

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
FOR THE YEAR ENDED DECEMBER 31, 2016**

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH**

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**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH**

PART I

**INDEPENDENT AUDITOR'S REPORTS
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

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INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Members
of the Borough Council
Borough of Englishtown
County of Monmouth
Englishtown, New Jersey 07726

Report on the Financial Statements

We have audited the accompanying comparative statements of assets, liabilities, reserves and fund balance--regulatory basis of the various funds and account group of the Borough of Englishtown, County of Monmouth, State of New Jersey as of December 31, 2016 and 2015, and the related comparative statements of operations and changes in fund balance--regulatory basis for the years then ended, the related statements of revenues--regulatory basis, statement of expenditures--regulatory basis, and the related notes to the financial statements for the year ended December 31, 2016.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 to the financial statements, the Borough of Englishtown prepares its financial statements using accounting practices that demonstrate compliance with regulatory basis of accounting and budget laws of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Borough of Englishtown, County of Monmouth, State of New Jersey, as of December 31, 2016 and 2015, or the results of its operations and changes in fund balance for the years then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, reserves and fund balance--regulatory basis of the various funds and account group of the Borough of Englishtown, County of Monmouth, State of New Jersey, as of December 31, 2016 and 2015, and the results of its operations and changes in fund balance of such funds--regulatory basis for the years then ended, and the related statements of revenues--regulatory basis, statements of expenditures--regulatory basis of the various funds, and the related notes to financial statements, for the year ended December 31, 2016 in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

Other Matters

Report on Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements referred to in the first paragraph as a whole. The supplemental financial statements presented for the various funds are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and is not a required part of the above financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements

themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements of each of the respective individual funds and account group taken as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 22, 2017, on our consideration of the Borough of Englishtown's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Englishtown's internal control over financial reporting and compliance.

Respectfully submitted,

HOLMAN FRENIA ALLISON, P.C.

Robert W. Allison
Certified Public Accountant
Registered Municipal Accountant
RMA #483

Freehold, New Jersey
June 22, 2017

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INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Honorable Mayor and Members
of the Borough Council
Borough of Englishtown
County of Monmouth
Englishtown, New Jersey 07726

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements-regulatory basis of the Borough of Englishtown (herein referred to as “the Municipality”), as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Municipality’s basic financial statements, and have issued our report thereon dated June 22, 2017. Our report on the financial statements-regulatory basis was modified to indicate that the financial statements were not prepared and presented in accordance with accounting principles generally accepted in the United States of America but rather prepared and presented in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States, to meet the requirements of the State of New Jersey for municipal government entities as described in Note 1.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Municipality's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Municipality’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Municipality’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Municipality's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Municipality's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* or audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Municipality's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey in considering the Municipality's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

HOLMAN FRENIA ALLISON, P.C.

Robert W. Allison
Certified Public Accountant
Registered Municipal Accountant
RMA #483

Freehold, New Jersey
June 22, 2017

BASIC FINANCIAL STATEMENTS

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**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENT OF ASSETS, LIABILITIES, RESERVES
AND FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

	<u>Reference</u>	<u>2016</u>	<u>2015</u>
<u>Assets</u>			
Operating Fund:			
Cash - Treasurer	A-4	\$ 1,138,821.72	\$ 960,255.79
Change Fund	A	275.00	275.00
Due To/From State of New Jersey - Seniors' and Veterans' Deductions	A-5	<u>149.97</u>	<u>-</u>
		<u>1,139,246.69</u>	<u>960,530.79</u>
Receivables With Full Reserves:			
Taxes Receivable	A-6	29.06	17.09
Tax Title Liens Receivable	A-7	58,167.19	10,840.80
Foreclosed Property	A-8	100.00	100.00
Revenue Accounts Receivable	A-9	25,163.38	15,058.24
Due From:			
Payroll Fund	A-10	11,983.60	11,983.60
Trust - Other Fund/Escrow	A-11	<u>4.87</u>	<u>4.75</u>
		<u>95,448.10</u>	<u>38,004.48</u>
Total Operating Fund		<u>1,234,694.79</u>	<u>998,535.27</u>
Grant Fund:			
Cash	A-4	78,944.74	81,913.57
Grants Receivable	A-27	<u>105,340.00</u>	<u>103,000.00</u>
Total Grant Fund		<u>184,284.74</u>	<u>184,913.57</u>
Total Assets		<u>\$ 1,418,979.53</u>	<u>\$ 1,183,448.84</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENT OF ASSETS, LIABILITIES, RESERVES
AND FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

	<u>Reference</u>	<u>2016</u>	<u>2015</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Operating Fund:			
Appropriation Reserves	A-3	\$ 243,922.31	\$ 208,800.30
Encumbrances Payable	A-3	44,276.71	96,182.49
Due To/From State of New Jersey -			
Seniors' and Veterans' Deductions	A-5	-	100.03
Accounts Payable	A-14	38,301.82	29,022.12
Prepaid Taxes	A-15	20,161.30	23,901.10
Marriage License Fees Payable	A-16	25.00	125.00
County Taxes Payable	A-18	2,188.97	223.62
Regional District High School Tax Payable	A-19	130,214.15	120,207.15
Regional District School Tax Payable	A-20	92,306.79	40,375.29
Reserve for:			
Sale of Municipal Assets	A-21	1,645.68	1,645.68
Tax Appeals Pending	A-22	14,865.71	31,607.29
Public Assistance	A-24	3,341.36	3,341.36
Premium on Tax Sale	A-25	113,100.00	87,700.00
Tax Overpayments	A-26	23,806.19	-
		<u>728,155.99</u>	<u>643,231.43</u>
Reserve for Receivables	A	95,448.10	38,004.48
Fund Balance	A-1	<u>411,090.70</u>	<u>317,299.36</u>
		<u>506,538.80</u>	<u>355,303.84</u>
Total Operating Fund		<u>1,234,694.79</u>	<u>998,535.27</u>
Grant Fund:			
Reserve for Grants:			
Unappropriated	A-28	11,463.65	3,564.55
Appropriated	A-29	172,490.33	181,349.02
Encumbrances Payable	A-29	<u>330.76</u>	<u>-</u>
Total Grant Fund		<u>184,284.74</u>	<u>184,913.57</u>
Total Liabilities, Reserves and Fund Balance		<u>\$ 1,418,979.53</u>	<u>\$ 1,183,448.84</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016 AND 2015**

	<u>2016</u>	<u>2015</u>
Revenue and Other Income Realized:		
Surplus Utilized	\$ 258,000.00	\$ 325,000.00
Miscellaneous Revenue Anticipated	709,070.56	696,636.87
Receipts From Delinquent Taxes	500.00	-
Receipts From Current Taxes	5,756,353.87	5,562,149.28
Non-Budget Revenue	31,949.19	36,110.25
Other Credits To Income:		
Unexpended Balance of Appropriation Reserves	126,138.92	101,771.03
Cancellation of Prior Year Purchase Orders	223.44	2,272.06
Interfunds Returned	4.75	6.71
Miscellaneous Lien Redeemed	730.00	-
	<hr/>	<hr/>
Total Revenue	6,882,970.73	6,723,946.20
	<hr/>	<hr/>
Expenditures:		
Budget Appropriations	2,268,458.29	2,302,637.94
County Taxes	683,550.10	703,281.24
Special District Taxes	469,000.00	460,000.00
Regional District High School Tax	914,651.00	894,467.00
Regional District School Tax	2,195,020.00	2,093,318.00
Interfund Advances	-	10.11
Prior Year Senior Citizen & Veteran Deduction	500.00	-
	<hr/>	<hr/>
Total Expenditures	6,531,179.39	6,453,714.29
	<hr/>	<hr/>
Excess in Revenue	351,791.34	270,231.91
Fund Balance, January 1	317,299.36	372,067.45
	<hr/>	<hr/>
	669,090.70	642,299.36
Decreased By:		
Utilized as Anticipated Revenue	258,000.00	325,000.00
	<hr/>	<hr/>
Fund Balance, December 31	<u>\$ 411,090.70</u>	<u>\$ 317,299.36</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>Budget</u>	<u>Realized</u>	<u>Excess/ (Deficit)</u>
Surplus Anticipated	\$ 258,000.00	\$ 258,000.00	\$ -
Miscellaneous Revenues:			
Licenses:			
Alcoholic Beverages	6,600.00	6,640.02	40.02
Fines and Costs:			
Municipal Court	205,000.00	274,976.83	69,976.83
Interest and Costs on Taxes	9,600.00	11,363.07	1,763.07
Interest on Investments and Deposits	12,000.00	21,177.79	9,177.79
Off-Duty Police Admin. Fee	10,500.00	10,500.00	-
Sewer Utility Operating Surplus	32,500.00	32,500.00	-
General Capital Fund Surplus	80,000.00	80,000.00	-
Cable Franchise Fees	64,427.00	64,427.05	0.05
Energy Receipts Tax	129,358.00	129,358.00	-
Consolidated Municipal Property Tax			
Relief Aid	12,848.00	12,848.00	-
Fire District Interlocal Agreement	18,850.00	18,850.00	-
Tower Lease Agreement	20,660.00	25,525.25	4,865.25
Highway Traffic Safety Grant	10,000.00	10,000.00	-
Click it or Ticket Mobilization Grant	5,000.00	5,000.00	-
Body Armor Fund	3,429.36	3,429.36	-
Alcohol Education Rehabilitation Program	2,475.19	2,475.19	-
Total Miscellaneous Revenues	623,247.55	709,070.56	85,823.01
Receipts From Delinquent Taxes	-	500.00	500.00
Property Taxes for Support of Municipal Budget Appropriations:			
Local Tax for Municipal Purposes	1,493,126.07	1,599,966.84	106,840.77
Budget Totals	2,374,373.62	2,567,537.40	193,163.78
Non-Budget Revenue	-	31,949.19	31,949.19
	<u>\$ 2,374,373.62</u>	<u>\$ 2,599,486.59</u>	<u>\$ 225,112.97</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Analysis of Realized Revenue

Revenue From Collections		\$ 5,756,353.87
Allocated To:		
Regional District School	\$ 2,195,020.00	
Regional District High School	914,651.00	
County Taxes	683,550.10	
Special District Taxes	469,000.00	
	<u>4,262,221.10</u>	
Balance for Support of Municipal Budget Purposes		1,494,132.77
Add: Appropriation Reserve for Uncollected Taxes		<u>105,834.07</u>
Amount for Support of Municipal Budget Appropriations		<u><u>\$ 1,599,966.84</u></u>

Analysis of Non-Budget Revenue

Miscellaneous Revenue Not Anticipated:		
Administrative Fees		\$ 209.40
Accident Report		929.70
Alarm Systems		355.00
Animal Control Statutory Excess		658.60
Assesor's List		120.00
CCO Inspections		4,900.00
Certified Copies		250.00
Clothing Bin		100.00
Commuter Parking Fee		120.00
DMV Inspection Fines		3,250.00
Duplicate Tax Bill		130.00
Food Handling License		910.00
Marriage License		45.00
Planning Board Fees		1,100.00
Prior Year LOSAP Refund		5,297.32
Raffle/Bingo License		20.00
Refund Current Year Expense		702.40
Road Opening Permits		355.00
Zoning Fees		210.00
Miscellaneous		12,286.77
		<u><u>\$ 31,949.19</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Appropriations		Expended		Unexpended Balance Canceled
	Original Budget	Budget After Modifications	Paid or Charged	Encumbered	
GENERAL GOVERNMENT					
Administration and Executive:					
Mayor & Council					
Salaries and Wages	\$ 25,000.00	\$ 25,000.00	\$ 24,124.98	-	\$ 875.02
Other Expenses	900.00	900.00	400.00	250.00	250.00
General Administration:					
Other Expenses	7,100.00	7,100.00	4,775.17	107.11	2,217.72
Municipal Clerk's Office:					
Salaries and Wages	26,500.00	26,500.00	26,451.04	-	48.96
Other Expenses	11,925.00	11,925.00	7,677.27	2,057.69	2,190.04
Elections:					
Other Expenses	600.00	600.00	500.55	-	99.45
Annual Audit:					
Other Expenses	14,350.00	14,350.00	13,465.00	-	885.00
Assessment of Taxes:					
Salaries and Wages	11,445.00	11,445.00	11,444.40	-	0.60
Other Expenses	5,400.00	5,400.00	943.24	-	4,456.76
Department of Finance:					
Financial Administration:					
Salaries and Wages	30,525.00	30,525.00	30,371.30	-	153.70
Other Expenses	6,545.00	6,545.00	5,634.58	233.24	677.18
Collection of Taxes:					
Salaries and Wages	11,650.00	11,990.00	11,750.67	-	239.33
Other Expenses	5,300.00	5,300.00	3,839.60	-	1,460.40
Department of Law:					
Legal Services and Costs:					
Other Expenses	65,000.00	65,000.00	40,530.87	-	24,469.13
Municipal Prosecutor:					
Salaries and Wages	10,500.00	10,500.00	9,800.00	-	700.00

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	Original Budget	Budget After Modifications		Encumbered	Reserved	
Department of Parks, Recreation and Social Services:						
Dog Regulation:						
Other Expenses	100.00	100.00	-	-	100.00	-
Insurance:						
Employee Group Health	211,580.00	209,080.00	197,344.43	-	11,735.57	-
Health Benefits Waiver	5,000.00	5,000.00	4,999.97	-	0.03	-
Department of Public Safety:						
Police:						
Salaries and Wages	599,870.00	599,870.00	565,975.09	-	33,894.91	-
Other Expenses	105,200.00	105,200.00	53,476.10	13,646.27	38,077.63	-
Office of Emergency Management:						
Salaries and Wages	1,595.00	1,595.00	1,591.68	-	3.32	-
Other Expenses	400.00	400.00	-	75.00	325.00	-
Department of Community Development:						
Engineering Services and Costs:						
Other Expenses	12,000.00	13,500.00	11,366.50	396.00	1,737.50	-
Planning Board:						
Salaries and Wages	3,065.00	3,065.00	3,063.30	-	1.70	-
Other Expenses	5,000.00	5,000.00	338.25	-	4,661.75	-
Code Enforcement:						
Salaries and Wages	19,100.00	19,100.00	19,093.13	-	6.87	-
Other Expenses	300.00	300.00	50.45	-	249.55	-
Affordable Housing						
Salaries and Wages	575.00	575.00	575.00	-	-	-
Other Expenses	28,000.00	28,000.00	-	23,800.00	4,200.00	-
Department of Public Works:						
Public Buildings and Grounds:						
Salaries and Wages	8,100.00	8,100.00	7,173.21	-	926.79	-
Other Expenses	36,600.00	36,600.00	33,245.00	2,718.52	636.48	-

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Appropriations		Expended			Unexpended Balance Canceled
	Original Budget	Budget After Modifications	Paid or Charged	Encumbered	Reserved	
Road Repairs and Maintenance:						
Salaries and Wages	8,200.00	8,200.00	7,424.87	-	775.13	-
Other Expenses	15,000.00	15,000.00	11,096.79	745.61	3,157.60	-
Garbage and Trash Removal:						
Other Expenses	140,000.00	140,000.00	119,285.42	-	20,714.58	-
Sanitary Landfill:						
Other Expenses	5,000.00	5,000.00	1,915.00	-	3,085.00	-
Recycling:						
Other Expenses	18,000.00	18,000.00	15,531.62	-	2,468.38	-
Snow Removal:						
Salaries and Wages	1,500.00	2,500.00	2,500.00	-	-	-
Other Expenses	4,000.00	11,500.00	11,500.00	-	-	-
Municipal Court:						
Salaries and Wages	113,100.00	109,350.00	93,087.71	-	16,262.29	-
Other Expenses	15,650.00	15,650.00	9,726.74	152.27	5,770.99	-
Public Defender						
Other Expenses	3,000.00	3,000.00	-	-	3,000.00	-
Celebrating Public Events:						
Other Expenses	100.00	100.00	-	-	100.00	-
Shade Tree Commission						
Salaries and Wages	905.00	905.00	-	-	905.00	-
Other Expenses	1,200.00	1,200.00	373.00	95.00	732.00	-
UNCLASSIFIED						
Utilities:						
Electricity	19,000.00	19,000.00	14,176.64	-	4,823.36	-
Street Lighting	32,500.00	31,000.00	26,867.12	-	4,132.88	-
Telephone (excluding equipment acquisition)	7,000.00	7,660.00	6,349.33	-	1,310.67	-
Natural Gas	7,500.00	6,000.00	2,069.46	-	3,930.54	-
Gasoline	25,000.00	19,000.00	13,469.80	-	5,530.20	-
Water and Sewage	4,000.00	3,250.00	3,122.35	-	127.65	-

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	Original Budget	Budget After Modifications		Encumbered	Reserved	
Total Operations - Within "CAPS"	1,689,880.00	1,684,880.00	1,428,496.63	44,276.71	212,106.66	-
Detail:						
Salaries and Wages	876,630.00	863,720.00	819,426.35	-	54,093.65	-
Other Expenses	813,250.00	810,560.00	609,070.28	44,276.71	157,213.01	-
Deferred Charges and Statutory Expenditures - Municipal Within "CAPS"						
Contribution To:						
Public Employees' Retirement System	38,600.00	38,600.00	37,900.00	-	700.00	-
Police and Firemen's Retirement System of NJ	103,000.00	103,000.00	98,894.00	-	4,106.00	-
Defined Contribution Retirement Program	5,500.00	5,500.00	2,064.67	-	3,435.33	-
Social Security System (O.A.S.I.)	34,000.00	34,000.00	31,842.14	-	2,157.86	-
Total Deferred Charges and Statutory Expenditures - Municipal - Within "CAPS"	181,100.00	181,100.00	170,700.81	-	10,399.19	-
Total General Appropriations for Municipal Purposes - Within "CAPS"	1,870,980.00	1,865,980.00	1,599,197.44	44,276.71	222,505.85	-
Health Insurance:						
Other Expense	3,420.00	3,420.00	-	-	3,420.00	-
Cost of Tax Appeals:						
Other Expenses	10,000.00	15,000.00	15,000.00	-	-	-
Due To School Business Personal Property:						
Other Expenses	15,091.00	15,091.00	15,091.00	-	-	-
Matching Funds for Grants	2,500.00	2,500.00	-	-	2,500.00	-

