

**** AGENDA ****

July 11, 2007

7:30 P.M.

**Regular Meeting of the Mayor and Council of the Borough of Englishtown,
15 Main Street, Englishtown, New Jersey 07726.**

1. Meeting Called to Order and Roll Call
2. Statement of Compliance with Sunshine Law
3. Moment of Silence and Salute to the Flag
4. Approval of Minutes – June 13, 2007
5. Committee Reports
6. Correspondence
7. Open Public Portion/Limited to Agenda Items Only
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
8. Presentation: Certified Valuations Inc.
2007 Revaluation Firm
9. Presentation: Assemblywoman Jennifer Beck
2007-08 State Budget
10. Old Business
 - A. Ordinance No. 2007-09 – Public Hearing & Adoption
Amending Code Book Chapter 2.89, Entitled "Littering"
11. New Business
 - A. Ordinance No. 2007-10 – First Reading & Introduction
Amending Code Book Chapter 2.50, Entitled "Schedule of Fees"
 - B. Resolution No. 2007-121
Designation of Salaries

- C. Resolution No. 2007-122
Authorizing Purchases Over \$800
Stuart Appraisal Co. – Liberty Manor Tax Court
 - D. Resolution No. 2007-123
Authorizing Purchases Over \$800
Police Dept. – Shared Emergency 911 Dispatching Services
 - E. Resolution No. 2007-124
Authorizing Redemption of Tax Sale Certificate
 - F. Resolution No. 2007-125
Authorizing Approval of Department Requisitions
 - G. Resolution No. 2007-126
Authorizing Payment of Borough Bills
- 12. Discussion Item: 2008 DOT Grant Application
 - 13. Public Portion
Limited to Five (5) Minutes per citizen to be determined at Borough Council's discretion. Any and all situations regarding Borough Personnel, when names are implied or mentioned, are to be brought to the full attention of the Council through an appointment and subsequent disclosure through the Personnel Committee.
 - 14. Executive Session
 - 15. Adjournment

The meeting was called to order by Mayor Reynolds at 7:38 P.M.

Roll Call: Present: C/Soden, C/Robilotti, C/Cooke, C/Leonardis
Absent: C/Simon, C/Carr

Also present were Peter Gorbatuk, Acting Municipal Clerk, Laurie Finger, Borough Administrator, Sharon Hartman, Tax Assessor, and Stuart J. Moskovitz, Borough Attorney.

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-6 notification of this meeting has been (1) Published in the Asbury Park Press and the News Transcript the Official Newspapers of the Borough, (2) Posted to the Public at Borough Hall, (3) Copy has been filed with the Municipal Clerk, (4) Copy of this agenda and the Sunshine Statement has been filed with the Mayor and Council. Thus this meeting tonight is deemed in compliance with the Open Public Meetings Act.

There was a moment of silence and salute to the flag.

Approval of Minutes –

There being no corrections, deletions or additions, a motion to approve the Minutes of June 13, 2007 was offered by C/Soden and seconded by C/Robilotti. Passed on the following roll call:

Roll Call:	Ayes:	C/Soden, C/Cooke, C/Robilotti, C/Leonardis
	Nays:	None
	Absent:	C/Simon, *C/Carr
	Abstain:	None

Committee Reports

C/Leonardis

- Committee reports were emailed to Mayor Reynolds and Council; copies are available.
- Our temporary employee Justin has started and will be employed for the next 12 weeks or so.
- Rick Guffanti, Department of Water & Sewer Supervisor has assessed Borough streets to see which streets are in need of repair for Reconstruction Grant.
- Reviewed safety policies with Rick Guffanti, to incorporate into the Employee Policy Book.

C/Cooke

- Ordinance No. 2007-10 fees have been changed for pony rides and face painting for Fall Festival.

C/Robilotti

- It has been decided at the Personnel Policy meeting that we need to have a Saturday committee meeting which will give us more time for discussions.
- Very interesting article in News Transcript with Stuart Moskovitz, Borough Attorney talking about the 28% tax rate increase in Manalapan.
- Letter received regarding teen group looking for place to hold meeting would like to have discussion to see if maybe we could help them out.

