 08028  
Attn: 2011 Chapter AGM

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the above request(s) is approved for the purchase or order.

Offered By: C/Robilotti

Seconded By: C/Rucker

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Absent: None  
Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-062**

**AUTHORIZATION OF PURCHASES OVER \$800**

**WHEREAS**, the Borough of Englishtown Council requires that purchases and services over \$800.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situation; and

**WHEREAS**, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

**WHEREAS**, the Chief Financial Officer certifies that appropriate funds are available for the following:

Road Dept. – Air-flow sander engine - \$2,679.24

Services From: Seely Equipment & Supply Co. Inc.  
1325 Highway 34  
Farmingdale, N.J. 07727

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the above request(s) is approved for the purchase or order.

Offered By: C/Rucker

Seconded By: C/Robilotti

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Absent: None  
Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-063**

**AUTHORIZATION OF PURCHASES OVER \$800**

**WHEREAS**, the Borough of Englishtown Council requires that purchases and services over \$800.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situation; and

**WHEREAS**, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

**WHEREAS**, the Chief Financial Officer certifies that appropriate funds are available for the following:

Water Dept. – (120) Water Meters - \$6,011.00

Services From: Allied Meter Services, Inc.  
340 E. Broad Street  
Burlington, N.J. 08016

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the above request(s) is approved for the purchase or order.

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Absent: None  
Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-064**

**APPROPRIATION RESERVE TRANSFER**

**WHEREAS**, N.J.S.A.40A:59 provides for appropriation transfers during the first three months of any fiscal year when the amount of any appropriation reserve for the immediately preceding fiscal year insufficient to pay the claims authorized or incurred during said preceding year which were chargeable to said appropriation, and there is excess in any appropriation reserves over and above the amount deemed to be necessary to fulfill its purpose of such appropriation.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the transfers in the amount of \$2,100.00 (Two Thousand One Hundred Dollars) be made in the 2010 budget.

**Current Fund:**

<b>From:</b>	Insurance Other Expense	\$2,100.00	
<b>To:</b>	Legal Services Other Expense	\$ 500.00	legal fees
	Streets & Roads Other Expense	\$1,600.00	sander repair

Offered By: C/Rucker

Seconded By: C/Carr

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Absent: None  
Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-065**

**AUTHORIZING REFUND OF TAX SALE CERTIFICATE  
& REFUND OF PREMIUM PAID AT TAX SALE**

**WHEREAS**, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to U.S. Bank Cust. For CCTS Capital, LLC, 2 Liberty Place 50 South 16<sup>th</sup> Street Suite 1950, Philadelphia, PA 19102:

Tax Sale Certificate No. 10-00001  
Block 2, Lot 2.17  
6 Hospitality Way  
in the amount of \$1,904.58

**WHEREAS**, U.S. Bank Cust. For CCTS Capital, LLC, also paid \$4000.00 as a premium to obtain Tax Sale Certificate; and

**WHEREAS**, the above-mentioned certificate has been voided by the tax collector and the holder is also entitled to a refund of the premium paid to obtain said certificate for a total refund amount of \$5,904.58.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$5,904.58 Bank Cust. For CCTS Capital, LLC, 2 Liberty Place 50 South 16<sup>th</sup> Street Suite 1950, Philadelphia, PA 19102.

**BE IT FURTHER RESOLVED** that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Offered By: C/Carr

Seconded By: C/Robilotti

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn

Nays: None

Absent: None

Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-066**

**AUTHORIZING REFUND OF TAX SALE CERTIFICATE**

**WHEREAS**, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to Culmac Investors P.O. Box 251 Monmouth Beach, N.J. 07750:

Tax Sale Certificate No. 09-00002

Block 2, Lot 23.01

50 Lasatta Ave.

in the amount of \$3,210.91

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$3,210.91 to Culmac Investors P.O. Box 251 Monmouth Beach, N.J. 07750:

**BE IT FURTHER RESOLVED** that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Carr

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Absent: None  
Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-067**

**AUTHORIZING REFUND OF TAX SALE CERTIFICATE**

**WHEREAS**, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to Culmac Investors P.O. Box 251 Monmouth Beach, N.J. 07750:

Tax Sale Certificate No. 09-00012  
Block 2, Lot 23.01  
50 Lasatta Ave.  
in the amount of \$12,016.81

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$12,016.81 to Culmac Investors P.O. Box 251 Monmouth Beach, N.J. 07750:

**BE IT FURTHER RESOLVED** that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Carr

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Absent: None  
Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-068**

**AUTHORIZING REFUND OF TAX SALE CERTIFICATE  
& REFUND OF PREMIUM PAID AT TAX SALE**

**WHEREAS**, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to Josef Hoffmann 326 Shadey Lane Trenton, N.J. 08619:

Tax Sale Certificate No. 10-00005  
Block 6, Lot 8  
13 Wilson Avenue  
in the amount of \$1,354.83