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Appropriations		Expended		Unexpended Balance Canceled
	Original Budget	Budget After Modifications	Paid or Charged	Encumbered Reserved	
LOSAP:					
Other Expenses	5,500.00	5,500.00	-	5,500.00	-
Recycling (N.J.S.A. 13:1E-96.5):					
Other Expenses	3,300.00	3,300.00	2,507.86	792.14	-
Total Other Operations - Excluded from "CAPS"	39,811.00	44,811.00	32,598.86	12,212.14	-
Interlocal Municipal Service Agreements:					
911 Emergency Service Contract with County Fire District:	55,000.00	55,000.00	52,031.22	2,968.78	-
Salaries and Wages	17,000.00	17,000.00	16,999.46	0.54	-
Other Expenses	1,850.00	1,850.00	1,300.00	550.00	-
Interlocal Public Works Manager Salaries and Wages	20,000.00	20,000.00	14,315.00	5,685.00	-
Total Interlocal Municipal Service Agreements	93,850.00	93,850.00	84,645.68	9,204.32	-
Public and Private Programs Offset By Revenues:					
Body Armor Fund	1,089.36	3,429.36	3,429.36	-	-
Alcohol Education Rehabilitation Program	2,475.19	2,475.19	2,475.19	-	-
SFSP Fire District Payment	444.00	444.00	444.00	-	-
Highway Traffic Safety Grant	-	10,000.00	10,000.00	-	-
Click it or Ticket Mobilization Grant	-	5,000.00	5,000.00	-	-
Total Public and Private Programs Offset By Revenues	4,008.55	21,348.55	21,348.55	-	-
Total Operations - Excluded from "CAPS"	137,669.55	160,009.55	138,593.09	21,416.46	-

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	Original Budget	Budget After Modifications		Encumbered	Reserved	
Detail:						
Salaries and Wages	37,000.00	37,000.00	31,314.46	-	5,685.54	-
Other Expenses	100,669.55	123,009.55	107,278.63	-	15,730.92	-
Capital Improvements - Excluded From "CAPS"						
Capital Improvement Fund	25,000.00	25,000.00	25,000.00	-	-	-
Total Capital Improvements - Excluded From "CAPS"	25,000.00	25,000.00	25,000.00	-	-	-
Municipal Debt Service - Excluded From "CAPS"						
Refunding Bond Principal	54,000.00	54,000.00	54,000.00	-	-	-
Payment of Bond Principal	80,000.00	80,000.00	80,000.00	-	-	-
Interest on Bonds	78,550.00	78,550.00	78,468.74	-	-	81.26
Total Municipal Debt Service - Excluded From "CAPS"	212,550.00	212,550.00	212,468.74	-	-	81.26
Deferred Charges - Municipal - Excluded From "CAPS"						
Unfunded Ordinance	5,000.00	5,000.00	5,000.00	-	-	-
Total Deferred Charges - Municipal - Excluded From "CAPS"	5,000.00	5,000.00	5,000.00	-	-	-

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Appropriations		Expended		Unexpended
Original Budget	Budget After Modifications	Paid or Charged	Encumbered	Reserved	Balance Canceled
Total General Appropriations for Municipal Purposes - Excluded From "CAPS"	380,219.55	402,559.55	381,061.83	-	21,416.46
Subtotal General Appropriations	2,251,199.55	2,268,539.55	1,980,259.27	44,276.71	243,922.31
Reserve for Uncollected Taxes	105,834.07	105,834.07	105,834.07	-	-
Total General Appropriations	\$ 2,357,033.62	\$ 2,374,373.62	\$ 2,086,093.34	\$ 44,276.71	\$ 243,922.31
Budget as Adopted	\$ 2,357,033.62				
Appropriated by N.J.S. 40A:4-87	17,340.00				
Analysis of Paid or Charged:					
Cash Disbursements		\$ 1,944,354.72			
Reserve for:					
Uncollected Taxes		105,834.07			
Tax Appeals Pending		15,000.00			
Grants Appropriated		20,904.55			
		\$ 2,086,093.34			

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
TRUST FUND
STATEMENT OF ASSETS, LIABILITIES, RESERVES
AND FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

	<u>Reference</u>	<u>2016</u>	<u>2015</u>
<u>Assets</u>			
Animal Control Trust Fund:			
Cash - Treasurer	B-2	\$ 5,775.40	\$ 5,443.80
Trust - Other Funds:			
Cash - Treasurer	B-2	255,198.85	242,200.90
Due from Monmouth County - CDBG	B-7	114,862.00	114,862.00
Total Trust - Other		<u>370,060.85</u>	<u>357,062.90</u>
Total Assets		<u>\$ 375,836.25</u>	<u>\$ 362,506.70</u>
 <u>Liabilities, Reserves and Fund Balance</u>			
Animal Control Trust Fund:			
Due To:			
State - License Fee	B-4	\$ 5.40	\$ 1.20
Reserve for Dangerous Animal	B-6	350.00	350.00
Reserve for Animal Control Fund Expenditures	B-6	5,420.00	5,092.60
		<u>5,775.40</u>	<u>5,443.80</u>
Trust - Other Funds:			
Due To Current Fund	B-8	4.87	4.75
Encumbrances Payable	B-9	405.50	1,707.50
Various Reserves	B-9	369,630.72	355,330.89
Fund Balance	B-1	19.76	19.76
		<u>370,060.85</u>	<u>357,062.90</u>
Total Liabilities, Reserves and Fund Balance		<u>\$ 375,836.25</u>	<u>\$ 362,506.70</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
TRUST - OTHER FUND
STATEMENT OF FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016 AND 2015**

Balance, December 31, 2016 and 2015

\$ 19.76

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
STATEMENT OF ASSETS, LIABILITIES, RESERVES
AND FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

	<u>Reference</u>	<u>2016</u>	<u>2015</u>
<u>Assets</u>			
Cash - Treasurer	C-2,C-3	\$ 428,321.61	\$ 607,223.87
Grants Receivable	C-4	576,796.40	452,696.40
Deferred Charges To Future Taxation:			
Funded	C-5	1,718,000.00	1,852,000.00
Unfunded	C-6	<u>330,250.00</u>	<u>238,000.00</u>
Total Assets		<u>\$ 3,053,368.01</u>	<u>\$ 3,149,920.27</u>
 <u>Liabilities, Reserves and Fund Balance</u>			
Serial Bonds Payable	C-7	\$ 1,718,000.00	\$ 1,852,000.00
Encumbrances Payable	C-8	122,519.68	112,119.30
Improvement Authorizations:			
Funded	C-8	685,237.79	694,236.72
Unfunded	C-8	264,112.65	149,416.36
Capital Improvement Fund	C-9	88,052.81	86,702.81
Fund Balance	C-1	<u>175,445.08</u>	<u>255,445.08</u>
Total Liabilities, Reserves and Fund Balance		<u>\$ 3,053,368.01</u>	<u>\$ 3,149,920.27</u>

There were bonds authorized but not issued on December 31, 2016 in the amount of \$330,250.00 and on December 31, 2015 in the amount of \$238,000.00

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
STATEMENT OF FUND BALANCE
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ 255,445.08
Decreased By:	
Anticipated in Current Fund Revenue	<u>80,000.00</u>
Balance, December 31, 2016	<u><u>\$ 175,445.08</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY FUND
STATEMENT OF ASSETS, LIABILITIES, RESERVES
AND FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

	<u>Reference</u>	<u>2016</u>	<u>2015</u>
<u>Assets</u>			
Operating Fund:			
Cash - Treasurer	D-5	\$ 447,284.33	\$ 415,878.70
Cash - Change Fund	D	<u>25.00</u>	<u>25.00</u>
		<u>447,309.33</u>	<u>415,903.70</u>
Receivables With Full Reserves:			
Consumer Accounts Receivable	D-8	32,318.58	26,050.53
Inventory - Materials and Supplies	D	<u>195.00</u>	<u>195.00</u>
		<u>32,513.58</u>	<u>26,245.53</u>
Total Operating Fund		<u>479,822.91</u>	<u>442,149.23</u>
Capital Fund:			
Cash	D-5, D-6	217,815.29	153,815.29
Investment	D-7	108,000.00	162,000.00
Fixed Capital	D-9	3,134,585.35	3,129,127.85
Fixed Capital Authorized & Uncompleted	D-17	<u>22,703.12</u>	<u>22,703.12</u>
Total Capital Fund		<u>3,483,103.76</u>	<u>3,467,646.26</u>
Total Assets		<u>\$ 3,962,926.67</u>	<u>\$ 3,909,795.49</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY FUND
STATEMENT OF ASSETS, LIABILITIES, RESERVES
AND FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

	<u>Reference</u>	<u>2016</u>	<u>2015</u>
<u>Liabilities, Reserves and Fund Balances</u>			
Operating Fund:			
Appropriation Reserves	D-4	\$ 57,690.59	\$ 31,634.31
Encumbrances Payable	D-4	7,372.03	22,052.54
Accrued Interest on Bonds	D-11	1,812.50	1,912.50
Water Rent Overpayments	D-12	618.75	829.61
		<u>67,493.87</u>	<u>56,428.96</u>
Reserve for Receivables	D	32,318.58	26,050.53
Reserve for Inventory	D	195.00	195.00
Fund Balance	D-1	<u>379,815.46</u>	<u>359,474.74</u>
Total Operating Fund		<u>479,822.91</u>	<u>442,149.23</u>
Capital Fund:			
Serial Bonds	D-13	455,000.00	485,000.00
Capital Improvement Fund	D-14	302,481.00	292,481.00
Reserve for Amortization	D-15	2,679,585.35	2,644,127.85
Improvement Authorization	D-16	22,703.12	22,703.12
Deferred Reserve for Amortization	D-18	22,703.12	22,703.12
Fund Balance	D-2	<u>631.17</u>	<u>631.17</u>
Total Capital Fund		<u>3,483,103.76</u>	<u>3,467,646.26</u>
Total Liabilities, Reserves and Fund Balances		<u>\$ 3,962,926.67</u>	<u>\$ 3,909,795.49</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY FUND
STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016 AND 2015**

	<u>2016</u>	<u>2015</u>
Revenue and Other Income Realized:		
Surplus Utilized	\$ 210,000.00	\$ 207,500.00
Rents	479,726.39	475,327.38
Miscellaneous Revenue Not Anticipated	9,590.47	9,919.86
Unexpended Balance of Appropriation Reserves	29,873.86	42,490.85
Accrued Interest Cancelled	100.00	75.00
	<hr/>	<hr/>
Total Revenue	729,290.72	735,313.09
	<hr/>	<hr/>
Expenditures:		
Operating	392,800.00	403,500.00
Rent Overpayments	-	294.93
Capital Improvements	36,000.00	25,000.00
Debt Service	52,950.00	53,850.00
Deferred Charges and Statutory Expenditures	17,200.00	19,000.00
	<hr/>	<hr/>
Total Expenditures	498,950.00	501,644.93
	<hr/>	<hr/>
Excess in Revenue	230,340.72	233,668.16
Fund Balance, January 1	359,474.74	333,306.58
	<hr/>	<hr/>
	589,815.46	566,974.74
Decreased By:		
Utilized as Anticipated Revenue	210,000.00	207,500.00
	<hr/>	<hr/>
Fund Balance, December 31	<u>\$ 379,815.46</u>	<u>\$ 359,474.74</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY CAPITAL FUND
STATEMENT OF FUND BALANCE -
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2016 and 2015

\$ 631.17

**BOROUGH OF ENGLISHTOWN
 COUNTY OF MONMOUTH, NEW JERSEY
 WATER UTILITY OPERATING FUND
 STATEMENT OF REVENUES - REGULATORY BASIS
 FOR THE YEAR ENDED DECEMBER 31, 2016**

	<u>Budget</u>	<u>Realized</u>	<u>Excess/ (Deficit)</u>
Surplus Utilized	\$ 210,000.00	\$ 210,000.00	\$ -
Rents	329,000.00	479,726.39	150,726.39
Miscellaneous Revenue Not Anticipated	-	9,590.47	9,590.47
	<u>\$ 539,000.00</u>	<u>\$ 699,316.86</u>	<u>\$ 160,316.86</u>

Analysis of Rents:

Cash Receipts	\$ 479,515.53
Overpayments Applied	210.86
	<u>479,726.39</u>

Miscellaneous:

Interest on Investments	\$ 6,366.30
Delinquent Charges	2,624.17
Miscellaneous	600.00
	<u>\$ 9,590.47</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY FUND
STATEMENT OF APPROPRIATIONS - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Appropriations		Expended			
	Original Budget	Budget After Modifications	Paid or Charged	Encumbered	Reserved	Cancelled
Operating:						
Salaries and Wages	\$ 116,000.00	\$ 116,000.00	\$ 114,195.54	\$ -	\$ 1,804.46	\$ -
Other Expenses	276,800.00	276,800.00	235,869.43	3,447.03	37,483.54	-
Total Operating	392,800.00	392,800.00	350,064.97	3,447.03	39,288.00	-
Capital Improvements:						
Capital Improvement Fund	10,000.00	10,000.00	10,000.00	-	-	-
Capital Outlay	66,000.00	66,000.00	3,957.50	3,925.00	18,117.50	40,000.00
Total Capital Improvements	76,000.00	76,000.00	13,957.50	3,925.00	18,117.50	40,000.00
Debt Service:						
Payment of Bonds	30,000.00	30,000.00	30,000.00	-	-	-
Interest on Bonds	23,000.00	23,000.00	22,950.00	-	-	50.00
Total Debt Service	53,000.00	53,000.00	52,950.00	-	-	50.00
Statutory Expenditures:						
Contributions To:						
Public Employees' Retirement System	7,200.00	7,200.00	7,179.00	-	21.00	-
Unemployment Compensation Insurance	1,000.00	1,000.00	1,000.00	-	-	-
Social Security System (O.A.S.I.)	9,000.00	9,000.00	8,735.91	-	264.09	-
Total Statutory Expenditures	17,200.00	17,200.00	16,914.91	-	285.09	-
Total Water Utility Appropriations	\$ 539,000.00	\$ 539,000.00	\$ 433,887.38	\$ 7,372.03	\$ 57,690.59	\$ 40,050.00

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
SEWER UTILITY FUND
STATEMENT OF ASSETS, LIABILITIES, RESERVES
AND FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

	<u>Reference</u>	<u>2016</u>	<u>2015</u>
<u>Assets</u>			
Operating Fund:			
Cash - Treasurer	E-5	\$ 490,787.32	\$ 501,370.76
Receivables With Full Reserves:			
Sewer Rents Receivable	E-7	23,180.41	15,125.65
Sewer Lien Receivable	E-16	119.95	-
Total Operating Fund		<u>514,087.68</u>	<u>516,496.41</u>
Capital Fund:			
Cash	E-5, E-6	186,035.68	178,535.68
Fixed Capital	E-8	975,636.40	975,636.40
Total Capital Fund		<u>1,161,672.08</u>	<u>1,154,172.08</u>
Total Assets		<u>\$ 1,675,759.76</u>	<u>\$ 1,670,668.49</u>
<u>Liabilities, Reserves and Fund Balances</u>			
Operating Fund:			
Appropriation Reserves	E-4	\$ 30,142.22	\$ 41,294.79
Encumbrances Payable	E-4	749.25	947.76
Accrued Interest on Bonds	E-10	66.67	116.67
Sewer Rents Overpayments	E-11	830.37	1,048.82
		31,788.51	43,408.04
Reserve for Receivables	E	23,300.36	15,125.65
Fund Balance	E-1	458,998.81	457,962.72
Total Operating Fund		<u>514,087.68</u>	<u>516,496.41</u>
Capital Fund:			
Serial Bonds	E-12	20,000.00	35,000.00
Capital Improvement Fund	E-13	186,000.00	176,000.00
Reserve for:			
Payment of Bonds	E-14	-	2,500.00
Amortization	E-15	955,636.40	940,636.40
Fund Balance	E-2	35.68	35.68
Total Capital Fund		<u>1,161,672.08</u>	<u>1,154,172.08</u>
Total Liabilities, Reserves and Fund Balances		<u>\$ 1,675,759.76</u>	<u>\$ 1,670,668.49</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
SEWER UTILITY OPERATING FUND
STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE -
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016 AND 2015**

	<u>2016</u>	<u>2015</u>
Revenue and Other Income Realized:		
Surplus Utilized	\$ 224,600.00	\$ 175,300.00
Rents	503,957.95	488,657.65
Sewer Capital Surplus Anticipated	2,500.00	-
Miscellaneous Revenue	10,180.26	9,167.58
Unexpended Balance of Appropriation Reserves	38,257.88	43,986.91
Accrued Interest Cancelled	50.00	37.50
	<u>779,546.09</u>	<u>717,149.64</u>
Total Revenue		
Expenditures:		
Operating	474,700.00	438,000.00
Capital Improvements	20,000.00	20,000.00
Debt Service	16,400.00	16,850.00
Statutory Expenditures	9,100.00	9,200.00
Surplus (General Budget)	32,500.00	16,800.00
Refund of Prior Year Revenue	1,210.00	-
	<u>553,910.00</u>	<u>500,850.00</u>
Total Expenditures		
Excess in Revenue	225,636.09	216,299.64
Fund Balance, January 1	<u>457,962.72</u>	<u>416,963.08</u>
	683,598.81	633,262.72
Decreased By:		
Utilized as Anticipated Revenue	<u>224,600.00</u>	<u>175,300.00</u>
Fund Balance, December 31	<u>\$ 458,998.81</u>	<u>\$ 457,962.72</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
SEWER UTILITY CAPITAL FUND
STATEMENT OF FUND BALANCE -
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2016 & 2015