Mayor Reynolds asks C/Robilotti to get all information together, so discussion can be held at next council meeting.

- Peter Gorbatuk, Acting Municipal Clerk will be showing us Resolution for next meeting for NIMS so we can move forward with certification.

C/Soden

- We had five certified letters go out regarding water bills.

Correspondence

Peter Gorbatak, Acting Municipal Clerk

- Group affidavit for audit report will be ready for July 25th Council meeting.
- 8 Main Street utility pole is set to be removed July 16th weather permitting.
- Department of Community Affairs meeting will be held July 16th at 1:30 with Mr. Mano Lal and representative from Jamesburg Mr. Bob Ward.

C/Robilotti

- Police Activity Report - total motor vehicle stops were 120, total calls 418 and 241 routine calls for service.

Public Portion – Agenda Items

Mayor Reynolds opens the floor to the public for discussion limited to agenda items only.

There being no questions or comments, a motion to close the public portion was offered by C/Soden and seconded by C/Robilotti. Passed unanimously.

*C/Carr arrives at 7:48 P.M.

Presentation – Certified Valuations Inc. 2007 Revaluation

Mayor Reynolds opens the floor to Mr. Lamicello.

Ted Lamicello, Certified Valuations Project Supervisor for Revaluation Program for Borough of Englishtown.

- Last revaluation was done in late 1980 at 100% market value. These values change at different rates every year. At present Englishtown is at 44% market value. When ratio is about 50% the County Board orders the municipality to revalue to bring everyone back to 100% market value.
- We will be physically inspecting every parcel in town. A letter will go out to each taxpayer stating a member of our firm will be visiting their property within the next two weeks. All of the inspectors will have photo ID and a letter signed by the assessor. Drivers license, social security number and automobile information will be on file with both the Police Department and Tax Assessors Office. They will do an internal inspection of the house and document physical characteristics of the dwelling. When inspection is completed they will ask the homeowner to initial the Property Record Card indicating that the property was inspected. They will then measure the exterior building and sketch property on card.
- If no one is home when inspector arrives they will gather all the exterior information and leave a card on the door stating when they will return. If when the inspector returns again and no one is home we will leave a card stating please call to schedule internal inspection.

- Inspections will begin late July or early August. The process must be completed by January 10th of 2008.
- After Inspection phase is finished we will begin our analysis for valuation.
- Letters will be sent to taxpayers around November 10th or 12th stating what the proposed assessment will be for 2008. Included will be a number to contact us with questions on how we arrived at assessed value.
- After informal hearing phase is completed we will then review all of those properties that did come in for a hearing. Around January 10th a letter will go out stating the value that will be reported to the Monmouth County Board of Taxation for tax year 2008.
- Official tax list for 2008 will be printed on January 10th. Anyone not satisfied at that point with their assessment has from February 1st to April 1st to file a formal appeal with the County Board of Taxation.
- In addition to the inspector there will be a photographer taking a photograph of every property.

Mr. Lamicello opens the floor for any questions at this time.

C/Carr

- How many attempts will be made?

Mr. Lamicello

- We will actually visit the property three times, but if we receive a call after third attempt we will go back out and inspect.

Mayor Reynolds thanks Mr. Lamicello for presentation.

**Presentation – Assemblywoman Jennifer Beck
2007-08 State Budget**

Mayor Reynolds opens the floor to Assemblywoman Jennifer Beck.

Greg from Assemblywomen Beck's legislative office handed out materials that summarize and talk about proposals she has advocated on the floor of the assembly as far as spending cuts.

Assemblywoman Jennifer Beck

- Gave an update on the 2007-2008 State Budget and a quick outlook for the future.
- Few Highlights:
 - 2008 State Budget – \$33 Billion
 - 10% increase from 2007. 2007 10% increase from 2006
- Next year beginning with 2.2 billion dollar deficit
- New Homestead Rebate Program – only enough money to fund for 2007. Not enough revenue to fund for the coming years.
- Overall, expresses concerns with the States direction.