**WHEREAS**, Josef Hoffmann, also paid \$100.00 as a premium to obtain Tax Sale Certificate; and

**WHEREAS**, the above-mentioned certificate has been voided by the tax collector and the holder is also entitled to a refund of the premium paid to obtain said certificate for a total refund amount of \$1,454.83.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$1,454.83 to Josef Hoffmann 326 Shadey Lane Trenton, N.J. 08619:

**BE IT FURTHER RESOLVED** that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Offered By: C/Robilotti

Seconded By: C/Carr

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn

Nays: None

Absent: None

Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-069**

**AUTHORIZING REFUND OF TAX SALE CERTIFICATE  
& REFUND OF PREMIUM PAID AT TAX SALE**

**WHEREAS**, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to FNA Jersey Lien Services 575 Route 70 2<sup>nd</sup> Floor P.O. Box 1030 Brick, N.J. 08723:

Tax Sale Certificate No. 10-00002

Block 2, Lot 22.26 c26

26 English Club Drive

in the amount of \$3,397.02

**WHEREAS**, FNA Jersey Lien Services, also paid \$1600.00 as a premium to obtain Tax Sale Certificate; and

**WHEREAS**, the above-mentioned certificate has been voided by the tax collector and the holder is also entitled to a refund of the premium paid to obtain said certificate for a total refund amount of \$4,997.02.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$4,997.02 to FNA Jersey Lien Services 575 Route 70 2<sup>nd</sup> Floor P.O. Box 1030 Brick, N.J. 08723.

**BE IT FURTHER RESOLVED** that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Offered By: C/Carr

Seconded By: C/Robilotti

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Absent: None  
Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-070**

**MUNICIPAL APPOINTMENTS**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown that the following appointments are hereby confirmed for the year 2011:

Special Law Enforcement Class II Officer Nicola Costagliola

Special Law Enforcement Class II Officer Scott Zapora

**BE IT FURTHER RESOLVED** that said appointments shall be in accordance with any existing laws or policies regulating said office.

**BE IT FURTHER RESOLVED** that the salary for each employee shall be at the rate as set forth by the salary Ordinance as adopted by the Governing Body.

Offered By: C/Robilotti

Seconded By: C/Krawiec

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Absent: None  
Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-071**

**APPOINTMENT OF ANIMAL CONTROL OFFICER**

**WHEREAS**, the Mayor and Council of the Borough of Englishtown are knowledgeable that there is a need for an Animal Control Officer to perform Animal Control services within the Borough of Englishtown.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown as follows:

1. Jan (John) E. Bilyk (d/b/a Whisper Acres) of Jackson, N.J. is a certified animal control officer who will perform all duties required of the position and outlined in the contract.
2. The Mayor and Municipal Clerk are authorized to execute a 1-year agreement between Jan E. Bilyk (d/b/a Whisper Acres) and the Borough of Englishtown for Animal Control Services for a one-year period commencing March 1, 2011 through February 29, 2012 at an annual compensation of twelve hundred dollars (\$1200.00).

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to Borough of Englishtown Chief Financial Officer and Jan (John) E. Bilyk (d/b/a Whisper Acres).

Offered By: C/Robilotti

Seconded By: C/Cooke

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn

Nays: None

Absent: None

Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-072**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY  
AUTHORIZING THE APPROVAL OF DEPARTMENT REQUISITIONS**

**WHEREAS**, the Mayor and Council have carefully examined all requisitions presented to the Borough for the processing into purchase orders; and

**WHEREAS**, after due consideration of the said requisitions, the Mayor and Council have approved processing of same.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved requisitions amounting to the sum of \$17,636.50 are hereby authorized to be processed into purchase orders on February 23, 2011.

2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said requisitions hereby authorized to be processed into purchase orders.

Offered By: C/Robilotti

Seconded By: C/Carr

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Absent: None  
Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-073**

**RESOLUTION OF THE BOROUGH OF ENGLISHTOWN  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY  
AUTHORIZING THE PAYMENT OF BOROUGH BILLS**

**WHEREAS**, the Mayor and Council have carefully examined all vouchers presented to the Borough for the payment of claims; and

**WHEREAS**, after due consideration of the said vouchers, the Mayor and Council have approved payment of same.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved vouchers amounting to the sum of \$604,461.33 are hereby authorized to be paid on February 23, 2011.
2. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said vouchers hereby authorized to be paid.