\$ 35.68

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
SEWER UTILITY OPERATING FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	<u>Budget</u>	<u>Realized</u>	<u>Excess/ (Deficit)</u>
Surplus Utilized	\$ 224,600.00	\$ 224,600.00	\$ -
Rents	325,700.00	503,957.95	178,257.95
Reserve for Payment of Bonds	2,500.00	2,500.00	-
Miscellaneous Revenue Not Anticipated	-	10,180.26	10,180.26
	<u>\$ 552,800.00</u>	<u>\$ 741,238.21</u>	<u>\$ 188,438.21</u>

Analysis of Realized Revenue

Sewer Rents Receivable	\$ 503,739.50
Sewer Rent - Overpayments	218.45
	<u>\$ 503,957.95</u>

Analysis of Miscellaneous Revenue Not Anticipated

Interest Earned	\$ 7,380.37
Delinquent Charges Interest	2,799.89
	<u>\$ 10,180.26</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF ENGLISH TOWN
COUNTY OF MONMOUTH, NEW JERSEY
SEWER UTILITY FUND
STATEMENT OF APPROPRIATIONS - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Appropriations		Expended			
	Original Budget	Budget After Modifications	Paid or Charged	Encumbered	Reserved	Cancelled
Operating:						
Salaries and Wages	\$ 58,000.00	\$ 58,000.00	\$ 53,412.28	\$ -	\$ 4,587.72	\$ -
Other Expenses	416,700.00	416,700.00	401,310.20	749.25	14,640.55	-
Total Operating	474,700.00	474,700.00	454,722.48	749.25	19,228.27	-
Capital Improvements:						
Capital Improvement Fund	10,000.00	10,000.00	10,000.00	-	-	-
Capital Outlay	10,000.00	10,000.00	-	-	10,000.00	-
Total Capital Improvements	20,000.00	20,000.00	10,000.00	-	10,000.00	-
Debt Service:						
Payment of Bond Principal	15,000.00	15,000.00	15,000.00	-	-	-
Interest on Bonds	1,500.00	1,500.00	1,400.00	-	-	100.00
Total Debt Service	16,500.00	16,500.00	16,400.00	-	-	100.00
Statutory Expenditures:						
Contributions To:						
Public Employees' Retirement System	2,900.00	2,900.00	2,900.00	-	-	-
Unemployment Compensation Insurance	1,200.00	1,200.00	1,200.00	-	-	-
Social Security System (O.A.S.I.)	5,000.00	5,000.00	4,086.05	-	913.95	-
Total Statutory Expenditures	9,100.00	9,100.00	8,186.05	-	913.95	-
Sewer Surplus (General Budget)	32,500.00	32,500.00	32,500.00	-	-	-
Total Sewer Surplus	32,500.00	32,500.00	32,500.00	-	-	-
Total Sewer Utility Appropriations	\$ 552,800.00	\$ 552,800.00	\$ 521,808.53	\$ 749.25	\$ 30,142.22	\$ 100.00

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**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
PAYROLL FUND
STATEMENT OF ASSETS, LIABILITIES AND RESERVES -
REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

	<u>Reference</u>	<u>2016</u>	<u>2015</u>
<u>Assets</u>			
Cash	F-1	\$ 35,945.09	\$ 41,786.85
Total Assets		<u>\$ 35,945.09</u>	<u>\$ 41,786.85</u>
<u>Liabilities and Reserves</u>			
Due To Current Fund	F-2	\$ 11,983.60	\$ 11,983.60
Payroll Taxes Payable	F-3	<u>23,961.49</u>	<u>29,803.25</u>
Total Liabilities and Reserves		<u>\$ 35,945.09</u>	<u>\$ 41,786.85</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

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**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL FIXED ASSETS ACCOUNT GROUP
STATEMENT OF ASSETS, LIABILITIES, RESERVES
AND FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

	<u>Reference</u>	<u>2016</u>	<u>2015</u>
<u>Assets</u>			
Land	G-1	\$ 2,039,400.00	\$ 2,039,400.00
Buildings	G-1	510,300.00	510,300.00
Equipment	G-1	<u>791,467.17</u>	<u>885,327.15</u>
Total Assets		<u>\$ 3,341,167.17</u>	<u>\$ 3,435,027.15</u>
 <u>Fund Balance</u>			
Investment in Fixed Assets	G-1	<u>\$ 3,341,167.17</u>	<u>\$ 3,435,027.15</u>
Total Fund Balance		<u>\$ 3,341,167.17</u>	<u>\$ 3,435,027.15</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

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**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

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BOROUGH OF ENGLISHTOWN

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2016

Note 1. Summary of Significant Accounting Policies

Description of Financial Reporting Entity

The Borough of Englishtown, County of Monmouth, New Jersey (“Borough”) operates under the Borough form of New Jersey municipal government, and is governed by a mayor and 6-member Borough Council. The financial statements of the Borough include every board, body, officer or commission maintained wholly or in part by funds appropriated by the Borough, as required by the provision of N.J.S. 40A:5-5.

Component Units

GASB Statement No. 14, *The Financial Reporting Entity*, provides guidance that all entities associated with a primary government are potential component units and should be evaluated for inclusion in the financial reporting entity. A primary government is financially accountable not only for the organizations that make up its legal entity but also for legally separate organizations that meet the criteria established by GASB Statement No. 14, as amended by GASB Statement No. 39, *Determining Whether Certain Organizations are Component Units*, and GASB No. 61, *The Financial Reporting Entity: Omnis – an Amendment of GASB Statements No. 14 and No. 34*. The Borough had no component units as of and for the year ended December 31, 2016.

Basis of Accounting, Measurement Focus and Basis of Presentation - The financial statements of the Borough of Englishtown contain all funds and account groups in accordance with the “Requirements of Audit” as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the Requirements of Audit are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these “Requirements”. In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United State of America applicable to local government units. The more significant differences are explained in this Note.

In accordance with the “Requirements”, the Borough of Englishtown accounts for its financial transactions through the use of separate funds, which are described as follows:

Current Fund – the Current Fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grant funds.

Trust Fund – the various Trust Funds account for receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund – the General Capital Fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

BOROUGH OF ENGLISHTOWN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2016

Note 1. Summary of Significant Accounting Policies (continued):

Water/Sewer Utility Operating and Capital Funds - are used to account for water/sewer operations that are financed through user fees. The funds are operated on a basis similar to private business enterprises where the intent is that the costs of providing the water/sewer utility to the general public be financed through user fees. Operations relating to the acquisition of water/sewer capital facilities are recorded within the Water/Sewer Utility Capital Fund.

Payroll Fund - is used to account for the payroll activity of all of the funds and the disbursement of payroll withholdings to the various cognizant agencies.

Budgets and Budgetary Accounting - The Borough of Englishtown must adopt an annual budget for its Current Fund in accordance with *N.J.S.A.40A:4* et seq. *N.J.S.A.40A:4-5* requires the governing body to introduce and approve the annual municipal budget no later than February 10th of each year. At introduction, the governing body must fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with *N.J.S.A.40A:4-9*. Amendments to adopted budgets, if any are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval and adoption of the municipal budget may be granted by the Director of Local Government Services, with the permission of the Local Finance Board. Budgets are adopted on the same basis of accounting utilized for the preparation of the Borough's financial statements. Once a budget is approved it may be amended after November 1, by a resolution adopted by the governing body.

Cash, Cash Equivalents and Investments - Cash and Cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost. Consequently, unrealized gain or loss on investments has not been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

New Jersey municipal units are required by *N.J.S.A.40A:5-14* to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. *N.J.S.A.40A:5-15.1* provides a list of investments, which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local utilities and other state agencies.

N.J.S.A.17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to

BOROUGH OF ENGLISHTOWN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2016

Note 1. Summary of Significant Accounting Policies (continued):

five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the Governmental Units.

The cash management plan adopted by the Borough of Englishtown requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

Interfunds - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the Current Fund are recorded with offsetting reserves, which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Inventories and Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets of assets, liabilities, reserves and fund balance.

General Fixed Assets - Property and equipment purchased by the Current and General Capital Fund are recorded as expenditures at the time of purchase and are not capitalized. All interest costs are recorded as expenditures when paid.

Accounting for governmental Fixed Assets, as promulgated by Technical Accounting Directive No. 85-2 as issued by the Division of Local Government Services, differs in certain respects from accounting principles generally accepted in the United States of America. The following is a brief description of the provisions of the Directive:

Fixed assets used in governmental operations (General Fixed Assets) are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available, except for land, which is valued at estimated market value. No depreciation has been provided for in the financial statements. Donated general fixed assets are valued at their estimated fair market value on the date received.

Expenditures for construction in progress are recorded in the General Capital Fund until such time as the construction is completed and put into operation. Fixed assets acquired through grants-in-aid or contributed capital has not been accounted for separately.

Foreclosed property - is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason the value of foreclosed property has not been included in the General Fixed Assets Account Group. If such property is converted to a municipal use, it will be recorded in the General Fixed Assets Account Group.

BOROUGH OF ENGLISHTOWN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2016

Note 1. Summary of Significant Accounting Policies (continued):

Deferred Charges – The recognition of certain expenditures is deferred to future periods. These expenditures or deferred charges are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with *N.J.S.A.40A:4-46* et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

Fund Balance – Fund Balance included in the Current Fund represent the amount available for anticipation as revenue in future year's budgets, with certain restrictions.

Revenues – are recorded when received in cash except for certain amounts, which are due from other governmental units. Revenue from Federal and State grants are realized when anticipated as such in the Borough's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Borough's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Borough, which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenues when received.

Property Tax Revenues – are collected in quarterly installments due February 1, May 1, August 1 and November 1. The amount of tax levied includes not only the amount required in support of the Borough's annual budget, but also the amounts required in support of the budgets of the County of Monmouth, Manalapan-Englishtown Regional School District, Freehold Regional High School District and Englishtown Fire District #1. Unpaid property taxes are subject to tax sale in accordance with statutes.

School Taxes – The municipality is responsible for levying, collecting and remitting its share of school taxes for the Manalapan-Englishtown Regional School District and its share of the Freehold Regional High School District. Operations is charged for the full amount required to be raised from taxation to operate the local school district and the Borough's share of the regional school district for the period from July 1 to June 30, increased by the amount deferred at December 31, 2015 and decreased by the amount deferred at December 31, 2016.

County Taxes – The municipality is responsible for levying, collecting and remitting County taxes for the County of Monmouth. Operations is charged for the amount due the County for the year, based upon the ratables required to be certified to the County Board of Taxation by May 5th of the current year. In addition, operations is charged for the County share of Added and Omitted Taxes certified to the County Board of Taxation by October 10th of the current year and due to be paid to the County by February 15th of the following year.

Reserve for Uncollected Taxes – The inclusion of the "Reserve for Uncollected Taxes" appropriation in the Borough's annual budget protects the Borough from taxes not paid currently. The Reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

Expenditures – are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed as required by Technical Accounting Directive No. 85-1. When an

BOROUGH OF ENGLISHTOWN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2016

Note 1. Summary of Significant Accounting Policies (continued):

expenditure is paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal and interest payments on outstanding general capital bonds and notes are provided on the cash basis.

Appropriation Reserves – Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts, which may be cancelled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income.

Long-Term Debt - Long-Term Debt relative to the acquisition of capital assets is recorded as a liability in the General Capital Fund. Where an improvement is a “local improvement”, i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the Trust Fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

Compensated Absences and Post-employment Benefits – Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for post-employment benefits, if any, which are also funded on a pay-as-you-go basis.

Subsequent Events - The Borough of Englishtown has evaluated subsequent events occurring after December 31, 2016 through the date of June 22, 2017, which is the date the financial statements were available to be issued.

Impact of Recently Issued Accounting Principles

Adopted Accounting Pronouncements

For the year ended December 31, 2016, the Borough implemented GASB Statement No. 72, *Fair Value Measurement and Application*. As a result of implementing this statement, the Borough is required to measure certain investments at fair value for financial reporting purposes. In addition, the Borough is required to measure donated capital assets at acquisition value (an entry price); these assets were previously required to be measured at fair value. Statement No. 72 requires disclosures to be made about fair value measurements, the level of fair value hierarchy, and valuation techniques. Implementation of this Statement did not impact the Borough’s financial statements.

The Borough implemented GASB Statement No. 73, *Accounting and Financial Reporting for Pensions and Related Assets that are Not Within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*. Implementation of this Statement did not impact the Borough’s financial statements.

BOROUGH OF ENGLISHTOWN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2016

Note 1. Summary of Significant Accounting Policies (continued):

The Borough implemented GASB Statement No. 76, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*. Implementation of this Statement did not impact the Borough's financial statements.

Statement No. 77, *Tax Abatement Disclosures*. This Statement requires governments that enter into tax abatement agreements to disclose information about those agreements. Implementation of this Statement did not impact the Borough's financial statements.

Statement No. 78, *Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans*. The objective of this Statement is to address a practice issue regarding the scope and applicability of Statement No. 68, *Accounting and Financial Reporting for Pensions*. Implementation of this Statement did not impact the Borough's financial statements.

Statement No. 79, *Certain External Investment Pools and Pool Participants*. This Statement addresses accounting and financial reporting for certain external investment pools and pool participants. Implementation of this Statement did not impact the Borough's financial statements.

Recently Issued Accounting Pronouncements

The GASB has issued the following Statements which will become effective in future fiscal years as shown below:

Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*. The objective of this Statement is to improve the usefulness of information about postemployment benefits other than pensions (other postemployment benefits or OPEB) included in the general purpose external financial reports of state and local governmental OPEB plans for making decisions and assessing accountability. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all postemployment benefits (pensions and OPEB) with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. This Statement will be effective for the year ended December 31, 2017. Management does not expect this Statement to impact the Borough's financial statements.

Statement No. 75, *Accounting and Financial Reporting for Post-employment Benefits Other than Pensions*. This Statement replaces the requirements of Statement No. 45, *Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions*, as amended, and No. 57, *OPEB Measurements by Agency Employers and Agent Multi-Employer Plans*, for OPEB Statement No. 74, *Financial Reporting for Post-employment Benefit Plans Other Than Pension Plans*, establishes new accounting and financial reporting requirements for OPEB Plans. This Statement will be effective for the year ended December 31, 2018. Management has not yet determined the potential impact on the Borough's financial statements.

Statement No. 80, *Blending Requirements for Certain Component Units - an amendment of GASB Statement No. 14*. The objective of this Statement is to improve financial reporting by clarifying the financial statement presentation requirements for certain component units. This Statement amends the

BOROUGH OF ENGLISHTOWN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2016

Note 1. Summary of Significant Accounting Policies (continued):

blending requirements established in paragraph 53 of Statement No. 14, *The Financial Reporting Entity*, as amended. This Statement will be effective for the year ended December 31, 2017. Management does not expect this Statement to impact the Borough's financial statements.

Statement No. 81, *Irrevocable Split-Interest Agreements*. The objective of this Statement is to improve accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement. This Statement will be effective for the year ended December 31, 2017. Management does not expect this Statement to impact the Borough's financial statements.

Statement No. 82, *Pension Issues – an amendment of GASB Statements No. 67, 68 and No. 73*. The objective of this Statement is to address certain issues that have been raised with respect to Statements No. 67, *Financial Reporting for Pension Plans*, No. 68, *Accounting and Financial Reporting for Pensions*, and No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*. This Statement will be effective for the year ended December 31, 2017. Management has not yet determined the potential impact on the Borough's financial statements.

Statement No. 83, *Certain Asset Retirement Obligations*. This Statement addresses accounting and financial reporting requirements for certain asset retirement obligations and establishes the timing and pattern of recognition of a liability and corresponding deferred outflow of resources. This Statement will be effective for the year ended December 31, 2019. Management does not expect this Statement to impact the Borough's financial statements.

Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement will be effective for the year ended December 31, 2019. Management does not expect this Statement to impact the Borough's financial statements.

Statement No. 85, *Omnibus 2017*. The objective of this Statement is to address practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and other postemployment benefits [OPEB]). This Statement will be effective for the year ended December 31, 2018. Management has not yet determined the potential impact on the Borough's financial statements.

Note 2. Cash and Cash Equivalents

The Borough is governed by the deposit and investment limitations of New Jersey state law. The Deposits and investments held at December 31, 2016 and reported at fair value are as follows:

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 2. Cash and Cash Equivalents (continued):

Deposits	
Demand Deposits	<u>\$ 3,285,210.03</u>
 Total Deposits	 <u><u>\$ 3,285,210.03</u></u>
 The Borough's Cash and Cash Equivalents are Reported as Follows:	
Current Fund	\$ 1,139,096.72
Grant Fund	78,944.74
Animal Control Fund	5,755.40
Trust Other Fund	255,198.85
General Capital Fund	428,321.61
Water Utility Operating	447,309.33
Water Utility Capital	217,815.29
Sewer Utility Operating	490,787.32
Sewer Utility Capital	186,035.68
Payroll Trust Fund	<u>35,945.09</u>
 Total Cash and Cash Equivalents	 <u><u>\$ 3,285,210.03</u></u>

Custodial Credit Risk Related to Deposits - Custodial credit risk is the risk that, in the event of a bank failure, the Borough's deposits might not be recovered. Although the Borough does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the Borough in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings, bail funds, or funds that may pass to the Borough relative to the happening of a future condition. Such funds are shown as uninsured and uncollateralized in the schedule that follows. As of December 31, 2016, the Borough's bank balances of \$3,573,009.83 were exposed to custodial credit risk as follows:

Uninsured & Uncollateralized	\$ 259,816.56
Insured Under F.D.I.C.	409,544.13
Collateralized Under GUDPA	<u>2,903,649.14</u>
 Total	 <u><u>\$ 3,573,009.83</u></u>

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 3: Investments

Custodial Credit Risk

For an investment, this is the risk that, in the event of the failure of the counterparty, the Borough will not be able to recover the value of its investments or collateral securities that are held by an outside party. Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the name of the Borough, and are held by either the counterparty's trust department or agent but no in the Borough name. As of December 31, 2016 the Borough's balance of investments was \$108,000.00, which consisted of general capital fund refunding bonds held by the Water Utility Capital fund in the amount \$108,000.00, which are not exposed to custodial credit risk because the investment securities are held by the Borough.