Mayor Reynolds thanks Assemblywoman Beck for coming.

Old Business

**BOROUGH OF ENGLISHTOWN
ORDINANCE NO. 2007-09**

PUBLIC HEARING & ADOPTION

**AN ORDINANCE OF THE BOROUGH OF ENGLISHTOWN AMENDING CHAPTER
2.89, ENTITLED "LITTERING"**

WHEREAS, the governing body of the Borough of Englishtown has determined that it is becoming increasingly unsightly for residents to continually receive unsolicited printed materials which tend to remain at the curb or blow around the community; and

WHEREAS, it is a matter of civic pride to limit the amount of waste material that is deposited in our community as litter;

I. NOW THEREFORE BE IT ORDAINED by the Borough Council of the Borough of Englishtown that **Chapter 2.89, entitled "LITTERING"** of the Code of the Borough of Englishtown is hereby amended as follows:

A. Section 2.89.02, Definitions shall include at the end of the current definition of Litter, in section "a", the following:

Littering shall also be defined as any printed material that is unsolicited and deposited on or around the premises of any residential property, including, but not limited to menus, newspapers, advertisement circulars, magazines, coupon books, and political advertisements, regardless of content. Excluded from the definition of Littering shall be the following:

1. Newspapers or magazines that are being distributed by paid subscription, or by a request in writing signed by the owner or occupant of the residential property.
2. Any printed material that is delivered by U.S. Mail, or an independent courier, such as Fedex, UPS, etc., or other service in the business of charging to deliver materials or product on behalf of unrelated businesses or persons.
3. Goods specifically ordered by the owner or occupant of the residential property.
4. Legal documents such as summonses, subpoena, court orders, official notices of violations, etc.

B. There shall be a new **Section 2.89.04, entitled, "Placement"**:

All items delivered to the premises meeting the exclusions of Section 2.89.02.a. shall be placed only within a permanently installed appurtenance to the premises designed and designated for the receipt of such printed matter or, if there is none, on the ground or floor at a point beneath the place where such premises receives its mail or within a three-foot radius of that point or the front door of the premises.

C. There shall be a new **Section 2.89.05, entitled, "Rejection of Materials"**:

In the event an owner or occupant who subscribed to or agreed to the delivery of materials in the past notifies the sender in writing that they no longer wish to receive such materials, it shall be unlawful to continue delivering the material to that residence.

D. The existing **Section 2.89.05**, entitled **Penalties**, shall be renumbered to **Section 2.89.07**, and the language of such section shall be replaced in its entirety by the following:

a. In the case of unsolicited printed material placed on properties with the intention that it be read by the owner or occupant of the premises, any person found to be in violation of this Ordinance shall be subject to a fine not to exceed \$50.00 for each item deposited. It shall be deemed to be a separate violation of this ordinance for each residence at which the offending material is deposited, and each time it is so deposited.

b. In the case of all other forms of litter, including unsolicited printed material that is merely discarded, as opposed to deposited with the intention that it be read, the violation shall be subject to a fine not to exceed \$500.00 or imprisonment in the County Jail for a period not exceeding ninety (90) days, or both.

E. Existing **Sections 2.89.06** entitled “**Severability**” and **2.89.07** entitled “**Effective Date**” is deleted in its entirety.

F. **Section 2.89.04** of the existing **Chapter 2.89** shall be renumbered to **2.89.06**.

II. BE IT FURTHER ORDAINED THAT:

A. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of the inconsistency.

B. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

C. This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Public Hearing

Mayor Reynolds opened the floor to the public for questions or comments on the above titled ordinance.

There being no questions or comments, a motion to close the public hearing was offered by C/Robilotti and seconded by C/Leonardis. Passed unanimously.