Offered By: C/Robilotti

Seconded By: C/Carr

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Absent: None  
Abstain: None

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-074**

**2011 TEMPORARY OPERATING BUDGET**

**WHEREAS**, Section 40A:4-19 of the revised Statutes of the State of New Jersey provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2011 Municipal Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the Director of the Division of Local Government Services authorized in Local Finance Notice 2011-2 dated January 12, 2011 that the Governing Body may, by resolution, adopt by Feb. 28, 2011 to increase it's temporary budget by 1/12<sup>th</sup>; and

**WHEREAS**, the total appropriations in the 2010 Municipal Budget, exclusive of any appropriations made for interest and debt redemption charges, Capital Improvement Fund, Public Assistance, is \$2,575,196.72 and

**WHEREAS**, 1/12<sup>th</sup> of the total appropriations in the 2010 Municipal Budget, exclusive of any appropriations made for interest and debt redemption charges, Capital Improvement Fund, Public Assistance, in said 2010 Municipal Budget is \$214,598.98; and

**WHEREAS**, the 2011 temporary operating budget was adopted by Resolution Number 2011-016, adopted on January 3, 2011 in the amount of \$675,989.14;

**NOW, THEREFORE BE IT RESOLVED**, that the total 2011 temporary operating budget be increased to the amount of \$890,263.00 and attached appropriations be made.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be transmitted to the Chief Financial Officer for her records.

Offered By: C/Rucker

Seconded By: C/Carr

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn

Nays: None

Absent: None

Abstain: None

**Tax Collector's Report**

**January, 2011**

2011 Taxes	\$494,907.94
Duplicate Bill Fee	100.00
<u>Outside Lien – prop. redeemed</u>	<u>3,259.41</u>
Net Receipts	\$498,267.35

**Public Portion**

Mayor Reynolds opens the floor to the public for discussion on anything they wish to bring to the attention to the governing body.

Jerry Cole representing the Knights of Columbus addresses Mayor and Council requesting the hook-up fees be waived for water and sewer service on their new building considering they have had these services for 45 years in the old building and this is just a reconnection, not providing a new service. Mayor and Council will consider request and consult with attorney and W/S Superintendent and then advise Mr. Cole once a decision has been made.

There being no further questions or comments, a motion to close the public portion was offered by C/Rucker and seconded by C/Carr. Passed unanimously.

At this time Resolution No. 2011-075 is added to the agenda.

**BOROUGH OF ENGLISHTOWN  
RESOLUTION NO. 2011-075**

**AUTHORIZING THE EXPLORATION OF POTENTIAL FUNDING  
FOR APPRAISAL OF ACQUISITION OF REAL PROPERTY  
LOCATED AT BLOCK: 25 LOT: 20, 17 MAIN STREET**

**WHEREAS**, the Mayor and Council of the Borough of Englishtown has knowledge of the availability of property for sale located at 17 Main Street; and

**WHEREAS**, the exploration of potential funding for the appraisal of and acquisition of this real property needs to be explored.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Englishtown that funding be sought to pursue the appraisal of this property.

Offered By: C/Carr

Seconded By: C/Robilotti

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn

Nays: None

Absent: None

Abstain: None

At this time Mayor Reynolds reads aloud Resolution No. 2011-059 Entitled "Resolution In Memory of Christopher Matlosz and Naming January 14<sup>th</sup> Christopher Matlosz Remembrance Day in the Borough of Englishtown in his honor".

**Executive Session**

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-12B be it resolved by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey as follows whereas N.J.S.A. 10 4-12B of the Open Public Meetings Act of the State of New Jersey permits exclusion of the public from those portions of the meetings in which matters authorized to be discussed in Executive Session under the cited statute will be reviewed and discussed; and

Whereas, the Governing Body concludes that the public must be excluded from the discussion of the following matters of lawyer/client privileged material & potential litigation; and

Therefore, be it resolved by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey, as follows, 1) Hereby authorizes Executive Session for the purpose of discussing above matters with N.J.S.A. 10 4-12B, 2) Anticipated at this time that the matters to be discussed in Executive Session will be discussed in Public not earlier than the next regular meeting of the Governing Body, 3) It is anticipated that the Executive Session last not longer than one-half hour, 4) There exists the possibility that action may be taken upon conclusion of the Executive Session when the meeting returns to open.

Offered By: C/Robilotti

Seconded By: C/Rucker

Roll Call: Ayes: C/Carr, C/Cooke, C/Krawiec, C/Robilotti, C/Rucker, C/Wojyn  
Nays: None  
Absent: None  
Abstain: None

The time being 8:35 P.M.

C/Cooke is excused from Executive Session at 8:55 p.m. exempting her from discussion regarding Police contract negotiations.

There being no further business in Executive Session, a motion to return to open session was offered by C/Robilotti, seconded by C/Carr. Passed unanimously.

The time being 9:17 P.M.

### **Adjournment**

There being no further business a motion to adjourn was offered by C/Robilotti, seconded by C/Carr. Passed unanimously.

The time being 9:18 P.M.