Interest Rate Risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of the investment. The Borough does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk – Credit risk is the risk that an issuer or counterparty to an investment will not fulfill its obligations. N.J.S.A. 40A:5-15.1 limits investments that the Borough may purchase. The Borough does not have an investment policy that would further limit its investment choices.

Concentration of Credit Risk – The Borough does not place a limit on the amount that may be invested in any one issuer. Of the total December 31, 2016 balance of \$108,000.00, \$108,000.00 is recorded in the water utility fund.

Note 4. Property Taxes

The following is a three-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous two years.

	2016	2015	2014
Total Tax Rate	\$ 2.392	\$ 2.322	\$ 2.190
Apportionment of Tax Rate:			
Municipal	0.621	0.591	0.558
County	0.283	0.293	0.268
Regional District School	0.913	0.873	0.812
Regional High School	0.380	0.373	0.372
Special District	0.195	0.192	0.180

Net Valuation Taxable

2016	<u>\$ 240,537,900.00</u>
2015	<u>\$ 239,850,700.00</u>
2014	<u>\$ 249,645,900.00</u>

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 4. Property Taxes (continued):

Comparison of Tax Levies and Collection Currently

Year	Tax Levy	Cash Collections	Percentage Of Collection
2016	\$ 5,771,640.94	\$ 5,756,353.87	99.73%
2015	5,571,006.17	5,562,149.28	99.84%
2014	5,510,865.21	5,507,075.71	99.93%

Delinquent Taxes and Tax Title Liens

Year Ended December 31	Amount of Tax Title Liens	Amount of Delinquent Taxes	Total Delinquent	Percentage Of Tax Levy
2016	\$ 24,224.21	\$ 29.06	\$ 24,253.27	0.42%
2015	10,840.80	17.09	10,857.89	0.19%
2014	158.15	-	158.15	0.00%

Note 5: Water and Sewer Utility Service Charges

The following is a three-year comparison of water and sewer utility charges (rents) for the current and previous two years:

WATER UTILITY

YEAR ENDED DECEMBER 31	BEGINNING RECEIVABLE	LEVY	TOTAL	CASH COLLECTIONS	COLLECTION PERCENTAGE
2016	\$ 26,050.53	\$ 485,994.44	\$ 512,044.97	\$ 479,726.39	93.69%
2015	8,614.54	492,468.44	501,082.98	475,327.38	94.86%
2014	18,477.66	410,973.53	429,451.19	420,836.65	97.99%

SEWER UTILITY

YEAR ENDED DECEMBER 31	BEGINNING RECEIVABLE	LEVY	TOTAL	CASH COLLECTIONS	COLLECTION PERCENTAGE
2016	\$ 15,125.65	\$ 512,132.66	\$ 527,258.31	\$ 503,957.95	95.58%
2015	8,543.51	494,668.29	503,211.80	488,657.65	97.11%
2014	18,329.63	488,500.33	506,829.96	498,286.45	98.31%

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 6. Property Acquired By Tax Title Lien Liquidation

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, for the current and previous two years was as follows:

Year	Amount
2016	\$ 100.00
2015	100.00
2014	100.00

Note 7. Fund Balances Appropriated

The following schedule details the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets:

Year	Balance December 31,	Utilized In Budget of Succeeding Year	Percentage of Fund Balance Used
<u>Current Fund</u>			
2016	411,090.70	305,000.00	74.19%
2015	317,299.36	258,000.00	81.31%
2014	372,067.45	325,000.00	87.35%
2013	326,284.00	285,000.00	87.35%
2012	339,097.00	295,000.00	87.00%
<u>Water Utility Fund</u>			
2016	379,815.46	223,700.00	58.90%
2015	359,474.74	210,000.00	58.42%
2014	333,306.58	207,000.00	62.10%
2013	344,110.00	223,000.00	64.80%
2012	441,058.00	235,000.00	53.28%
<u>Sewer Utility Fund</u>			
2016	458,998.81	200,000.00	43.57%
2015	457,962.72	224,600.00	49.04%
2014	416,963.08	175,300.00	42.04%
2013	386,952.00	180,500.00	46.65%
2012	371,073.00	164,500.00	44.33%

Note 8. Interfund Receivables and Payables

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balance as of December 31, 2016:

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 8. Interfund Receivables and Payables (continued):

Fund	Interfunds Receivable	Interfunds Payable
Current Fund	\$ 11,988.47	\$ -
Trust Other Fund	-	4.87
Payroll Trust Fund	-	11,983.60
	<hr/>	<hr/>
Total	<u>\$ 11,988.47</u>	<u>\$ 11,988.47</u>

The interfund receivables and payables above predominately resulted from payment made by certain funds on behalf of other funds. All interfund balances are expected to be repaid within one year.

The summary of interfund transfers follows:

Fund	Transfers Out	Transfers In
Current Fund	\$ 246,574.52	\$ 246,574.40
Trust Other Fund	2,543.00	2,543.12
General Capital Fund	110,000.00	110,000.00
Water Operating Fund	10,000.00	10,000.00
Water Capital Fund	64,000.00	64,000.00
Sewer Operating Fund	45,000.00	45,000.00
Sewer Capital Fund	12,500.00	12,500.00
Payroll Trust Fund	47,531.40	47,531.40
	<hr/>	<hr/>
Total	<u>\$ 538,148.92</u>	<u>\$ 538,148.92</u>

The purpose of interfund transfers were for the liquidation of prior year interfund receivables and payables and for payments made on behalf of other funds.

Note 9. Pension Obligations

A. Public Employees' Retirement System (PERS)

Plan Description - The State of New Jersey, Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PERS, please refer to Division's Comprehensive Annual Financial Report (CAFR) which can be found at www.state.nj.us/treasury/pensions/annrpts.shtml.

The vesting and benefit provisions are set by *N.J.S.A. 43:15A*. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

BOROUGH OF ENGLISHTOWN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2016

Note 9. Pension Obligations (continued):

A. Public Employees' Retirement System (PERS)(continued):

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 or more years of service credit before age 62 and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Basis of Presentation - The schedules of employer allocations and the schedules of pension amounts by employer (collectively, the Schedules) present amounts that are considered elements of the financial statements of PERS or its participating employers. Accordingly, they do not purport to be a complete presentation of the financial position or changes in financial position of PERS or the participating employers. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of PERS to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

Contributions - The contribution policy for PERS is set by *N.J.S.A. 43:15A* and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For the fiscal year 2016, the State's pension contribution was less than the actuarial determined amount. The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets.

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 9. Pension Obligations (continued):

A. Public Employees' Retirement System (PERS)(continued):

Components of Net Pension Liability - At December 31, 2016, the Municipality reported a liability of \$1,593,430.00 for its proportionate share of the PERS net pension liability. The net pension liability was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2015, which was rolled forward to June 30, 2016. The Municipality's proportion of the net pension liability was based on the Municipality's actual contributions to the plan relative to the total of all participating employers' contributions for the year ended June 30, 2016. The Municipality's proportion measured as of June 30, 2016, was .00538%, which was an increase of .00010% from its proportion measured as of June 30, 2015.

Collective Balances at December 31, 2016 & December 31, 2015		
	<u>12/31/16</u>	<u>12/31/15</u>
Actuarial Valuation Date (including roll Forward)	June 30, 2016	June 30, 2015
Deferred Outflows of Resources	443,242.00	163,466.00
Deferred Inflows of Resources	14,654.00	37,966.00
Net Pension Liability	1,593,430.00	1,184,971.00
Municipality's Portion of the Plan's Total		
Net Pension Liability	0.00538%	0.00528%

Pension Expense and Deferred Outflows/Inflows of Resources - At December 31, 2016, the Municipality reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience	\$ 29,633.00	\$ -
Changes of Assumptions	330,074.00	-
Net Difference between Projected and Actual Earnings on Pension Plan Investments	60,759.00	-
Changes in Proportion and Differences between Municipality Contributions and Proportionate Share of Contributions	<u>22,776.00</u>	<u>14,654.00</u>
	<u>\$ 443,242.00</u>	<u>\$ 14,654.00</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to the pension expense as follows:

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 9. Pension Obligations (continued):

A. Public Employees' Retirement System (PERS)(continued):

	Year Ending		
	<u>Dec 31,</u>	<u>PERS</u>	
	2017	\$ 95,934.00	
	2018	95,933.00	
	2019	110,517.00	
	2020	94,144.00	
	2021	<u>32,060.00</u>	
		<u>\$ 428,588.00</u>	
		<u>Deferred Outflows</u>	<u>Deferred Inflows</u>
		<u>of Resources</u>	<u>of Resources</u>
Differences between Expected and Actual Experience			
Year of Pension Plan Deferral:			
June 30, 2014		-	-
June 30, 2015		5.72	-
June 30, 2016		5.57	-
Changes of Assumptions			
Year of Pension Plan Deferral:			
June 30, 2014		6.44	-
June 30, 2015		5.72	-
June 30, 2016		5.57	-
Net Difference between Projected and Actual Earnings on Pension Plan Investments			
Year of Pension Plan Deferral:			
June 30, 2014		-	5.00
June 30, 2015		-	5.00
June 30, 2016		5.00	-
Changes in Proportion and Differences between Municipality Contributions and Proportionate Share of Contributions			
Year of Pension Plan Deferral:			
June 30, 2014		6.44	6.44
June 30, 2015		5.72	5.72
June 30, 2016		5.57	5.57

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 9. Pension Obligations (continued):

A. Public Employees' Retirement System (PERS)(continued):

Actuarial Assumptions - The total pension asset/(liability) as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

	<u>PERS</u>
Inflation	3.08%
Salary Increases:	
Through 2026	1.65% - 4.15% Based on Age
Thereafter	2.65% - 5.15% Based on Age
Investment Rate of Return	7.65%
Mortality Rate Table	RP-2000
Period of Actuarial Experience	
Study upon which Actuarial	
Assumptions were Based	July 1, 2011 - June 30, 2014

Pre-retirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Post-retirement mortality rate were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on the mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scales. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

The actuarial assumptions used in the July 1, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

Long-Term Expected Rate of Return - In accordance with State statute, the long-term expected rate of return on plan investments (7.65% at June 30, 2016) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits,

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 9. Pension Obligations (continued):

A. Public Employees' Retirement System (PERS)(continued):

the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.00%	0.87%
U.S. Treasuries	1.50%	1.74%
Investment grade credit	8.00%	1.79%
Mortgages	2.00%	1.67%
High Yield Bonds	2.00%	4.56%
Inflation-Indexed Bonds	1.50%	3.44%
Broad U.S. Equities	26.00%	8.53%
Developed Foreign Equities	13.25%	6.83%
Emerging Market Equities	6.50%	9.95%
Private Equity	9.00%	12.40%
Hedge Funds/Absolute Return	12.50%	4.68%
Real Estate (Property)	2.00%	6.91%
Commodities	0.50%	5.45%
Global debt ex U.S.	5.00%	-0.25%
REIT	<u>5.25%</u>	5.63%
	<u>100.00%</u>	

Discount Rate - The discount rate used to measure the total pension liability was 3.98% as of June 30, 2016. The single blended discount rate was based on long-term expected rate of return on pension plan investments of 7.65%, and a municipal bond rate of 2.85% as of June 30, 2016 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipals bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 30% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2034. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2034 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 9. Pension Obligations (continued):

A. Public Employees' Retirement System (PERS)(continued):

Sensitivity of the Municipality's proportionate share of the Net Pension Liability to Changes in the Discount Rate - The following presents the Municipality's proportionate share of the net pension liability calculated using the discount rate as disclosed above, as well as what the Municipality's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.98%) or 1-percentage-point higher (4.98%) than the current rate:

	Decrease (2.98%)	Discount Rate (3.98%)	Increase (4.98%)
Municipality's proportionate share of the Net Pension Liability and the State's Proportionate Share of the Net Pension Liability associated with the Municipality	\$ 1,952,562.48	\$ 1,593,430.00	\$ 1,296,935.00

B. Police and Firemen's Retirement System (PFRS)

Plan Description – The State of New Jersey, Police and Firemen's Retirement System (PFRS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PFRS, please refer to the Division's Comprehensive Annual Financial Report (CAFR) which can be found at www.state.nj.us/treasury/pensions/annrpts.shtml.

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement as well as death and disability benefits. All benefits vest after ten years of service, except disability benefits which vest after four years of service.

The following represents the membership tiers for PFRS:

Tier	Definition
1	Members who were enrolled prior to May 22, 2010.
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1 % for each year if creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

Basis of Presentation - The schedules of employer allocations and the schedules of pension amounts by employer (collectively, the Schedules) present amounts that are considered elements of the financial statements of PFRS or its participating employers. Accordingly, they do not purport to be a complete

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 9. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS)(continued):

presentation of the financial position or changes in financial position of PFRS or the participating employers. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of PFRS to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

Contributions - The contribution policy for PFRS is set by *N.J.S.A. 43:16A* and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. For fiscal year 2016, the State contributed an amount less than the actuarially determined amount. The Local employers’ contribution amounts are based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PFRS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets. Municipality contributions to PFRS amounted to \$112,769.00 for 2016.

The employee contributions for PFRS are 10.00% of employees’ annual compensation, as defined.

Net Pension Liability and Pension Expense - At December 31, 2016, the Municipality’s proportionate share of the PFRS net pension liability is valued to be \$2,642,057.00. The net pension liability was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2015, to the measurement date of June 30, 2016. The Municipality’s proportion of the net pension liability was based on the Municipality’s actual contributions to the plan relative to the total of all participating employers’ contributions for the year ended June 30, 2016. The Municipality’s proportion measured as of June 30, 2016, was .01383%, which was an increase of .00232% from its proportion measured as of June 30, 2015.

Collective Balances at December 31, 2016 & December 31, 2015

	<u>12/31/16</u>	<u>12/31/15</u>
Actuarial Valuation Date (including roll Forward)	June 30, 2016	June 30, 2015
Deferred Outflows of Resources	832,743.00	373,048.00
Deferred Inflows of Resources	172,044.00	253,442.00
Net Pension Liability	2,642,057.00	1,917,387.00
Municipality's Portion of the Plan's Total		
Net Pension Liability	0.01383%	0.01151%

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 9. Pension Obligations (continued):

B. Police and Firemen's Retirement System (PFRS)(continued):

Pension Expense and Deferred Outflows/Inflows of Resources - At December 31, 2016, the Municipality had deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience	\$ -	\$ 17,319.00
Changes of Assumptions	365,947.00	-
Net Difference between Projected and Actual Earnings on Pension Plan Investments	185,124.00	-
Changes in Proportion and Differences between Municipality Contributions and Proportionate Share of Contributions	<u>281,672.00</u>	<u>154,725.00</u>
	<u>\$ 832,743.00</u>	<u>\$ 172,044.00</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pension expense as follows:

Year Ending	
<u>Dec 31,</u>	<u>PFRS</u>
2017	\$ 58,591.00
2018	58,591.00
2019	422,433.00
2020	325,180.00
2021	<u>(204,096.00)</u>
	<u>\$ 660,699.00</u>

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 9. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS)(continued):

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience		
Year of Pension Plan Deferral:		
June 30, 2014	-	-
June 30, 2015	-	5.53
June 30, 2016	-	5.58
 Changes of Assumptions		
Year of Pension Plan Deferral:		
June 30, 2014	6.17	-
June 30, 2015	5.53	-
June 30, 2016	5.58	-
 Net Difference between Projected and Actual Earnings on Pension Plan Investments		
Year of Pension Plan Deferral:		
June 30, 2014	-	5.00
June 30, 2015	-	5.00
June 30, 2016	5.00	-
 Changes in Proportion and Differences between Municipality Contributions and Proportionate Share of Contributions		
Year of Pension Plan Deferral:		
June 30, 2014	6.17	6.17
June 30, 2015	5.53	5.53
June 30, 2016	5.58	5.58

Special Funding Situation – Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the state is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a non-

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 9. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS)(continued):

employer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability to report in the financial statements of the local participating employers related to this legislation.

Additionally, the State’s proportionate share of the net pension liability attributable to the Municipality is \$909,475.00 as of December 31, 2016. The net pension liability was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2015, to the measurement date of June 30, 2016. The State’s proportion of the net pension liability associated with the Municipality was based on a projection of the Municipality’s long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. The State’s proportion measured as of June 30, 2016 was .01383%, which was an increase of .00232% from its proportion measured as of June 30, 2015, which is the same proportion as the Municipality’s.

Municipality's Proportionate Share of the Net Pension Liability	\$ 2,642,057.00
State's Proportionate Share of the Net Pension Liability Associated with the Municipality	<u>221,867.00</u>
Total Net Pension Liability	<u><u>\$ 2,863,924.00</u></u>

For the year ended December 31, 2016, the Municipality’s total allocated pension expense was \$296,347.00.

Actuarial Assumptions - The total pension asset/(liability) as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

	<u>PFRS</u>
Inflation	3.08%
Salary Increases:	
Through 2026	2.10% - 8.98% Based on Age
Thereafter	3.10% - 9.98% Based on Age
Investment Rate of Return	7.65%
Mortality Rate Table	RP-2000
Period of Actuarial Experience	
Study upon which Actuarial Assumptions were Based	July 1, 2010 - June 30, 2013

Pre-retirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females.

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 9. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS)(continued):

In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary’s modified MP-2014 projection scale. Post-retirement mortality rate were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on the mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary’s modified MP-2014 projection scales. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

The actuarial assumptions used in the July 1, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2013.