Adoption

A motion to adopt Ordinance No.2007-09, above titled, was offered by C/Leonardis and Seconded by C/Robilotti. Passed on the following roll call:

Offered By: C/Leonardis

Seconded By: C/Robilotti
Roll Call: Ayes: C/Carr, C/Robilotti, C/Cooke, C/Leonardis
Nays: C/Soden
Abstain: None
Absent: C/Simon

New Business

ORDINANCE NO. 2007-10

**An Ordinance Of The Borough Of Englishtown Amending/Supplementing
Chapter 2.50 of the Borough Code Book
“Schedule of Fees”**

Be It Ordained by the Governing Body of the Borough of Englishtown that the following sections be amended/supplemented as follows:

**Chapter 2.50, Schedule of Fees
Section 2.50.02 – Recreation Fees**

Annual Fall Festival

Add: Pony Rides	\$3.00
Face Painting	\$3.00

This ordinance shall take effect upon final passage and publication according to law.

A motion to introduce the above titled Ordinance was offered by C/Robilotti and seconded by C/Leonardis. Passed on the following roll call:

Offered by: C/Robilotti

Seconded by: C/Leonardis

Roll Call: Ayes: C/Soden, C/Carr, C/Cooke, C/Robilotti, C/Leonardis
Nays: None
Abstain: None
Absent: C/Simon

Peter Gorbatuk, Acting Municipal Clerk states the Public Hearing and Adoption on Ordinance No. 2007-10 is scheduled for the July 25, 2007 Council Meeting, 7:30 p.m. at Borough Hall.

**Borough of Englishtown
Resolution No. 2007-121**

Designation of Salaries

Whereas, the Mayor and Council of the Borough of Englishtown adopted an Ordinance entitled "An Ordinance establishing limits for salaries of the Employees in the Borough of Englishtown, County of Monmouth, State of New Jersey"; and

Whereas, said salaries provided certain ranges for the positions set forth; and

Now, Therefore, Be It Resolved that it is the determination of the Mayor and Council of the Borough of Englishtown that annual salaries for said positions shall be fixed as follows for the year 2007 unless otherwise indicated.

Position		Annual Salary	
Governing Body	Mayor	\$ 2,750.00	
	Council	\$ 2,500.00	
Municipal Clerk	Peter Gorbatuk	\$ 43,260.00	
Deputy Municipal Clerk p/t	Christine Robbins	\$ 14.80	per hour
Clerk Typist p/t	Louisa Gustafson	\$ 10.30	per hour
Business Administrator	Laurie Finger	\$ 21,674.00	
Chief Financial Officer	Laurie Finger	\$ 21,674.00	
Finance Clerk	Jeanne Keevins	\$ 33,475.00	
Court Magistrate	Magistrate	Judge Newman	\$ 16,068.00
	Court Administrator	Pat Wojnas	\$ 43,056.42
	Deputy Court Clerk	Diane Koellner	\$ 21,120.60
	Deputy Clerk	Mary Kennedy	\$ 10.71

Dept. Public Works Supervisor	Rick Guffanti		\$ 45,707.16	
Dept. Public Works	Rob Ebbe	thru 4/11/07	\$ 12.40	per hour
Dept. Public Works	Kurt Knapp		\$ 11.81	per hour
Dept. Public Works	Wayne Krawiec		\$ 12.05	per hour
Water Department Supervisor	Jim Mastrokalos		\$ 13,271.34	
Water Department Clerk	Celia Hecht		\$ 12,360.00	
Sewer Department Supervisor	Jim Mastrokalos		\$ 13,271.34	
Sewer Department Clerk	Celia Hecht		\$ 12,360.00	
Recycling Coordinator	Rick Guffanti		\$ 1,122.51	
Construction Office				
Director of Code Enforcement	Rick Hogan		\$ 8,975.58	
Construction Official			\$ 6,141.19	
Fire Sub-Code Official			\$ 6,141.19	\$21,257.96
Building Sub-Code Official	John Marini		\$ 6,141.19	
Housing Inspector			\$ 6,141.19	\$12,282.38
Assistant Housing Inspector	Heather Dettra thru 3 /28/07		\$ 5,848.75	
Plumbing Inspector	Gene Ferry		\$ 9,142.05	
Electrical Inspector	Victor Timpanero		\$ 7,178.21	
Construction Clerk	Bette Lasker		\$ 17.72	per hour
Fire Official/Inspector	Ed Miller		\$ 7,732.73	
Code Enforcement Officer			\$ 5,154.78	\$12,887.51

Assistant Code Enforcement/Zoning Officer	Ralph Kirkland	\$ 4,838.71	
P/T Fire Inspector		\$ 1,367.71	\$ 6,206.42

Tax Department

Tax Assessor	Sharon Hartman	\$ 8,240.00	
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Tax Collector	Janice Garcia	\$ 9,640.80	
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Planning/Zoning Bd.

Secretary	Heather Dettra	thru 04/25/07	\$ 17.72	per hour
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Secretary	Celia Hecht	eff 06/13/07	\$ 2,500.00	
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Emergency Management

Coordinator	Pete Cooke III	\$ 1,041.53	
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Police Department

Chief	John Niziolek	\$ 76,493.53	
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Offered By: C/Robilotti

Seconded By: C/Carr

Roll

Call: Ayes: C/Soden, C/Carr, C/Robilotti, C/Leonardis
 Nays: None
 Abstain: C/Cooke
 Absent: C/Simon

**Borough of Englishtown
Resolution No. 2007-122**

Authorization of Purchases or Services Over \$800

Whereas, the Borough of Englishtown Council requires that purchases and services over \$800.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situation; and

Whereas, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

Whereas, the Chief Financial Officer certifies that appropriate funds are available for the following:

Liberty Manor Tax Court Appearance & Travel Time - \$2,887.50

Services From:

Stuart Appraisal Company, Inc.
45 East Main Street
Suite 207
Freehold, N.J. 07728

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the above request(s) is approved for the purchase or order.

Offered By: C/Robilotti

Seconded By: C/Leonardis

Roll Call: Ayes: C/Soden, C/Carr, C/Robilotti, C/Cooke, C/Leonardis

Nays: None

Abstain: None

Absent: C/Simon

**Borough of Englishtown
Resolution No. 2007-123**

Authorization of Purchases or Services Over \$800

Whereas, the Borough of Englishtown Council requires that purchases and services over \$800.00 or more be pre-approved by the Governing Body except in the case of imminent emergency situation; and

Whereas, the following itemized request(s) were submitted to the Chief Financial Officer by the respective Committee Chairperson(s) for Council approval; and

Whereas, the Chief Financial Officer certifies that appropriate funds are available for the following:

Police Dept. – Shared Emergency 911 Dispatching Services
Services From:

Monmouth County Treasurer
Monmouth County Sheriff's Office
P.O. Box 5007
Freehold, N.J. 07728

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that the above request(s) is approved for the purchase or order.

Offered By: C/Robilotti

Seconded By: C/Carr

Roll Call: Ayes: C/Soden, C/Carr, C/Robilotti, C/Cooke, C/Leonardis
Nays: None
Abstain: None
Absent: C/Simon

**Borough of Englishtown
Resolution No. 2007-124**

Resolution Authorizing Redemption of Tax Sale Certificate

Whereas, the Borough of Englishtown Tax Collector has reported that the following Tax Sale Certificate has been sold to US Bancorp cust/MD Sass Muni V, 123 S. Broad Street Philadelphia, PA 19109

Tax Sale Certificate Number 05-00004
Block 25, Lot 17, 25 Main Street
in the amount of \$52,384.51

Whereas, the above mentioned certificate has been paid and US Bancorp cust/MD Sass Muni V, 123 S. Broad Street Philadelphia, PA 19109 is entitled to refunds of \$52,384.51.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey that it hereby authorizes payment in the amount of \$52,384.51 to US Bancorp cust/MD Sass Muni V, 123 S. Broad Street Philadelphia, PA 19109.

Be It Further Resolved that a certified true copy of this Resolution be forwarded to the Borough's Tax Collector and Chief Financial Officer.