Long-Term Expected Rate of Return - In accordance with State statute, the long-term expected rate of return on plan investments (7.65% at June 30, 2016) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS’s target asset allocation as of June 30, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.00%	0.87%
U.S. Treasuries	1.50%	1.74%
Investment Grade Credit	8.00%	1.79%
Mortgages	2.00%	1.67%
High Yield Bonds	2.00%	4.56%
Inflation-Indexed Bonds	1.50%	3.44%
Broad US Equities	26.00%	8.53%
Developed Foreign Equities	13.25%	6.83%
Emerging Market Equities	6.50%	9.95%
Private Equity	9.00%	12.40%
Hedge Funds/Absolute Return	12.50%	4.68%
Real Estate (Property)	2.00%	6.91%
Commodities	0.50%	5.45%
Global Debt ex US	5.00%	-0.25%
REIT	5.25%	5.63%
Total	100.00%	

Discount Rate - The discount rate used to measure the total pension liability was 5.55% as of June 30, 2016. The single blended discount rate was based on long-term expected rate of return on pension plan

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 9. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS)(continued):

investments of 7.65%, and a municipal bond rate of 2.85% as of June 30, 2016 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipals bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 30% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan’s fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2050. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2050 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Municipality’s proportionate share of the Net Pension Liability to Changes in the Discount Rate - The following presents the Municipality’s proportionate share of the net pension liability calculated using the discount rate as disclosed above, as well as what the Municipality’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.55%) or 1-percentage-point higher (6.55%) than the current rate:

	Decrease (4.55%)	Discount Rate (5.55%)	Increase (6.55%)
--	---------------------	--------------------------	---------------------

Municipality's proportionate share of the Net Pension Liability and the State's Proportionate Share of the Net Pension Liability associated with the Municipality	\$ 3,406,738.77	\$ 2,642,057.00	\$ 2,018,505.01
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Note 10. Capital Debt

Summary of Debt

	Year 2016	Year 2015	Year 2014
Issued			
General:			
Bonds & Notes & Loans	\$ 1,718,000.00	\$ 1,852,000.00	\$ 1,798,334.00
Water Utility:			
Bonds & Notes & Loans	455,000.00	485,000.00	515,000.00
Sewer Utility:			
Bonds & Notes & Loans	20,000.00	35,000.00	50,000.00
Total Debt Issued	2,193,000.00	2,372,000.00	2,363,334.00

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 10. Capital Debt (continued):

Summary of Debt (continued)

	Year 2016	Year 2015	Year 2014
Authorized but Not Issued			
General Bonds and Notes	330,250.00	238,000.00	206,900.00
	<hr/>	<hr/>	<hr/>
Total Authorized but Not Issued	330,250.00	238,000.00	206,900.00
	<hr/>	<hr/>	<hr/>
Total Gross Debt	\$ 2,523,250.00	\$ 2,610,000.00	\$ 2,570,234.00
	<hr/>	<hr/>	<hr/>
Deductions:			
Self-Liquidating Debt	\$ 475,000.00	\$ 520,000.00	\$ 565,000.00
	<hr/>	<hr/>	<hr/>
Total Deductions	475,000.00	520,000.00	565,000.00
	<hr/>	<hr/>	<hr/>
Net Debt	\$ 2,048,250.00	\$ 2,090,000.00	\$ 2,005,234.00
	<hr/>	<hr/>	<hr/>

Summary of Statutory Debt Condition – Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicated a statutory net debt of 0.925%.

	Gross Debt	Deductions	Net Debt
Regional School Debt	\$ 1,462,466.23	\$ 1,462,466.23	\$ -
General	2,048,250.00	-	2,048,250.00
Water Utility Debt	455,000.00	455,000.00	-
Sewer Utility Debt	20,000.00	20,000.00	-
	<hr/>	<hr/>	<hr/>
Total	\$ 3,985,716.23	\$ 1,937,466.23	\$ 2,048,250.00
	<hr/>	<hr/>	<hr/>

Net Debt \$2,048,250.00 divided by the Equalized Valuation Basis per N.J.S.A.40A:2-2 as amended, \$231,722,877.67 equals 0.884%.

Borrowing Power Under 40A:2-6:

3 1/2% of Equalized Valuation Bases (Municipal)	\$ 8,110,300.72
Net Debt	<hr/>
	2,048,250.00
	<hr/>
Remaining Borrowing Power	\$ 6,062,050.72
	<hr/>

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 10. Capital Debt (continued):

Calculation of Self-Liquidating Purpose - Water Utility per N.J.S.40A:2-45

Cash Receipts From Fees, Rents & Other Charges		\$ 699,316.86
Deductions:		
Operating & Maintenance Costs	\$ 410,000.00	
Debt Service	52,950.00	462,950.00
		<u>462,950.00</u>
Excess Revenue - Self Liquidating		<u><u>\$ 236,366.86</u></u>

Calculation of Self-Liquidating Purpose - Sewer Utility per N.J.S.40A:2-45

Cash Receipts From Fees, Rents & Other Charges		\$ 741,238.21
Deductions:		
Operating & Maintenance Costs	\$ 516,300.00	
Debt Service	16,400.00	532,700.00
		<u>532,700.00</u>
Excess Revenue - Self Liquidating		<u><u>\$ 208,538.21</u></u>

A. Serial Bonds Payable

Schedule of Annual Debt Service for Principal and Interest for the next five (5) years and increments thereafter for Bonded Debt Issued and Outstanding:

	<u>General</u>		
Year	Principal	Interest	Total
2017	\$ 134,000.00	\$ 75,268.76	\$ 209,268.76
2018	139,000.00	72,068.76	211,068.76
2019	85,000.00	68,668.76	153,668.76
2020	90,000.00	65,268.76	155,268.76
2021	95,000.00	60,768.76	155,768.76
2022-2026	520,000.00	230,843.80	750,843.80
2027-2031	465,000.00	102,093.80	567,093.80
2032-2033	190,000.00	11,637.52	201,637.52
Total	<u>\$ 1,718,000.00</u>	<u>\$ 686,618.92</u>	<u>\$ 2,404,618.92</u>

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 10. Capital Debt (continued):

A. Serial Bonds Payable (continued):

<u>Water Utility</u>			
Year	Principal	Interest	Total
2017	\$ 30,000.00	\$ 21,750.00	\$ 51,750.00
2018	35,000.00	20,550.00	55,550.00
2019	35,000.00	19,150.00	54,150.00
2020	35,000.00	17,750.00	52,750.00
2021	35,000.00	16,000.00	51,000.00
2022-2026	230,000.00	49,750.00	279,750.00
2027	55,000.00	2,750.00	57,750.00
	<u>\$ 455,000.00</u>	<u>\$ 147,700.00</u>	<u>\$ 602,700.00</u>

<u>Sewer Utility</u>			
Year	Principal	Interest	Total
2017	\$ 20,000.00	\$ 800.00	\$ 20,800.00
	<u>\$ 20,000.00</u>	<u>\$ 800.00</u>	<u>\$ 20,800.00</u>

B. Loans Payable

The Borough has no loans outstanding at December 31, 2016.

C. Bond Anticipation Notes

The Borough has no bond anticipation notes outstanding at December 31, 2016.

D. Bonds and Notes Authorized But Not Issued

As of December 31, 2016, the Borough had \$330,250.00 General Capital bonds and notes authorized but not issued and \$0.00 bonds and notes authorized but not issued in the Water Utility and Sewer Utility Capital funds.

During the fiscal year ended December 31, 2016 the following changes occurred in capital debt:

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 10. Capital Debt (continued):

D. Bonds and Notes Authorized But Not Issued

	December 31, 2015	Accrued/ Increases	Retired/ Decreases	December 31, 2016	Due Within One Year
General Capital Fund:					
General Serial Bonds	\$ 1,852,000.00	\$ -	\$ (134,000.00)	\$ 1,718,000.00	\$ 134,000.00
Authorized but Not Issued	238,000.00	97,250.00	(5,000.00)	330,250.00	-
Total General Capital	<u>\$ 2,090,000.00</u>	<u>\$ 97,250.00</u>	<u>\$ (139,000.00)</u>	<u>\$ 2,048,250.00</u>	<u>\$ 134,000.00</u>
Water Utility Fund:					
General Serial Bonds	\$ 485,000.00	\$ -	\$ (30,000.00)	\$ 455,000.00	\$ 30,000.00
Total Water Utility	<u>\$ 485,000.00</u>	<u>\$ -</u>	<u>\$ (30,000.00)</u>	<u>\$ 455,000.00</u>	<u>\$ 30,000.00</u>
Sewer Utility Fund:					
General Serial Bonds	\$ 35,000.00	\$ -	\$ (15,000.00)	\$ 20,000.00	\$ 20,000.00
Total Sewer Utility	<u>\$ 35,000.00</u>	<u>\$ -</u>	<u>\$ (15,000.00)</u>	<u>\$ 20,000.00</u>	<u>\$ 20,000.00</u>

Note 11. Deferred School District Taxes

The Manalapan-Englishtown Regional School District tax and Freehold Regional High School Tax has been raised and the liability deferred by statutes, resulting in the school tax payable set forth in the Current Fund liabilities as follows:

	Balance Decemeber 2016	Balance Decemeber 2015
Regional School Taxes:		
Balance of Tax	\$ 918,729.76	\$ 866,798.26
Deferred	<u>826,422.97</u>	<u>826,422.97</u>
Taxes Payable	<u>\$ 92,306.79</u>	<u>\$ 40,375.29</u>
Regional High School Taxes:		
Balance of Tax	\$ 527,296.62	\$ 517,289.62
Deferred	<u>397,082.47</u>	<u>397,082.47</u>
Taxes Payable	<u>\$ 130,214.15</u>	<u>\$ 120,207.15</u>

BOROUGH OF ENGLISHTOWN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2016

Note 12. Deferred Charges to be Raised in Succeeding Budgets

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2016, the Borough had no deferred charges to be raised in succeeding budgets.

Note 13. Risk Management

The Borough is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; error and omission, injuries to employees; and natural disaster. The Borough is a member of the Monmouth County Municipal Joint Insurance Fund. The joint insurance pool is both an insured and self-administered group of municipalities established for the purpose of insuring against property damage, general liability, motor vehicles and equipment liability and workmen's compensation. The joint insurance fund will be self-sustaining through member premiums. The joint insurance fund participates in the Municipal Excess Liability Program which has a contract for excess liability insurance for property. The Governmental Crime Policy coverage is as follows:

Employee Theft - Per Loss Coverage	\$1,000,000.00
Forgery or Alteration	1,000,000.00
Inside the Premises - Theft of Money and Securities	1,000,000.00
Inside the Premises - Robbery or Safe Burglary of Other Property	1,000,000.00
Computer Fraud	1,000,000.00
Public Employee Dishonesty	1,000,000.00

There were Employee's Blanket Performance Bonds in the amount of \$50,000 for the Borough employees and court personnel carried by the Monmouth County Joint Insurance Fund and \$950,000 carried by the Municipal Excess Liability Joint Insurance Fund.

Note 14. Accumulated Absences

As discussed in Note 1 and in accordance with accounting principles prescribed by the State of New Jersey, the cash basis of accounting is followed for recording the Borough's liability related to unused vacation, sick pay and compensation time. The Borough permits certain employees within limits to accumulate unused vacation, sick pay and compensation time, which may be taken as time off or paid at a later date at an agreed upon rate. The estimated current cost of such unpaid compensation would approximate \$44,022.83 at December 31, 2016. In accordance with New Jersey accounting principles, this amount is not reported as an expenditure or liability in the accompanying financial statements.

Note 15. Unemployment Compensation Insurance

The Borough has elected to fund its New Jersey Unemployment Compensation Insurance under the "Reimbursement Method". Under this plan, the Borough is required to reimburse the New Jersey Unemployment Trust Fund, dollar-for-dollar, for unemployment benefits paid to its former employees who were laid off or furloughed and charged to its account with the State. The Borough is billed quarterly for amounts due to the State. The following is a summary of Borough contributions, reimbursements to the State for benefits paid and the ending balance of the Borough's trust fund for the current and previous two years:

BOROUGH OF ENGLISHTOWN

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 15. Unemployment Compensation Insurance (continued):

<u>Fiscal</u> <u>Year</u>	<u>Borough</u> <u>Contributions</u>	<u>Amount</u> <u>Reimbursed</u>	<u>Ending</u> <u>Balance</u>
2016	\$ 2,229.66	\$ -	\$ 30,485.79
2015	2,227.27	-	28,256.13
2014	2,424.45	191.58	26,028.86

Note 16. General Fixed Assets

Fixed Assets activity for the year ended December 31, 2016 was as follows:

	Balance January 1, 2016	Increases	Decreases	Balance December 31, 2016
Land	\$ 2,039,400.00	\$ -	\$ -	\$ 2,039,400.00
Buildings & Improvements	510,300.00	-	-	510,300.00
Machinery, Equipment & Vehicles	885,327.15	34,821.99	(128,681.97)	791,467.17
	<hr/>			<hr/>
Total Fixed Assets	\$ 3,435,027.15	\$ 34,821.99	\$ (128,681.97)	\$ 3,341,167.17

Note 17. Litigation

The Borough is involved in a legal and administrative proceeding. While any litigation contains an element of uncertainty, Borough Officials, based upon the opinion of the Borough's Counsel, presently believe that the outcome of the proceeding which is pending will not have any effect on the Borough's financial position or on the Borough's ability to levy, collect and enforce the collection of taxes or other revenue for the payment of its bonds or other obligations.

SUPPLEMENTARY SCHEDULES

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CURRENT FUND

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**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Current Fund	Grant Fund
Balance, December 31, 2015	\$ 960,255.79	\$ 81,913.57
Increased By Receipts:		
Taxes Receivable	\$ 5,726,019.42	\$ -
Revenue Accounts Receivable	688,166.01	-
Miscellaneous Revenue Not Anticipated	31,949.19	-
Due From:		
State of New Jersey - Senior Citizens' and Veterans' Deductions	6,750.00	-
Trust - Other Fund	4.75	-
Trust - Animal Control Fund	2,539.21	-
Taxes Title Liens Receivable	730.00	-
Prepaid Taxes	19,594.65	-
Dut to State - Marriage Licenses	375.00	-
Premium on Tax Sale	71,600.00	-
Reserve for Third Party Liens	32,501.84	-
Grants Receivable	-	15,000.00
Grants - Unappropriated	-	11,463.65
	6,580,230.07	26,463.65
	7,540,485.86	108,377.22
Decreased By Disbursements:		
2016 Appropriations	1,944,354.72	-
2015 Appropriation Reserves	154,904.22	-
Accounts Payable	14,436.51	-
Due to State - Marriage Licenses	475.00	-
Fire District Taxes Payable	469,000.00	-
County Taxes Payable	681,584.75	-
Regional District High School Tax Payable	904,644.00	-
Regional District School Tax Payable	2,143,088.50	-
Premium on Tax Sale	46,200.00	-
Disbursed from Tax Appeal Reserve	7,935.39	-
Third Party Liens	32,501.84	-
Due From:		
Trust - Animal Control Fund	2,539.21	-
Grants - Appropriated	-	29,432.48
	6,401,664.14	29,432.48
Balance, December 31, 2016	\$ 1,138,821.72	\$ 78,944.74

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF DUE (TO)/FROM STATE OF NEW JERSEY -
SENIOR CITIZENS' AND VETERANS' DEDUCTIONS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015		\$ (100.03)
Increased By:		
Senior Citizens' & Veterans Deductions		
Per Duplicate	\$ 7,250.00	
Veterans' Deductions Allowed	250.00	
		7,500.00
		7,399.97
Decreased By:		
Senior Citizens' Deductions Disallowed - Prior Year	500.00	
Cash Received From State of New Jersey	6,750.00	
		7,250.00
Balance, December 31, 2016		\$ 149.97

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY
FOR THE YEAR ENDED DECEMBER 31, 2016**

Year	Balance December 31, 2015	2016 Levy	Added	Collections		Transfer to Tax Title Liens	Due From State of New Jersey	Cancelled	Balance December 31, 2016
				2015	2016				
2015	\$ 17.09	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ (500.00)	\$ -	\$ 17.09
2016	-	5,753,564.74	18,076.20	23,901.10	5,724,952.77	12,316.42	7,500.00	2,958.68	11.97
	\$ 17.09	\$ 5,753,564.74	\$ 18,076.20	\$ 23,901.10	\$ 5,725,452.77	\$ 12,316.42	\$ 7,000.00	\$ 2,958.68	\$ 29.06

Cash Receipts	\$ 5,726,019.42
Overpayments Created	(566.65)
	<u>\$ 5,725,452.77</u>

Analysis of Property Tax Levy

Tax Yield	
General Purpose Tax	\$ 5,753,564.74
Added Taxes (R.S. 54-4-63, 1 et seq.)	18,076.20
	<u>\$ 5,771,640.94</u>
<u>Tax Levy</u>	
Special District Taxes	
Regional District High School Tax	469,000.00
Regional District School Tax	914,651.00
County Taxes:	
County Tax	\$ 594,348.48
County Library Tax	40,876.01
County Health Tax	11,969.39
County Open Space Tax	34,167.25
Due County for Added and Omitted Taxes	<u>2,188.97</u>
	683,550.10
Local Tax for Municipal Purposes	1,493,126.07
Add: Additional Tax Levied	<u>16,293.77</u>
	<u>1,509,419.84</u>
	<u>\$ 5,771,640.94</u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF TAX TITLE LIENS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015		\$ 10,840.80
Increased By:		
Penalty	\$ 3,056.99	
Transfer From Taxes Receivable	12,316.42	
Other Municipal Lien	<u>32,682.98</u>	
		<u>48,056.39</u>
		58,897.19
Decreased By:		
Charges Redeemed	<u>730.00</u>	
		<u>730.00</u>
Balance, December 31, 2016		<u><u>\$ 58,167.19</u></u>
	<u>Detail of Balance</u>	
	Tax Title Liens:	\$ 24,224.21
	Municipal Special Charges Liens:	<u>33,942.98</u>
		<u><u>\$ 58,167.19</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF FORECLOSED PROPERTY
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2016 & 2015