Offered by: C/Soden

Seconded by: C/Leonardis

Roll Call: Ayes: C/Soden, C/Carr, C/Robilotti, C/Cooke, C/Leonardis

Nays: None

Abstain: None

Absent: C/Simon

**Borough of Englishtown
Resolution No. 2007-125**

**Resolution of the Borough of Englishtown,
County of Monmouth, State of New Jersey
Authorizing the Approval of Department Requisitions**

Whereas, the Mayor and Council have carefully examined all requisitions presented to the Borough for the processing into purchase orders; and

Whereas, after due consideration of the said requisitions, the Mayor and Council have approved processing of same.

Now, Therefore, Be it Resolved by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved requisitions amounting to the sum of \$42,201.92 are hereby authorized to be processed into purchase orders on July 11, 2007.
2. The Borough Clerk be and is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said requisitions hereby authorized to be processed into purchase orders.

Offered by: C/Carr

Seconded by: C/Soden

Roll Call: Ayes: C/Soden, C/Carr, C/Robilotti, C/Cooke, C/Leonardis

Nays: None

Abstain: None

Absent: C/Simon

**Borough of Englishtown
Resolution No. 2007-126**

**Resolution of the Borough of Englishtown,
County of Monmouth, State of New Jersey
Authorizing the Payment of Borough Bills**

Whereas, the Mayor and Council have carefully examined all vouchers presented to the Borough for the payment of claims; and

Whereas, after due consideration of the said vouchers, the Mayor and Council have approved payment of same.

Now, therefore, be it resolved by the Mayor and Council of the Borough of Englishtown, County of Monmouth, as follows:

1. The said approved vouchers amounting to the sum of \$155,811.97 are hereby authorized to be paid on July 11, 2007.
3. The Borough Clerk is hereby directed to list on the page in the Minutes Book following the minutes of this meeting all of the said vouchers hereby authorized to be paid.

Offered by: C/Soden

Seconded by: C/Carr

Roll Call: Ayes: C/Soden, C/Carr, C/Robilotti, C/Cooke, C/Leonardis

Nays: None

Abstain: None

Absent: C/Simon

Discussion Item: 2008 DOT Grant Application

Mayor Reynolds asks if Tom Herits, Borough Engineer had any thoughts on what streets needed the most work.

C/Soden

- Rick Guffanti, Public Works Supervisor, Tom Herits, Borough Engineer and myself felt Victory Drive, Lakeside Drive, Weamaconk Drive, and Terrace Drive need the most attention.

Mayor Reynolds asks if the work needed to be done can be done with funds from the grant?

C/Soden

- We can apply for the grant and whatever we get from the grant is what we will be able to accomplish.

C/Carr

- Victory Drive is on the list of one of the roads that need the most attention.

Discussion continues between Mayor Reynolds, Council Members and Attorney Moskovitz.

At this time Resolution No. 2007-127 is added to the agenda.

**Borough of Englishtown
Resolution No. 2007-127**

**Authorizing the Borough Engineer to Complete Application
For FY 2008 New Jersey Department of Transportation Grant**

Whereas, the FY 2008 New Jersey Transportation Fund Authority Act has provided funds for the improvements of the municipal roads.

Now, Therefore, Be It Resolved by the Governing Body of the Borough of Englishtown, County of Monmouth, State of New Jersey that application be made to the Commissioner of Transportation for aid under the current allocation of Municipal Aid Program Portion of the above act, in the sum of \$150,000 for the reconstruction of Victory Drive from Tennent Avenue to Weapon Drive, for the year 2008.

Be It Further Resolved that if this application is approved and accepted by the New Jersey Department of Transportation, the Borough of Englishtown agrees to abide by the terms and conditions set forth in the application entitled "Application of State Aid to Municipalities Under the FY 2008 New Jersey Transportation Trust Fund Authority Act" attached thereto.

Be It Further Resolved that said application fee is not to exceed \$800.00.

Offered By: C/Carr

Seconded By: C/Soden

Roll Call: Ayes: C/Soden, C/Carr, C/Robilotti, C/Cooke, C/Leonardis

Nays: None

Absent: C/Simon

Abstain: None

At this time C/Carr reads her Committee Report.

- Tentatively scheduled July 30th meeting with regards to AIA Grant. Will be meeting with Donna Drewes tomorrow.

- Now that union contract is complete would like to move forward on recommendation for Sergeant position.

Public Portion

Mayor Reynolds opens the floor to the public for discussion on anything they wish to bring to the attention to the governing body.

Al Borrows, 38 Tennant Avenue

- Informs Council water meter is not working.

Mayor Reynolds asks that Rick Guffanti check meter.

- Feels Council should consider having one side parking on Irving Place. Cars are parking up to the corner.

C/Soden

- Agrees that Irving Place needs one side parking, but we would have to paint Belgium block and put signs up. Asks Officer Cooke if sign is needed that states “no parking” and if curb needs to be painted yellow in order to be an enforceable law.

Officer Cooke

- You definitely need the sign. We would have to check with the Chief of Police to see if we are able to paint the street no parking between yellow lines up to corner.

A motion to have Attorney Moskowitz draft an Ordinance for one sided parking on numerous streets in the Borough of Englishtown. Names of specific streets will be given at a later date. Motion was offered by C/Carr and seconded by C/Robilotti. Passed unanimously.

There being no further questions or comments, a motion to close the public portion was offered by C/Robilotti and seconded by C/Soden. Passed unanimously.

Executive Session

Mayor Reynolds stated pursuant to N.J.S.A. 10 4-12B be it resolved by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey as follows whereas N.J.S.A. 10 4-12B of the Open Public Meetings Act of the State of New Jersey permits exclusion of the public from those portions of the meetings in which matters authorized to be discussed in Executive Session under the cited statute will be reviewed and discussed; and

Whereas, the Governing Body concludes that the public must be excluded from the discussion of the following matters of litigation, personnel and negotiation; and

Therefore, be it resolved by the Mayor and Council of the Borough of Englishtown, County of Monmouth, State of New Jersey, as follows, 1) Hereby authorizes Executive Session for the purpose of discussing above matters with N.J.S.A. 10 4-12B, 2) Anticipated at this time that the matters to be discussed in Executive Session will be discussed in Public not earlier than the next regular meeting of the Governing Body, 3) It is anticipated that the Executive Session last not longer than one-half hour, 4) There exists the possibility that action may be taken upon conclusion of the Executive Session when the meeting returns to open.

Offered By: C/Soden

Seconded By: C/Carr

Roll Call: Ayes: C/Soden, C/Carr, C/Cooke, C/Robilotti, C/Leonardis
Nays: None
Absent: C/Simon
Abstain: None

The time being 8:57 P.M.

There being no further business in Executive Session, a motion to return to open session was offered by C/Robilotti, seconded by C/Carr. Passed unanimously.

The time being 10:03 P.M

At this time Resolution No. 2007-128 is added to the agenda.

**Borough of Englishtown
Resolution No. 2007-128**

**Resolution Authorizing Restoration of a Second Position
Within the Police Department of the Borough of Englishtown
with the Ranking of Sergeant**

Whereas, the Borough Council of Englishtown, having previously created two positions within the Police Department for the rank of Sergeant;

Whereas, the Borough having determined at a prior time that such second position was not needed at that time;

Whereas, the Borough recognizes at this time that this second position is both warranted and necessary for the most efficient operation of the Police Department; and

Whereas, the Borough is desirous of assuring the most efficient operation of the Police Department:

Now Therefore Be It Resolved, by the Borough Council of Englishtown that a second position of Sergeant in the Police Department of the Borough of Englishtown is hereby restored to be paid in accordance with the Contract between the Borough of Englishtown and the Police Benevolent Association Local 166.

Be It Further Resolved that this position is to be filled in accordance with standard procedures consistent with Department and Borough Policy and not inconsistent with the above mentioned Contract.

Offered By: C/Carr

Seconded By: C/Robilotti

Roll Call: Ayes: C/Soden, C/Carr, C/Robilotti, C/Leonardis

Nays: None

Abstain: C/Cooke

Absent: C/Simon

Adjournment

There being no further business a motion to adjourn was offered by C/Soden, seconded by C/Robilotti. Passed unanimously.

The time being 10:04 P.M.

August 22, 2007
Approved by Governing Body

Acting Municipal Clerk