\$ 100.00

Analysis of Balance

Block 18, Lot 1

\$ 100.00

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Balance December 31, <u>2015</u>	Accrued in <u>2016</u>	<u>Collections</u>	Balance December 31, <u>2016</u>
Miscellaneous Revenues:				
Licenses:				
Alcoholic Beverages	\$ -	\$ 6,640.02	\$ 6,640.02	\$ -
Fines and Costs:				
Municipal Court	15,058.24	285,081.97	274,976.83	25,163.38
Interest and Costs on Taxes	-	11,363.07	11,363.07	-
Interest on Investments and Deposits	-	21,177.79	21,177.79	-
Off-Duty Police Admin. Fees	-	10,500.00	10,500.00	-
Sewer Utility Operating Surplus	-	32,500.00	32,500.00	-
General Capital Fund Surplus	-	80,000.00	80,000.00	-
Cable Franchise Fees	-	64,427.05	64,427.05	-
Energy Receipts Tax	-	129,358.00	129,358.00	-
Fire District Interlocal Agreement	-	18,850.00	18,850.00	-
Consolidated Municipal Property Tax Relief	-	12,848.00	12,848.00	-
Tower Lease Agreement	-	25,525.25	25,525.25	-
	<u>\$ 15,058.24</u>	<u>\$ 698,271.15</u>	<u>\$ 688,166.01</u>	<u>\$ 25,163.38</u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF DUE FROM PAYROLL FUND
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2016 & 2015

\$ 11,983.60

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF DUE FROM TRUST - OTHER FUND/ESCROW
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015		\$ 4.75
Increased By:		
Interest on Investments	\$ 4.87	
Expended	<u>2,543.00</u>	<u>2,547.87</u>
		2,552.62
Decreased By:		
Cash Receipts	4.75	
Accrued as Current Revenue	<u>2,543.00</u>	<u>2,547.75</u>
Balance, December 31, 2016		<u><u>\$ 4.87</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF DUE FROM ANIMAL CONTROL TRUST FUND
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015		\$ -
Increased By:		
Statutory Excess in Dog Fund	\$ 658.60	
Cash Disbursements	<u>2,539.21</u>	
		<u>2,332.20</u>
		2,332.20
Decreased By:		
Cash Receipts	2,539.21	
Recognized as Miscellaneous Revenue Not Anticipated	<u>658.60</u>	
		<u>2,332.20</u>
Balance, December 31, 2016		<u><u>\$ -</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF 2015 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Balance, December 31, <u>2015</u>	<u>Encumbrances</u>	Balance after <u>Modifications</u>	<u>Paid or Charged</u>	<u>Lapsed</u>
GENERAL GOVERNMENT					
Administration and Executive:					
Office of the Mayor:					
Salaries and Wages	\$ 875.00	\$ -	\$ 875.00	\$ -	\$ 875.00
Other Expenses	277.87	307.13	585.00	307.13	277.87
General Administration:					
Salaries and Wages	1,796.21	-	296.21	-	296.21
Other Expenses	1,054.03	472.45	1,526.48	448.05	1,078.43
Municipal Clerk's Office:					
Salaries and Wages	3,108.70	-	108.70	-	108.70
Other Expenses	3,326.08	1,067.44	4,393.52	1,121.44	3,272.08
Elections:					
Other Expenses	165.47	-	165.47	-	165.47
Annual Audit:					
Other Expenses	235.00	650.00	885.00	650.00	235.00
Assessment of Taxes:					
Salaries and Wages	9.92	-	9.92	-	9.92
Other Expenses	3,294.21	780.48	4,074.69	3,928.96	145.73
Department of Finance:					
Financial Administration:					
Salaries and Wages	177.00	-	177.00	-	177.00
Other Expenses	124.88	336.33	461.21	366.33	94.88
Collection of Taxes:					
Salaries and Wages	84.83	-	84.83	-	84.83
Other Expenses	1,426.22	279.49	1,705.71	602.59	1,103.12
Department of Law:					
Legal Services and Costs:					
Other Expenses	24,519.21	-	29,519.21	26,822.00	2,697.21
Municipal Prosecutor:					
Salaries and Wages	700.00	-	700.00	350.00	350.00
Department of Parks, Rec & Social Services					
Celebration of Events					
Other Expenses	100.00	-	1,000.00	1,000.00	-
Dog Regulation:					
Other Expenses	100.00	-	100.00	-	100.00
Insurance (N.J.S.A. 40A:4-45.3(00)):					
Employee Group Health	8,003.39	256.82	8,260.21	313.82	7,946.39
Department of Public Safety:					
Police:					
Salaries and Wages	20,509.86	-	15,509.86	1,789.26	13,720.60
Other Expenses	19,157.67	37,413.69	56,571.36	56,413.69	157.67
Fire Official					
Salaries and Wages	0.08	-	0.08	-	0.08
Other Expenses	1,225.00	-	1,225.00	-	1,225.00
Emergency Management:					
Salaries and Wages	4.46	-	4.46	-	4.46
Other Expenses	225.00	75.00	300.00	75.00	225.00

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF 2015 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Balance, December 31, <u>2015</u>	<u>Encumbrances</u>	Balance after <u>Modifications</u>	<u>Paid or Charged</u>	<u>Lapsed</u>
GENERAL GOVERNMENT (continued)					
Department of Community Development:					
Engineering Services and Costs:					
Other Expenses	1,495.00	195.00	1,690.00	780.00	910.00
Planning Board:					
Salaries and Wages	6.81	-	6.81	-	6.81
Other Expenses	4,316.25	-	4,316.25	-	4,316.25
Affordable Housing:					
Salaries and Wages	0.96	-	0.96	-	0.96
Other Expenses	4,900.00	23,100.00	28,000.00	23,800.00	4,200.00
Code Enforcement:					
Salaries and Wages	6.75	-	6.75	-	6.75
Other Expenses	229.09	46.46	275.55	46.46	229.09
Department of Public Works:					
Public Buildings and Grounds:					
Salaries and Wages	1,041.70	-	1,041.70	63.10	978.60
Other Expenses	847.54	7,415.54	8,263.08	7,217.66	1,045.42
Road Repairs and Maintenance:					
Salaries and Wages	1,235.51	-	1,235.51	63.09	1,172.42
Other Expenses	4,834.20	5,552.87	7,487.07	3,896.42	3,590.65
Garbage and Trash Removal:					
Other Expenses	27,801.77	-	25,801.77	9,861.23	15,940.54
Sanitary Landfill:					
Other Expenses	3,585.00	-	3,585.00	500.00	3,085.00
Recycling:					
Other Expenses	3,826.50	-	3,826.50	1,288.50	2,538.00
Snow Removal:					
Salaries and Wages	-	-	1,000.00	1,000.00	-
Other Expenses	-	-	7,500.00	7,500.00	-
Municipal Court:					
Salaries and Wages	2,679.84	-	2,679.84	-	2,679.84
Other Expenses	1,806.68	4,323.49	6,130.17	4,407.20	1,722.97
Public Defender:					
Other Expenses	3,000.00	-	3,000.00	-	3,000.00
Shade Tree Commission:					
Salaries and Wages	416.46	-	416.46	-	416.46
Other Expenses	536.76	555.49	1,092.25	555.49	536.76
UNCLASSIFIED					
Utilities:					
Electricity	4,968.62	-	4,968.62	1,012.17	3,956.45
Street Lighting	5,228.23	-	5,228.23	42.97	5,185.26
Telephone (excluding equipment acquisition)	746.61	-	746.61	551.27	195.34
Natural Gas	3,194.00	-	3,194.00	-	3,194.00
Gasoline	7,493.54	951.81	8,445.35	1,997.42	6,447.93
Water and Sewage	228.20	-	228.20	17.95	210.25

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF 2015 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Balance, December 31, <u>2015</u>	<u>Encumbrances</u>	Balance after <u>Modifications</u>	Paid or <u>Charged</u>	<u>Lapsed</u>
Contribution To:					
Police and Firemen's Retirement System of NJ	900.00	-	900.00	691.51	208.49
Public Employees' Retirement System	5,110.00	-	5,110.00	4,382.71	727.29
Defined Contribution Retirement Program	2,658.29	-	2,658.29	-	2,658.29
Social Security System (O.A.S.I.)	402.36	-	402.36	173.30	229.06
Matching Funds for Grants	2,500.00	-	2,500.00	-	2,500.00
LOSAP:					
Other Expenses	5,500.00	-	5,500.00	2,200.00	3,300.00
Recycling (N.J.S.A. 13:1E-96.5):					
Other Expenses	907.76	-	907.76	204.15	703.61
Interlocal Municipal Service Agreements:					
911 Emergency Service Contract with County	2,968.78	-	2,968.78	-	2,968.78
Interlocal Public Works Manager					
Salaries and Wages	5,650.00	3,080.00	8,730.00	3,080.00	5,650.00
Capital Improvement Fund - Police	7,277.00	7,723.00	15,000.00	7,723.00	7,277.00
Capital Improvement Fund - Clerk	-	1,600.00	1,600.00	1,600.00	-
	<hr/>				
Total General Appropriations	\$ 208,800.30	\$ 96,182.49	\$ 304,982.79	\$ 178,843.87	\$ 126,138.92
	<hr/>				

Appropriation Reserves	\$ 208,800.30
Encumbrances Payable	<u>96,182.49</u>
	<u>\$ 304,982.79</u>

Cash Disbursed	\$ 154,904.22
Transferred To Accounts Payable	<u>23,939.65</u>
	<u>\$ 178,843.87</u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF ACCOUNTS PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015		\$ 29,022.12
Increased by:		
Current Year Payables		<u>23,939.65</u>
		52,961.77
Decreased By:		
Cash Disbursements	\$ 14,436.51	
Cancelation of Prior Year Payables	<u>223.44</u>	
		<u>14,659.95</u>
Balance, December 31, 2016		<u><u>\$ 38,301.82</u></u>

**BOROUGH OF ENGLISHTOWN
 COUNTY OF MONMOUTH, NEW JERSEY
 CURRENT FUND
 SCHEDULE OF PREPAID TAXES
 FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015		\$ 23,901.10
Increased By:		
Cash Receipts	\$ 19,594.65	
Transfer from Current Year Taxes	566.65	
		20,161.30
		44,062.40
Decreased By:		
Applied To Taxes Receivable		23,901.10
Balance, December 31, 2016		\$ 20,161.30

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF MARRIAGE LICENSE FEES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ 125.00
Increased By:	
Cash Receipts	<u>375.00</u>
	500.00
Decreased By:	
Cash Disbursements	<u>475.00</u>
Balance, December 31, 2016	<u><u>\$ 25.00</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF FIRE DISTRICT TAXES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ -
Increased By:	
Tax Levy	<u>469,000.00</u>
	469,000.00
Decreased By:	
Cash Disbursed	<u>469,000.00</u>
Balance, December 31, 2016	<u><u>\$ -</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF COUNTY TAXES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015		\$ 223.62
Increased By:		
2016 Tax Levy:		
County Tax	\$ 594,348.48	
County Library Tax	40,876.01	
County Health Tax	11,969.39	
County Open Space Tax	34,167.25	
Added and Omitted Taxes	2,188.97	
		683,550.10
		683,773.72
Decreased By:		
Cash Disbursed		681,584.75
Balance, December 31, 2016		\$ 2,188.97

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF REGIONAL DISTRICT HIGH SCHOOL TAX
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015			
School Tax Payable	\$	120,207.15	
School Tax Deferred		397,082.47	
		397,082.47	\$ 517,289.62
Increased By:			
Levy - School Year July 1, 2016 to June 30, 2017			914,651.00
			1,431,940.62
Decreased By:			
Cash Disbursed			904,644.00
Balance, December 31, 2016			
School Tax Payable	\$	130,214.15	
School Tax Deferred		397,082.47	
		397,082.47	\$ 527,296.62
 <u>2016 Liability for Regional District High School Tax</u>			
Tax Payable, December 31, 2016	\$	130,214.15	
Tax Paid		904,644.00	\$ 1,034,858.15
Less:			
Tax Payable, December 31, 2015			120,207.15
Amount Charged To 2016 Operations			\$ 914,651.00

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF REGIONAL DISTRICT SCHOOL TAX
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015		
School Tax Payable	\$ 40,375.29	
School Tax Deferred	826,422.97	
		\$ 866,798.26
Increased By:		
Levy - School Year July 1, 2016 to June 30, 2017		2,195,020.00
		3,061,818.26
Decreased By:		
Cash Disbursed		2,143,088.50
Balance, December 31, 2016		
School Tax Payable	\$ 92,306.79	
School Tax Deferred	826,422.97	
		\$ 918,729.76
 <u>2016 Liability for Regional District School Tax</u>		
Tax Payable, December 31, 2016	\$ 92,306.79	
Tax Paid	2,143,088.50	
		\$ 2,235,395.29
Less:		
Tax Payable, December 31, 2015		40,375.29
Amount Charged to 2016 Operations		\$ 2,195,020.00

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF RESERVE FOR SALE OF MUNICIPAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2016 & 2015

\$ 1,645.68

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF RESERVE FOR TAX APPEALS PENDING
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015		\$ 31,607.29
Increased By:		
Current Appropriations	<u>\$ 15,000.00</u>	<u>15,000.00</u>
		46,607.29
Decreased By:		
Cash Disbursements	7,935.39	
Transfer to Tax Overpayments	<u>23,806.19</u>	<u>31,741.58</u>
Balance, December 31, 2016		<u><u>\$ 14,865.71</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF RESERVE FOR THIRD PARTY LIENS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ -
Increased By:	
Cash Receipts	<u>32,501.84</u>
	32,501.84
Decreased By:	
Cash Disbursements	<u>32,501.84</u>
Balance, December 31, 2016	<u><u>\$ -</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF RESERVE FOR PUBLIC ASSISTANCE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2016 & 2015

\$ 3,341.36

**BOROUGH OF ENGLISHTOWN
 COUNTY OF MONMOUTH, NEW JERSEY
 CURRENT FUND
 SCHEDULE OF RESERVE FOR PREMIUM ON TAX SALE
 FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$	87,700.00
Increased By:		
Cash Receipts		71,600.00
		159,300.00
Decreased By:		
Cash Disbursements		46,200.00
Balance, December 31, 2016	\$	113,100.00

**BOROUGH OF ENGLISHTOWN
 COUNTY OF MONMOUTH, NEW JERSEY
 CURRENT FUND
 SCHEDULE OF RESERVE FOR TAX OVERPAYMENTS
 FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$	-
Increased By:		
Transfer from Tax Appeals Pending		23,806.19
Balance, December 31, 2016	\$	23,806.19

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
GRANT FUND
SCHEDULE OF GRANTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Balance December 31, <u>2015</u>	2016 Budget Revenue <u>Realized</u>	<u>Received</u>	Transferred From Unappropriated <u>Reserves</u>	Balance December 31, <u>2016</u>
Highway Traffic Safety - Drive Sober	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 5,000.00
Body Armor Grant	-	3,429.36	-	1,089.36	2,340.00
Alcohol Education Rehabilitation Program	-	2,475.19	-	2,475.19	-
Hazard Mitigation Grant	98,000.00	-	-	-	98,000.00
Click it or Ticket Mobilization Grant	-	5,000.00	5,000.00	-	-
	<u>\$ 103,000.00</u>	<u>\$ 20,904.55</u>	<u>\$ 15,000.00</u>	<u>\$ 3,564.55</u>	<u>\$ 105,340.00</u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
GRANT FUND
SCHEDULE OF RESERVE FOR GRANTS - UNAPPROPRIATED
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Balance December 31, <u>2015</u>	Cash <u>Received</u>	Decreased By Budget <u>Appropriation</u>	Balance December 31, <u>2016</u>
Alcohol Education Rehabilitation Program	\$ 2,475.19	\$ 1,873.37	\$ 2,475.19	\$ 1,873.37
Clean Communities Grant	-	4,000.00	-	4,000.00
Body Armor Fund	1,089.36	1,061.39	1,089.36	1,061.39
Druck Driving Enforcement Fund	-	4,528.89	-	4,528.89
	<u>\$ 3,564.55</u>	<u>\$ 11,463.65</u>	<u>\$ 3,564.55</u>	<u>\$ 11,463.65</u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
GRANT FUND
SCHEDULE OF RESERVE FOR GRANTS - APPROPRIATED
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Balance December 31, <u>2015</u>	Transferred From Encumbrances <u>Payable</u>	Transferred from 2016 Budget <u>Appropriations</u>	Paid or <u>Charged</u>	<u>Encumbrances</u>	Balance December 31, <u>2016</u>
Clean Communities Program	\$ 17,258.37	\$ -	\$ -	3,992.73	\$ -	\$ 13,265.64
Recycling Tonnage Grant	38,201.33	-	-	2,535.00	-	35,666.33
Alcohol Rehabilitation Program	6,629.12	-	2,475.19	2,221.18	-	6,883.13
Drunk Driving Enforcement Fund	5,441.10	-	-	2,423.57	330.76	2,686.77
Body Armor Fund	7,719.09	-	3,429.36	3,510.00	-	7,638.45
Highway Traffic Safety	2,400.00	-	10,000.00	9,750.00	-	2,650.00
Hazard Mitigation Grant	98,000.00	-	-	-	-	98,000.00
Click it or Ticket Mobilization Grant	-	-	5,000.00	5,000.00	-	-
Cable Technology Grant	5,700.01	-	-	-	-	5,700.01
	<u>\$ 181,349.02</u>	<u>\$ -</u>	<u>\$ 20,904.55</u>	<u>\$ 29,432.48</u>	<u>\$ 330.76</u>	<u>\$ 172,490.33</u>

TRUST FUND

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**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
TRUST FUNDS
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2016**

	<u>Animal Control Trust Fund</u>	<u>Other Trust Funds</u>
Balance, December 31, 2015	\$ 5,443.80	\$ 242,200.90
Increased By Receipts:		
Due To:		
State of New Jersey	281.40	-
Current Fund	57.01	2,543.12
License Fees	3,191.00	-
Various Reserves	-	136,337.24
	<hr/>	<hr/>
Total Receipts	3,529.41	138,880.36
	<hr/>	<hr/>
Subtotal	8,973.21	381,081.26
	<hr/>	<hr/>
Decreased By Disbursements:		
Due To Current Fund	3,197.81	2,543.00
Various Reserves	-	123,339.41
	<hr/>	<hr/>
Total Disbursements	3,197.81	125,882.41
	<hr/>	<hr/>
Balance, December 31, 2016	<u>\$ 5,775.40</u>	<u>\$ 255,198.85</u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
ANIMAL CONTROL TRUST FUND
SCHEDULE OF DUE TO CURRENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015		\$ -
Increased By:		
Interest	\$ 57.01	
Payment To State of New Jersey	277.20	
Dog Fund Expenditures	2,205.00	
Statutory Excess	<u>658.60</u>	
		<u>3,197.81</u>
		3,197.81
Decreased By:		
Cash Disbursements		<u>3,197.81</u>
Balance, December 31, 2016		<u><u>\$ -</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
ANIMAL CONTROL TRUST FUND
SCHEDULE OF DUE TO STATE OF NEW JERSEY
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ 1.20
Increased By:	
State Share of Dog License Fee	<u>281.40</u>
	282.60
Decreased By:	
Paid By Current Fund	<u>277.20</u>
Balance, December 31, 2016	<u><u>\$ 5.40</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
ANIMAL CONTROL TRUST FUND
SCHEDULE OF ENCUMBRANCES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ -
Increased By:	
Current Year Encumbrances	<u>2,482.20</u>
	2,482.20
Decreased By:	
Paid by Current	<u>2,482.20</u>
Balance, December 31, 2016	<u><u>\$ -</u></u>

**BOROUGH OF ENGLISHTOWN
 COUNTY OF MONMOUTH, NEW JERSEY
 ANIMAL CONTROL TRUST FUND
 SCHEDULE OF RESERVE FOR ANIMAL CONTROL FUND
 EXPENDITURES / DANGEROUS ANIMAL
 FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015		\$ 5,442.60
Increased By:		
Dog License Fees Collected	\$ 2,285.60	
Miscellaneous Fees Collected	905.40	
		3,191.00
		8,633.60
Decreased By:		
Expenditures	2,205.00	
Statutory Excess	658.60	
		2,863.60
Balance, December 31, 2016		\$ 5,770.00

License Fees Collected

2015		\$ 3,091.40
2014		2,678.60
		\$ 5,770.00
		\$ 5,770.00

Analysis of Balance

Reserve For Expenditures		\$ 5,420.00
Reserve For Dangerous Animal		350.00
		\$ 5,770.00
		\$ 5,770.00

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
TRUST - OTHER FUND
SCHEDULE OF DUE FROM COUNTY OF MONMOUTH CDBG - SPECIAL EVENTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2016 and 2015

\$ 114,862.00

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
TRUST - OTHER FUND
SCHEDULE OF DUE TO CURRENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ 4.75
Increased By:	
Interest Earned	<u>2,543.12</u>
	2,547.87
Decreased By:	
Cash Disbursements	<u>2,543.00</u>
Balance, December 31, 2016	<u><u>\$ 4.87</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
TRUST - OTHER FUND
SCHEDULE OF VARIOUS RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Balance December 31, <u>2015</u>	Transfer from Encumbrances <u>Payable</u>	<u>Increased</u>	<u>Decreased</u>	Transfer to Encumbrances <u>Payable</u>	Balance December 31, <u>2016</u>
Reserve for:						
Builder's Contributions	\$ 49,442.50	\$ -	\$ -	\$ -	\$ -	\$ 49,442.50
Municipal Court Parking - POAA	50.00	-	36.00	-	-	86.00
Off-Duty Employment - Police	26,469.35	-	96,603.17	91,855.25	-	31,217.27
Public Defender	5,890.43	-	3,165.00	6,238.18	-	2,817.25
Snow Removal	19,733.77	1,500.00	26,193.79	17,245.08	198.00	29,984.48
COAH	148.82	-	0.36	-	-	149.18
Law Enforcement Trust Fund	4,043.21	-	2,456.18	3,840.00	-	2,659.39
Police Safety Equipment	4,992.97	-	505.37	-	-	5,498.34
Special Events	1,298.55	-	1,594.94	1,699.42	-	1,194.07
Performance Bonds	93,974.15	-	94.06	-	-	94,068.21
Planning Board Escrow	5,813.63	82.50	3,458.48	2,461.48	82.50	6,810.63
Escrow Fees	0.56	125.00	0.23	-	125.00	0.79
Unemployment	28,256.13	-	2,229.66	-	-	30,485.79
Community Development Block Grant	115,216.82	-	-	-	-	115,216.82
	\$ 355,330.89	\$ 1,707.50	\$ 136,337.24	\$ 123,339.41	\$ 405.50	\$ 369,630.72

GENERAL CAPITAL FUND

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**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015		\$ 607,223.87
Increased By:		
Deferred Charges Unfunded	\$ 5,000.00	
Capital Improvement Fund	<u>25,000.00</u>	
		<u>30,000.00</u>
		637,223.87
Decreased By:		
Improvement Authorizations	128,902.26	
Fund Balance	<u>80,000.00</u>	
		<u>208,902.26</u>
Balance, December 31, 2016		<u><u>\$ 428,321.61</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF ANALYSIS OF GENERAL CAPITAL CASH
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Balance December 31, <u>2016</u>
Capital Improvement Fund	\$ 88,052.81
Encumbrances Payable	122,519.68
Fund Balance	175,445.08
Grants Receivable	(576,796.40)

<u>Ordinance Number</u>	<u>Improvement Description</u>	
2011-08	Property Acquisition/Various Improvements	145,714.06
2012-05	Road Reconstruction/Various Equipment	63,239.65
2012-13	Demolition of Hazardous Structure	91,117.02
2013-01	Reconstruction of Center Street	200,158.70
2014-02	ADA Intersection Improvements-CDBG	9,227.00
2014-03	Property Acquisition/Various Improvements	87,937.50
2014-04	Road Reconstruction/Various Improvements	(28,526.35)
2015-09	Acquisition of Leaf Machine	(37,611.00)
2015-14	Tax Appeal	1,438.10
2016-04	Various Capital Improvements	86,405.76
		\$ 428,321.61

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF GRANTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ 452,696.40
Increased By	
Grants Awarded	<u>124,100.00</u>
Balance, December 31, 2016	<u><u>\$ 576,796.40</u></u>

Analysis of Balance

Ord#2012-05 NJ Department of Transportation Grant	\$ 75,334.40
Ord#2013-01 NJ Department of Transportation Grant	52,500.00
Ord#2014-02 Monmouth County CDBG Grant	114,862.00
Ord#2014-03 Monmouth County Open Space Grant	95,000.00
Ord#2014-04 NJ Department of Transportation Grant	40,000.00
Ord#2014-04 NJ Hazardous Mitigation - Local Project Program	75,000.00
Ord#2016-04 NJ Department of Transportation Grant	<u>124,100.00</u>
	<u><u>\$ 576,796.40</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ 1,852,000.00
Decreased By:	
Serial Bonds Paid by Current Fund	<u>134,000.00</u>
Balance, December 31, 2016	<u><u>\$ 1,718,000.00</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED
FOR THE YEAR ENDED DECEMBER 31, 2016**

Ordinance Number	Ordinance Date	Improvement Description	Balance		Decreases	Increases	Balance December 31, 2016	Analysis of Balance		
			December 31, 2015	December 31, 2016				Unexpended Improvement Authorizations	Expenditures	
2014-02	05/23/14	ADA Intersection Improvements-CDBG	\$ 14,400.00	\$ 14,400.00	-	-	\$ 14,400.00	\$ 14,400.00	\$ -	-
2014-04	08/27/14	Road Reconstruction/Various Improvements	185,600.00	180,600.00	5,000.00	-	180,600.00	152,073.65	28,526.35	-
2015-09	05/27/15	Acquisition of Leaf Machine	38,000.00	38,000.00	-	-	38,000.00	389.00	37,611.00	-
2016-04	05/25/16	Road Reconstruction	-	97,250.00	-	97,250.00	97,250.00	97,250.00	-	-
			<u>\$ 238,000.00</u>	<u>\$ 330,250.00</u>	<u>\$ 5,000.00</u>	<u>\$ 97,250.00</u>	<u>\$ 330,250.00</u>	<u>\$ 264,112.65</u>	<u>\$ 66,137.35</u>	<u>\$ -</u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Purpose	Date of Issue	Original Issue	Outstanding		Interest Rate	Balance December 31, 2015	Increased	Decreased	Balance December 31, 2016	
			Date	Amount						
Monmouth County Improvement Authority Bonds	12/24/13	\$ 1,355,000.00	12/01/17	50,000.00	4.000%	\$ 1,255,000.00	\$ -	\$ 50,000.00	\$ 1,205,000.00	
			12/01/18	50,000.00	4.000%					
			12/01/19	50,000.00	4.000%					
			12/01/20	55,000.00	5.000%					
			12/01/21	60,000.00	5.000%					
			12/01/22	65,000.00	5.000%					
			12/01/23	65,000.00	5.000%					
			12/01/24	70,000.00	5.000%					
			12/01/25	70,000.00	5.000%					
			12/01/26	75,000.00	5.000%					
			12/01/27	80,000.00	5.000%					
			12/01/28	85,000.00	5.000%					
			12/01/29	90,000.00	5.000%					
		12/01/30	95,000.00	4.000%						
		12/01/31	95,000.00	4.000%						
		12/01/32	95,000.00	4.125%						
		12/01/33								
Refunding Bonds	12/24/13	465,000.00	12/01/17	30,000.00	4.000%	435,000.00	-	30,000.00	405,000.00	
			12/01/18	35,000.00	4.000%					
			12/01/19	35,000.00	4.000%					
			12/01/20	35,000.00	5.000%					
			12/01/21	40,000.00	5.000%					
			12/01/22	30,000.00	5.000%					
			12/01/23	40,000.00	5.000%					
			12/01/24	35,000.00	5.000%					
			12/01/25	40,000.00	5.000%					
			12/01/26	45,000.00	5.000%					
			12/01/27	40,000.00	5.000%					
Refunding Bonds	09/21/15	162,000.00	10/15/17	54,000.00	N/A	162,000.00	-	54,000.00	108,000.00	
			10/18/18	54,000.00	N/A					
						\$ 1,852,000.00		\$ 1,718,000.00		

**BOROUGH OF ENGLISH TOWN
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Ordinance Number	Ordinance Date	Improvement Description	Ordinance Amount	Balance December 31, 2015		2016 Authorizations	Transfer from Encumbrance Payable	Expended		Balance December 31, 2016	
				Funded	Unfunded			Expended	Encumbered	Funded	Unfunded
2011-08	09/15/11	Property Acquisition/Various Improvements	\$ 542,100.00	\$ 146,114.06	\$ -	\$ -	\$ 64,357.50	\$ 62,257.50	\$ 2,500.00	\$ 145,714.06	\$ -
2012-05	07/13/12	Road Reconstruction/Various Equipment	595,600.00	75,035.07	-	-	-	11,795.42	-	63,239.65	-
2012-13	12/17/12	Demolition of Hazardous Structure	125,000.00	91,117.02	-	-	-	-	-	91,117.02	-
2013-01	04/07/13	Reconstruction of Center Street	500,000.00	200,158.70	-	-	2,372.56	-	2,372.56	200,158.70	-
2014-02	05/23/14	ADA Intersection Improvements-CDBG	130,000.00	85,480.00	14,400.00	-	15,520.00	526.00	91,247.00	9,227.00	14,400.00
2014-03	07/23/14	Property Acquisition/Various Improvements	95,000.00	88,067.50	-	-	-	130.00	-	87,937.50	-
2014-04	08/27/14	Road Reconstruction/Various Improvements	450,000.00	-	135,016.36	-	29,869.24	12,811.95	-	-	152,073.65
2015-09	05/27/15	Acquisition of Leaf Machine	40,000.00	389.00	-	-	-	-	-	-	389.00
2015-14	08/26/15	Tax Appeal	162,000.00	7,875.37	-	-	-	6,437.27	-	1,438.10	-
2016-04	05/25/16	Various Capital Improvements	245,000.00	-	-	245,000.00	-	34,944.12	26,400.12	86,405.76	97,250.00
				\$ 694,236.72	\$ 149,416.36	\$ 245,000.00	\$ 112,119.30	\$ 128,902.26	\$ 122,519.68	\$ 685,237.79	\$ 264,112.65

Grants Receivable	\$ 124,100.00
Capital Improvement Fund	23,650.00
Deferred Charges Unfunded	97,250.00
	<u>\$ 245,000.00</u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ 86,702.81
Increased By:	
Current Fund Appropriation	<u>25,000.00</u>
	111,702.81
Decreased By:	
Improvement Authorizations	<u>23,650.00</u>
Balance, December 31, 2016	<u><u>\$ 88,052.81</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED
FOR THE YEAR ENDED DECEMBER 31, 2016**

<u>Ordinance Number</u>	<u>Ordinance Date</u>	<u>Improvement Description</u>	Balance December 31, <u>2015</u>	Increased	Decreased	Balance December 31, <u>2016</u>
2014-02	05/23/14	ADA Intersection Improvements-CDBG	\$ 14,400.00	\$ -	\$ -	\$ 14,400.00
2014-04	08/27/14	Road Reconstruction/Various Improvements	185,600.00	-	5,000.00	180,600.00
2015-09	05/27/15	Acquisition of Leaf Machine	38,000.00	-	-	38,000.00
2016-04	05/25/16	Various Capital Improvements	-	97,250.00	-	97,250.00
			<u>\$ 238,000.00</u>	<u>\$ 97,250.00</u>	<u>\$ 5,000.00</u>	<u>\$ 330,250.00</u>

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WATER UTILITY FUND

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**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2016**

	<u>Operating</u>	<u>Capital</u>
Balance, December 31, 2015	\$ 415,878.70	\$ 153,815.29
Increased By Receipts:		
Miscellaneous Revenue Not Anticipated	\$ 9,590.47	\$ -
Consumer Accounts Receivable	479,515.53	-
Investments	-	54,000.00
Capital Improvement Fund	-	10,000.00
	<u>489,106.00</u>	<u>64,000.00</u>
	904,984.70	217,815.29
Decreased By Disbursements:		
2016 Budget Appropriations	433,887.38	-
2015 Appropriation Reserves	23,812.99	-
	<u>457,700.37</u>	<u>-</u>
Balance, December 31, 2016	<u>\$ 447,284.33</u>	<u>\$ 217,815.29</u>

**BOROUGH OF ENGLISHTOWN
 COUNTY OF MONMOUTH, NEW JERSEY
 WATER UTILITY CAPITAL FUND
 SCHEDULE OF ANALYSIS OF WATER UTILITY CAPITAL CASH
 FOR THE YEAR ENDED DECEMBER 31, 2016**

	Balance December 31, <u>2016</u>
Capital Improvement Fund	\$ 302,481.00
Investments	(108,000.00)
Fund Balance	631.17
Ordinance	
<u>Date</u>	<u>Improvement Description</u>
09/15/11	Water Plant Roof
	<u>22,703.12</u>
	<u>\$ 217,815.29</u>

**COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY CAPITAL FUND
SCHEDULE OF INVESTMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ 162,000.00
Decreased By:	
Cash Receipts - From Current Fund	<u>54,000.00</u>
Balance, December 31, 2016	<u><u>\$ 108,000.00</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY OPERATING FUND
SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015		\$ 26,050.53
Increased By:		
Water Rents Levied		485,994.44
		512,044.97
Decreased By:		
Collections	\$ 479,515.53	
Overpayments Applied	210.86	
		479,726.39
Balance, December 31, 2016		\$ 32,318.58

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY CAPITAL FUND
SCHEDULE OF FIXED CAPITAL
FOR THE YEAR ENDED DECEMBER 31, 2016**

<u>Description</u>	Balance December 31, <u>2015</u>	<u>Increased</u>	Balance December 31, <u>2016</u>
Water Supply and Distribution System	\$ 440,206.49	\$ -	\$ 440,206.49
Extension of Water Lines, South Main Street	2,846.70	-	2,846.70
Extension of Water Lines, Mount Vernon Avenue	16,298.05	-	16,298.05
Purchase of Water Meters	37,596.76	-	37,596.76
Installation of Pump	48,128.79	-	48,128.79
Installation of Backwash Settling Tank	9,399.00	-	9,399.00
Improvements To Water System	1,945,158.72	5,457.50	1,950,616.22
Purchase of Utility Billing Software and Equipment	11,699.70	-	11,699.70
Purchase of Truck	57,965.00	-	57,965.00
Water Storage Tank Painting	498,362.76	-	498,362.76
Installation of Interconnection Meter Pit	61,465.88	-	61,465.88
	<u>\$ 3,129,127.85</u>	<u>\$ 5,457.50</u>	<u>\$ 3,134,585.35</u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY FUND
SCHEDULE OF 2015 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Balance December 31, <u>2015</u>	Balance After <u>Modifications</u>	Paid or <u>Charged</u>	<u>Lapsed</u>
Operating:				
Salaries and Wages	\$ 6,945.62	\$ 6,945.62	\$ 416.57	\$ 6,529.05
Other Expenses	14,234.68	34,787.22	21,748.56	13,038.66
	<hr/>			
Total Operating	21,180.30	41,732.84	22,165.13	19,567.71
	<hr/>			
Capital Improvements:				
Capital Outlay	8,751.60	10,251.60	1,500.00	8,751.60
	<hr/>			
Total Capital Improvements	8,751.60	10,251.60	1,500.00	8,751.60
	<hr/>			
Statutory Expenditures:				
Contributions To:				
PERS	116.00	116.00	116.00	-
Social Security	1,586.41	1,586.41	31.86	1,554.55
	<hr/>			
Total Statutory Expenditures	1,702.41	1,702.41	147.86	1,554.55
	<hr/>			
Total Water Utility Fund Appropriations	\$ 31,634.31	\$ 53,686.85	\$ 23,812.99	\$ 29,873.86
	<hr/> <hr/>			
Appropriation Reserves		\$ 31,634.31		
Encumbrances Payable		<u>22,052.54</u>		
		<u>\$ 53,686.85</u>		

**BOROUGH OF ENGLISHTOWN
 COUNTY OF MONMOUTH, NEW JERSEY
 WATER UTILITY OPERATING FUND
 SCHEDULE OF ACCRUED INTEREST ON BONDS
 FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ 1,912.50
Decreased By:	
Cancel To Operations	100.00
Balance, December 31, 2016	\$ 1,812.50

Analysis of Accrued Interest

<u>Principal Outstanding</u> <u>December 31, 2016</u>	<u>Interest</u> <u>Rate</u>	<u>From</u>	<u>To</u>	<u>Months</u>	<u>Amount</u>
Serial Bonds (Capital):					
\$ 455,000.00	Various	12/1/2016	12/31/2016	1	\$ 1,812.50
					\$ 1,812.50

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY OPERATING FUND
SCHEDULE OF WATER RENT OVERPAYMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ 829.61
Decreased By:	
Overpayments Applied	<u>210.86</u>
Balance, December 31, 2016	<u><u>\$ 618.75</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY CAPITAL FUND
SCHEDULE OF SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2016**

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Outstanding</u>		<u>Interest Rate</u>	<u>Balance</u> <u>December 31,</u> <u>2015</u>	<u>Decreased</u>	<u>Balance</u> <u>December 31,</u> <u>2016</u>
			<u>Date</u>	<u>Amount</u>				
Refunding Bonds	12/24/13	\$ 515,000.00	12/01/17	\$ 30,000.00	4.000%	\$ 485,000.00	\$ 30,000.00	\$ 455,000.00
			12/01/18	35,000.00	4.000%			
			12/01/19	35,000.00	4.000%			
			12/01/20	35,000.00	5.000%			
			12/01/21	35,000.00	5.000%			
			12/01/22	40,000.00	5.000%			
			12/01/23	40,000.00	5.000%			
			12/01/24	50,000.00	5.000%			
			12/01/25	50,000.00	5.000%			
			12/01/26	50,000.00	5.000%			
			12/01/27	55,000.00	5.000%			
						<u>\$ 485,000.00</u>	<u>\$ 30,000.00</u>	<u>\$ 455,000.00</u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ 292,481.00
Increased By:	
Cash Receipts	<u>10,000.00</u>
Balance, December 31, 2016	<u><u>\$ 302,481.00</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY CAPITAL FUND
SCHEDULE OF RESERVE FOR AMORTIZATION
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015		\$ 2,644,127.85
Increased By:		
Capital Outlay - Current Budget Appropriation	\$ 3,957.50	
Capital Outlay - Reserve Year	1,500.00	
Serial Bonds Reduced	<u>30,000.00</u>	
		<u>35,457.50</u>
Balance, December 31, 2016		<u><u>\$ 2,679,585.35</u></u>

BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS
FOR THE YEAR ENDED DECEMBER 31, 2016

<u>Improvement Description</u>	<u>Ordinance Number</u>	<u>Date</u>	<u>Amount</u>	<u>Balance December 31, 2015</u>		<u>Paid or Charged</u>	<u>Balance December 31, 2016</u>	
				<u>Funded</u>	<u>Unfunded</u>		<u>Funded</u>	<u>Unfunded</u>
Water Plant Roof	2011-08	09/15/11	\$ 26,000.00	\$ 22,703.12	\$ -	\$ -	\$ 22,703.12	\$ -
				\$ 22,703.12	\$ -	\$ -	\$ 22,703.12	\$ -

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY CAPITAL FUND
SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2016 & 2015

\$ 22,703.12

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
WATER UTILITY CAPITAL FUND
SCHEDULE OF DEFERRED RESERVE FOR AMORTIZATION
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2016 & 2015

\$ 22,703.12

SEWER UTILITY FUND

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**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
SEWER UTILITY FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2016**

	<u>Operating Fund</u>	<u>Capital Fund</u>
Balance, December 31, 2015	\$ 501,370.76	\$ 178,535.68
Increased By Receipts:		
Miscellaneous Revenue Not Anticipated	\$ 10,180.26	\$ -
Sewer Rents Receivable	503,739.50	-
Reserve for Payment of Bonds	2,500.00	-
Capital Improvement Fund	-	10,000.00
	<u>516,419.76</u>	<u>10,000.00</u>
	1,017,790.52	188,535.68
Decreased By Disbursements:		
Transfer of Reserve to Sewer Operating	-	2,500.00
Refund of Prior Year Revenue	1,210.00	-
Budget Appropriations	521,808.53	-
Appropriation Reserves	3,984.67	-
	<u>527,003.20</u>	<u>2,500.00</u>
Balance, December 31, 2016	<u><u>\$ 490,787.32</u></u>	<u><u>\$ 186,035.68</u></u>

BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
SEWER UTILITY CAPITAL FUND
SCHEDULE OF ANALYSIS OF SEWER UTILITY CAPITAL FUND CASH
FOR THE YEAR ENDED DECEMBER 31, 2016

	Balance December 31, <u>2016</u>
Capital Improvement Fund	\$ 186,000.00
Fund Balance	<div style="border-top: 1px solid black; display: inline-block; width: 100%;">35.68</div>
	<div style="border-top: 3px double black; display: inline-block; width: 100%;">\$ 186,035.68</div>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
SEWER UTILITY OPERATING FUND
SCHEDULE OF SEWER RENTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015		\$ 15,125.65
Increased By:		
Sewer Rents Levied		<u>512,132.66</u>
		527,258.31
Decreased By:		
Overpayments Applied	\$ 218.45	
Transfer to Sewer Liens	119.95	
Collections in 2016	<u>503,739.50</u>	
		<u>504,077.90</u>
Balance, December 31, 2016		<u><u>\$ 23,180.41</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
SEWER UTILITY CAPITAL FUND
SCHEDULE OF FIXED CAPITAL
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2016 and 2015

\$ 975,636.40

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
SEWER UTILITY FUND
SCHEDULE OF 2015 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Balance December 31, <u>2015</u>	Balance After <u>Modifications</u>	Paid or <u>Charged</u>	<u>Lapsed</u>
Operating:				
Salaries and Wages	\$ 4,824.42	\$ 4,824.42	\$ 84.13	\$ 4,740.29
Other Expenses	25,391.28	26,339.04	3,826.28	22,512.76
	<hr/>			
Total Operating	30,215.70	31,163.46	3,910.41	27,253.05
	<hr/>			
Capital Improvements:				
Capital Outlay	10,000.00	10,000.00	-	10,000.00
	<hr/>			
Total Capital Improvements	10,000.00	10,000.00	-	10,000.00
	<hr/>			
Statutory Expenditures:				
Contributions To:				
Public Employees' Retirement System	300.00	300.00	67.83	232.17
Social Security System (O.A.S.I.)	779.09	779.09	6.43	772.66
	<hr/>			
Total Statutory Expenditures	1,079.09	1,079.09	74.26	1,004.83
	<hr/>			
Total Sewer Utility Appropriations	\$ 41,294.79	\$ 42,242.55	\$ 3,984.67	\$ 38,257.88
	<hr/> <hr/>			
		\$ 41,294.79		
Appropriation Reserves		947.76		
Encumbrances Payable		<hr/>		
		\$ 42,242.55		
		<hr/> <hr/>		

**BOROUGH OF ENGLISHTOWN
 COUNTY OF MONMOUTH, NEW JERSEY
 SEWER UTILITY OPERATING FUND
 SCHEDULE OF ACCRUED INTEREST ON BONDS
 FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$	116.67
Decreased By:		
Accrued Interest Cancelled		50.00
Balance, December 31, 2016	\$	66.67

Analysis of Balance:

<u>Principal Outstanding</u> <u>December 31, 2016</u>	<u>Interest</u> <u>Rate</u>	<u>From</u>	<u>To</u>	<u>Months</u>	<u>Amount</u>
20,000.00	4.0%	12/01/16	12/31/16	1	66.67
					\$ 66.67

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
SEWER UTILITY OPERATING FUND
SCHEDULE OF SEWER RENT OVERPAYMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ 1,048.82
Decreased By:	
Overpayment Applied	<u>218.45</u>
Balance, December 31, 2016	<u><u>\$ 830.37</u></u>

BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
SEWER UTILITY CAPITAL FUND
SCHEDULE OF SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2016

<u>Improvement Description</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Interest Rate</u>	<u>Outstanding December 31, 2016</u>	<u>Balance December 31, 2015</u>	<u>Decreased</u>	<u>Balance December 31, 2016</u>
Refunding Bonds	12/24/13	\$ 50,000.00	4.000%	\$ 20,000.00	\$ 35,000.00	\$ 15,000.00	\$ 20,000.00
					\$ 35,000.00	\$ 15,000.00	\$ 20,000.00

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
SEWER UTILITY CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ 176,000.00
Increased By:	
Cash Receipts	<u>10,000.00</u>
Balance, December 31, 2016	<u><u>\$ 186,000.00</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
SEWER UTILITY CAPITAL FUND
SCHEDULE OF RESERVE FOR PAYMENT OF BONDS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ 2,500.00
Decreased by:	
Anticipated as Sewer Operating Fund Revenue	<u>2,500.00</u>
Balance, December 31, 2016	<u><u>\$ -</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
SEWER UTILITY CAPITAL FUND
SCHEDULE OF RESERVE FOR AMORTIZATION
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ 940,636.40
Increased By:	
Bond Principal Reduced	<u>15,000.00</u>
Balance, December 31, 2016	<u><u>\$ 955,636.40</u></u>

**BOROUGH OF ENGLISHTOWN
 COUNTY OF MONMOUTH, NEW JERSEY
 SEWER UTILITY OPERATING
 SCHEDULE OF SEWER LIENS RECEIVABLE
 FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$	-
Increased By:		
Sewer Liens Created		119.95
Balance, December 31, 2016	\$	119.95

PAYROLL FUND

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**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
PAYROLL FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015		\$ 41,786.85
Increased By Receipts:		
Interfund - Current Fund	\$ 47,531.40	
Payroll Taxes Payable	<u>604,563.89</u>	
		<u>652,095.29</u>
		693,882.14
Decreased By Disbursements:		
Interfund - Current Fund	47,531.40	
Payroll Taxes Payable	<u>610,405.65</u>	
		<u>657,937.05</u>
Balance, December 31, 2016		<u><u>\$ 35,945.09</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
PAYROLL FUND
SCHEDULE OF DUE TO CURRENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance, December 31, 2015	\$ 11,983.60
Increased By:	
Cash Receipts	<u>47,531.40</u>
	59,515.00
Decreased By:	
Cash Disbursements	<u>47,531.40</u>
Balance, December 31, 2016	<u><u>\$ 11,983.60</u></u>

**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
PAYROLL FUND
SCHEDULE OF PAYROLL DEDUCTIONS PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Balance December 31, <u>2015</u>	<u>Receipts</u>	<u>Disbursements</u>	Balance December 31, <u>2016</u>
Federal Withholding Taxes	\$ -	\$ 144,209.55	\$ 144,209.55	\$ -
State Income Tax	-	36,926.26	36,926.26	-
Social Security Taxes	-	95,853.41	95,853.41	-
State Pension Systems				
PERS	2,387.34	75,491.23	77,836.69	41.88
PFRS	6,539.77	167,408.27	173,948.23	(0.19)
DCRP	-	8,328.69	8,328.69	-
PBA Dues	-	6,125.00	6,125.00	-
AFLAC	156.74	1,880.88	1,828.78	208.84
Unemployment	16,444.17	5,434.03	3,280.01	18,598.19
Health Insurance	8,129.80	44,211.40	43,511.40	8,829.80
Flexible Spending Account	(4,019.92)	4,019.92	4,020.00	(4,020.00)
Disability Insurance	165.35	5,121.60	5,043.98	242.97
Family Leave Insurance	-	613.65	613.65	-
Deferred Compensation	-	8,940.00	8,880.00	60.00
	<u>\$ 29,803.25</u>	<u>\$ 604,563.89</u>	<u>\$ 610,405.65</u>	<u>\$ 23,961.49</u>

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GENERAL FIXED ASSETS ACCOUNT GROUP

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**BOROUGH OF ENGLISHTOWN
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL FIXED ASSETS ACCOUNT GROUP
SCHEDULE OF GENERAL FIXED ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Balance, December 31, <u>2015</u>	<u>Additions</u>	<u>Deletions</u>	Balance December 31, <u>2016</u>
Land	\$ 2,039,400.00	\$ -	\$ -	\$ 2,039,400.00
Buildings	510,300.00	-	-	510,300.00
Equipment	885,327.15	34,821.99	128,681.97	791,467.17
	<u>\$ 3,435,027.15</u>	<u>\$ 34,821.99</u>	<u>\$ 128,681.97</u>	<u>\$ 3,341,167.17</u>

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COMMENTS AND RECOMMENDATIONS

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HOLMAN | FRENIA
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The Honorable Mayor and Members of the
Borough Council
Borough of Englishtown
County of Monmouth
Englishtown, New Jersey 07726

We have audited the financial statements of the Borough of Englishtown in the County of Monmouth for the year ended December 31, 2016. In accordance with requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the following are the *General Comments and Recommendations* for the year then ended.

GENERAL COMMENTS

Contracts and Agreements Required to be advertised by (N.J.S.A.40A:11-4)

N.J.S.A.40A:11-4 - Every contract or agreement, for the performance of any work or furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other Law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate \$17,500 except by contract or agreement. The Borough does not employ a qualified purchasing agent.

It is pointed out that the governing body of the municipality has the responsibility of determining whether the expenditures in any category will exceed the statutory minimum within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the solicitor's opinion should be sought before a commitment is made.

The minutes indicate that resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services," per *N.J.S.A.40A:11-5*.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

Contracts and Agreements Requiring Solicitation of Quotations

The examination of expenditures did not reveal any individual payments, contracts or agreements in excess of \$2,625 "for the performance of any work or the furnishing or hiring of any materials or supplies", other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provision of (*N.J.S.A.40A:11-6.1*).

Collection of Interest on Delinquent Taxes

The statute provides the method for authorizing interest and the maximum rate to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 2, 2016 adopted the following resolution authorizing interest to be charged on delinquent taxes:

“BE IT RESOLVED by the Borough Council of the Borough of Englishtown, County of Monmouth, State of New Jersey, the rate of interest charged on delinquent taxes or assessments on any installment made eight (8) days after the date upon which the same became payable, shall not exceed eight (8) percent per annum of the first One Thousand Five Hundred Dollars (\$1,500.00) of the delinquency, and eighteen (18) percent per annum on any amount in excess of One Thousand Five Hundred Dollars (\$1,500.00).

It appears from an examination of the Collector's record that interest was collected in accordance with the foregoing resolution.

Delinquent Taxes and Tax Title Liens

The delinquent taxes at December 31, 2016 included real estate taxes for 2016 and 2015.

The last tax sale was held on December 16, 2016 and was complete.

Deductions from Taxes

The audit of senior citizen and veteran deductions on a test basis revealed that deductions appear reasonable.

Examination of Bills

A test check of paid bills was made and each bill, upon proper approval, was considered as a separate and individual contract unless the records disclosed it to be a partial payment or estimate.

Municipal Court

A separate report of the Municipal Court transactions was filed in accordance with the requirements of the Local Finance Board.

As part of the test of the municipal court records, no attempt was made to differentiate between fines due the Borough, County, or State, or to pass upon the authenticity of the preparation and procedures for complaints issued.

Deposit of Funds Paid to Local Unit

N.J.S.40A:5-15 States:

“All moneys, including moneys collected by taxation, received from any source by or on behalf of any local unit or any board or department thereof shall within 48 hours after the receipt thereof, either;

- a. be paid to the officer charged with the custody of the general funds of the local unit, who shall deposit all such funds within 48 hours after the receipt thereof to the credit of the local unit in its designated legal depository, or;
- b. be deposited to the credit of the local unit in its designated legal depository.”

Payroll

The examination of the payroll fund included testing the detail computation of various deductions or other credits from the payroll of Borough employees, also, the examination ascertained that the accumulated withholdings were distributed to the proper agencies.

Follow-Up of Prior Year Findings

In accordance with Government Auditing Standards, our procedures included a review of all prior year findings. There were no prior year findings.

OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office at December 31, 2016:

NAME	TITLE
Thomas Reynolds	Mayor
Gregory Wojyn	Council President
Cindy Robilotti	Council Member
Lori Cooke	Council Member
Dan Marter	Council Member
Eric Mann	Council Member
Maryanne Krawiec	Council Member
Joseph Youssouf	Attorney
Laurie Finger	Chief Financial Officer/Treasurer
Janice Garcia	Tax Collector
Lisa Langlois	Court Administrator
Mark Fitzpatrick	Tax Assessor
James Newman	Magistrate
Celia Hecht	Water/Sewer Utilities Clerk
Peter Gorbatuk	Borough Clerk

Acknowledgment

We express our appreciation for the assistance and courtesies extended to the members of the audit team.

Respectfully submitted,

HOLMAN FRENIA ALLISON, P. C.

Robert W. Allison
Certified Public Accountant
Registered Municipal Accountant
RMA #483

Freehold, New Jersey
June 22, 2017

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